



CITY OF NORTH PORT
FINANCE DEPARTMENT/PURCHASING DIVISION
4970 CITY HALL BLVD, STE 337
NORTH PORT, FLORIDA 34286
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Email: purchasing@northportfl.gov




AWARD RECOMMENDATION

To: Scott Titus, Fire Chief, North Port Fire Rescue
Thru: Nick Herlihy, Deputy Chief, North Port Fire Rescue
From: Geoff Thomas, Contract Administrator II
Date: 6/25/2025
Subject: RFB NO. 2025-37 EMS SUPPLIES, EQUIPMENT, AND
PHARMACEUTICALS

- I. Bid opening was held on June 12, 2025. Five (5) bids were received from Bound Tree Medical LLC, Agni Enterprises LLC (DBA) Head to Heels Safety Supplies, Henry Schein Inc., Life-Assist Inc., Unipak Corporation. Recommend award to Bound Tree Medical LLC, Agni Enterprises LLC (DBA) Head to Heels Safety Supplies, Henry Schein Inc., Life-Assist Inc., by: total or in part by line item, whichever the City determines is in its best interest.

COMPANY NAME	Description
Bound Tree Medical LLC	EMS SUPPLIES, EQUIPMENT, AND PHARMACEUTICALS
Agni Enterprises LLC (DBA) Head to Heels Safety Supplies	EMS SUPPLIES, EQUIPMENT, AND PHARMACEUTICALS
Henry Schein Inc	EMS SUPPLIES, EQUIPMENT, AND PHARMACEUTICALS
Life-Assist Inc	EMS SUPPLIES, EQUIPMENT, AND PHARMACEUTICALS

Please review the submittals, provided to Amy Turner. Purchasing has reviewed the submittals and has determined the **apparent low bidders to be responsive in accordance with the specifications and addenda (see attached tabulation)**. A responsive submittal is one which conforms in all material respects to the solicitation. Refers to a bid that contains no exceptions or deviations from the terms, conditions, and specifications. The award of the bid was by total or in part by line item, whichever the City determines is in its best interest.

North Port Fire and Rescue Staff must review bid documents to determine if the bidder is responsible. A responsible person, company or entity is determined to have the capability in all respects to fully perform the contract requirements and has the integrity and reliability which will assure good faith performance and the capacity and capability to perform in accordance with the specifications. Additionally,  verify the references and make sure the qualifications which were specified in the solicitation have been met. Please complete and sign this form and attach your recommendation along with the recommendation of Project Manager/Consultant for Finance Director's approval. **Upon receipt of this form, I will post Notice of Intent (NOI) and will initiate the contract process.**

II.

	APPARENT LOW BIDDER SUBMITTAL: Bound Tree Medical LLC, Agni Enterprises LLC (DBA) Head to Heels Safety Supplies, Henry Schein Inc., Life-Assist Inc.	APPARENT LOW BIDDER SUBMITTAL		
		YES	NO	N/A or OTHER
1	Procurement reviewed and determined the apparent low bidder to be responsive: Bound Tree Medical LLC, Agni Enterprises LLC (DBA) Head to Heels Safety Supplies, Henry Schein Inc., Life-Assist Inc.	✓		
2	Project Manager/Engineer reviewed and determined the apparent low bidder to be responsible bidder meeting or exceeding specifications: Bound Tree Medical LLC, Agni Enterprises LLC (DBA) Head to Heels Safety Supplies, Henry Schein Inc., Life-Assist Inc.	✓		
3	Department Director recommendation: to the lowest responsive, responsible bidder meeting or exceeding specifications: Bound Tree Medical LLC, Agni Enterprises LLC (DBA) Head to Heels Safety Supplies, Henry Schein Inc., Life-Assist Inc.	✓		

III. Contract Award to be approved by Commission at the ✓ Regular or __ District meeting on September 9, 2025. Funding is contingent upon the approval of the FY 2026 Budget.

Account Number	Project	Available Amount
001-2222-526.52-01		\$302,240.00
001-2222-526.52-50		\$ 17,510.00

IV. Signatures

Scott Titus
Digitally signed by Scott Titus
Date: 2025.06.30 09:16:51
-04'00'

Scott Titus, Fire Chief, North Port Fire Rescue

Nicholas Herlihy
Digitally signed by Nicholas
Herlihy
Date: 2025.06.25 17:02:51 -04'00'

Nick Herlihy, Deputy Fire Chief, North Port Fire Rescue

Alla V. Skipper
Digitally signed by Alla V.
Skipper
Date: 2025.07.08
17:03:26 -04'00'

Alla Skipper, Purchasing Manager

Lisa Herrmann
Digitally signed by Lisa
Herrmann
Date: 2025.07.03
16:33:26 -04'00'

Lisa Herrmann, Budget Manager

Irina Kukharenko
Digitally signed by Irina
Kukharenko
Date: 2025.07.09
20:25:32 -04'00'

Irina Kukharenko, Finance Director

Date

Date

Date

Date

Date