

Action History (UTC-05:00)

Submit

by Ruth Agosto 01-31-2025 02:52:31 PM (Start Form)

Submit

by Michelle Tipp 02-03-2025 12:23:30 PM (Pre-Director approval)

■ All other amounts included in YTD inclusive was approved through Piggyback Contracts.

- The task was assigned to Michelle Tipp 1/31/2025 2:52:33 PM

Approve

by Nancy Gallinaro 02-03-2025 02:00:47 PM (Director Approval)

- The task was assigned to Michael Vuolo, Nancy Gallinaro, Susan Brasefield 2/3/2025 12:23:31 PM
- Nancy Gallinaro assigned the task to Nancy Gallinaro 2/3/2025 2:00:41 PM

Approve

by Nicole Brown 02-03-2025 02:27:21 PM (Budget Approval)

- The task was assigned to Heidi Hallas, Nicole Brown, Lisa Herrmann 2/3/2025 2:00:48 PM
- Nicole Brown assigned the task to Nicole Brown 2/3/2025 2:26:26 PM

Reviewed

by Bernice Moen 02-04-2025 11:54:20 AM (Purchasing Specialist - 4S)

■ EDIT: CHANGED DEPT YTD FROM \$871,957.40 TO \$558,457.40

EVER-TERM
SINGLE SOURCE SS25-20

*DEPT YTD:
\$300,000.00 TRUE BLANKET

- The task was assigned to Bernice Moen, Geoff Thomas 2/3/2025 2:27:21 PM
- Bernice Moen assigned the task to Bernice Moen 2/4/2025 11:26:49 AM

Approve

by Bernice Moen 02-11-2025 01:08:14 PM (Verify DemandStar)

■ EVER-TERM
SINGLE SOURCE SS25-20

*DEPT YTD:
\$300,000.00 TRUE BLANKET
\$29,000.00 EXEMPTION (OTHER AGENCY) REQUESTS
\$229,457.40 SINGLE SOURCE (THIS REQUEST)

- The task was assigned to Bernice Moen, Geoff Thomas 2/11/2025 12:00:00 AM
- Bernice Moen assigned the task to Bernice Moen 2/11/2025 1:01:06 PM

Approve

by Alla Skipper 02-12-2025 12:46:45 PM (Purchasing Approval)

- The task was assigned to Alla Skipper, Keith Raney 2/11/2025 1:08:17 PM
- Alla Skipper assigned the task to Alla Skipper 2/12/2025 12:46:39 PM

Approve

by Irina Kukharensko 02-12-2025 04:53:01 PM (Finance Director)

- The task was assigned to Kimberly Williams, Irina Kukharensko 2/12/2025 12:46:46 PM
- Irina Kukharensko assigned the task to Irina Kukharensko 2/12/2025 4:52:56 PM

Reviewed

by Lori Hollingshead 02-13-2025 11:02:09 AM (CM Executive Assistant)

- The task was assigned to Lori Hollingshead, Anna Duffey 2/12/2025 4:53:02 PM
- Lori Hollingshead assigned the task to Lori Hollingshead 2/13/2025 11:01:41 AM

Approve

by Jason Yarborough 02-14-2025 04:18:10 PM (Assistant City Manager)

- The task was assigned to Jason Yarborough, Julie Bellia 2/13/2025 11:02:10 AM
- Jason Yarborough assigned the task to Jason Yarborough 2/14/2025 4:18:06 PM

Approve

by Jason Yarborough 02-19-2025 12:53:01 PM (City Manager)

- The task was assigned to Jason Yarborough, Julie Bellia, Jerome Fletcher 2/14/2025 4:18:11 PM
- Jason Yarborough assigned the task to Jason Yarborough 2/19/2025 12:52:54 PM



Procurement Request

City of North Port

Request

Request Type *

Sole/Single Source/Standardization

Capital? (?)☐ No ☒ Yes**PRR-EX (?)**☐ Yes**FY ***

2025

Type code *

S

Preparer

Ruth Agosto

Pre-Director Approver(s) (?)

