



CITY OF NORTH PORT

**PROFESSIONAL ENGINEERING SERVICES FOR THE CITY OF NORTH
PORT**

NO. 2020-58

THIS IS NOT AN ORDER

Date: 2/13/2023

Page: 1 of 3

**CITY OF NORTH PORT
Utilities Department
6644 W. Price Blvd.
North Port, Florida 34291**

**Contact Person: Michael Acosta, P.E. Engineering Mgr.
Contact Phone: 941-240-8013
Contact Fax:
Contact Email: macosta@northportfl.gov**

Reply No Later Than: March 13, 2023 @ 2:00 p.m. (EST)

REQUEST FOR LETTERS OF INTEREST 2023-11

**CITY OF NORTH PORT
WARM MINERAL SPRINGS GEOTECHNICAL INVESTIGATION/SURVEY**

The City of North Port is currently accepting letters of interest from firms for Professional Engineering Services for NPU, Category 5.

INTENT: It is the intention of the City to secure the professional services of a qualified firm to perform geotechnical investigations and surveys to determine the ability of the site to support development without compromising the existing underground features. The areas of concentration of the investigations and surveys should be as shown on the attached Warm Mineral Springs Enclave Conceptual Site Plan.

BACKGROUND/SCOPE OF SERVICES:

BACKGROUND

The City of North Port (City) owns and operates Warm Mineral Springs. This approximately 81-acre park features the only warm spring in Florida, with a consistent average temperature of 85 degrees year-round. The spring water is rumored to have one of the highest mineral contents of any natural spring in the United States and is internationally known for its purported healing qualities. Evidence of prehistoric man, saber-toothed tigers, and giant sloths have been discovered at Warm Mineral Spring Park, dating back more than 10,000 years. The spring is listed on the U.S. National Register of Historic Places.

Recognizing citizen and visitor support for continued access to Warm Mineral Spring and a dire need to rehabilitate the facility, the City released an RFP in September 2017 to develop a Master Plan for the entire 81-acre Park, including restoration of the historic buildings. Kimley-Horn & Associates, Inc. was awarded Contract #2017-40 for development of the Master Plan, which includes provisions noting that Kimley-Horn & Associates, Inc. is to be utilized for all design and engineering phases related to implementation of the Master Plan.

There is also a desire to create a sense of place within the 60 acres +/-, of currently undeveloped natural area that increases quality of life for the community.

The City of North Port received an unsolicited detailed proposal recognized by City Commission as a qualifying project under Florida Statutes Section 255.065(1)(L) from Warm Mineral Springs Development Group LLC's. In response, the

City issued a Request for Proposals for a comprehensive agreement in the form of a Public-Private Partnership (P3)—harmonious with those amenities contained in a previously-developed Master Plan—for a portion of Warm Mineral Springs (WMS) Park, located at 12200 San Servando Ave., North Port, FL 34287, Parcel 0769070014 that builds upon an already present tourist market, provides additional tourism and health focused amenities, and enhances the City’s economic development goals for the area.

SCOPE OF SERVICES

TASK 1- PROJECT MANAGEMENT AND COORDINATION

This task will include overall project management by the consultant and coordination with the City and attendance at project meetings. This task will include a project kickoff meeting with City staff to review the project, regulatory concerns, effects related to Chapter 267 Florida Historical Resources Act (F.S.) and any items pertinent to the progress of the project including any known archaeological impacts

Additional data may be requested as needed. The firm will work with City staff to acquire the information. This may include phone calls, meetings, site visits and email communications with staff.

TASK 2 – DESIGN OF INVESTIGATION PLAN/SURVEY

The firm will prepare a plan of investigation and surveys and present it to the City for approval prior to doing any field work. In consideration with the reports from previous studies and evaluations, attached, the plan will include a detailed list of studies necessary to map the underground feeder veins of the spring, rock strata, hydrostatic pressure, and similar qualities of the areas surrounding the springs including a specific Sink Hole Evaluation and Investigation to provide data to guide the consideration of development around the Warm Mineral Spring site.

TASK 3 – REPORT OF FINDINGS

The firm shall provide an electronic copy, and one original hard copy of their plan of investigation by four (4) weeks after the Kickoff meeting. The fieldwork associated with the approved plans will be complete by ten (10) weeks after the City’s approval. A draft report of the fieldwork findings will be prepared and submitted to the City fourteen (14) weeks after the approved plans. The City will review within two (2) weeks and provide any comments. The final report of findings will be submitted to the City within two (2) weeks of the City’s review. Plans, reports and all other written material will be provided electronically in Microsoft Word format and portable document format (pdf). Any plans will be provided in (pdf) and in AutoCAD. Once this contract is complete, all plans, reports and other details will become property of City.

