



# City of North Port

4970 CITY HALL BLVD  
NORTH PORT, FL 34286

## Meeting Minutes - Final City Commission Regular Meeting

### CITY COMMISSIONERS

*Vanessa Carusone, Mayor*

*Linda M. Yates, Vice-Mayor*

*Christopher B. Hanks, Commissioner*

*Jill Luke, Commissioner*

*Debbie McDowell, Commissioner*

### APPOINTED OFFICIALS

*Peter Lear, City Manager*

*Amber L. Slayton, City Attorney*

*Patsy Adkins, City Clerk*

*Kathryn Peto, Deputy City Clerk*

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Tuesday, June 26, 2018

6:00 PM

CITY COMMISSION CHAMBERS

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### MINUTES APPROVED AT THE 09-11-18 MEETING.

#### CALL TO ORDER/ROLL CALL

The North Port City Commission Regular Meeting was called to order at 6:00 p.m. in City Chambers by Mayor Carusone.

Present: Mayor Carusone; Vice-Mayor Yates; Commissioners Luke and McDowell, City Manager Lear; City Attorney Slayton; City Clerk Adkins; Deputy City Clerk Peto and Interim Police Chief Morales.

Absent: Commissioner Hanks.

**A moment of silence was observed, followed by the Pledge of Allegiance led by the Commission.**

#### 1. APPROVAL OF AGENDA – COMMISSION

After a request by the Mayor, the Commission determined that they would like to pull Consent Agenda items 6.E. and 6.F. for discussion so the appropriate Staff can be kept available to answer questions.

*A motion was made by Vice-Mayor Yates, seconded by Commissioner Luke, to approve the Agenda as presented. The motion carried by the following vote, with Commissioner Hanks absent:*

**Yes:** 4 - Mayor Carusone, Vice-Mayor Yates, Commissioner McDowell and Commissioner Luke

#### 2. ANNOUNCEMENTS

##### A. 18-427

Current Vacancies for Boards and Committees.

City Clerk Adkins read the Current Vacancies for Boards and Committees into the record.

**B. 18-428 Upcoming Expiration Dates for Boards and Committees.**

City Clerk Adkins read the Upcoming Expiration Dates for Boards and Committees into the record.

**3. PUBLIC COMMENT:**

Public comment was held 6:08 p.m. - 6:19 p.m.

Shawn Singh: Art Advisory Board application.

Alice White: community events.

Dan Bailey: Legacy Trail.

Discussion ensued: (1) it was suggested to apply with the City for the Special Assistance Program for events.

**4. PUBLIC HEARINGS:**

**A. 18-408 Ordinance No. 2018-06, Second Reading, Petition No. CPAL-17-163, A Large Scale Comprehensive Plan Map and Text Amendment for ±20.00 acres located in Village E on the Index map to change the Future Land Use and Zoning Designations from "None" to "Village". The site is located south of and adjacent to S. Tamiami Trail (US-41) and west of S. River Road and east of West Villages Parkway PID# (0786001000) (Section 33, Township 39 South, Range 20 East) (Quasi-Judicial).**

City Clerk Adkins read Ordinance No. 2018-06 into the record by title only.

Ex parte communications were disclosed: (1) Vice-Mayor Yates stated there is new information in the backup material from the State of Florida regarding the ordinance, reported having a conversation with the City Attorney regarding changes to the ordinance, and had an agenda briefing with the City Manager and Assistant City Manager regarding all three items; (2) Commissioner McDowell, stated that she had an agenda briefing with the City Manager, Assistant City Manager and the City Attorney, and reported meeting with Staff regarding general questions for the three items on the agenda, emails of questions with Staff will be sent to the City Clerk; (3) Commissioner Luke stated she had an agenda briefing with the Assistant City Manager with no specific discussion; (4) Mayor Carusone stated she did not have ex parte communications; (5) Commissioner Hanks was not present.

The Applicant did not wish to make a presentation.

