

Procurement Summary Memorandum

Date: March 31, 2023

Subject: Procurement Justification for Kimley-Horn and Associates (KHA) to provide emergency engineering services to the City of North Port.

Rationale for the Method of Procurement: The City contacted KHA directly following Hurricane Ian when the City learned that its Water Control Structure (WCS) #106 had been severely damaged and threatened a substantial portion of the City with controlled flooding. KHA originally designed WCS#106 and as a result it was in the best place to oversee and direct the contractor in its emergency repair.

Contractor Selected: Kimley-Horn and Associates

Contract Type: Purchase Order/Requisition containing a fixed not-to-exceed (NTE) value/amount.

Explanation of Contract Price: On October 20, 2022, at the request of the City, Kimley-Horn and Associates negotiated an NTE of \$10,000.00 to provide emergency engineering services for the City of North Port to design and oversee the emergency repairs to WCS#106.