



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Minutes Environmental Advisory Board

Monday, April 1, 2024

5:30 PM

City Hall Room 244

1. Call to Order

Chair English called the meeting to order at 5:30 p.m.

2. Roll Call

- Present** 8 - Chair English, Board Member Hall, Board Member Eik, Board Member Robinson, Vice Chair McGowan, Board Member Clayton, Board Member Amos and Alternate I Broes
- Absent** 1 - Board Member Holland

Also Present:

Police Legal Advisor Katlyn Coughlin, Board Specialist Micheal Bodmer, and Staff Liaison Stefan Kalev

3. Pledge of Allegiance

The Pledge of Allegiance was led by the Board.

4. Public Comment

There was no public comment.

5. Approval of Minutes

- A. [24-0457](#) Approval of the March 4, 2024 Environmental Advisory Board Meeting Minutes

Chair English announced the item.

A motion was made by Vice Chair McGowan, seconded by Board Member Hall, to approve the Minutes as presented. The motion carried unanimously on a voice vote.

6. Presentations

- [24-0201](#) Sunshine Law Training (Presented by the Office of the City Attorney)

Chair English announced the item.

Ms. Coughlin provided a presentation including public meetings definition, open meeting requirements, penalties for violation, penalty examples, public records definition, identifying a public record, email and text messages, public records requests, public records retention, Florida Commission on Ethics, prohibited conduct, prohibited

relationships, voting, conflicts of interest, relatives, penalties for ethics violation, meeting procedures, quorum and motions, discussion, alternate members, and request for information.

7. Unfinished Business

- A. [23-0742](#) Discussion and Possible Action Regarding Advising the City Commission on the Implementation of Additional Community Gardens (Lola Robinson)

Chair English announced the item.

Discussion took place regarding survey, Parks and Recreation Advisory Board joint meeting, and community gardens.

A motion was made by Vice Chair McGowan, seconded by Board Member Hall, to have a joint meeting with the Parks and Recreation Advisory Board. The motion carried unanimously on a voice vote.

- B. [23-1089](#) Discussion and Possible Action Regarding New Recommendations or Advisements to City Commission Pertaining to Preserving and Promoting Wildlife, Habitat Protection, Trees, the City's Natural and Environmental Resources, Tree Planting, and Beautification of Public Spaces

Chair English announced the item.

Discussion took place regarding past memorandums, Natural Resource Division plans, Unified Land Development Code (ULDC), special meeting, and Commission memorandum agenda item.

- C. [23-1515](#) Discussion and Possible Action Regarding Advising the City Commission on Retention Pond Planting Regulations and Potential Incentives.

Chair English announced the item.

Discussion took place regarding warning signs near ponds, public safety, tree fund, micro-forest, and environmental protection fund.

8. New Business

9. Updates

- A. [24-0423](#) Discussion and Possible Action Regarding Outstanding Past Memos

Chair English announced the item.

Discussion took place regarding Unified Land Development Code (ULDC), past memorandums, land acquisition, lack of response from Commission on memorandums, annual report, land preservation, memorandums tracking, which memorandums were chosen for the Commission agenda, public comment, special meeting for ULDC, tree fund, and environmental scorecard.

10. Future Agenda Items

Chair English announced the item.

Future Agenda items include a joint memorandum.

A motion was made by Chair English, seconded by Board Member Clayton, to direct Board Member Clayton to draft a memorandum to the Parks and Recreation Advisory Board about the purchase and sale of park land. The motion carried unanimously on a voice vote.

A. [24-0422](#)

Future Agenda Items

Chair English announced the item.

Future Agenda items include pesticide spraying schedule, tree fund expenses, and wildlife signage.

11. Public Comment

There was no public comment.

12. Adjournment

Chair English adjourned the meeting at 6:41 p.m.

By: _____
William "Chuck" English, Chair