



City of North Port

PURCHASING

Office: 941.429.7170

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WORK ASSIGNMENT

CONSULTANT

Kisinger Campo & Associates, Corp

CONTINUING CONTRACT NO. & TITLE

2019;23 Professional Engineering Services
2019-23-10

THIS WORK ASSIGNMENT

WORK ASSIGNMENT #

2021-02PW

SHORT TITLE

Design Scope for Repair and Rehabilitation - Pan American Bridge

DATE SUBMITTED

02/25/2021

AMOUNT (LUMP SUM)

\$73,842.70

SCHEDULED COMPLETION

08/31/2021

CONTRACT AND BUDGET OVERVIEW FOR FISCAL YEAR 2021

	DEPARTMENT	CITYWIDE (completed by Purchasing) GD 3-5-21
TOTAL OF PREVIOUS ASSIGNMENTS	\$0.00	\$0.00
THIS WORK ASSIGNMENT	\$73,842.70	\$73,842.70
TOTAL WORK ASSIGNMENTS	\$73,842.70	\$73,842.70
ACCOUNT NO/PROJECT NO	306-5000-541.63-00/R19BRR	VARIOUS

All work assignments require City Manager approval. In presenting this work assignment, it is understood that:

1. All associated supporting documentation and justification for this work assignment is attached hereto.
2. Unless specified herein, work does not involve watercraft, boat piers and/or other activities requiring additional workers compensation endorsements.
3. Contact or involvement with hazardous materials is not anticipated, should hazardous materials be encountered, the City shall be informed.
4. THIS WORK ASSIGNMENT SHALL NOT EXCEED \$200,000 & ANY RESULTING CONSTRUCTION SHALL NOT EXCEED \$2,000,000 PER FLORIDA STATUTE 287.055.

SUBMITTED BY:

CONSULTANT

02/26/2021

DATE

APPROVED BY:

Monica Bramble
Digitally signed by Monica Bramble
DN: cn=Monica Bramble, o=City of North Port,
ou=Public Works,
email=mbramble@cityofnorthport.com, c=US
Date: 2021.03.04 10:34:57 -05'00'

DEPARTMENT DIRECTOR

DATE

Ginny Duyn

Digitally signed by Ginny Duyn
Date: 2021.03.05 16:59:04 -05'00'

PURCHASING

DATE

Juliana B. Bellia
Digitally signed by Juliana B. Bellia
Date: 2021.03.09 14:39:27 -05'00'

ASSISTANT CITY MANAGER

DATE

Lisa M. Herrmann

Digitally signed by Lisa M. Herrmann
DN: cn=Lisa M. Herrmann, o=City of North Port, ou=Finance
Department, email=lherrmann@cityofnorthport.com, c=US
Date: 2021.03.08 14:37:02 -05'00'

BUDGET ADMINISTRATOR

DATE

Kimberly Ferrell

Digitally signed by Kimberly Ferrell
Date: 2021.03.08 17:27:42 -05'00'

FINANCE DIRECTOR

DATE

Jason Yarbrough
Digitally signed by Jason
Yarbrough
Date: 2021.03.09 22:09:46
-05'00'

CITY MANAGER

DATE

Print Form

Clear All Fields

CITY OF NORTH PORT
PROFESSIONAL ENGINEERING SERVICES NO.
2019-23-10

CONTRACT PROJECT NAME: **Pan American Boulevard Bridge Rehabilitation**

CONSULTANT: **Kisinger Campo & Associates, Corp.**

RLI No.: **2021-02PW**

In accordance with the Contract between CITY OF NORTH PORT, FLORIDA (CITY) and KISINGER CAMPO & ASSOCIATES, CORP. (CONSULTANT) for providing Professional Engineering Services – Continuing Services Contracts for City of North Port Public Works, dated June 25, 2019.

Upon the completion and execution of this Task Assignment by both parties, the CONSULTANT is authorized to and shall proceed with the following:

EXHIBIT “A”: SCOPE OF PROFESSIONAL SERVICES, which is attached hereto and is made a part of this Task Assignment.

EXHIBIT “B”: COMPENSATION & METHOD OF PAYMENT, which is attached hereto and is made a part of this Task Assignment.

EXHIBIT “C”: BEGINNING AND LENGTH OF SERVICES, which is attached hereto and is made a part of this Task Assignment.

KISINGER CAMPO & ASSOCIATES, CORP.

By: 

Print Name: Paul G. Foley, P.E.

Title: CEO / President

Date: February 26, 2021

CITY OF NORTH PORT, FLORIDA

By: N/A SEE APPROVED WA FORM

Print Name: _____

Title: _____

Date: _____

EXHIBIT “A”
SCOPE OF PROFESSIONAL SERVICES
PAN AMERICAN BOULEVARD BRIDGE REHABILITATION

SECTION I: PROJECT OBJECTIVES

At the request of the CITY, the CONSULTANT will develop engineering plans and specifications and perform environmental permitting services necessary for the rehabilitation of Bridge No. 175001, Pan American Boulevard over Myakka Creek. Specific task work shall be described within this Scope of Services.

SECTION II: SPECIFIC SERVICES

Specific services to be provided by the CONSULTANT under this Task Order include the following:

TASK 1 – PROJECT MANAGEMENT AND COORDINATION

The CONSULTANT will attend and participate in project meetings, routine project correspondence, and data acquisition. Project correspondence will be conducted in verbal or written formats. All verbal project correspondence addressing key project topics will be followed by written confirmation within 48 hours, outlining the project topics discussed.

The CONSULTANT will identify utilities within the project limits via Sunshine One-Call (811) and field identification of existing utility monumentation.

The CONSULTANT will perform Environmental Permitting services, including coordination with the Southwest Florida Water Management District (SWFWMD), the United States Army Corps of Engineers (USACE), and the Florida Department of Environmental Protection (FDEP). The CONSULTANT will conduct a field visit to delineate the boundaries of wetlands and surface streams in the project area and to assess the potential presence of state- and federal-listed species. The wetland/stream boundaries will be recorded with a GPS system for integration into a GIS database and subsequently shown on the project plans. The project is expected to qualify for a General ERP from the SWFWMD and a Nationwide permit from the USACE. The CONSULTANT will prepare all permit application materials, including project narrative, wetland/stream impact drawings, and application forms. The project narrative will provide a discussion of wetland/stream impacts, avoidance and minimization measures, and project effects to state- and federal-listed species. The CONSULTANT will submit the completed permit application packages to the SWFWMD/USACE and will provide responses to any agency requests for additional information (RAI). This task does not include providing any mitigation that may be required for wetland impacts.

TASK 2 – DATA COLLECTION & REVIEW

The CONSULTANT will collect, compile and investigate available bridge related data and other published information necessary to complete the Task Assignment. Data collection efforts will include (if available), but not be limited to, the following items:

- Existing bridge plans
- Existing FDOT Bridge Inspection Reports

EXHIBIT “A”

- Existing Prompt Corrective Action letters
- Structural and Hydraulic Evaluation of Existing Structure Report (by others)
- Aerial photographs
- Other data provided by the CITY

The CONSULTANT will conduct a comprehensive field reconnaissance of the project locations including, but not limited to, the bridge deck, superstructure, substructure, approach slabs, and slope protection. The CONSULTANT will gather geometric data necessary to supplement available bridge for the completion of the Task Assignment. The finding of this field reconnaissance will be incorporated into the developed rehabilitation plans.

TASK 3 – BRIDGE REHABILITATION DESIGN

The CONSULTANT will develop bridge rehabilitation plans which address the conditions noted in the Structural and Hydraulic Evaluation of Existing Structure Report for Bridge No. 175001 and the conditions identified during Task 2. Rehabilitation services shall include, but are not limited to:

- Removal and sealing of expansion joints
- Restoration of approach roadway asphalt within 15ft. of the bridge
- Cathodic protection pile jackets
- Removal and replacement of abutment slope pavement with rubble riprap
- Installation of rubble riprap scour countermeasures across Myakka Creek

The CONSULTANT will develop Level 1 Temporary Traffic Control Plans (TTCP), including coordination of lane closure restrictions with CITY staff. TTCP will reference FDOT Standard Plans Indices whenever possible, with applicable notes.

