



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Minutes Citizens Tax Oversight Committee

Tuesday, September 28, 2021

6:00 PM

City Hall Room 244

1. Call to Order

Vice Chair Olejnik called the meeting to order at 6:04 p.m.

2. Roll Call

Present 4 - Board Member Stokes, Board Member Ceci, Board Member Ceci and Vice Chair Olejnik

Absent 1 - Board Member Rieth

Also Present:

Assistant City Attorney Michael Golen, Finance Director Kimberly Ferrell, Senior Accountant Angela Hollister, Accountant III Tiffany Fowler, and Recording Secretary Susan Hale.

3. The Pledge of Allegiance

The Pledge of Allegiance was led by the Board.

4. Public Comment

There was no public comment.

5. Approval of Minutes

- A. [21-1487](#) Approval of Minutes for the August 28, 2019 Citizens Tax Oversight Committee Meeting.

A motion was made by Board Member Stokes, seconded by Board Member Ceci, to approve the Minutes as presented. The motion carried unanimously on a voice vote.

6. Presentation

- A. [21-1488](#) Board training - Sunshine Law, public records law, and ethics by Michael Golen, Assistant City Attorney.

Mr. Golen provided a presentation on the Florida Sunshine Law and Ethics training to include public meeting, public records, reasonable notices, penalties and examples, electronic messages from personal computers and phone, retention, prohibited conduct and relationships, voting and conflicts of interest, who constitutes as a relative of a Board member, meetings procedures, quorums and motions, discussions, and requests of Staff Liaisons.

7. General Business

- A. [21-1514](#) Surtax History, Committee Powers and Duties, and Status Update of Current Surtax-funded Projects Presentation by Staff Liaison, Tiffany Fowler.

Ms. Fowler provided an overview of the infrastructure surtax for fiscal years 2018 and 2019, the history of infrastructure tax, powers, duties, and responsibilities of the Oversight Committee, the infrastructure definition per Florida Statutes, the Capital Improvement Program (CIP) budget, various CIP department projects, and spoke to the water systems percentage of the CIP budget, and surtax funds not being able to be used for the City's water/sewer expansion project.

- B. [21-1515](#) Review Surtax III Report.

Ms. Fowler provided a review including scheduling a meeting next month and one for the first of the year, the surtax being overseen by Sarasota County, the North Port Chamber of Commerce currently giving presentations regarding the surtax, proceeds being split according to population, the next surtax will begin in 2025, the long process of de-annexing from North Port, Sarasota County relinquishing maintenance of North Port public parks, and surtax money going toward building infrastructure not operational costs.

- C. [21-1516](#) Findings of Surtax III Report.

A motion was made by Board Member Stokes, seconded by Board Member Ceci, to approve the Report findings of Surtax III Findings for Fiscal Year 2018. The motion carried unanimously on a voice vote.

A motion was made by Board Member Stokes, seconded by Board Member Ceci, to approve the Surtax III Report findings for Fiscal Year 2019. The motion carried unanimously on a voice vote.

- D. [21-1517](#) Utilities Department Update.

Ms. Fowler provided an update of the Utilities Department including locations being decided for sewer line extensions based on a demand survey of residents.

8. Public Comment

There were no public comment.

9. Adjournment

Vice Chair Olejnik adjourned the meeting at 6:53 p.m.

By: _____
Alice Olejnik, Vice Chair