Discussion ensued: (1) it was noted that the State of Florida nor the Southwest Regional Florida Planning Commission had additional comments; (2) the additional four-hundred units bring the total to 16,400 for all of Thomas Ranch; (3) it was explained that based on the traffic analysis there are no improvements required on U.S. 41, and if improvements are necessary due to West Villages Improvement District (WVID) future developments they will contribute to the improvements; (4) additional developments by WVID along U.S. 41 will improve safety conditions of the highway; (5) there are several Sarasota County Area Transit (SCAT) locations inside West Villages, and WVID is working with Sarasota County Planners and SCAT to identify additional locations within the District. There was

no public comment.

*A motion was made by Vice-Mayor Yates, seconded by Commissioner Luke, to approve Ordinance No. 2018-06, Petition No. CPAL-17-163. The motion carried by the following vote, with Commissioner Hanks absent:*

**Yes:** 4 - Mayor Carusone, Vice-Mayor Yates, Commissioner McDowell and Commissioner Luke

**B. 18-397**

Ordinance No. 2018-07, Second Reading, Petition No. REZ-17-164, Village E Rezone. Katie M. LaBarr, AICP, of Stantec Consulting Services, Inc., as authorized agent for Martin P. Black, on behalf of Manasota Beach Ranchlands, LLLP, request a rezone (change the permitted use of) ± 20.00 acres from "No Zoning Designation" (NZD) to City of North Port "Village" (V) Zoning District Designation. The site is located south of and adjacent to S. Tamiami Trail (US-41) and west of S. River Road and east of West Villages Parkway PID# (0786001000) (Section 33, Township 39 South, Range 20 East) (Quasi-Judicial).

City Clerk Adkins read Ordinance No. 2018-07 into the record by title only.

Ex parte communications were disclosed: (1) Commissioner McDowell, stated that she had an agenda briefing with the City Manager, Assistant City Manager and the City Attorney, emails of questions with Staff will be sent to the City Clerk, and reported meeting with Staff; (2) Vice-Mayor Yates had an agenda briefing with the City Manager and Assistant City Manager, reported having a conversation with the City Attorney regarding changes to the ordinance and noted that Section 1.07 the hearing date stated as April 14, 2018 should be corrected to April 10, 2018; (3) Commissioner Luke stated she had an agenda briefing with the Assistant City Manager with no specific discussion; (4) Mayor Carusone stated she did not have ex parte communications; (5) Commissioner Hanks was not present.

The Applicant did not wish to make a presentation.

Discussion ensued: (1) WVID agrees with the changes regarding questions that arose at the first hearing about the State Statute and processes, and they believe the requested date change to be a scrivener's error. There was no public comment.

*A motion was made by Commissioner McDowell, seconded by Commissioner Luke, to approve Ordinance No. 2018-07, Petition No. REZ-17-164, Village E Rezone. The motion carried by the following vote, with Commissioner Hanks absent:*

**Yes:** 4 - Mayor Carusone, Vice-Mayor Yates, Commissioner McDowell and Commissioner Luke

**C. 18-410**

Ordinance No. 2018-08, Second Reading, Petition No. VIA-17-165, West Villages Index Map Amendment. Katie LaBarr, AICP, of Stantec Consulting Services, Inc., as authorized agent for Martin P. Black, on behalf of Manasota Beach Ranchlands LLLP, seeks to amend the West Villages Index Map to reflect the inclusion of approximately 20.00 acres into Village E and the West Villages. The site is located south of and adjacent to S. Tamiami Trail (US-41) and west of S. River Road and east of West Villages Parkway PID# (0786001000) (Section 33, Township 39 South,

Range 20 East) (Quasi-Judicial).

City Clerk Adkins read Ordinance No. 2018-08 into the record by title only.

Ex parte communications were disclosed: (1) Commissioner McDowell, stated that she had an agenda briefing with the City Manager, Assistant City Manager and the City Attorney, emails of questions with Staff will be sent to the City Clerk, and reported meeting with Staff; (2) Vice-Mayor Yates had an agenda briefing with the City Manager and Assistant City Manager, reported having a conversation with the City Attorney regarding the previous two items; (3) Commissioner Luke stated she had an agenda briefing with the Assistant City Manager with no specific discussion; (4) Mayor Carusone stated she did not have ex parte communications; (5) Commissioner Hanks was not present.

