



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Minutes Historic and Cultural Advisory Board

Wednesday, January 14, 2026

5:30 PM

City Hall Room 244

1. Call to Order

Vice Chair Sterner called the meeting to order at 5:31 p.m.

2. Roll Call

Present 4 - Chair Klinkhamer, Board Member Stearns, Vice Chair Sterner and Board Member Becket

Also Present

Staff Liaison Abreu, Assistant City Attorney Coughlin, and Board Specialist Fritz.

3. Pledge of Allegiance

The Pledge of Allegiance was led by the Board.

4. Public Comment

There was no public comment.

5. Approval of Minutes

- A. [26-0236](#) Approve the December 10, 2025 Historic and Cultural Advisory Board Meeting Minutes.

Chair Klinkhamer arrived to the meeting at 5:32 p.m.

Chair Klinkhamer announced the item and requested a motion.

A motion was made by Board Member Becket, seconded by Vice Chair Sterner, to approve the Minutes as presented. The motion carried on the following vote:

Yes: 4 - Chair Klinkhamer, Board Member Stearns, Vice Chair Sterner and Board Member Becket

Presentations

- A. [26-0233](#) Presentation of Sunshine Law Training (Presented by the Office of the City Attorney)

Chair Klinkhamer announced the item.

Ms. Coughlin provided a presentation including public meetings definition, open meeting requirements, social gatherings and meetings, attorney general opinions, communications on personal devices, penalties for violation and examples, public records

definition and requests, email and text messages, public records retention, Florida Commission on Ethics, prohibited conduct, abuse of public position, disclosure or use of certain information, prohibited relationships, voting and conflicts of interest, relatives, penalties, meeting procedures, quorum and motions, discussion, alternate members, and requesting information that is not a public record.

There was no Board discussion.

6. New Business

A. [26-0248](#)

Election of Chair and Vice Chair

Chair Klinkhamer announced the item and called for nominations for Chair.

Board Member Stearns nominated Chair Klinkhamer to serve as Chair.

Chair Klinkhamer asked for any additional nominations.

With no additional nominations Chair Klinkhamer closed the nominations and requested a motion.

There was consensus to elect Chair Klinkhamer to serve as Chair.

Chair Klinkhamer called for nominations for Vice Chair.

Board Member Stearns nominated Vice Chair Sterner to serve as Vice Chair.

Vice Chair Sterner nominated Board Member Stearns to serve as Vice Chair.

Board Member Stearns declined the position.

Chair Klinkhamer asked for any additional nominations.

With no additional nominations Chair Klinkhamer closed the nominations and requested a motion.

There was consensus to elect Vice Chair Sterner to serve as Vice Chair.

B. [25-2849](#)

Discussion and Possible Action Regarding Recommending Revisions of ULDC Code of the City of North Port to the City Commission. Article II Section 6.2.1-6.2.10

Chair Klinkhamer announced the item.

Board discussion took place regarding City Clerk's email and agenda clarification.

Mr. Abreu introduced the item.

Board discussion continued regarding clarification of item attachment, Board's role with Unified Land Development Code, alterations to agenda, staff recommendation to remove section numbers, formatting, powers and duties of the Board, local register, overview and questions of edits and revisions, architect positions in the City, restrictions, and submission.

A motion was made by Board Member Stearns, seconded by Board Member Becket, to continue Item No. 25-2849 to the February 11, 2026 Historic and Cultural

Advisory Board Meeting.

Yes: 4 - Chair Klinkhamer, Board Member Stearns, Vice Chair Sterner and Board Member Becket

C. [26-0226](#) Discussion and Possible Action Regarding the Draft 2025 Annual Report to the City Commission

Chair Klinkhamer announced the item.

There was no Board discussion.

A motion was made by Board Member Stearns, seconded by Board Member Becket to continue Item No. 26-0226 to the February 11, 2026 Historic and Cultural Advisory Board Meeting.

Yes: 4 - Chair Klinkhamer, Board Member Stearns, Vice Chair Sterner and Board Member Becket

D. [26-0243](#) Discussion and Possible Action Regarding Recommended City Commission Policy for Designating Historic Sites Within the City of North Port

Chair Klinkhamer announced the item.

There was no Board discussion.

A motion was made by Board Member Stearns, seconded by Vice Chair Sterner to continue Item No. 26-0243 to the February 11, 2026 Historic and Cultural Advisory Board Meeting.

Yes: 4 - Chair Klinkhamer, Board Member Stearns, Vice Chair Sterner and Board Member Becket

7. Future Agenda Items

Chair Klinkhamer announced the item.

Board discussion took place including City Clerk's attendance at next month's meeting.

There was consensus to request City Clerk Faust to be present at next month's meeting.

8. Public Comment

There was no public comment.

9. Adjournment

Chair Klinkhamer adjourned the meeting at 6:54 p.m.

