



# City of North Port

4970 CITY HALL BLVD  
NORTH PORT, FL 34286

## Meeting Minutes Environmental Advisory Board

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Monday, February 3, 2025

5:30 PM

City Hall Room 244

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### 1. Call to Order

Chair English called the meeting to order at 5:30 p.m.

### 2. Roll Call

**Present** 7 - Board Member Eik, Vice Chair McGowan, Board Member North, Board Member Kang, Chair English, Board Member Akaeva and Board Member Jackomin

**Absent** 1 - Board Member Frattallone

### Also Present

Staff Liaison Kalev, Assistant City Clerk Powell, Board Specialist Gray, Board Specialist Lane, and Assistant City Attorney Coughlin

### 3. Pledge of Allegiance

The Pledge of Allegiance was led by the Board.

### 4. Public Comment

David Duval: spoke to tree fund and upcoming board meetings.

### 5. Approval of Minutes

- A. [25-1813](#) Approval of the January 6, 2025 Environmental Advisory Board Meeting Minutes

*A motion was made by Vice Chair McGowan, seconded by Board Member North, to approve the Minutes as presented. The motion carried on the following vote:*

**Yes:** 7 - Board Member Eik, Vice Chair McGowan, Board Member North, Board Member Kang, Chair English, Board Member Akaeva and Board Member Jackomin

**Absent:** 1 - Board Member Frattallone

### 6. Presentations

- A. [25-1849](#) Presentation of Sunshine Law Training (Presented by the Office of the City Attorney)

Chair English announced the item.

Ms. Coughlin provided a presentation including public meetings definition, open meeting requirements, penalties for violation, penalty examples, public records definition,

identifying a public record, email and text messages, public records requests, and public records retention.

Board Member Jackomin arrived at the meeting at approximately 5:45 p.m.

Ms. Coughlin continued the presentation including Florida Commission on Ethics, prohibited conduct, prohibited relationships, voting and conflicts of interest, relatives, penalties, meeting procedures, quorum and motions, discussion, alternate members, and requesting information that is not a public record.

Discussion took place regarding public record examples and conflicts of interest.

## 7. Unfinished Business

**A. [24-1159](#)** Discussion and Possible Action Regarding Previous Memos from the Environmental Advisory Board

Chair English announced the item.

Mr. Kalev spoke to re-submittal process, intent, land acquisition parcels, and submitted memorandums.

Discussion took place regarding recommended land acquisition parcels, timeline, strategy, and presentation to Commission.

**B. [24-0924](#)** Discussion and Possible Action Regarding Holding a Joint Meeting with the Parks and Recreation Advisory Board

Chair English announced the item.

Mr. Kalev spoke to potential topics.

Discussion took place regarding Myakkahatchee Creek maintenance access, fire load reduction project, environmental surveys, and improved communication.

## 8. New Business

**A. [25-1882](#)** Discussion and Possible Action Regarding Notifying the Environmental Advisory Board of Potential Future City Development Projects on Monthly Basis

Chair English announced the item.

Mr. Kalev spoke to Liaison role, notification process, and upcoming projects.

Discussion took place regarding notification timeline at different stages and survey process.

**B. [25-1876](#)** Discussion and Possible Action Regarding Election of Chair and Vice Chair

Chair English announced the item and called for nominations for Chair.

Board Member Eik nominated Vice Chair McGowan to serve as Chair.

Chair English asked for any additional nominations.

With no additional nominations Chair English closed the nominations and requested a motion.

***A motion was made by Board Member Eik, seconded by Chair English, to elect Vice Chair McGowan as Chair. The motion carried on the following vote:***

**Yes:** 7 - Board Member Eik, Vice Chair McGowan, Board Member North, Board Member Kang, Chair English, Board Member Akaeva and Board Member Jackomin

**Absent:** 1 - Board Member Frattallone

Chair McGowan called for nominations for Vice Chair.

Chair McGowan nominated Board Member North to serve as Vice Chair.

Board Member North nominated Board Member English to serve as Vice Chair.

Chair McGowan asked for any additional nominations.

With no additional nominations Chair McGowan closed the nominations and requested a motion

***A motion was made by Board Member Eik, seconded by Board Member Kang, to elect Board Member North as Vice Chair. The motion carried on the following vote:***

**Yes:** 7 - Board Member Eik, Vice Chair McGowan, Board Member North, Board Member Kang, Chair English, Board Member Akaeva and Board Member Jackomin

**Absent:** 1 - Board Member Frattallone

**9. Future Agenda Items**

**A. [24-1158](#) Future Agenda Items**

Chair McGowan announced the item.

Future agenda items include survey requirements, fire loading mitigation, project completion determination, and Myakkahatchee Creek maintenance access.

**10. Public Comment**

There was no public comment.

**11. Adjournment**

Chair McGowan adjourned the meeting at 6:57 p.m.

By: \_\_\_\_\_

Casey McGowan, Chair