The Applicant did not wish to make a presentation.

Discussion ensued: (1) it was explained that there will be a continuation of this ordinance to the July 24, 2018 meeting to make changes in reference to Village G, and to correct the acreage for Village E on the District's site index map to read 565 acres. There was no public comment.

*A motion was made by Commissioner McDowell, seconded by Commissioner Luke, to continue to a second reading Ordinance No. 2018-08, Petition No. VIA-17-165, to July 24, 2018 meeting with re-advertising. The motion carried by the following vote, with Commissioner Hanks absent:*

**Yes:** 4 - Mayor Carusone, Vice-Mayor Yates, Commissioner McDowell and Commissioner Luke

**D. 18-402** Resolution No. 2018-R-14, GEN-18-130, directing the City Manager to extend the temporary suspension of enforcement of the Unified Land Development Code, Parking and storage of certain vehicles Section 25-19 (F), (H) and (J) as they pertain to boats on licensed trailers, automobiles, and trucks parked on driveways or side yards until June 26, 2019.

City Clerk Adkins read Resolution No. 2018-R-14 into the record by title only.

Discussion ensued: (1) Staff is working on revisions to the ordinance and it will be brought back to the Commission September 11, 2018; (2) it was suggested that language be added into the Resolution to make clearer conflicting language between the Administrative Code and the Unified Land Development Code (ULDC); (3) a suggestion was made to have the ordinance completed in six-months; (4) it was suggested to have a special meeting in late July or early August to complete this ordinance; (5) the current moratorium ends July 13, 2018; (6) it was noted that the Resolution doesn't allow for boats, trailers, trucks or automobiles to interfere with sidewalks or rights-of-way.

*A motion was made by Vice-Mayor Yates, seconded by Commissioner McDowell to approve Resolution No. 2018-R-14, with the following changes, language change in Section 3-Duration, would read "the direction to the City Manager to temporarily suspend enforcement of the specified provisions of the Unified Land Development Code herein shall remain in effect until the earlier of December 31, 2018, unless modified, revoked or extended by the City Commission, or the first date that Ordinance No. 2018-09 and Ordinance No. 2018-23 are both in effect." The motion carried by the following vote, with Commissioner Hanks absent:*

Yes: 4 - Mayor Carusone, Vice-Mayor Yates, Commissioner McDowell and Commissioner Luke

## **5. GENERAL BUSINESS:**

### **A. 18-350**

#### **Discussion and possible action regarding a Citywide Sponsorship Program**

City Manager Lear provided an overview of the item, and Parks and Recreation Manager Wisner and Customer Service Coordinator Bryce provided a PowerPoint presentation.

Discussion ensued: (1) Woofstock had 700 attendees and this falls within the gold sponsor range; (2) volunteer hours are tracked; (3) it was suggested to have presenting and platinum sponsors; (4) it was suggested the Commission select between a singular top tier sponsor or multiple top tier sponsors; (5) exclusivity means by brand type throughout all sponsorships; (6) it was suggested that gold, silver and bronze should remain at unlimited sponsorships.

*There was a consensus that gold, silver and bronze sponsorships will be unlimited.*

Discussion continued: (1) the Logo Swap with Chamber of Commerce is a separate agreement and would not be affected by any of the proposed changes; (2) use of the sponsorship form would be for a one-time situation for each event; (3) the City and the Chamber of Commerce have a reciprocal license agreement and is not related to sponsoring events; (4) it is possible, and the City would consider, entering into a reciprocal license agreement with an entity but it would be separate from a sponsorship; (5) it was suggested to have a singular presenting sponsor, with the most benefits, but not exclusive to an event.