DELIVERABLES

The deliverables to be provided for this project include the following:

- Kick-off meeting minutes
- Data request
- Detailed plan for investigation
- Draft report of findings
- Final report of findings

PROPOSAL REQUIREMENTS

Engineers are to provide references for at least three (3) similar projects within the last 10 years. Name, email and phone numbers are required for appropriate contact for each reference.

Proposals shall specify the project team to include the project manager, task manager, and field staff, detailing each team member’s specific experience as it relates to this project.

Proposals are to include the names of all subcontractors to be used on this project.

Any questions concerning this project must be submitted via email to both Nicole Brown and Michael Acosta, P.E., nbrown@northportfl.gov and macosta@northportfl.gov, respectively no later than March 3, 2023.

ATTACHMENTS

- Warm Mineral Springs Enclave Conceptual Site Plan
- USGS Discharge, Water Temperature and water Quality at Warm Mineral Springs Report
- Appendix B, SWFWMD Approved ERP Plans March 2004
- Appendix C, Division of Historical Resources, DHR No. 2004-175 letter to BJ Jarvis SWFWMD
- Appendix D, Coastal Management Review
- Appendix E, Wetlands Report 2003 Henslick Seagle
- Appendix F, Ardaman and Assoc Subsurface Soil and Water Exploration Report
- Appendix G, SWFWMD Engineering Worksheets
- Cover Memo from Elizabeth Wong to Rob Robinson
- WMS Historic Assessment M

All firms within Contract No. 2020-58, Category 5 are encouraged to submit a letter (not to exceed three single-sided pages) that provides the above information and adequately expresses why it would be in the City's best interest to select the submitting firm(s).

**LETTERS OF INTEREST ARE TO BE DELIVERED TO THE UTILITIES DEPARTMENT
ON OR BEFORE MARCH 13, AT 2:00 P.M. (EST) VIA EMAIL TO:**

NICOLE BROWN, NBROWN@NORTHPORTFL.GOV

AND

MICHAEL ACOSTA, P.E., MACOSTA@NORTHPORTFL.GOV

STATEMENT OF NON-SUBMITTAL

If you **do not** intend to submit a bid on this service, please return this form (see information below) immediately.

We, the undersigned, have declined to submit a Letter of Interest for **RLI No. 2023-11 – CITY OF NORTH PORT WARM MINERAL SPRINGS GEOTECHNICAL INVESTIGATION/SURVEY**

- Insufficient time to respond to the Request for Bid.
- We do not offer this product/service.
- Unable to meet bond/insurance requirements.
- Specifications are unclear (explain below).
- OTHER (please specify below).

REMARKS: _____

COMPANY NAME: _____

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP CODE:** _____

TELEPHONE: _____ **FAX:** _____

E-MAIL ADDRESS: _____

SIGNATURE: _____ **DATE:** _____

PRINT NAME: _____

Note: Please email "Statement of Non-Submittal" to:

MICHAEL ACOSTA: MACOSTA@CITYOFNORTHPORT.COM
AND
NICOLE BROWN: NBROWN@CITYOFNORTHPORT.COM

**DISCLOSURE FORM FOR
CONSULTANT/ENGINEER/ARCHITECT**

Please select only one of the following three options:

_____ Our firm has no actual, potential, or reasonably perceived, **financial*** or **other interest**** in the outcome of the project.

_____ Our firm has a potential or reasonably perceived **financial*** or **other interest**** in the outcome of the project as described here:

_____.

Our firm proposes to mitigate the potential or perceived conflict according to the following plan:

_____.

_____ Our firm has an actual **financial*** or **other interest**** in the outcome of the project as described here:

_____.

***What does “financial interest” mean?**

If your firm, or employee(s) of your firm working on the project (or a member of the employee’s household), will/may be perceived to receive or lose private income depending on the government business choices based on your firm’s findings and recommendations, this must be listed as a financial interest. An example would be ownership in physical assets affected by the government business choices related to this project. The possibility of contracting for further consulting services is not included in this definition and is not prohibited.

****What does “other interest” mean?**

If your firm, or employee(s) of your firm working on the project (or a member of the employee’s household), will/may be perceived to have political, legal or any other interests that will affect what goes into your firm’s findings and recommendations, or will be/may be perceived to be affected by the government business choices related to this project, this must be listed as other interest.