The CONSULTANT will develop a pavement design for replacing flexible pavement on the bridge slab and approaches.

The CONSULTANT will analyze and prepare plans for signing and pavement markings in accordance with all applicable manuals, guidelines, standards, handbooks, procedures, and current design memorandums.

The CONSULTANT will develop project specifications in accordance with FDOT Standard Specifications for Road and Bridge Construction, Divisions II and III. Technical Special Provisions (TSP) and/or Supplemental Specifications (SS) will be provided as necessary to complete construction operations.

Draft and Final submittals will be provided for a Design Report, which shall include, if applicable, all design calculations, plans, specifications, non-destructive testing reports, and list of all engineering assumptions made during the design process.

EXHIBIT “A”

SECTION III: LIMITATIONS

Specific items not included within this Scope of Services include, but are not limited to:

- Provision and use of special access equipment
- Utility relocation
- Services provided by Sub-Consultant(s) beyond those previously specified above.
- Post Design Services
- Construction Engineering and Inspection (CEI)
- Subsurface Utility Exploration

Should conditions be observed that require any of the above services, they could be provided under a supplemental proposal to be approved by the CITY.

SECTION IV: CITY RESPONSIBILITIES

The following participation by the CITY is required under this Scope of Services:

- Attend and participate in any project meetings requiring CITY input.
- Provide notice to the CONSULTANT of any issues or meetings requiring the attention of the CONSULTANT.
- Provide the CONSULTANT with bridge data identified in Task 2 or other pertinent data.
- Provide the CONSULTANT access to the Project Site.
- Pay necessary permitting fees.

SECTION V: COMPENSATION

For work under Tasks 1 through 3, the CITY shall compensate the CONSULTANT in accordance with Exhibit “B”. The CONSULTANT shall submit to the CITY monthly invoices for work completed, in accordance with the terms of the Contract.

EXHIBIT “B”
COMPENSATION AND METHOD OF PAYMENT
PAN AMERICAN BOULEVARD BRIDGE REHABILITATION

For services provided and performed by the CONSULTANT for the Task(s) set forth and enumerated in Exhibit “A”, entitled “Scope of Professional Services”, the CITY shall compensate the CONSULTANT based on a lump sum fee as follows:

TASK	ITEM	AMOUNT	FEE TYPE (LS;T&M;NTE)
1	Project Management and Coordination	\$17,730.91	LS
2	Data Collection & Review	\$6,429.96	LS
3	Bridge Rehabilitation Design	\$49,681.83	LS
TOTAL COMPENSATION FOR CONSULTANT’S SERVICES:		\$73,842.70	LS

Refer to Attachment “B-1” for individual task staff hours estimates.

EXHIBIT “C”
BEGINNING AND LENGTH OF SERVICES
PAN AMERICAN BOULEVARD BRIDGE REHABILITATION

The services outlined in Exhibit “A” will begin upon the CONSULTANT’s receipt of a written Notice to Proceed from the CITY. This Task Assignment shall be conducted in accordance with the project schedule, as detailed in the following table, as indicated by project milestones in calendar days from the Notice to Proceed:

PROJECT SCHEDULE	
Milestone	Calendar Days from NTP
Notice to Proceed	0
Kick-off Meeting	7
Field Reconnaissance	21
Agency Pre-Application Meeting	45
Draft Design Report Submittal	90
City Comments Received	105
Final Permits Received	135
Final Design Report Submittal	135

In the event that any of the above noted milestone submittal dates occur on a non-business day observed by the CITY (weekends, holidays, etc.) the milestone submittal will occur on the following CITY business day.

STAFF HOUR ESTIMATE
PAN AMERICAN BOULEVARD BRIDGE REHABILITATION

Estimator: S.Betz
Date: 2/23/2021

	RATES							
	SENIOR ENGINEER	PROJECT ENGINEER	STAFF ENGINEER	JUNIOR ENGINEER	CADD TECHNICIAN	SENIOR SCIENTIST	PROJECT SCIENTIST	TOTAL
	\$230.95	\$189.47	\$137.25	\$95.70	\$89.02	\$220.27	\$137.53	
HOURS PER UNIT								
TOTAL HOURS FOR EACH TASK								
Task 1 - Project Management and Coordination								
Kick-off Meeting		4	1			2		7
Agency Pre-Application Meeting		2				4		8
Utility Locates (Sunshine One Call)			4					4
Environmental Services and Permitting						40	40	80
Task 1 SUB-TOTAL		6	5			46	42	99
Task 2 - Data Collection and Review								\$17,730.91
Gather Available Documentation (Reports, Plans, Etc.)			4					4
Review Structural and Hydraulic Evaluation of Existing Structures Report		4	4					8
Review Other Available Documentation		4	4					8
Comprehensive Field Review (Geometries Included)		10	10					20
Task 2 SUB-TOTAL		18	22					40
Task 3 - Bridge Rehabilitation Design								\$6,429.96
Keysheet		2			4			6
Signature Sheet		1			1			2
General Notes	4	16			2			22
Plan and Elevation	2	12	8		8			30
Summary of Quantities	4	8		8	4			24
Pile Jacket Details (2 to 3 Sheets)	8	24			8			40
Expansion Joint Details (1 to 2 Sheets)	4	8		8	4			24
Approach Roadway Details (2 Sheets)	4	12	8		8			32
Slope Protection Details (2 to 3 Sheets)	8	16		12	8			44
Pavement Design	2	6						8
Signing and Pavement Markings	1	5	6	4	5			21
Temporary Traffic Control Plans	5	17	18		10			50
Quality Assurance / Quality Control (QA/QC)	8						8	8
Task 3 SUB-TOTAL	50	127	40	32	62			311
								\$49,681.83
SUBTOTAL - BRIDGE REHABILITATION	50	151	67	32	62	46	42	450
	\$11,547.50	\$28,609.97	\$9,195.75	\$3,062.40	\$5,519.24	\$10,132.42	\$5,775.42	\$73,842.70

PROJECT TOTAL

Task 1 - Project Management and Coordination								\$17,730.91
Task 2 - Data Collection and Review								\$6,429.96
Task 3 - Bridge Rehabilitation Design								\$49,681.83
TOTAL DESIGN SERVICES								\$73,842.70

ATTACHMENT B – FEE SCHEDULE
KISINGER CAMPO & ASSOCIATES, CORP.
BILLING RATE TABLE – AGREEMENT NO. 2019-23-10

**HOURLY RATES VERIFIED -
GD 3-5-21**

Classification	Hourly Billing Rate
Principal	No Charge
Project Manager	\$200.30
Project Manager – Bridge Inspection	\$202.30
Senior Engineer	\$230.95
Project Engineer	\$189.47
Staff Engineer	\$137.25
Junior Engineer	\$95.70
Senior Scientist	\$220.27
Project Scientist	\$137.51
Staff Scientist	\$102.31
CADD Technician	\$89.02
Construction Project Administrator	\$228.78
Senior Construction Manager	\$107.67
Construction Inspector	\$70.39
Inspector	\$58.66
Inspector – Senior Certified Bridge Inspector	\$127.49
Planner	\$86.53
Administrative Assistant	\$99.98

- Direct costs are not reimbursable. Direct costs are defined as, but not limited to, the use of communication equipment, computers, copiers, and all other equipment required to perform services. Mileage and meals are considered direct costs and are not reimbursable.
- Permit Fees: Cost
- The City will allow rate adjustments to be submitted for each successive year prior to the end of the current contractual year. Rates are to be firm for each one-year period. No price adjustments will be considered mid-year. Adjustments should not exceed the Bureau of Labor Statistics, Producer Price Index for the industry in the North Port market area.

