



CITY OF NORTH PORT  
 FINANCE DEPARTMENT/PURCHASING DIVISION  
 4970 CITY HALL BLVD, STE 337  
 NORTH PORT, FLORIDA 34286  
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**AWARD RECOMMENDATION**

**To:** Chuck Speake, Public Works Director  
**Thru:** Garrett Woods, Business Manager  
**From:** Geoff Thomas, Contract Administrator I  
**Date:** 7/12/2023  
**Subject:** RFB NO. 2022-16 Janitorial Services for the City of North Port

- I. Bid opening was held on May 2, 2022. Seven (7) bids were received from American Facility Services, Inc., At your Service Cleaning Group, Inc., Boro Building & Property Maintenance, Clean Space, Inc., Emerald Facility Management, LLC., United States Service Industries, Inc., 3H Services System, Inc. Boro Building & Property Maintenance was deemed non-responsive. Recommend award to Clean Space, Inc., by lowest total price:

<b>COMPANY NAME</b>	<b>Item</b>	<b>Description</b>	<b>PRICE</b>
<b>Clean Space, Inc.</b>	<b>Groups 1-5</b>	<b>Janitorial Services</b>	<b>\$276,101.54</b>

Please review the submittals, provided to **Garrett Woods**. Purchasing has reviewed the submittals and has determined the apparent low bidder to be responsive in accordance with the specifications and addenda (see attached tabulation). A responsive submittal is one which conforms in all material respects to the solicitation. Refers to a bid that contains no exceptions or deviations from the terms, conditions, and specifications. The award of the bid was by lowest total price.

**Public Works Staff must review bid documents to determine if the bidder is responsible.** A responsible person, company or entity is determined to have the capability in all respects to fully perform the contract requirements and has the integrity and reliability which will assure good faith performance and the capacity and capability to perform in accordance with the specifications. Additionally,  verify the references and make sure the qualifications which were specified in the solicitation have been met. Please complete and sign this form and attach your recommendation along with the recommendation of Project Manager/Consultant for Finance Director’s approval. **Upon receipt of this form**, I will post Notice of Intent (NOI) and will initiate the contract process.

II.

	APPARENT LOW BIDDER SUBMITTAL: Clean Space, Inc	APPARENT LOW BIDDER SUBMITTAL		
		YES	NO	N/A or OTHER
1	Procurement reviewed and determined the apparent low bidder to be responsive: <b>Clean Space, Inc.</b>	✓		
2	Project Manager/Engineer reviewed and determined the apparent low bidder to be responsible bidder meeting or exceeding specifications: <b>Clean Space, Inc.</b>	✓		
3	Department Director recommendation: to the lowest responsive, responsible bidder meeting or exceeding specifications: <b>Clean Space, Inc.</b>	✓		

III. Contract Award to be approved by Commission at the  X  Regular or   District meeting on  September 12,  2023.

<u>Account Number</u>	<u>Project</u>	<u>Available Amount</u>
<b>001-0760-519.34-00</b>		<b>276,101.54</b>

Award is contingent upon approval of the 2024 budget.

IV. Signatures

**Chuck Speake**  
Digitally signed by Chuck Speake  
 Date: 2023.07.18 10:30:38 -04'00'

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**Chuck Speake , Public Works Director**  
**GARRETT WOODS**  
Digitally signed by GARRETT WOODS  
 Date: 2023.07.12 23:28:59 -04'00'

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**Garrett Woods, Business Manager**  
**Alla V. Skipper**  
Digitally signed by Alla V. Skipper  
 Date: 2023.07.19 10:38:08 -04'00'

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**Alla Skipper, Senior Contract Administrator**  
**Lisa Herrmann**  
Digitally signed by Lisa Herrmann  
 Date: 2023.07.19 13:31:25 -04'00'

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**Lisa Herrmann, Budget Manager**  
**Irina Kukharensko**  
Digitally signed by Irina Kukharensko  
 Date: 2023.07.24 10:30:06 -04'00'

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**Kim Williams, Finance Director**

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**Date**

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**Date**

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**Date**

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**Date**

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**Date**