BUSINESS NAME: _____

NAME (PERSON AUTHORIZED TO BIND THE COMPANY): _____

SIGNATURE: _____ **DATE:** _____

CONFLICT OF INTEREST FORM

F.S. §112.313 places limitations on public officers (including advisory board members) and employees' ability to contract with the City either directly or indirectly. Therefore, please indicate if the following applies:

PART I.

- I am an employee, public officer or advisory board member of the City
_____ (List Position or Board)

- I am the spouse or child of an employee, public officer or advisory board member of the City
Name: _____

- An employee, public officer or advisory board member of the City, or their spouse or child, is an officer, partner, director, or proprietor of Respondent or has a material interest in Respondent. "Material interest" means direct or indirect ownership of more than 5 percent of the total assets or capital stock of any business entity. For the purposes of [§112.313], indirect ownership does not include ownership by a spouse or minor child.
Name: _____

- Respondent employs or contracts with an employee, public officer or advisory board member of the City
Name: _____

- None of The Above

PART II:

Are you going to request an advisory board member waiver?

- I will request an advisory board member waiver under §112.313(12)
- I will NOT request an advisory board member waiver under §112.313(12)
- N/A

The City shall review any relationships which may be prohibited under the Florida Ethics Code and will disqualify any vendors whose conflicts are not waived or exempt.

BUSINESS NAME: _____

NAME(PERSON AUTHORIZED TO BIND COMPANY): _____

SIGNATURE: _____

THIS PAGE MUST BE SUBMITTED WITH WORK ASSIGNMENT

Scrutinized Company Certification Form

Company Name: _____			
Authorized Representative Name and Title: _____			
Address: _____	City: _____	State: _____	ZIP: _____
Phone Number: _____	Email Address: _____		

A company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with the City of North Port for goods or services of any amount if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Florida Statutes, section 215.4725, or is engaged in a boycott of Israel.

A company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with the City of North Port for goods or services of \$1 million or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to Florida Statutes, section 215.473, or with companies engaged in business operations in Cuba or Syria.

CHOOSE ONE OF THE FOLLOWING

- This bid, proposal, contract or contract renewal is for goods or services of less than \$1 million. As the person authorized to sign on behalf of the above-named company, and as required by Florida Statutes, section 287.135(5), I hereby certify that the above-named company is not participating in a boycott of Israel.
- This bid, proposal, contract or contract renewal is for goods or services of \$1 million or more. As the person authorized to sign on behalf of the above-named company, and as required by Florida Statutes, section 287.135(5), I hereby certify that the above-named company is not participating in a boycott of Israel, is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, and it does not have business operations in Cuba or Syria.

I understand that pursuant to Florida Statutes, section 287.135, the submission of a false certification may result in the termination of the contract if one is entered into, and may subject the above-named company to civil penalties, attorney's fees and costs.	
Certified By: _____	
AUTHORIZED REPRESENTATIVE SIGNATURE	
Print Name and Title: _____	
Date Certified: _____	

Solicitation/Contract/PO Number (Completed by Purchasing): _____

VENDOR'S CERTIFICATION FOR E-VERIFY SYSTEM

The undersigned Vendor/Consultant/Contractor (Vendor), certifies the following:

1. Vendor is a person or entity that has entered into or is attempting to enter into a contract with the City of North Port (City) to provide labor, supplies, or services to the City in exchange for salary, wages or other remuneration.
2. Vendor has registered with and will use the E-Verify System of the United States Department of Homeland Security to verify the employment eligibility of:
 - a. All persons newly hired by the Vendor to perform employment duties within Florida during the term of the contract; and
 - b. All persons, including subcontractors or subconsultants, assigned by the Vendor to perform work pursuant to the contract with the City.
3. If the Vendor becomes the successful Contractor who enters into a contract with the City, then the Vendor will comply with the requirements of Section 448.095, Fla. Stat. "Employment Eligibility", as amended from time to time.
4. Vendor will obtain an affidavit from all subcontractors attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien as defined in 8 United States Code, Section 1324A(H)(3).
5. Vendor will maintain the original affidavit of all subcontractors for the duration of the contract.
6. Vendor affirms that failure to comply with the state law requirements can result in the City's termination of the contract and other penalties as provided by law.
7. Vendor understands that pursuant to Florida Statutes, section 448.095, the submission of a false certification may result in the termination of the contract if one is entered into, and may subject the Vendor named in this certification to civil penalties, attorney's fees and costs.

VENDOR: _____ (Vendor's Company Name)

Certified By: _____
AUTHORIZED REPRESENTATIVE SIGNATURE

Print Name and Title: _____

Date Certified: _____