January 20, 2021

City of North Port
1100 N. Chamberlain Boulevard
North Port, FL 34286
Attn: John Mills, Engineer I

CONTACT INFORMATION

Kisinger Campo & Associates, Corp.
201 North Franklin Street, Suite 400
Tampa, FL 33602
Scott Betz, PE, CBI, Project Manager
Office: 813.871.5331
Email: SBetz@kcaeng.com



**Re: Professional Engineering Services – 2019-23
Request for Letters of Interest (RFOI) No. 2021-02PW
Design Scope for Repair and Rehabilitation of Bridge Elements for the Bridge at Pan American Boulevard
over Myakka Creek Waterway**

Dear Mr. Mills:

Kisinger Campo & Associates, Corp. (KCA) is pleased to submit this Letter of Interest to the City of North Port for the Design Scope for Repair and Rehabilitation of Bridge Elements for the Bridge at Pan American Boulevard over Myakka Creek Waterway (Bridge No. 175001). Please review our firms provided qualifications and abilities, project approach, project schedule, similar recent project experience, and proposed cost saving measures for this Task Assignment.

KCA is a full-service engineering firm and industry leader in infrastructure engineering and bridge rehabilitation services. Our staff is composed of professionals specializing in design of structures, roadway, drainage, environmental permitting, construction engineering and inspection (CEI), and bridge and ancillary structure inspection. KCA has been assisting state and local agencies with engineering solutions for 44 years. In addition to our internal staff, KCA has teamed with a group of subconsultants specifically selected to meet the City's desired Scope of Services for this Task Assignment.

KCA's structures staff is comprised of 26 professionals, including 20 Professional Engineers (PEs), is fully equipped to perform the required rehabilitation design services under this Task Assignment. **Our bridge rehabilitation and preservation specialists have performed more than 400 rehabilitation task work assignments in the past eight years, including milling and resurfacing, expansion joint replacement, concrete restoration, pile jackets, slope pavement replacement, scour countermeasures, approach slab replacement, and more.** Although geotechnical investigation and Non-Destructive Testing (NDT) was performed under the Structural and Hydraulic Evaluation completed for this bridge in September 2020, KCA has partnered with **Tierra, Inc. (Tierra)** and **Vector Corrosion Services, Inc. (VCS)** for this Task Assignment to perform any additional geotechnical and NDT services which may be required. Both subconsultants are long-time industry partners with KCA and together we have successfully completed projects across the state.



**Bridge at Pan American Boulevard over Myakka
Creek Waterway**

PROJECT APPROACH

The City of North Port is requesting the development of repair and rehabilitation plans and specifications for the bridge carrying Pan American Boulevard over Myakka Creek (Bridge No. 175001). This Task Assignment, as part of City Contract No. 2019-23, will include the design of milling and surfacing over the existing bridge and approach roadways, replacement of expansion joint systems, concrete restoration, slope protection rehabilitation, scour countermeasures, and approach slab rehabilitation. Specific project tasks include the following:

TASK 1: PROJECT MANAGEMENT AND COORDINATION

KCA's proposed Project Manager (PM), **Scott Betz, PE, CBI**, will serve as the direct point of contact with City Public Works (PW) staff. Anticipated task work includes attendance and participation in project meetings, routine project correspondence, and data acquisition. KCA will take a communication driven approach to this Task Assignment in order to ensure that all task work is completed effectively and in accordance with the project schedule. Project correspondence will be conducted via telephone, email, or in-person communication. All verbal communication addressing key project topics will be followed within 48 hours by a written email confirmation, outlining the project topics discussed.

KCA will perform coordination services with all applicable permitting agencies, including, but not limited to, the United States Army Corps of Engineers (USACE), the Southwest Florida Water Management District (SWFWMD), and the Department of Environmental Protection (DEP). Coordination with applicable utility owners will also be conducted via Sunshine One Call services.

TASK 2: ANALYZE BRIDGE CONDITION AND PROPOSED IMPROVEMENTS

Prior to field services, our team will review all available bridge related data, including the Structural and Hydraulic Evaluation of Existing Structure (Report), past inspection reports, plans, and aerial photographs to determine a detailed history of the structural condition of the bridge. Field personnel will then conduct a comprehensive review of the in-field conditions of the bridge, including the deck, superstructure, substructure, approach slabs, and slope protection. Any additional NDT which was not completed in the previous Report and is recommended prior to rehabilitation design, will be conducted by VCS.

TASK 3: BRIDGE REPAIR AND REHABILITATION DESIGN

KCA will develop detailed bridge rehabilitation plans and specifications, which address the conditions and recommendations noted in the previous Report and in accordance with the conditions noted in the field review conducted under Task 2. Design calculations, quantity calculations, construction fee estimates, and construction timeline estimates will be completed and provided with project submittals. Bridge rehabilitation plans will be developed utilizing the City's preferred CADD software and in accordance with City and FDOT design requirements.

Prior to submittal to the City, all deliverables will be reviewed internally and undergo our Quality Assurance/Quality Control (QA/QC) process to ensure that submittals are error-free. The number of and date of submittals will be in accordance with the approved project schedule. KCA will address all submittals to the City of North Port PW Department, Engineering Division. Final submittal documents will be signed and sealed by Florida PEs.

DELIVERABLES

KCA will provide the City with necessary deliverables throughout the Task Assignment durations. Anticipated deliverables include kick-off meeting agenda, sign-in sheet and minutes, draft and final signed and sealed Design Report which shall include all plans, specifications, design calculations, applicable environmental permits, and report of all assumptions and engineering judgment used during design. Deliverables will be submitted to the City in searchable portable document format (pdf).

FIRM ABILITY AND RELATED QUALIFICATIONS

The KCA Team will be led by our proposed PM and Structures Engineer of Record (EOR), **Scott Betz, PE, CBI**. Mr. Betz has more than nine years of structural inspection and design experience, focusing on bridge rehabilitation. He has served as the EOR on numerous bridge rehabilitation projects throughout the state, primarily FDOT Districts One and Seven. His design and inspection background makes Mr. Betz uniquely qualified to direct and complete the Scope of Services required under this Task Assignment.

Assisting Mr. Betz will be KCA's internal structures, roadway, and environmental permitting staff, as well as our industry partners Tierra and VCS. Team certifications and licensure includes PEs, CBIs, NACE Cathodic Protection Specialists, and Project Management Professionals. Our combined staff includes highly experienced and uniquely qualified individuals capable of completing all proposed task work.

Our staff has performed more than 400 bridge rehabilitation projects within the past eight years, including all rehabilitation services listed within the proposed Scope of Services. These rehabilitation projects have ranged from concrete restoration and pile jacket projects, to major bridge strengthening. KCA has performed these projects on roadways of various functional classifications, from low average daily traffic rural arterials to interstates. Examples of KCA's recent successful bridge rehabilitation projects are included on pages 3 and 4.

KCA is aware of FDOT's recent increased scrutiny assigned to sonovoid slab unit bridges with transverse post-tensioning. Our team is highly knowledgeable in grading requirements for this type of structure and effective repair alternatives. This knowledge will be applied within this rehabilitation to ensure high bridge condition ratings and an extension of the service life of the bridge.

KEY STAFF

Scott Betz, PE, CBI, PM/Structures EOR, has more than nine years of experience in structural design, rehabilitation and inspection. He specializes in project management, bridge rehabilitation, and engineering studies. He currently serves as PM or Deputy PM on several state and municipal continuing services contracts including FDOT District Two and Manatee, Sarasota, Hendry, Pasco, and Pinellas Counties. **He has designed rehabilitation for bridges throughout the state, including all work types included within this Task Assignment.** Mr. Betz has experience in inspection of various structure types including Category 1 and 2 structures, affording him the ability to identify deficiencies accurately and propose effective corrective action. He is experienced with load factor rating and load and resistance factor rating for a variety of structure types and conditions.



David Thompson, PE, Senior QC Engineer, has 36 years of experience in engineering and construction, including the analysis and design of bridges and other structures. **He has performed engineering studies and designed repairs for aging structures throughout the state of Florida, including more than 20 years of managing FDOT districtwide contracts.** He has designed new superstructure and substructure components for major FDOT bridges, supervised bridge load ratings, and has been the responsible engineer for FDOT inspection of bridges and other structures. Mr. Thompson has performed QC on similar bridge studies and rehabilitation projects of various structure types for State and numerous cities and counties.