*There was a consensus to have a singular presenting sponsor, with the most benefits, but not exclusive to an event.*

Discussion continued: (1) it was explained that there are agreements already made with sponsors for first right of renewal that have to be honored; (2) it was explained there is a section in the agreement under Conflicts that provides if the City cannot fulfill obligations the vendor will be notified as soon as possible; (3) the City may substitute alternate benefits of an equal value; (4) a suggestion was made to remove the first right of renewal for a presenting sponsor, that the City should offer the opportunity annually; (5) it was suggested that a presenting sponsor commit to an event nine months prior; (6) payment is due when the sponsorship form is completed; (7) it is possible for one entity to apply and receive presenting sponsor status for all signature events; (8) concern was expressed to allow different entities the ability to have a presenting sponsor status for a signature event; (9) there has not been a situation where a presenting sponsor was turned away; (10) it was suggested that a presenting sponsor could be limited to five-six years for one event and this would allow for rotation of sponsors.

*There was a consensus the first right of renewal will be offered to a presenting sponsor, as long as they pay nine-months in advance.*

*There was a consensus to allow one event per year per presenting sponsor.*

Discussion continued: (1) it was noted that the In-Kind Sponsorship should remain as presented; (2) volunteer hours are counted, but to count hours on the day of the event means the sponsorship opportunity has passed; (3) while discussing changes with entities, some concern was expressed about exclusivity; (4) there will be a City-wide policy to set perimeters and that each department, for each event, regulates their own benefits.

*There was a consensus that there will be a City-wide policy of what has been presented, with alterations by the Commission, and that each department, for each event regulates their own benefits.*

Discussion continued: (1) currently the sponsorship program is based on administrative regulation and is not a Commission approved policy; (2) the intent of the Commission review is to give direction to the City Manager and not to enter a Resolution.

*There was a consensus that the sponsorship program will remain as an administrative regulation and not a Commission policy.*

Discussion continued: (1) it was suggested that the City Attorney review the sponsorship agreement contract and make sure the language is clear regarding: [a] that any individual or entity can participate in the sponsorship program, not just organizations; [b] caution should be exercised when making up for event cancellations where the City has expended resources in good faith; [c] the agreement should state that there may be changes on an annual basis. There was no public comment.

***There was a consensus that the City Attorney review the sponsorship contract.***

Recess 7:52 p.m. - 8:07 p.m.

*A motion was made by Commissioner McDowell, seconded by Commissioner Luke, to move item 5.C. before 5.B. The motion carried by the following vote, with Commissioner Hanks absent:*

**Yes:** 4 - Mayor Carusone, Vice-Mayor Yates, Commissioner McDowell and Commissioner Luke

**C. 18-403** Discussion and possible action regarding the Legacy Trail Referendum.

Commissioner McDowell provided an overview of the item and passed out a copy of the Legacy Trail budget to the Commission.

Discussion ensued: (1) concern was expressed regarding the use of the word "may" in Sarasota County Resolution No. 018-046 Section 1(F); (2) Commissioner Maio will share the wording concern with the Sarasota County Commission at their July 10, 2018 meeting; (3) the referendum language is to be presented to the Supervisor of Elections by August 20, 2018, and the Sarasota County Commission won't meet again until after the August break; (4) it was suggested that an amendment to the Resolution be entered to state how the monies will be spent on the extension through North Port, and that proof of actions be given; (5) it was explained that the Resolution as written is vague, and an amount as little as \$5 could be spent on North Port; (6) a taxpayer can challenge the resolution, but not the City, the Court would look at the Resolution as a whole and what is available to the public; (7) it was noted that the term "enhanced connectivity" is also broad and not defined; (8) taking the Resolution in totality, the North Port connection and connectivity are included; (9) concern was expressed that the wording "from" North Port doesn't mean "within" North Port; (10) the \$65,000,000 ballot request will not fund the entire project, additional monies may be needed to complete this portion of the project and that there will be another segment; (11) the North Port connection at Deer Prairie Creek is by power lines and does not have the look as in north county; (12) Sarasota County stopped negotiations with Florida Power and Light (FPL), FPL is willing to work something out.

**PUBLIC COMMENT:**

Christine Johnson, Jon Thaxton and Carla Martin: Legacy Trail.

