



CITY OF NORTH PORT  
 FINANCE DEPARTMENT/PURCHASING DIVISION  
 4970 CITY HALL BLVD, STE 337  
 NORTH PORT, FLORIDA 34286  
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 Email: [purchasing@cityofnorthport.com](mailto:purchasing@cityofnorthport.com)



**AWARD RECOMMENDATION**

**To:** Nancy Gallinaro, Utilities Director  
**Thru:** Michael Drennan, Water Plant Superintendent  
**From:** Keith Raney, Contract Administrator II  
**Date:** 11/17/2023  
**Subject:** REQUEST FOR BID (RFB) 2024-08 CALCIUM CHLORIDE

Bid opening was held on November 8, 2023, (1) one bids received from:

Below is the bid amount for the contractor that submitted:

COMPANY NAME	TOTAL
Tetra Technologies Inc.	\$135,500.00

Please review the submittal, a copy was provided to the Utilities Department. **Purchasing has reviewed the bid submittal and has determined the apparent low bidder, Tetra Technologies Inc. to be responsive (see attached tabulation). For the purpose of the initial evaluation any bids errors in addition were corrected per the solicitation.**

**The Utilities Department shall review the submittal to determine if the bidder is responsible.** A responsible person, company or entity is determined to have the capability in all respects to fully perform the contract requirements and has the integrity and reliability which will assure good faith performance and the capacity and capability to perform in accordance with the specifications. Additionally, verify the references and make sure the qualifications which were specified in the solicitation have been met. Please complete and sign this form and attach your recommendation along with the recommendation of Project Manager/Consultant for Finance Director’s approval. **Upon receipt of this form, I will post Notice of Intent (NOI) and will initiate the contract process.**

	APPARENT LOW BIDDER SUBMITTAL: Tetra Technologies, Inc. 24955 Interstate 45 North The Woodlands, TX 77380	APPARENT LOW BIDDER SUBMITTAL		
		YES	NO	N/A or OTHER
		1	Procurement reviewed and determined the apparent low bidder to be responsive:	✓
2	Project Manager/Engineer reviewed and determined the apparent low bidder to be responsible bidder meeting or exceeding specifications:	✓		
3	Department Director recommendation: to the lowest responsive, responsible bidder meeting or exceeding specifications:	✓		

**DEPARTMENT: ADDITIONAL JUSTIFICATION ATTACHED (OPTIONAL):**

YES	NO
	✓

<b>TOTAL BID PRICE</b>	\$135,500.00
<b>CONTINGENCY AMOUNT</b>	\$4,500.00

**Account Number**  
420-6061-533.52-05

**Project**

**Available Amount**  
\$1,247,000.00



Nancy Gallinaro, Utilities Director

Michael Drennan, Water Plant Superintendent

Alla Skipper, Sr. Contract Administrator

Lisa M. Herrmann, Budget Administrator

**Electronic Signature**

Michael G  
Drennan Jr

Digitally signed by Michael G  
Drennan Jr  
Date: 2023.11.20 11:43:52 -0500

**Electronic Signature**

**Electronic Signature**

**Electronic Signature**

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**Kimberly Williams, Finance Director**

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**Electronic Signature**