Rachel Moyers, PE, Roadway EOR, is a Roadway Engineer with eight years of experience in roadway and maintenance of traffic (MOT) design. She has worked on both FDOT and local municipality projects, ranging in size from complex multi-level interchanges to local streets and intersections, as well as multi-use trails. Her design experience includes all geometric aspects of interstate

highways, widening, intersections, MOT, plans production, cost estimating, utility coordination, as well as design report preparations, including design variations and exceptions, Typical Section package, and Design Documentation. Ms. Moyers was the Lead Design Engineer on the District Seven Gateway Expressway Segment One Design-Build project and has gained valuable experience working on roadway and stormwater projects for FDOT and local municipalities.

PROJECT SCHEDULE AND AVAILABILITY

KCA is aware of the City's proposed project schedule of five weeks, outlined in the Deliverables section of this RFLOI. KCA has staff available to complete all design services within the City's proposed timeline once Notice to Proceed (NTP) has been received from the City. It is important however, to consider the necessary permit coordination which must be completed in order to conduct in-water repairs which are proposed within this Scope of Services. KCA staff will coordinate and work diligently with all applicable agencies during permit requests in order to accelerate permit acquisition, as early as possible. It is recommended that the proposed project schedule be extended to allow for thorough review and estimated permit acquisition time of 90 days.

In accordance with the City's proposed project schedule, KCA's PM will coordinate with staff and subconsultants to mobilize and perform field operations within 3 weeks, develop a draft Design Report within 4 weeks, and submit the final signed and sealed Design Report within 5 weeks of NTP.

COST SAVING MEASURES

As an industry leader in bridge repair and rehabilitation services, KCA has an extensive portfolio of past similar projects. As part of these past projects, our staff has the applicable experience to develop all necessary rehabilitation plan details efficiently, with no learning curve. The use of appropriately experienced staff for this task work, such as a senior engineer for QC and a junior engineer for plans development, leads to cost-effective designs.

KCA's experience with these types of bridge rehabilitation services includes knowledge of repairs which best extend the service life of the structure. Failure of previous repairs can cause substantial additional cost and result in service life reduction for bridges. **Our designs provide long-lasting repairs which are a key factor in the cost-savings over the service life of the bridge.** For example, the Report for Bridge No. 175001 notes that the piling exhibit vertical cracks in the corners up to 1/8 inch-wide. This condition commonly leads to the presence of spalls and delaminations in the corners of piling. Crack repair is typically not recommended for this deficiency due to the difficulty of dewatering for proper epoxy injection. In addition, the piles exhibit scale damage up to 1/4 inch. The presence of both cracking and scale damage, in combination with the presence of brackish water within Myakka Creek at this location, make the piling prime candidates for pile jackets. It is anticipated that pile jackets will greatly extend the service life of the bridge, in comparison to standard crack repair.

KCA is a full service design firm, with in-house staff capable of performing all design, permitting, and utility coordination services required to complete the proposed Scope of Services. **The use of in-house staff reduces or eliminates the need for subconsultant services, causing a reduction in overall project management costs.**

KCA has staff specializing in CEI services, who assist with constructability reviews of our projects. Even the most innovative designs can be rendered not constructable if field conditions are not properly reviewed and addressed, leading to increased project costs caused by delays and redesign. The completion of a proper constructability review ensures that the project can be completed on schedule and ensure that the proposed rehabilitations services are efficient and cost-effective.

QA/QC

KCA is proactive when it comes to QA/QC. Our QA/QC process includes a five-step color coded review which is conducted by independent, qualified professionals prior to all submittals. This process is conducted to ensure that comprehensive, accurate and high-quality products are produced and submitted to Clients. A written copy of our QA/QC process will be provided to the City. QA/QC documents will also be submitted with associated deliverable submittals.



PROJECT REFERENCES

AIRGLADES BOULEVARD SCOUR REMEDIATION – STA No. 5, HENDRY COUNTY, FL



The bridge carrying Airglades Boulevard over Cessna Canal in Hendry County had significant channel contraction scour, causing undermining to the abutments and approach slabs. For this project KCA staff performed a field

investigation of the structure, assessed the bridge conditions, and provided the County with recommendations for scour repairs. Once approved by the County, scour remediation and channel revitalization plans were

developed, bid, and successfully constructed; restoring the stability of the structural components supported by the abutments.

► **KCA PM and Structures EOR: Scott Betz, PE, CBI**

CR 846 SCOUR REMEDIATION – STA No. 9, HENDRY COUNTY, FL

Under this Supplemental Task Authorization, KCA was tasked with the development of rehabilitation plans and specifications for the repair of two bridges carrying CR 846 over Chris and Nelson Canals in Hendry County. These bridges exhibited undermining at the abutments and approach slabs, varying levels of deterioration to the timber piling, and other typical deficiencies. KCA developed detailed plans and specifications for the revitalization of the channel slopes, stabilization of the approach slabs, and rehabilitation of the timber piling supporting the bridge. KCA also performed necessary coordination and permit requests with the USACE and SFWMD.

► **KCA PM and Structures EOR: Scott Betz, PE, CBI**

Client Contact Info	Hendry County Public Works Shane Parker, PE, County Engineer Tel: 863.675.5222 E: sparker@hendryfla.net
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LEGACY TRAIL OVER HATCHET CREEK BRIDGE REHABILITATION – SARASOTA COUNTY, FL



The Legacy Trail Pedestrian Bridge over Hatchett Creek (Bridge No. 4535), located in Sarasota County, was exhibiting areas of severe deterioration to the substructure. This pedestrian trail bridge exhibited severe marine borer damage to the

in-channel piling. KCA was tasked with inspecting/evaluating the bridge and providing recommendations for repair. KCA designed permanent pile repairs including structural pile jackets and pile wraps to protect the remaining piling. KCA designed temporary uplift ties to allow the structure to be re-opened to pedestrian and emergency vehicle traffic until permanent repairs could be funded. KCA was responsible for inspecting the bridge, preparing a Bridge Evaluation Recommendations Memorandum, providing repair plans, and environmental permitting for this task assignment. Construction services were completed on time and within budget.

► **KCA PM and Structures EOR: Scott Betz, PE, CBI**

Client Contact Info	Sarasota County Public Works, Transportation James Stock, PE, Transportation Structures Engineer Tel: 941.861.0872 E: JStock@scgov.net
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I-10 APPROACH SLAB REPLACEMENT – FPID 222539-3-52-01, FDOT DISTRICT THREE

Under this Task Order, KCA designed the replacement of the approach slabs for Bridge No. 500073, SR 8 (I-10) over Crooked Creek in Gadsden County, FL. Precast concrete panels were designed and utilized in conjunction with Ultra High Performance Concrete (UHPC) slab unit joints to allow for accelerated construction and reduced lane closure times. Portions of the existing bridge backwall, approach barriers and the complete approach slabs were removed and reconstructed. KCA staff also developed detailed MOT plans to allow for continual use of the I-10 roadway during construction operations and allowing for no daytime lane closures of I-10.

► **KCA Deputy PM: Scott Betz, PE, CBI**

Client Contact Info	FDOT District Three Hunter Hambricht, PE, PM Tel: 850.330.1605 E: Hunter.Hambricht@dot.state.fl.us
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DISTRICTWIDE BRIDGE ENGINEERING SERVICES – C-9W75, FDOT DISTRICT FIVE

Under this contract with FDOT District Five, KCA has prepared and completed numerous bridge rehabilitation designs. Rehabilitation services have included, but are not limited to, concrete restoration, pile jackets, gunite application, bulkhead repairs, deck overlays, fender system repairs, and carbon fiber reinforced polymer (CFRP) strengthening. **To date, nine task work orders have been fully completed, four are currently under construction with KCA performing post design services, and three are on-going at various stages of design.**

► **KCA QC Engineer: David Thompson, PE**

Client Contact Info	FDOT District Five Matthew Hodges, PE, PM Tel: 386.740.3408 E: Matthew.Hodges@dot.state.fl.us
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A strong testimonial to the quality of services we provide is the fact that 90% of KCA's work is repeat business from existing clients, including the City of North Port. We are sensitive to the City's needs and will provide timely, budget-conscious, and high-quality services.

