



CITY OF NORTH PORT PROCUREMENT FORM COMPETITIVE EXEMPTIONS



Please indicate: Visa Purchase Purchase Order

Single Purchase (For current FY) Blanket Purchase (Ongoing purchases for current FY) Change Order Amendment

DEPARTMENT/DIVISION: CMO/IT NAME OF REQUESTOR: Vicki Edwards

If Applicable: COMMISSION MEETING DATE: 7/11/2023 AGENDA ITEM NUMBER: 23-1038

Section 2-403 - Exemptions of the City of North Port Procurement Code states that certain procurements shall not be subject to competitive requirements in the judgment of the Purchasing Agent.

A. Please describe all products and/or services to be procured under this exemption:

(If additional space is needed, please attach a separate memo)

Hosting services with Sarasota County for our DR servers.

B. Briefly explain why it is in the best interest of the City to procure under this exemption:

(If additional space is needed, please attach a separate memo)

Agreement approved by Commission. See attached

C. Vendor Information

Vendor Name: Sarasota County Financial Services Vendor Number: 4707

Address: 1001 Sarasota Center Blvd Sarasota, FL 34240-7850

Contact: _____ Phone: 941-861-0671 Email: pfrancis@scgov.net



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D. Please select one of the following:

Piggyback (Departments may utilize another municipality, county, or other governmental agency contract). The requesting department must provide the following documentation: copy of the solicitation and addendum, tabsheet/price-sheet, vendor submittal, entity approval (either stated in the solicitation or letter from vendor) agenda approval and contract as back-up documentation. Purchasing may request additional information if needed.

Name of Entity: _____ Contract Number: _____

Start Date: _____ End Date: _____

Is a fee required to utilize this contract? Yes No If yes, how much? _____
 Vendor-Paid City-Paid

State of Florida Contract: The requesting department must provide the following documentation: copy of the tab sheet/price sheet, agenda approval and contract ***Further price negotiations may be conducted with state-awarded vendor per F.S. 287.056(2) ***

Number: _____ Name/Category: _____

Start Date: _____ End Date: _____

Florida Sheriff's Association Bid: The requesting department must provide the following documentation: copy of the tab sheet/price sheet, agenda approval and contract

Number: _____ Name/Category: _____

Start Date: _____ End Date: _____

Joint Cooperative: The requesting department must provide the following documentation: copy of the solicitation and addendum, tab sheet/price sheet, vendor submittal, agenda approval and contract

Lead Entity: _____ Contract Number: _____

Start Date: _____ End Date: _____

Code Exemption* (Specify):

Section 2-403(a)(2)

*For list of exemptions, see page 3



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Sec. 2-403. - Exemptions.

- (a) (2) Procurement contracts between the city and nonprofit organizations, other governments or other public entities.
- (3) Procurement of:
- a. Dues and memberships in trade and professional organizations.
 - b. Subscriptions for periodicals, books, maps or training videos.
 - c. Real property, real estate brokering, or appraising.
 - d. Abstract of titles for real property; title insurance.
 - e. Works of art for public display or artistic services.
 - f. Advertising.
 - g. Medical, dental and other medically related services performed by a health care professional.
 - h. Room or board for social service clients.
 - i. Room and board for employees on city business.
 - j. Funeral related services.
 - k. Water, sewer, electrical, cable television or other utility services.
 - l. Personnel, including but not limited to part-time or temporary services.
 - m. Academic program reviews or lectures by individuals.
 - n. Auditing services and financial services.
 - o. Legal services.
 - p. Social services.
 - q. Lobbying services.
 - r. Goods, materials and equipment whose cost has been incorporated as part of a competitively bid project.

Vendor Tracking:

Check if Vendor Documents Current

YTD Dept Exp. (Inclusive): \$ _____

To be completed by Purchasing:

YTD City Wide Exp. (Inclusive): \$ _____



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PURCHASE DETAILS

Please provide the amount of the purchase for this product or service: \$ 4,207.88

Account # 001-0710-516-5400 Project # _____ Subtotal \$ 4,207.88
 Account # _____ Project # _____ Subtotal \$ _____
 Account # _____ Project # _____ Subtotal \$ _____
 Account # _____ Project # _____ Subtotal \$ _____

