



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Minutes Community Economic Development Advisory Board

Tuesday, January 20, 2026

10:30 AM

City Hall Room 244

1. Call to Order

Chair Burroughs called the meeting to order at 10:30 a.m.

2. Roll Call

Present 10 - Chair Burroughs, Board Member LaCour, Vice Chair Holland, Board Member Endee, Board Member Eisenhauer, Board Member Jerome, Board Member Perkins, Board Member Cheney, Board Member Matthews and Board Member Drumm

Also Present

Staff Liaison Meerman, Assistant City Attorney Coughlin, Economic Development Strategist Lovelace, and Board Specialist Lindner.

3. Pledge of Allegiance

The Pledge of Allegiance was led by the Board.

4. Public Comment

There was no public comment.

5. Approval of Minutes

- A. [26-0239](#) Approve the December 16, 2025 Community Economic Development Advisory Board Meeting Minutes

A motion was made by Board Member Endee, seconded by Board Member Jerome, to approve the minutes as presented. The motion carried on the following vote:

Yes: 10 - Chair Burroughs, Board Member LaCour, Vice Chair Holland, Board Member Endee, Board Member Eisenhauer, Board Member Jerome, Board Member Perkins, Board Member Cheney, Board Member Matthews and Board Member Drumm

6. Presentations

- A. [26-0224](#) Presentation of Sunshine Law Training (Presented by the Office of the City of Attorney)

Chair Burroughs announced the item.

Ms. Coughlin provided a presentation including public meetings definitions, open meeting

requirements, penalties for violations, public records definitions, email and text messages, public record requests, retention, Florida Commission on Ethics, prohibited conduct and relationships, voting conflicts of interest, relatives, penalties, quorums and motions, alternate members, and requesting information that is not a public record.

Discussion took place regarding alternate members, litigation requirement clarifications, private conversation clarifications, retention schedule, and conflict of interest.

7. New Business

A. [25-3000](#) Discussion and Possible Action Regarding Election of Chair and Vice Chair

Chair Burroughs announced the item and called for nominations for Chair.

Board Member LaCour nominated Vice Chair Holland to serve as Chair.

Chair Burroughs asked for any additional nominations.

Board Member Endee nominated Chair Burroughs to serve as Chair.

Discussion took place regarding eligibility and recommendations.

With no additional nominations, Chair Burroughs closed the nominations and requested a motion.

A motion was made by Board Member Endee, seconded by Board Member Jerome, to elect Chair Burroughs as Chair. The motion carried on the following vote:

Yes: 10 - Chair Burroughs, Board Member LaCour, Vice Chair Holland, Board Member Endee, Board Member Eisenhauer, Board Member Jerome, Board Member Perkins, Board Member Cheney, Board Member Matthews and Board Member Drumm

Chair Burroughs called for nominations for Vice Chair.

Board Member Endee nominated Vice Chair Holland to serve as Vice Chair.

Chair Burroughs asked for any additional nominations.

With no additional nominations, Chair Burroughs closed the nominations and requested a motion.

A motion was made by Board Member Endee, seconded by Board Member Jerome, to elect Vice Chair Holland as Vice Chair. The motion carried on the following vote:

Yes: 10 - Chair Burroughs, Board Member LaCour, Vice Chair Holland, Board Member Endee, Board Member Eisenhauer, Board Member Jerome, Board Member Perkins, Board Member Cheney, Board Member Matthews and Board Member Drumm

9. Updates

A. [26-0319](#) Economic Development Division Update

Chair Burroughs announced the item.

Mr. Meerman introduced the item and spoke to development initiatives, healthcare facilities, community events, semiconductor industry trends, University of Florida (UF) and State College of Florida (SCF) engineering programs, and feedback from development studies.

Mr. Meerman introduced Mr. Lovelace and provided an overview of his role.

Discussion took place regarding aerospace engineering.

10. Future Agenda Items

Chair Burroughs announced the item and queried Board Members regarding items to be placed on a future agenda including healthcare facilities and spending, school growth, Sarasota County School Board enrollment census data, childcare, school expansion projects, and Toledo Blade Boulevard development updates.

Discussion took place regarding upcoming meeting dates.

11. Public Comment

There was no public comment.

12. Adjournment

Chair Burroughs adjourned the meeting at 11:30 a.m.

By: _____
Sean Burroughs, Chair