We value our relationship with the City and look forward to serving City staff in any capacity. Should you have any questions regarding KCA's qualifications and experience or if you would like to discuss this Task Assignment further, please contact KCA's proposed PM, Mr. Betz, at 813.871.5331 or sbetz@kcaeng.com.

Sincerely,

Kisinger Campo & Associates, Corp.

Guillermo Madriz, PE
Vice President/Director of Corporate Operations

STAFF POSITION DESCRIPTIONS

Principal: The Principal-in-Charge is a registered professional who holds full project responsibility and authority to represent the firm. It is the Principal-in-Charge's responsibility to assure that all the necessary corporate and staff resources are available. The authority of the Principal-in-Charge provides the project team and staff with strong leadership, technical direction, and expert supervisory guidance of all work undertaken by the firm.

Senior Project Manager: Licensed professional Project Manager with a minimum of 15-years of experience including managing unique and complex projects.

Project Manager: Licensed professional with a minimum of 10-years of experience who is responsible for accomplishing the stated project objectives. This is the person who is the client contact for the specific Work Order, the person who works with the client to fully understand the project, and the person who schedules and directs staff to accomplish the Project Plan goals and complete the Work Order deliverable. The Project Manager may also perform work on the Work Order to complete the deliverables.

Senior Engineer / Architect /Scientist: Licensed Professional with a minimum of 15 years of experience working on projects related to the work task order at hand.

Project Engineer / Architect /Scientist: Licensed Professional with a minimum of 10 years of experience who is responsible for a particular technical aspect of the project and who usually does the layout or calculations for the Project Manager or their delegated authority.

Staff Engineer / Architect /Scientist: Recently licensed Professional working under the Project Engineer or Project Manager who is typically responsible for completing tasks for a technical aspect within a Work Order. Work developed is reviewed by the supervising Engineer / Architect /Scientist.

Junior Engineer / Architect /Scientist: Graduate of a 4-year college in their respected profession currently working toward earning their professional registration. Work is closely reviewed by the Project Engineer / Architect /Scientist or the Project Manager.

Senior CADD Designer: CADD Designer with 10-years of experience who may perform the CADD duties or supervise other CADD Designers/Technicians to complete the drawing component of the deliverable.

CADD Designer: CADD operator with a minimum of 5 years of experience that is fluent with the CADD software for the specified project and able to work independently to layout the drawings/systems from defined or limited sketches or direction from the Project Engineers/Architects/Scientists or Project Manager.

CADD Technician: CADD operator taking explicit direction from the CADD Designer, Engineering Staff, or Project Manager to complete the drawings of the deliverable.

Construction Project Administrator: They oversee and perform administrative functions concerned with a construction project. Will be responsible for certifying project As-builds and shop drawings. Minimum 5 years of experience in the construction business. A bachelor's degree in engineering or related field with a minimum of 3 years of experience in construction management will qualify for the Project Administration position.

Senior Construction Manager: Construction Inspector with 15 years of experience and a minimum of 5 years supervising the construction inspections to complete the inspection services of the Work Order.

Construction Inspector: Inspector with 5 years of experience performing inspection duties as outlined in the Work Order.

Junior Inspector: Staff with 0-3 years of inspection experience directly supervised by the Construction Inspector or Senior Construction Manager on light duty inspection tasks.

Professional Surveyor: Registered Professional Surveyor performing surveying duties of the Work Order.

Surveyor: Staff directly supervised by a Registered Professional Surveyor executing surveying duties.

3-person Survey Crew: Will include Party Chief, Instrument Person and Rod Person

Admin. Assistant: Personnel whose primary job is the engagement of office work such as but not limited to: communication, filing, word processing, spreadsheets, deliveries, proposals, copying, and scanning.

Public Involvement Coordinator: Will inform and engage audiences to build a positive attitude regarding different projects. Will have at least 5 years of experience in public involvement/public coordination of projects,

Planner: Bachelors or master's degree level education is usually required. Entry level position with within professional planning. Performs professional level duties and fewer routine administrative tasks. Position generally receives considerable supervision from senior planners.

END OF ATTACHMENT B

CONFLICT OF INTEREST FORM

F.S. §112.313 places limitations on public officers (including advisory board members) and employees' ability to contract with the City either directly or indirectly. Therefore, please indicate if the following applies:

PART I.

- ☐ I am an employee, public officer or advisory board member of the City
_____ (List Position Or Board)
- ☐ I am the spouse or child of an employee, public officer or advisory board member of the City
Name: _____
- ☐ An employee, public officer or advisory board member of the City, or their spouse or child, is an officer, partner, director, or proprietor of Respondent or has a material interest in Respondent. "Material interest" means direct or indirect ownership of more than 5 percent of the total assets or capital stock of any business entity. For the purposes of [§112.313], indirect ownership does not include ownership by a spouse or minor child.
Name: _____
- ☐ Respondent employs or contracts with an employee, public officer or advisory board member of the City
Name: _____
- ☒ None Of The Above

PART II:

Are you going to request an advisory board member waiver?

- ☐ I will request an advisory board member waiver under §112.313(12)
- ☐ I will NOT request an advisory board member waiver under §112.313(12)
- ☒ N/A

The City shall review any relationships which may be prohibited under the Florida Ethics Code and will disqualify any vendors whose conflicts are not waived or exempt.

COMPANY: Kisinger Campo & Associates, Corp.

SIGNATURE: _____

Guillermo Madriz, PE
Vice President/Director of Corporate Operations

THIS PAGE MUST BE SUBMITTED WITH LETTER OF INTEREST

DISCLOSURE FORM
FOR
CONSULTANT/ENGINEER/ARCHITECT

Please select (only) one of the following three options:

☒ Our firm has no actual, potential, or reasonably perceived, **financial*** or **other interest**** in the outcome of the project.

☐ Our firm has a potential or reasonably perceived **financial*** or **other interest**** in the outcome of the project as described here: _____.

Our firm proposes to mitigate the potential or perceived conflict according to the following plan: _____.

☐ Our firm has an actual **financial*** or **other interest**** in the outcome of the project as described here: _____.

***What does "financial interest" mean?**

If your firm, or employee of your firm working on the project (or a member of the employee's household), will/may be perceived to receive or lose private income depending on the government business choices based on your firm's findings and recommendations, this must be listed as a financial interest. An example would be ownership in physical assets affected by the government business choices related to this project. The possibility of contracting for further consulting services is not included in this definition and is not prohibited.

****What does "other interest" mean?**

If your firm, or employee of your firm working on the project (or a member of the employee's household), will/may be perceived to have political, legal or any other interests that will affect what goes into your firm's findings and recommendations, or will be/may be perceived to be affected by the government business choices related to this project, this must be listed as another interest.

BUSINESS NAME: Kisinger Campo & Associates, Corp.

NAME (PERSON AUTHORIZED TO BIND THE COMPANY): Guillermo Madriz, PE, Vice President/Director of Operations

SIGNATURE:  **DATE:** 01/19/2021

THIS PAGE MUST BE SUBMITTED WITH LETTER OF INTEREST

VENDOR'S CERTIFICATION FOR E-VERIFY SYSTEM

STATE OF Florida
COUNTY OF Hillsborough

The undersigned Vendor/Consultant/Contractor (Vendor), after being duly sworn, states the following:

1. Vendor is a person or entity that has entered into or is attempting to enter into a contract with the City of North Port (City) to provide labor, supplies, or services to the City in exchange for salary, wages or other remuneration.
2. Vendor has registered with and will use the E-Verify System of the United States Department of Homeland Security to verify the employment eligibility of:
 - a. All persons newly hired by the Vendor to perform employment duties within Florida during the term of the contract; and
 - b. All persons, including sub-contractors, sub-vendors or sub-consultants, assigned by the Vendor to perform work pursuant to the contract with the City.
3. If the Vendor becomes the successful Contractor who enters into a contract with the City, then the Vendor will comply with the requirements of Section 448.095, Fla. Stat. "Employment Eligibility", as amended from time to time.
4. Vendor will obtain an affidavit from all subcontractors attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien as defined in 8 United States Code, Section 1324A(H)(3).
5. Vendor will maintain the original affidavit of all subcontractors for the duration of the contract.
6. Vendor affirms that failure to comply with the state law requirements can result in the City's termination of the contract and other penalties as provided by law.

