

- (i) Perform all such other duties as are specified in this Charter, or as may be required of him or her by the Council, not inconsistent with this Charter.

(Res. No. 858- 87 Ex. E, 07- 15- 87; Ord. No. 1169- 96 <sec> 1, 11- 20- 96)

## **Section 2. Interference with administration.**

- (a) The Council or its members shall deal with City officers and employees who are subject to the direction and supervision of the City Manager solely through the City Manager, and neither the Council nor its members shall give orders to any such officer or employee, either publicly or privately.
- (b) Nothing in the foregoing is to be construed to prohibit individual members of the Council from closely scrutinizing, by personal observation and questions to City officers and employees, all aspects of City government operations so as to obtain independent information to assist the members in the formulation of sound policies to be considered by the Council.
- (c) Recommendations for improvement in City government operations by individual Councilmembers shall be made to and through the City Manager.

(Ord. No. 1169- 96 <sec> 1, 11- 20- 96)

## **Section 3. Acting City Manager.**

By letter filed with the Council, the City Manager shall designate, subject to approval of the Council, a qualified City administrative officer to exercise the powers and perform the duties of City Manager during any temporary absence or disability. During such absence or disability, the Council may revoke its approval of such designation at any time and appoint another officer of the City to serve until the City Manager shall return or any disability shall cease.

(Ord. No. 1169- 96 <sec> 1, 11- 20- 96)

## **Section 4. Departments and divisions.**

City departments shall include those designated in this Charter and such other departments as have been or may be created by ordinance. The work of each department may be distributed among such divisions thereof as may be established by the City Manager.

(Ord. No. 1169- 96 <sec> 1, 11- 20- 96)