Discussion continued: (1) it was suggested to send a letter to Sarasota County Commission requesting that they amend the Resolution to change the wording from "may" to "will" in (F); (2) a suggestion was made that the language be changed in item (C) to say "will" and not "desire", and to say "in North Port"; (3) assurance is needed that money will be spent connecting North Port; (4) sending a letter could cause concern because this is a referendum item, it was suggested that if assurance is the goal, then the letter should be specific to the monies to be spent on North Port; (5) it was noted that the Legacy Trail goes through south county and North Port, and that the jurisdictions weren't involved with the Resolution; (6) a suggestion was made to send a letter that North Port participate in any future discussions regarding the Legacy Trail; (7) City Staff has not been involved with County Staff regarding the Legacy Trail; (8) it was clarified that the request is to be included at the County Commission level; (9) it was suggested that the letter be sent to all Sarasota County and City Commissioners.

*A motion was made by Commissioner McDowell, seconded by Vice-Mayor Yates, to direct City Manager to send a letter requesting to be at the table for future discussions, planning, designs, everything involved with Legacy Trail from south county and North Port. The motion carried by the following vote, with Commissioner Hanks absent:*

**Yes:** 4 - Mayor Carusone, Vice-Mayor Yates, Commissioner McDowell and Commissioner Luke

**B. 18-379**

Discussion and possible action regarding the special event assistance program

City Manager Lear provided an overview of the item.

Discussion continued: (1) it was noted that the word "subsidized" on page one of the proposed guidelines is appropriate; (2) the post-event report was removed in the proposed guidelines because of the difficulty in obtaining from the applicant.

*There was a consensus to remove the requirement for submission of a post-event report.*

Discussion continued: (1) concern was expressed that there should be accountability for the results of an event and the follow-up report should be required; (2) it was noted that Staff attend events and can report back if there aren't many in attendance; (3) it was clarified that an admission fee cannot be charged, and an event must be open to the public, the entity promoting the event can charge a fee to the participants; (4) it was suggested to remove the sentence "It is not intended to subsidize successful annual special events"; (5) the intent was to get more activities going on in the City, it was not meant to subsidize successful events annually; (6) if the ability to apply annually is removed, Relay for Life, Tour De North Port and the fishing tournament may no longer be able to offer their events annually; (7) it was noted there have only been three applicants in the past 18 months, and all were non-profit organizations; (8) it was suggested that Staff provide a list of events from the different departments that sponsor or partner events with the City; (9) it was noted that some events should be treated as a partnership with the City and categorized as City sponsored events; (10) it was suggested to remove item-five on page two and not limit to one event per year; (11) it was noted that this program is not by Resolution or Ordinance, it was adopted by the Commission in 2013 as an administrative procedure; (12) concern was expressed that funds are limited and that some may be excluded, and there should be a way to measure funds provided and limit the same entity from repeatedly receiving the benefit.

*There was a consensus to take out the requirement of only one award per year - item five, page two.*

***There was a consensus to allow annual special events that are successful.***

Discussion continued: (1) concern was expressed that the process to obtain the special permit prior to applying for this program has been removed, and that a budget and site plan would not be presented when requesting financial assistance from the City; (2) after a suggestion to include a budget and site plan, it was noted that that requirement was previously removed by consensus because that information is provided with the special event permit application; (3) it was explained that based on prior direction of the Commission, application for the assistance program could be made prior to applying for a special permit, and that a special permit would still be required to host an event; (4) the completed application is presented to the Commission when a request is made for the Special Events Assistance Program; (5) the City assistance program is based on attendance and not the applicant's budget; (6) Commission direction is needed to determine if the City will fund a specific dollar amount for an event, or actual expenses incurred; (7) City funding for an event goes to the department(s) that incurred the expense for the event, and costs that exceed the City's program are the responsibility of the applicant; (8) the minimum number of 100 attendees required was previously set by the Commission.

***There was a consensus to continue with a minimum requirement of 100 attendees.******There was a consensus to accept the Special Events Assistance Guidelines as presented, with the amendments as discussed.***

Discussion continued: (1) it was noted that non-profit organizations reinvest within their community; (2) it was suggested to leave the check-box for one-time event or annual event on the application; (3) a suggestion was made to remove the item regarding multiple events that ask which event to fund, because that restriction has been removed.