VENDOR: Kisinger Campo & Associates, Corp. (Vendor's Company Name)

[Signature] (Vendor signature)

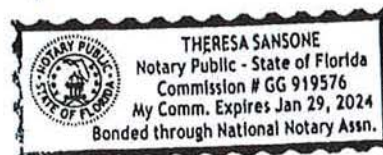
Guillermo Madriz, PE (Vendor's name printed)

Vice President/Director of Operations (Title)

Sworn to and subscribed before me by means of ☒ physical presence or ☐ online notarization, this 19th day of January, 2020, by Guillermo Madriz, as VP/Director of Operations of Kisinger Campo & Associates, Corp.

[Signature]
Notary Public

Personally Known ☒ OR Produced Identification _____
Type of Identification Produced _____



Scrutinized Company Certification Form

Company Name: Kisinger Campo & Associates, Corp.

Authorized Representative Name and Title: Guillermo Madriz, PE, Vice President/Director of Operations

Address: 201 N. Franklin St., Suite 400 City: Tampa State: FL ZIP: 33602

Phone Number: 813.871.5331 Email Address: marketing@kcaeng.com

A company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with the City of North Port for goods or services of any amount if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Florida Statutes, section 215.4725, or is engaged in a boycott of Israel.

A company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with the City of North Port for goods or services of \$1 million or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to Florida Statutes, section 215.473, or with companies engaged in business operations in Cuba or Syria.

CHOOSE ONE OF THE FOLLOWING

☒ This bid, proposal, contract or contract renewal is for goods or services of less than \$1 million. As the person authorized to sign on behalf of the above-named company, and as required by Florida Statutes, section 287.135(5), I hereby certify that the above-named company is not participating in a boycott of Israel.

☐ This bid, proposal, contract or contract renewal is for goods or services of \$1 million or more. As the person authorized to sign on behalf of the above-named company, and as required by Florida Statutes, section 287.135(5), I hereby certify that the above-named company is not participating in a boycott of Israel, is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, and it does not have business operations in Cuba or Syria.

I understand that pursuant to Florida Statutes, section 287.135, the submission of a false certification may result in the termination of the contract if one is entered into, and may subject the above-named company to civil penalties, attorney's fees and costs.

Certified By: 
AUTHORIZED REPRESENTATIVE SIGNATURE

Print Name and Title: Guillermo Madriz, PE, Vice President/Director of Operations

Date Certified: 01/19/2021

Solicitation/Contract/PO Number (Completed by Purchasing): _____

THIS PAGE MUST BE SUBMITTED WITH LETTER OF INTEREST

**Request for Letter of Interest
Contract No. 2019-23 Professional Engineering Services**

RLI 2021-02PW; Design Scope for Repair and Rehabilitation of Bridge elements for the Bridge at Pan American Boulevard over Myakka Creek Waterway

Evaluation Criteria	Value	Consultant Scores					
		American Consulting	H&H	KCA			
Qualification of the Firm	0-5	4	4	4			
Key Personnel	0-5	4	4	2			
Proficiency in Similar Projects	0-5	3	2	5			
Project Understanding/Approach	0-5	4	5	3			
Innovative/cost saving ideas	0-5	4	4	3			
Total Score		19	19	17			

Remarks:

American Consulting - Good discussion regarding repair options for various aspects of bridge and MOT. Team experience is solid and similar projects strong. Demonstrated robust understanding of all aspects of project.

KCA - Very good similar projects. Lacking firm experience. Demonstrated knowledge of project issues. Weak on team members.

Hardisty & Hanover - Solid team experience & firm qualifications. Exception in project understanding and approach. Similar projects was lacking. Only firm that included electrical engineer on team. Cathodic protection for piers.

BEN NEWMAN

Reviewer Member Name (Print)

02/08/2021

Date

[Signature]

Reviewer Member Signature

**Request for Letter of Interest
Contract No. 2019-23 Professional Engineering Services**

RLI 2021-02PW; Design Scope for Repair and Rehabilitation of Bridge elements for the Bridge at Pan American Boulevard over Myakka Creek Waterway

Evaluation Criteria	Value	Consultant Scores						
		American Consulting	H&H	KCA				
Qualification of the Firm	0-5	4	4	5				
Key Personnel	0-5	4	4	4				
Proficiency in Similar Projects	0-5	4	3	5				
Project Understanding/Approach	0-5	4	4	5				
Innovative/cost saving ideas	0-5	4	4	4				
Total Score		20	19	23				

<p>Remarks:</p> <p><i>American Consulting</i></p> <ul style="list-style-type: none"> • Good Approach & Project Understanding • Strong Team • Experienced in similar projects • Innovative ideas & recommendations 	<p><i>Hardisty & Kinsler</i></p> <ul style="list-style-type: none"> • Good Approach • Qualified Team • Not very similar projects • Good cost saving approach but vague 	<p><i>KCA</i></p> <ul style="list-style-type: none"> • Excellent Approach & Project Understanding • Good Qualified Team • Experienced in similar projects • Experienced with Bridge Inspection (FDOT reports)
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Frances M. Nunez Lugo
Reviewer Member Name (Print)

Frances M. Nunez Lugo
Reviewer Member Signature

02/03/21
Date

Request for Letter of Interest

Contract No. 2019-23 Professional Engineering Services

RLI 2021-02PW; Design Scope for Repair and Rehabilitation of Bridge elements for the Bridge at Pan American Boulevard over Myakka Creek Waterway

Evaluation Criteria	Value	Consultant Scores					
		American Consulting	H&H	KCA			
Qualification of the Firm	0-5	4	4	4			
Key Personnel	0-5	4	3	3			
Proficiency in Similar Projects	0-5	4	3	5			
Project Understanding/Approach	0-5	4	4	4			
Innovative/cost saving ideas	0-5	4	4	3			
Total Score		20	18	19			

Remarks:

KCA:

- Very Good Similar Projects
- HAS performed bridge Assessments with Reports for F.D.O.T.
- HAS Very Good UNDERSTANDING / APPROACH TO PROJECT

AMERICAN CONSULTING:

- Good Team
- EXPERIENCE WITH SIMILAR PROJECTS / SCOPS
- INNOVATIVE IDEAS WITH SOLUTIONS TO ISSUES
- GOOD UNDERSTANDING OF PROJECT AND GOALS

HARDY & HANOVER:

- Good Approach to Repair Recommendations
- QUALIFIED TEAM
- Low EXPERIENCE WITH SIMILAR PROJECTS

John Mills
Reviewer Member Name (Print)

2/3/21
Date

John Mills
Reviewer Member Signature



**CITY OF NORTH PORT
PROFESSIONAL ENGINEERING SERVICES
NO. 2019-23
THIS IS NOT AN ORDER**

Date: 01/06/2020

Page: 1 of 3

**CITY OF NORTH PORT
Public Works Department
1100 N. Chamberlain Blvd.
North Port, Florida 34286**

**Contact Person: John Mills, Engineer I
Contact Phone: 941-240-8066
Contact Fax: 941-240-8063
Contact Email: jmills@cityofnorthport.com**

Reply No Later Than: January 20, @ 2:00 p.m. (DST)

REQUEST FOR LETTERS OF INTEREST NO. 2021-02PW

DESIGN SCOPE FOR REPAIR AND REHABILITATION OF BRIDGE ELEMENTS FOR THE BRIDGE AT PAN AMERICAN BOULEVARD OVER MYAKKA CREEK WATERWAY

The City of North Port Public Works Department (PW) is currently accepting Letters of Interest from all the firms within Contract No. 2019-23, Professional Engineering Services – Continuing Services Contracts for City of North Port Public Works.