	Name
1	Michelle Tipp

Department *

UTILITIES

Division(s)

FIELD OPERATIONS

Commission Date (?) ***Agenda Item (?) *****Commission Override (?)**☒ Yes ☐ No**Purchase****Payment Method ***☐ Visa Purchase ☒ Purchase Order**Purchase Type ***☐ Single Purchase (current FY)
☒ Blanket Purchase (current FY)**Purchase SubType ***☒ None ☐ Change Order
☐ Amendment**Description ***

For the purchase of ultrasonic meters, parts and service for data collection for metering reading and billing.
disposal

*Section 2-407 of the City of North Port Procurement Code provides guidelines for determining if good(s) or service(s) is/are a sole/single source. **All Sole/Single source requests will be posted on DemandStar & the City's Purchasing site for seven (7) calendar days.***

Exemption Explanation (?) *

Ferguson is the sole distributor for Florida for Neptune meters. The City of North Port's entire service area has been standardized with Neptune Meters.

Steps taken to verify these goods and/or services are not available elsewhere (?) *

N/A. Standardized equipment.

Other vendors that were contacted (?) *

N/A. Standardized equipment.

Grant? *☐ Yes ☒ No**Technology Related? (?) ***☐ Yes ☐ Renewal ☒ No**Exemption****Reason ***

Attach documentation from the manufacturer certifying the vendor selected is the only distributor/dealer/contractor for the products or services in question and/or holds the production, unique capability, copyrights, trademark, and/or patent to the item, and check the following applicable statement(s):

☐ Patent, copyright or unique design restrictions. (Sole Source)☐ Proprietary rights in technical data and/or product formulations (e.g. cleaning compounds, lubricating oils, paint, etc.), which can only be determined through extensive laboratory analysis and examination. (Sole Source)☐ Only producer, such as utility supplier or construction material supplier, that will meet the specialized needs of the department or perform the intended function. (Sole Source)

☒ Direct replacement parts, equipment or supplies that must be compatible with original equipment already installed but available only from the original equipment manufacturer. Most manufacturers have more than one dealer or distributor for their products. When this is the case, competition between dealers and/or distributors may be possible, eliminating the "sole or single source" restriction. (Single Source)

☐ When tests and/or demonstrations of equipment, supplies, part, etc. under actual operating conditions reveal superior quality, performance, design or other characteristics in a brand product(s), which is available from only one source. Testing must be performed as often as practical. (Single Source)

☐ Purchases for a brand product are to be made from one selected supplier, even though there are other suppliers that provide similar products. Options, such as pricing, availability, servicing, have been vetted and a supplier has been chosen that best meets the City's needs. (Single Source)

☐ Maintenance, repair services or warranty which require specialized test equipment, procedures, and technical expertise available only from the original equipment manufacturer or authorized/licensed dealer/field service representative. (Single Source)

☒ The part(s)/equipment are required to permit standardization and operating efficiencies within the organization and the parts and equipment are only available through a sole or single source. If competition is available, the parts and equipment must be competed. For brand-specific items, quotes should still be obtained. (Standardization)

☐ Other: None or some of the above apply. Provide detailed justification below.

Explanation *

All of North Port's service area has Neptune meters installed and Utilities is already operating Neptune 360 software.

Original Purchase (?) *

01/03/2000

Standardization cannot be on the first purchase.

Supporting backup *

[Click the Preview icon or right click link and select open in new tab or window to avoid downloading.](#)

City of North Port - Sole Source Letter 2.3.2025.pdf	152.82KB
SS25-20 Notice of Intent - ADA.pdf	187.66KB

DemandStar

[For Purchasing Division](#)

Date Posted

02/04/2025

Sole/Single Source Number

SS25-20

Verified By

Bernice Moen

Effective Date

02/11/2025

Expiration Date

02/10/2026

PostedPlusSeven

[Hidden](#)

02/11/2025

Purchase Details

Line Items

Item #	Description *	Unit of Measure	Quantity *	Unit Price *	Subtotal
1	Ultrasonic meters and parts	\$\$	225,670.40	\$1.00	\$225,670.40
2	Cell Data Plan	\$\$	3,787.00	\$1.00	\$3,787.00

Shipping (?) *

\$0.00

Total Charges

\$229,457.40

Accounts (?)