***There was a consensus to approve the two-page application as presented with specific amendments.***

Discussion continued: (1) concern was expressed that funds for the program may be tied up waiting on events, leaving the fund balance unknown until allocation is made; (2) the funding limits are stated in the program guidelines; (3) this program was budgeted for \$5,000, and has a \$600 offset for an application in process. There was no public comment.

Recess 9:50 p.m. - 10:09 p.m.

**D. 18-412****Update on Parks & Recreation Projects**

City Manager Lear provided an overview of the item.

Discussion ensued: (1) it was explained that the City Center Front Green improvements are to fix drainage in the swales and allow for use of the space; (2) the plan was to lay culvert pipe with drainage to a storm water pond across the street; (3) the proposed storm water retention area is prime real estate and there are better uses for that property; (4) it was suggested to have a comprehensive storm water plan for all buildable lots, the cost of the plan would be \$22,000; (5) it was suggested to have a pond put in where the flag pole is located at the second circle; (6) it was noted that 9-11 services are conducted at the second circle and there may be a second time capsule buried there; (7) the second circle can be suggested to an engineer to see if it is a feasible drainage location; (8) a suggestion was made to utilize City Stormwater Manager Wong to create the drainage design rather than retain a private consultant, because she is an Engineer with the qualifications to do design work; (9) direction to the Internet and Technology department

at the budget workshop was to re-budget the funds for the dark fiber project as it was taken out of the Capital Improvement Program (CIP); (10) \$260,000 has been estimated for the drainage improvements at City Green, true costs won't be known until the Engineer submits a design; (11) the revised permit application will have to go back to Southwest Florida Water Management District (SWFWMD) which will be an additional cost and time; (12) Staff is asking for direction for three Parks and Recreations projects; (13) a grant was denied for the parking lot for the trail by the skate park; (14) the City Green stormwater design is from 2014; (15) a suggestion was made to have the City Manager provide the Commission with information from the engineer for the 2014 stormwater design.

***There was a consensus that the Commission does not support storm water ponds at City Green.***

Discussion continued: (1) a suggestion was made for Staff to provide a rough design to the Commission for review before expending any monies for permitting.

***There was a consensus to have Staff do a rough design for stormwater drainage and bring it back to the Commission.***

Discussion continued: (1) a suggestion was made that Staff pursue grant opportunities for City Green because it is a public location for events; (2) the entrance into the Myakkahatchee Creek parking lot project is subject to flooding, a different location was identified that has higher ground and has already been cleared, but it does not align with the greenways plan; (3) the proposed location is by Salford Boulevard and has access to the campground; (4) Sarasota County has been closing the park for rain events, even when it's not necessary; (5) Sarasota County will continue to manage this park and Staff will revisit rain closure protocol with them; (6) it was suggested to table this item and move it out in the CIP; (7) concern was expressed to not clear any land for a parking lot on environmental sensitive land

***There was a consensus to move the Myakkahatchee Creek parking lot project out.***

Discussion continued: (1) there is a bathroom at Myakkahatchee Creek Park that is in disrepair and needs updated; (2) the cost is \$200,000 to tear down the current bathroom and build a new one; (3) it was suggested that the Commission review cost allocation before approving this project because \$200,000 is a lot of money for this project.

***There was a consensus that Staff will provide the Commission a breakdown of costs for the bathroom at Myakkahatchee Creek Environmental Park.***

Discussion continued: (1) the bathroom project is in the current year CIP and will take approximately one-year to complete; (2) Myakkahatchee Creek projects were put on hold from previous Commission direction based on the grant being denied; (3) the skatepark is a good location for an 18-hole disc golf course, and parking is available at Dallas White Park; (4) Staff recommends an 18-hole disc golf course at the Myakkahatchee Creek Trailhead and a nine-hole course at Blue Ridge Park; (5) a suggestion was made to install a signalized pedestrian crosswalk between the skatepark and Dallas White Park; (6) it was noted that speed humps are not recommended; (7) it was suggested to start with the 18-hole course and consider the nine-hole course later; (8) there are \$50,000 in park impact fees available, and it costs about \$1,000 per hole to put in the course, Staff estimates the cost at \$42,000 for both courses; (9) the \$7,500 design cost is for both courses; (10) Staff suggested to prioritize the 18-hole, work on the pedestrian crosswalk, and if funding is still available move forward with Blue Ridge. There was no public comment.

