

## **Travel-IQ – Florida 511 Data Quality Plan**

### **Outline for Municipal data entry into Florida 511 System**

**“Customer”** refers to the local entity utilizing the Arcadis Travel-IQ software to create road restrictions and publish on the Florida 511 system.

When there is a local road closure in the Customer’s jurisdiction, the Customer will log into Florida 511 and the Travel-IQ application. Customer will maintain situational awareness, monitor status of known road closures, and will regularly update Florida 511 as needed.

**The goal is to have complete, accurate information in Florida 511 at all times.**

1. Customer will receive notification of all full closures of local roads by telephone or email from City Dispatch (the 24/7 answering point for City/County), other city/county departments, or the entity closing the road.

All incoming city/county road closure notifications will include:

- Name of entity closing road including point of contact information
- Name of road closed and boundaries of closure (Main St. closed from Oak St. – to Elm St.)
- Description of closure
- Contact info of department and/or contractor overseeing work if applicable
- Exact nature or details of closure (full closure, lane closure, direction, restriction, etc.)
- Actual start date/time of closure
- Anticipated end date/time of closure

2. Customer will review closure notification for complete information and seek additional details from source as needed.

3. Closure information will be entered into Florida 511 via Travel-IQ.

4. Local Dispatch, other city/county departments, or the entity closing the road must notify the Customer immediately upon reopening of the road.

5. Customer will monitor all county road closures in Florida 511 for accuracy and will make updates at least every two weeks. Road closures will be promptly removed from Florida 511 upon notification of road reopening. If necessary, the Customer will contact the entity responsible for closure of the road for assistance or clarification. Customer will be responsible for Quality Assurance/Quality Control review of all data submitted to Florida 511 by Customer. IDOT has the right to remove feeds to Florida 511 from any city or county if it is deemed the reported events are not being kept accurate and up-to-date.

CITY OF NORTH PORT, FLORIDA

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ATTEST

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APPROVED AS TO FORM AND CORRECTNESS

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