	Dept *	Account # (?) *	Project #	Amount *
1	UT	420-6063-536.63-00	U25AMI	\$225,670.40
2	UT	420-6063-536.46-11		\$3,787.00

Total Payments

\$229,457.40

Comments to Budget (?)

Vendor Details

Vendor Information (?)



Except for Emergency purchases, vendor MUST already be setup as a vendor in NaviLine.

Vendor Name *

FERGUSON ENTERPRISES INC

Vendor Number *

1727

Vendor Name CST

Contact

Vendor Email

andrew.florance@ferguson.com

Remittance Address

FERGUSON WATERWORKS, PO BOX 100286, ATLANTA, GA 30384-0286

Phone

941-624-3494

Vendor Documentation Current (?) *

☒ Yes ☐ No

Risk Documentation Current (?) *

☒ Yes ☐ No ☐ Waiver Attached

YTD Expenses (?)

Department Inclusive (?) *

\$558,457.40

City Inclusive (?) *

\$558,457.40



NEPTUNE
TECHNOLOGY GROUP

February 3, 2025

Mr. Andrew Hoeppner
City of North Port
6644 W Price Blvd
North Port, FL 34291

Mr. Hoeppner,

Please note that Ferguson Waterworks, Inc., is the sole authorized Neptune Distributor with a resell supply agreement in the State of Florida.

The geographical area of responsibility assigned to them includes all Counties within the State of Florida.

Types: Classes of customers exclusively assigned are: Municipalities, private water companies, contractors, and plumbers.

Hence, our Distributor(s) are required to maintain a sufficient inventory of Neptune Water Metering Products to provide customer field servicing.

Thank you in advance for your cooperation.

Sincerely,

Terry D. Gullett

Terry D. Gullett
Senior Territory Manager
Neptune Technology Group, Inc.

11:49:25 JAN 31 2025

Page 1 of 1

FEL-PORT CHARLOTTE #1705

Price Quotation

Phone: 941-624-3494

Fax: 941-627-3519

Bid No: B333745
Bid Date: 01/31/25
Quoted By: TDS**Cust Phone:** 941-240-8003
Terms: NET 10TH PROX**Customer:** CITY OF NORTH PORT
6644 W PRICE BLVD
ATTN: JAMES MARINO
NO PORT, FL 34287**Ship To:** CITY OF NORTH PORT
6644 W PRICE BLVD
ATTN: JAMES MARINO
NO PORT, FL 34287**Cust PO#:****Job Name:** METERS

Item	Description	Quantity	Net Price	UM	Total
NEU1B1G1B1A	5/8X3/4 MACH10 USG 2.0	550	215.000	EA	118250.00
N13966330	R900 FN PIT MIU 3' QLC	550	170.000	EA	93500.00
N13980307	N360 CELL DATA PLAN - 20001-50K	550	6.530	EA	3591.50
NEU1F1G1B1A	1 MACH10 USG 2.0	30	294.000	EA	8820.00
N13966330	R900 FN PIT MIU 3' QLC	30	170.000	EA	5100.00
N13980307	N360 CELL DATA PLAN - 20001-50K	30	6.530	EA	195.90

Net Total: \$229457.40
Tax: \$0.00
Freight: \$0.00
Total: \$229457.40

Quoted prices are based upon receipt of the total quantity for immediate shipment (48 hours). SHIPMENTS BEYOND 48 HOURS SHALL BE AT THE PRICE IN EFFECT AT TIME OF SHIPMENT UNLESS NOTED OTHERWISE. QUOTES FOR PRODUCTS SHIPPED FOR RESALE ARE NOT FIRM UNLESS NOTED OTHERWISE.