***There was a consensus to prioritize the 18-hole, work on the pedestrian crosswalk, and if funding is still available move forward with Blue Ridge.***

**E. 18-421**

Discussion and possible action regarding the designation of a discipline for Bill Goetz and Chris Sterner who were appointed as Regular Members to the Historic and Cultural Advisory Board at the June 12, 2018 Commission Regular Meeting.

Discussion ensued: (1) it was suggested to appoint Mr. Sterner to the historic or cultural preservation position as he requested, and appoint Mr. Goetz to one of the four positions he applied for, but not to duplicate the two applicants position; (2) the Commission didn't designate any criteria for verification of experience; (3) a third applicant has applied for the historic or cultural preservation position and the ordinance provides for no more than two in this role; (4) a suggestion was made to bring all three applications back together and then they will be assigned; (5) it was noted that there are not enough members for a quorum yet. There was no public comment.

*There was a consensus to bring back the three applications together for assignment.*

**F. 18-426**

Charter Officer Performance Review Process

Commissioner Luke provided an overview of the item.

Discussion ensued: (1) it was suggested the Commission have a discussion in October and possibly have Ms. Moore provide a presentation; (2) concern was expressed regarding the difference between private and governmental entities when reviewing Charter Officers, and it was suggested to have a discussion in July; (3) a suggestion was made to bring this back for discussion in September. There was no public comment.

**6. CONSENT AGENDA:**

*A motion was made by Commissioner McDowell, seconded by Commissioner Luke, to approve Consent Agenda items A, B, C and D. The motion carried by the following vote, with Commissioner Hanks absent:*

**Yes:** 4 - Mayor Carusone, Vice-Mayor Yates, Commissioner McDowell and Commissioner Luke

**A. 18-430**

Approval of minutes for the Mar 15, 2018 Commission Town Hall Meeting, May 3, 2018 Commission Special Meeting, May 8, 2018 Commission Regular Meeting, May 14, 2018 Commission Joint Meeting with Sarasota County, May 15, 2018 Commission Budget Workshop Meeting, May 22, 2018 Commission Regular Meeting.

**B. 18-418**

Appointment of Shawn Singh as a Youth Member to the Art Advisory Board.

**C. 18-419**

Appointment of Verna Blaine as a Regular Member to the Environmental Advisory Board and Ashley Higgins as a Youth Member to the Environmental Advisory Board.

**D. 18-420**

Appointment of William George Grant III as a Youth Member to the Parks & Recreation Advisory Board.

**E. 18-343**

Utilization of Collier County Contract # 18-7262 for Full Service Auctioneer

services by Royal Auction Group Inc. of Fort Myers, Florida, for disposal of the City of North Port's vehicles and equipment for an estimated budgeted amount of \$0.

This item was tabled to the July 10, 2018 meeting and there was no public comment.

*A motion was made by Commissioner McDowell, seconded by Vice-Mayor Yates, to bring Consent Agenda item E. Utilization of Collier County Contract # 18-7262, to the July 10, 2018 Commission Regular Meeting. The motion carried by the following vote, with Commissioner Hanks absent:*

**Yes:** 4 - Mayor Carusone, Vice-Mayor Yates, Commissioner McDowell and Commissioner Luke

**F. 18-349** Piggyback of City of Punta Gorda Cooperative Contract No. R2016105 for the City-wide purchase of infrastructure, plumbing and utility products.

Discussion ensued: (1) this item is already budgeted in the CIP; (2) \$250,000 is being added to the contract and no budget amendment is needed. There was no public comment.

*There was a motion by Vice-Mayor Yates, seconded by Commissioner Luke, to approve Consent Agenda item F. The motion carried by the following vote, with Commissioner Hanks absent:*

**Yes:** 4 - Mayor Carusone, Vice-Mayor Yates, Commissioner McDowell and Commissioner Luke

## **7. PUBLIC COMMENT:**

There was no public comment.

