



CITY OF NORTH PORT  
 FINANCE DEPARTMENT/PURCHASING DIVISION  
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 NORTH PORT, FLORIDA 34286  
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**AWARD RECOMMENDATION**

**To:** Sandy Pfundheller, Parks and Recreation Director  
**Thru:** Cheryl Greiner, Business Operations Manager  
**From:** Geoff Thomas, Contract Administrator I  
**Date:** 4/6/2023  
**Subject:** RFB NO. 2023-26 Hurricane Ian Replacement Gymnasium Flooring at the Morgan Family Community Center City of North Port

I. Bid opening was held on March 30, 2023. Two (2) bids were received from Athletic Resources, Inc., and SSE and Associates, Inc. Recommendation of award is to Athletic Resources, Inc., by lowest total price:

<i><b>COMPANY NAME</b></i>	<i><b>DESCRIPTION</b></i>	<i><b>PRICE</b></i>
<b>Athletic Resources, Inc.</b>	<b>Gym Floor Replacement</b>	<b>\$169,000.00</b>
<b>SSE and Associates, Inc.</b>	<b>Gym Floor Replacement</b>	<b>\$178,000.00</b>

Please review the submittals, provided to **Cheryl Greiner**. Purchasing has reviewed the submittals and has determined the apparent low bidder to be responsive in accordance with the specifications and addenda (see attached tabulation). A responsive submittal is one which conforms in all material respects to the solicitation. Refers to a bid that contains no exceptions or deviations from the terms, conditions, and specifications. The award of the bid was by lowest total price.

**Parks and Recreation Staff must review bid documents to determine if the bidder is responsible.** A responsible person, company or entity is determined to have the capability in all respects to fully perform the contract requirements and has the integrity and reliability which will assure good faith performance and the capacity and capability to perform in accordance with the specifications. Additionally,  verify the references and make sure the qualifications which were specified in the solicitation have been met. Please complete and sign this form and attach your recommendation along with the recommendation of Project Manager/Consultant for Finance Director’s approval. **Upon receipt of this form, I will post Notice of Intent (NOI) and will initiate the contract process.**

II.

	<b>APPARENT LOW BIDDER SUBMITTAL: Athletic Resources, Inc.</b>	<b>APPARENT LOW BIDDER SUBMITTAL</b>
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		YES	NO	N/A or OTHER
1	Procurement reviewed and determined the apparent low bidder to be responsive: <b>Athletic Resources, Inc.</b>	✓		
2	Project Manager/Engineer reviewed and determined the apparent low bidder to be responsible bidder meeting or exceeding specifications: <b>Athletic Resources, Inc.</b>	✓		
3	Department Director recommendation: to the lowest responsive, responsible bidder meeting or exceeding specifications: <b>Athletic Resources, Inc.</b>	✓		

II. Contract Award to be approved by Commission at the  X  Regular or   District meeting on  May 9,  2023.

Account Number 001-3036-572-46-03 Project IAN22 Available Amount \$200,000

III. Signatures

\_\_\_\_\_  
Sandy Pfundheller, Parks and Recreation Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Cheryl Greiner, Business Operations Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ginny Duyn, Senior Purchasing Administrator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Lisa Herrmann, Budget Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kim Williams, Finance Director

\_\_\_\_\_  
Date