Line Item No.	Description	Unit of Measure	Quantity	Unit Price	Extended Price
1	Hosting Services (June to September 2023)	Each	4	1051.97	4,207.88
Shipping (FOB Destination)					
Total					4,207.88

Attach Additional Pages if Necessary

I approve the competitive exemption procurement(s) as requested herein:

Requesting Department Director: Eric Ryan Digitally signed by Eric Ryan
DN: CN=Eric Ryan, O=City of North Port, OU=Information Technology, E=eryan@cityofnorthport.com, C=US
Reason: I have reviewed this document
Location:
Date: 2023.06.15 15:06:20 -04'00'
Full PDF Editor Version: 12.0.0 Date: 6/15/23

Budget Administrator: Lisa Herrmann Digitally signed by Lisa Herrmann
Date: 2023.06.22 09:28:10 -04'00' Date: _____

Purchasing: Alla V. Skipper Digitally signed by Alla V. Skipper
Date: 2023.06.22 09:22:16 -04'00' Date: _____

Finance Director (If applicable): Lisa Herrmann Digitally signed by Lisa Herrmann
Date: 2023.06.22 09:28:49 -04'00' Date: _____

Assistant City Manager (If applicable): Juliana B. Bellia Digitally signed by Juliana B. Bellia
Date: 2023.06.22 10:51:15 -04'00' Date: _____

City Manager (If applicable): _____ Date: _____

Print Form **Clear All Fields**

**AMENDMENT NO. 1
TO AGREEMENT NO. CAC2023-0027**

This Amendment is made and entered into upon execution by both parties by and between **Sarasota County**, a political subdivision of the State of Florida, hereinafter referred to as the "**County**," and **City of North Port**, a Florida municipal corporation, hereinafter referred to as "**City**."

WITNESSETH

WHEREAS, the County and the City entered into Agreement No. CAC2023-0027 ("Agreement") for the provision of hosting and related technology services, effective June 1, 2022; and

WHEREAS, the parties now wish to further amend the Agreement.

NOW THEREFORE, the County and the City, in consideration of the mutual covenants contained herein, do agree to amend the Agreement as follows:

1. The above recitals are true and correct and incorporated herein by reference.
2. The term of the Contract is hereby renewed for a period of one (1) year, effective June 1, 2023, through May 31, 2024.
3. Replace Section 7. a. Payment of Fees in its entirety with the following:
 - "a. Annual fee:
The City shall pay the County annually the amount of \$12,623.64. Initial payment of \$1,051.97 is due within thirty (30) days of execution of this Amendment. The remainder is due and payable in monthly installments of \$1,051.97 each and shall be paid on the first of every month. The details of the fees are listed in Exhibit A, attached hereto, and incorporated herein.
4. The Pricing for Delivered Services as of the effective date of this Amendment is attached hereto and incorporated herein as Exhibit A – Pricing for Delivered Services.
5. Except as modified herein, all other terms, covenants, and conditions of the Agreement shall remain in full force and effect.

[Remainder of Page Intentionally Left Blank]

IN WITNESS WHEREOF, the parties have executed this Amendment as of the last date written below.

CITY OF NORTH PORT, FLORIDA

Signed By: _____

Print Name: _____

Date: _____

Title: _____

Approved as to form and correctness:

Witness:

Signed By: _____

By: _____
City Attorney

Print Name: _____

SARASOTA COUNTY

BOARD OF COUNTY COMMISSIONERS
OF SARASOTA COUNTY, FLORIDA

By: _____

Jonathan R. Lewis,
County Administrator

Date: _____

*Executed by the County Administrator
Pursuant to Resolution No. 2004-095*

Approved as to form and correctness:

By: _____
County Attorney

**AMENDMENT NO. 1
TO AGREEMENT NO. CAC2020-0143
EXHIBIT A – Pricing for Delivered Services**

For the term of June 1, 2022 – May 31, 2023

Service	Annual Cost	Notes
Hosted Devices	\$12,260.76	Eleven (11) devices
Total annual fee, payable by City	\$12,260.76	

Annual fee shall be paid in monthly installments of \$1,021.73.

For the term of June 1, 2023 – May 31, 2024

Service	Annual Cost	Notes
Hosted Devices	\$12,623.64	Eleven (11) devices
Total annual fee, payable by City	\$12,623.64	

Annual fee shall be paid in monthly installments of \$1,051.97.