## **8. COMMISSION COMMUNICATIONS:**

Commissioner Luke: (1) reported attending the Economic Development Corporation (EDC) retreat and shared a handout with the Commission; (2) noted the situation with Polk County and the Peace River Water Management District.

Vice-Mayor Yates: (1) an update on the Metropolitan Planning Organization will be provided later; (2) will be presenting an agenda item in July regarding community and commercial gardens; (3) spoke with the City Manager regarding Biscayne Boulevard; (4) will be speaking at the International Trade Hub on June 28, 2018.

Discussion ensued: (1) Staff is following up with the vendor and have put them on notice to clean out the weeds on Biscayne Boulevard, Staff will supplement clean-up; (2) the landscape architect recommended vegetation to be planted to maintain a line of sight; (3) Staff will have to move some of the plantings to increase visibility for crossing at the center medians; (4) the warranty period for the plants has expired; (5) a suggestion was made that the Commission be made aware of how this problem is going to be rectified.

Commissioner McDowell: (1) likes the status reports in the backup material but it doesn't match up with her list.

Discussion ensued: (1) it was suggested to follow-up with Staff to compare lists and send an updated list to all the Commissioners.

Mayor Carusone: nothing to report.

Commissioner Hanks: was not present.

## **9. ADMINISTRATIVE AND LEGAL REPORTS:**

### **A. 18-425 City Manager Commission Update**

City Manager Lear: (1) seeking Commission approval to have the Parks and Recreation Advisory Board to be the assigned task force for naming the boundless playground.

Discussion ensued: (1) it was suggested to have the community submit names during Parks and Recreation Month in July, and then have a people's-choice vote that would go back to the Advisory Board in August, with the top five choices being presented to the Commission in September.

*There was a consensus for the Parks and Recreation Advisory Board to be a task force to name the boundless playground.*

City Manager Lear: (1) met with the Superintendent of Schools and discussed 80/20 funding split for police officers in the schools, with the City paying the 20%, and this includes vehicles, benefits, salary and equipment; (2) previously the cost was split 50/50 and this provided two officers in the high school, one officer at each middle school and the Supervisor School Resource Officer (SRO); (3) one officer will be placed in each elementary school for a total of five SROs, plus an additional sergeant will be needed, and these positions will be 100% funded by the schools; (4) currently working on a contract with Imagine Schools to provide two SROs; (5) the schools will need assistance to staff SROs at the beginning of the school year and up to December; (6) new officers would need additional training and cannot be assigned to the schools; (7) assigning officers to the schools will affect staffing units for the Police Department, specifically impacting specialty units; (8) the City of Sarasota is getting the same split and they will have their Board meeting June 28, 2018 at 10:00 a.m. to discuss, City Manager Lear and the Chief of Police will also be attending the meeting; (9) the City of Venice has two schools and they will be paying more.

### **B. 18-358 City Attorney Report- Commission-Directed Actions**

City Attorney Slayton: (1) it was noted that the items listed in the summary report are those immediately directed by the Commission; (2) the City Attorney's Office is working on many other projects that are not on the list, and assisting the City Manager with Commission directed items on his list.

### **C. 18-433 City Clerk/Deputy City Clerk update regarding Commission Direction.**

City Clerk Adkins: (1) previously tried to schedule a meeting with Charlotte County, topics were sent to City Manager and he also reached out to Charlotte County, asking Commission for direction to pursue scheduling a meeting.

Discussion ensued: (1) City Manager Lear sent a list of discussion topics and spoke with the Charlotte County Administrator; (2) the Administrator was to have their Clerk contact our Clerk to schedule the meeting; (3) it was suggested that the City Clerk pursue scheduling a meeting, and have Charlotte County send a letter if they decline so that there is a record.

## **10. ADJOURNMENT:**

Mayor Carusone adjourned the North Port City Commission Regular Meeting at 11:39 p.m.

City of North Port, Florida

By: \_\_\_\_\_  
Vanessa Carusone, Mayor

Attest: \_\_\_\_\_  
Kathryn Peto, Interim City Clerk

Minutes approved at the City Commission Regular Meeting this \_\_\_\_\_ day of \_\_\_\_\_, 2018.