INTENT: It is the intent of the City to secure professional engineering services to design a repair and rehabilitation scope of the bridge elements as found in the High Spans Engineering, Inc structural and hydraulic evaluation of existing structure report for bridge #175001, Pan American Blvd bridge, dated June 2020. This repair work is intended to extend the service life and utility of this bridge.

BACKGROUND/SCOPE OF SERVICES:

BACKGROUND

It is the intent of the City for necessary repairs and rehabilitation to be performed on items as described-

- 1) Mill and Repave Asphaltic Surface
- 2) Clean and Replace Expansion Joints
- 3) Epoxy Injection of Cracked or Spalled Piles / Bents
- 4) Repair / Replace Slope Pavement Under Bridge Ends
- 5) Install Scour Measures
- 6) Remove and Replace Approach Slabs

SCOPE OF SERVICES

TASK 1- PROJECT MANAGEMENT AND COORDINATION

This task will include overall project management by the consultant and coordination with PW and attendance at project meetings. This task will include a project kickoff meeting with PW staff to review the project, regulatory concerns, and any items pertinent to the progress of the project.

Additional data may be requested as needed. The firm will work with PW staff to acquire the information. This may include phone calls, meetings, site visits and email communications with staff.

TASK 2 – ANALIZE BRIDGE CONDITION AND PROPOSED IMPROVEMENTS IN THE TWO ATTACHED REPORTS

1. Review the latest bridge condition report conducted by Florida Department of Transportation (FDOT) and High Spans Structural and Hydraulic Evaluation of Existing Structure report.
2. Conduct a comprehensive field reconnaissance of the bridge including, but not limited to, the bridge deck, bridge support and superstructure, and bridge approach slabs and slope slabs.
3. Perform any non-destructive testing, as required, to determine the structural integrity and health of the bridge.

TASK 3 – BRIDGE REPAIR AND REHABILITATION DESIGN

1. Prepare a design containing the appropriate data, analyses and conclusions regarding the repair and rehabilitation of the bridge and indicate any recommended preventive/safety maintenance repairs.
2. Submit design for review to the City of North Port Public Works Department, Engineering Division.
3. The report must be prepared by a Professional Engineer registered in the State of Florida who will provide a certification regarding the repair of the bridge.

DELIVERABLES

The design report, all photos from field reviews and all other written material will be provided electronically in searchable portable document format (pdf).

The project milestones and deliverables to be provided for this project include the following:

- Kickoff meeting attendance, agenda and minutes – TBD
- Field investigations. One to three weeks after notice to proceed.
- Draft Design Report due 4 weeks after notice to proceed.
- Final Sign and Sealed Design-Report due 5 weeks after notice to proceed.

LETTER OF INTEREST (LOI) REQUIREMENTS

Proposals shall include a project approach which specifies the firm's understanding of project and required deliverables; ability and relevant expertise/qualifications of the firm's personnel to be used in performing the service; availability of staff and ability to meet project schedule; the firm's proposed cost saving measures for the project, if any; and provide a schedule that will meet the timeline requirements of this project.

Engineers are to provide references for at least three (3) similar projects within the last five (5) years. Name, title, email and phone numbers are required for appropriate contact for each reference.

LOI are to include the names of all subcontractors to be used on this project.

ATTACHMENTS

1. Conflict of Interest Form
2. Disclosure for Consultant, Engineer, Architect
3. Scrutinized Companies Form
4. Statement of Non-Submittal
5. Vendor Certification Form
6. Location Map
7. FDOT Bridge Inspection Report, Bridge # 175001
8. High Spans Structural and Hydraulic Evaluation of Existing Structure report

Please Note: The Conflict of Interest Form and Disclosure for Consultant, Engineer, Architect **must be submitted** with proposals for consideration.

Any questions concerning this project must be submitted via email to John Mills at jmills@cityofnorthport.com respectively no later than **January 12, 2021**.

All firms within Contract No. 2019-23 are encouraged to submit a letter (not to exceed four (4) single-sided pages including references) that provides the above information and adequately expresses why it would be in the City's best interest to select the submitting firm(s).

**LETTERS OF INTEREST ARE TO BE DELIVERED TO THE PUBLIC WORKS DEPARTMENT
ON OR BEFORE JANUARY 20, 2021 AT 2:00 P.M. (EST) VIA EMAIL TO:**

JOHN MILLS: JMILLS@CITYOFNORTHPORT.COM

VERIFY SYSTEM: The City, contractor and every subcontractor shall register with and use the E-Verify system of the United States Department of Homeland Security to verify the work authorization status of all new employees as required by Section 448.095, Florida Statutes. A contractor who enters into a contract with a subcontractor, must require that the subcontractor provides the contractor a certification by affidavit stating that at the time of such certification and during the term of the contract, the subcontractor does not and will not employ, contract, or subcontract with an unauthorized alien, who is not authorized under federal law to be employed in the United States, as described in 8 U.S.C. S. 1324A(H)(3). The Contractor shall comply with all other federal laws pertaining to the subcontractor.

⁷ See §448.095(2), Fla. Stat.

CONFLICT OF INTEREST FORM

F.S. §112.313 places limitations on public officers (including advisory board members) and employees' ability to contract with the City either directly or indirectly. Therefore, please indicate if the following applies:

PART I.

- ☐ I am an employee, public officer or advisory board member of the City
_____ (List Position Or Board)
- ☐ I am the spouse or child of an employee, public officer or advisory board member of the City
Name: _____
- ☐ An employee, public officer or advisory board member of the City, or their spouse or child, is an officer, partner, director, or proprietor of Respondent or has a material interest in Respondent. "Material interest" means direct or indirect ownership of more than 5 percent of the total assets or capital stock of any business entity. For the purposes of [§112.313], indirect ownership does not include ownership by a spouse or minor child.
Name: _____
- ☐ Respondent employs or contracts with an employee, public officer or advisory board member of the City
Name: _____
- ☐ None Of The Above

PART II:

Are you going to request an advisory board member waiver?

- ☐ I will request an advisory board member waiver under §112.313(12)
- ☐ I will NOT request an advisory board member waiver under §112.313(12)
- ☐ N/A

The City shall review any relationships which may be prohibited under the Florida Ethics Code and will disqualify any vendors whose conflicts are not waived or exempt.

COMPANY: _____

SIGNATURE: _____

THIS PAGE MUST BE SUBMITTED WITH LETTER OF INTEREST

DISCLOSURE FORM
FOR
CONSULTANT/ENGINEER/ARCHITECT

Please select (only) one of the following three options:

☐ Our firm has no actual, potential, or reasonably perceived, **financial*** or **other interest**** in the outcome of the project.

☐ Our firm has a potential or reasonably perceived **financial*** or **other interest**** in the outcome of the project as described here: _____.

Our firm proposes to mitigate the potential or perceived conflict according to the following plan: _____.

☐ Our firm has an actual **financial*** or **other interest**** in the outcome of the project as described here: _____.

***What does “financial interest” mean?**

If your firm, or employee of your firm working on the project (or a member of the employee’s household), will/may be perceived to receive or lose private income depending on the government business choices based on your firm’s findings and recommendations, this must be listed as a financial interest. An example would be ownership in physical assets affected by the government business choices related to this project. The possibility of contracting for further consulting services is not included in this definition and is not prohibited.

****What does “other interest” mean?**

If your firm, or employee of your firm working on the project (or a member of the employee’s household), will/may be perceived to have political, legal or any other interests that will affect what goes into your firm’s findings and recommendations, or will be/may be perceived to be affected by the government business choices related to this project, this must be listed as another interest.

BUSINESS NAME: _____

NAME (PERSON AUTHORIZED TO BIND THE COMPANY): _____

SIGNATURE: _____ **DATE:** _____

THIS PAGE MUST BE SUBMITTED WITH LETTER OF INTEREST

Scrutinized Company Certification Form

Company Name: _____

Authorized Representative Name and Title: _____

Address: _____ City: _____ State: _____ ZIP: _____

Phone Number: _____ Email Address: _____

A company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with the City of North Port for goods or services of any amount if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Florida Statutes, section 215.4725, or is engaged in a boycott of Israel.