CONTRACTOR CUSTOMERS: IF YOU HAVE DBE/MBE/WBE/VBE/SDVBE/SBE GOOD FAITH EFFORTS DIVERSITY GOALS/ REQUIREMENTS ON A FEDERAL, STATE, LOCAL GOVERNMENT, PRIVATE SECTOR PROJECT, PLEASE CONTACT YOUR BRANCH SALES REPRESENTATIVE IMMEDIATELY PRIOR TO RECEIVING A QUOTE/ORDER.

Seller not responsible for delays, lack of product or increase of pricing due to causes beyond our control, and/or based upon Local, State and Federal laws governing type of products that can be sold or put into commerce. This Quote is offered contingent upon the Buyer's acceptance of Seller's terms and conditions, which are incorporated by reference and found either following this document, or on the web at <https://www.ferguson.com/content/website-info/terms-of-sale>
Govt Buyers: All items are open market unless noted otherwise.

LEAD LAW WARNING: It is illegal to install products that are not "lead free" in accordance with US Federal or other applicable law in potable water systems anticipated for human consumption. Products with *NP in the description are NOT lead free and can only be installed in non-potable applications. Buyer is solely responsible for product selection.

**HOW ARE WE DOING? WE WANT YOUR FEEDBACK!**Scan the QR code or use the link below to
complete a survey about your bids:<https://survey.medallia.com/?bidsorder&fc=127&on=45303>



City of North Port
FINANCE DEPARTMENT/PURCHASING DIVISION
4970 CITY HALL BLVD
NORTH PORT, FLORIDA 34286
Office: 941.429.7170
Fax: 941.429.7173
Email: purchasing@cityofnorthport.com



NOTICE OF INTENT TO AWARD A SOLE/SINGLE SOURCE PROCUREMENT

Sole/Single Source No: **SS NO. 25-20**

Date Posted: **February 4, 2025**

Written Response Due Date: **February 11, 2025**

This is **not** a Request for Proposals and there is no solicitation available. The proposed contract action is for product or services for which the City intends to negotiate and award with only one contractor/vendor under the authority of and in accordance with Florida State Statute 287.057(5)(c). Any responses received as a result of this Notice of Intent shall be considered solely for the purpose of determining whether to conduct a competitive procurement. Responses will **not** be considered as proposals, bids, or quotes.

- **DESCRIPTION OF SERVICE/PRODUCT:** **Neptune Ultrasonic Meters, Parts and Service**
- **AMOUNT** (This is an acquisition with an estimated value of): **\$229,457.40**
- **VENDOR:** **Ferguson Waterworks Inc.**

Interested firms or individuals may identify their interest and capability to respond to the requirement by submitting in writing their name, address, point of contact, telephone number, e-mail, and a statement regarding capability to provide the specified procurement per the attached specifications. Interested firms will be considered only if they respond with clear and convincing documentation that they are capable of meeting or exceeding the requirements stated herein. All responses received within seven (7) calendar days after the date of publication of this synopsis will be reviewed by the City. A determination by the Procurement Manager not to compete this proposed action based on the responses to this notice is solely within the discretion and approval of the Procurement Manager and City Manager.

All sole/single source purchases exceeding the formal threshold indicated in the policies and procedures manual will require Commission Approval.

All responses must be in writing and returned to **ATTENTION: PURCHASING**, City of North Port, 4970 City Hall Boulevard, Suite 337, North Port, Florida, 34286 or by: Fax 941-429-7173, or by e-mail purchasing@northportfl.gov. Note the number of the Sole Source Information inquiry on documentation.

Information regarding this Intent may be viewed and downloaded from DemandStar's website at www.demandstar.com. Links to DemandStar are also available from the City website at www.northportfl.gov. This Notice of Intent is posted on the City FTP site at <https://northportfl.gov/filesshare>. If you have any questions, concerns, or problems accessing this request using the link, please contact Bernice Moen, Contract Administrator I, at 941.429.7114. Request for additional information or clarification regarding the specifications must be sent via facsimile to 941.429.7173 or via email to purchasing@northportfl.gov. No verbal requests will be honored.