A company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with the City of North Port for goods or services of \$1 million or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to Florida Statutes, section 215.473, or with companies engaged in business operations in Cuba or Syria.

CHOOSE ONE OF THE FOLLOWING

☐ This bid, proposal, contract or contract renewal is for goods or services of less than \$1 million. As the person authorized to sign on behalf of the above-named company, and as required by Florida Statutes, section 287.135(5), I hereby certify that the above-named company is not participating in a boycott of Israel.

☐ This bid, proposal, contract or contract renewal is for goods or services of \$1 million or more. As the person authorized to sign on behalf of the above-named company, and as required by Florida Statutes, section 287.135(5), I hereby certify that the above-named company is not participating in a boycott of Israel, is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, and it does not have business operations in Cuba or Syria.

I understand that pursuant to Florida Statutes, section 287.135, the submission of a false certification may result in the termination of the contract if one is entered into, and may subject the above-named company to civil penalties, attorney's fees and costs.

Certified By: _____
AUTHORIZED REPRESENTATIVE SIGNATURE

Print Name and Title: _____

Date Certified: _____

Solicitation/Contract/PO Number (Completed by Purchasing): _____

THIS PAGE MUST BE SUBMITTED WITH LETTER OF INTEREST

STATEMENT OF NON-SUBMITTAL

If you **do not** intend to submit a proposal on this service, please return this form to the above address immediately.

We the undersigned have declined to submit a proposal on the requested service for **RLI NO. 2021-01PW** for the following reason(s):

_____ Insufficient time to respond to the solicitation.

_____ We do not offer this service.

_____ Our schedule would not permit us to perform.

_____ Unable to meet bond/insurance requirements.

_____ Specifications or Scope of Service are unclear (explain below).

_____ OTHER (please specify below).

Remarks _____

COMPANY NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

TELEPHONE: _____ FAX: _____

SIGNATURE: _____ DATE: _____

E-MAIL ADDRESS: _____

THIS PAGE SHOULD BE SUBMITTED ONLY IF YOU ARE NOT SUBMITTING A LETTER OF INTEREST

VENDOR'S CERTIFICATION FOR E-VERIFY SYSTEM

STATE OF _____
COUNTY OF _____

The undersigned Vendor/Consultant/Contractor (Vendor), after being duly sworn, states the following:

1. Vendor is a person or entity that has entered into or is attempting to enter into a contract with the City of North Port (City) to provide labor, supplies, or services to the City in exchange for salary, wages or other remuneration.
2. Vendor has registered with and will use the E-Verify System of the United States Department of Homeland Security to verify the employment eligibility of:
 - a. All persons newly hired by the Vendor to perform employment duties within Florida during the term of the contract; and
 - b. All persons, including sub-contractors, sub-vendors or sub-consultants, assigned by the Vendor to perform work pursuant to the contract with the City.
3. If the Vendor becomes the successful Contractor who enters into a contract with the City, then the Vendor will comply with the requirements of Section 448.095, Fla. Stat. "Employment Eligibility", as amended from time to time.
4. Vendor will obtain an affidavit from all subcontractors attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien as defined in 8 United States Code, Section 1324A(H)(3).
5. Vendor will maintain the original affidavit of all subcontractors for the duration of the contract.
6. Vendor affirms that failure to comply with the state law requirements can result in the City's termination of the contract and other penalties as provided by law.

VENDOR: _____ (Vendor's Company Name)

_____ (Vendor signature)

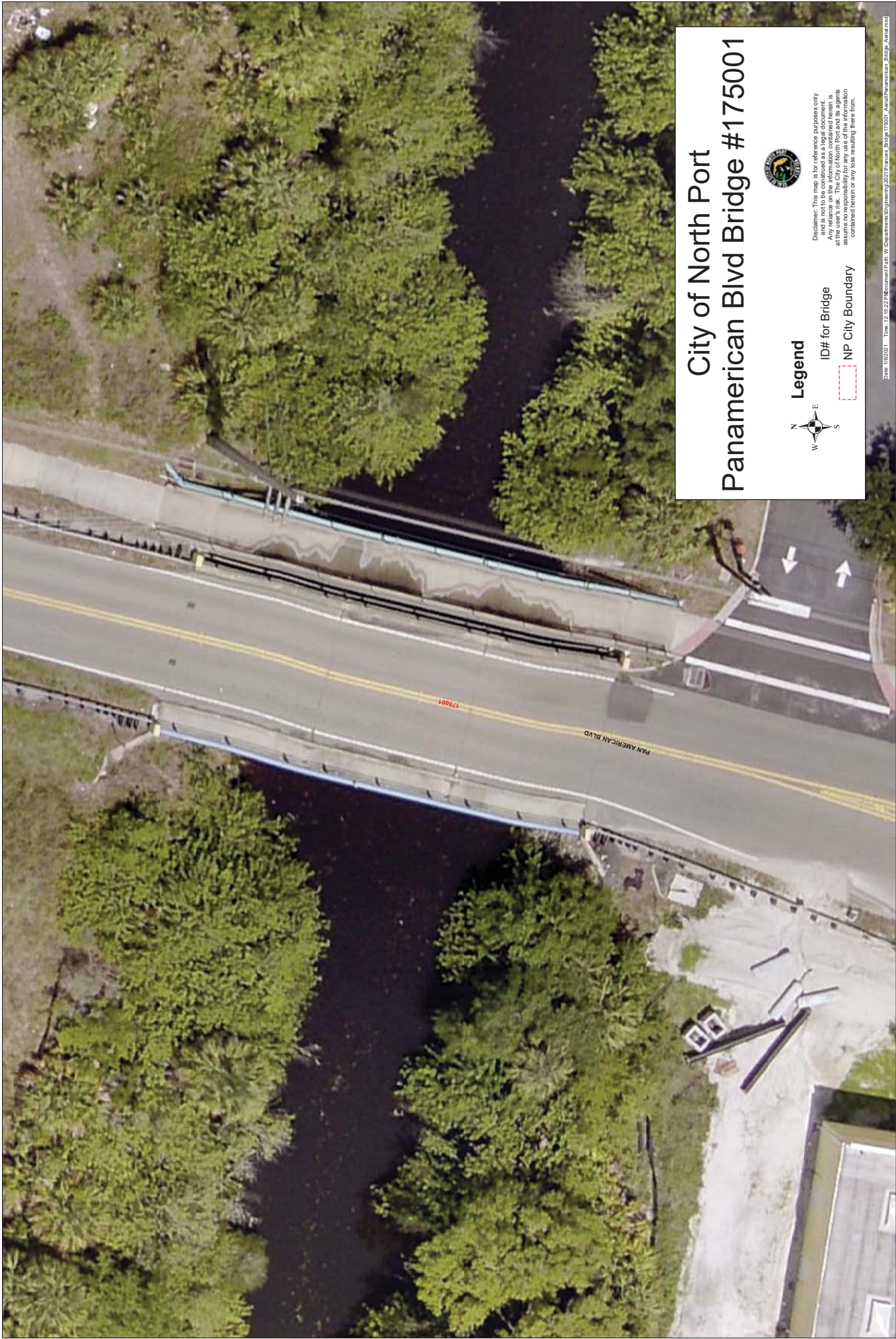
_____ (Vendor's name printed)

_____ (Title)

Sworn to and subscribed before me by means of ☐ physical presence or ☐ online notarization, this _____ day of _____, 2020, by _____, as _____.

Notary Public

Personally Known _____ OR Produced Identification _____
Type of Identification Produced _____



City of North Port Panamerican Blvd Bridge #175001



Legend

ID# for Bridge

NP City Boundary

Disclaimer: This map is for reference purposes only and is not to be used as a legal document. Any reliance on the information provided herein is at the user's risk. The City of North Port and its agents assume no responsibility for any use of the information contained herein or any loss resulting therefrom.