By: _____
Harry Klinkhamer, Chair



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Meeting Minutes Historic and Cultural Advisory Board

Wednesday, February 11, 2026

5:30 PM

City Hall Room 244

1. Call to Order

Chair Klinkhamer called the meeting to order at 5:33 p.m.

2. Roll Call

Present 4 - Chair Klinkhamer, Board Member Stearns, Vice Chair Sterner and Board Member Becket

Also Present

Staff Liaison Puglise and Abreu, City Clerk Faust, and Board Specialist Fritz.

3. Pledge of Allegiance

The Pledge of Allegiance was led by Vice Chair Sterner.

4. Public Comment

There was no public comment.

5. Approval of Minutes

- A. [26-0353](#) Approve the January 14, 2026 Historic and Cultural Advisory Board Meeting Minutes.

Chair Klinkhamer announced the item and requested a motion.

A motion was made by Board Member Stearns, seconded by Board Member Becket, to approve the Minutes as presented. The motion carried on the following vote:

Yes: 4 - Chair Klinkhamer, Board Member Stearns, Vice Chair Sterner and Board Member Becket

6. Unfinished Business

- A. [25-2849](#) Discussion and Possible Action Regarding Recommending Revisions of ULDC Code of the City of North Port to the City Commission. Article II Section 6.2.1-6.2.10

Chair Klinkhamer announced the item.

Board discussion took place regarding the Unified Land Development Code (ULDC) and policy changes.

Ms. Faust spoke to agenda attachment process.

Ms. Puglise spoke to Development Services attendance in April.

Board discussion continued regarding changes, past review, and recommendation process.

Board Member Stearns left the meeting at approximately 5:48 p.m.

A motion was made by Vice Chair Sterner, seconded by Board Member Becket, to continue Item No. 25-2849 to the April 8, 2026, Historic and Cultural Advisory Board Meeting. The motion carried on the following vote:

Yes: 3 - Chair Klinkhamer, Vice Chair Sterner and Board Member Becket

Not Present: 1 - Board Member Stearns

B. [26-0243](#) Discussion and Possible Action Regarding Recommended City Commission Policy for Designating Historic Sites Within the City of North Port

Chair Klinkhamer announced the item.

Board discussion took place regarding roles and responsibilities.

Ms. Faust spoke to differences between Unified Land Development Code (ULDC), City Code, and Commission policy.

Board discussion continued regarding ULDC changes and future discussion timeline.

Chair Klinkhamer introduced the item.

Board discussion continued regarding conflict with Boards responsibilities versus ULDC and North Port City Code (NPCC), State historical criteria, draft report overview and commentary, ULDC connection, and Development Services involvement.

Ms. Faust spoke to NPCC versus Commission policies.

Board discussion continued regarding continuance.

A motion was made by Vice Chair Sterner, seconded by Board Member Becket, to continue Item No. 26-0243 to the April 8, 2026, Historic and Cultural Advisory Meeting. The motion carried on the following vote:

Yes: 3 - Chair Klinkhamer, Vice Chair Sterner and Board Member Becket

Not Present: 1 - Board Member Stearns

C. [26-0226](#) Discussion and Possible Action Regarding the Draft 2025 Annual Report to the City Commission

Chair Klinkhamer announced the item.

Board discussion took place regarding roles and responsibilities proposals and changes.

A motion was made by Vice Chair Sterner, seconded by Board Member Becket, to approve the annual report with the amendments to roles and responsibilities. The motion carried on the following vote:

Yes: 3 - Chair Klinkhamer, Vice Chair Sterner and Board Member Becket

Not Present: 1 - Board Member Stearns

7. Future Agenda Items

Chair Klinkhamer announced the item.

Board discussion took place regarding continued items and communication with Parks and Recreation about future projects.

City Clerk Faust spoke to powers and duties.

Board questioning and discussions continued regarding historical site impacts and identification, discussion timelines, March meeting cancellation, and Board responsibilities.

A motion was made by Board Member Becket, seconded by Vice Chair Sterner, to cancel the March 11, 2026, Historic and Cultural Advisory Board Meeting. The motion carried on the following vote:

Yes: 3 - Chair Klinkhamer, Vice Chair Sterner and Board Member Becket

Not Present: 1 - Board Member Stearns

8. Public Comment

There was no public comment.

9. Adjournment

Chair Klinkhamer adjourned the meeting at 6:38 p.m.

By: _____
Harry Klinkhamer, Chair



City of North Port

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Meeting Minutes Historic and Cultural Advisory Board

Wednesday, June 10, 2026

5:30 PM

City Hall Room 244

1. CALL TO ORDER

Chair Klinkhamer called the meeting to order at 5:30 p.m.

2. ROLL CALL

Present 2 - Chair Klinkhamer and Vice Chair Sterner

ALSO PRESENT

Staff Liaison Abreu and Puglise, Development Services Director Ray, Development Services Deputy Director Barnes, and Board Specialist Fritz.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice Chair Sterner.

4. PUBLIC COMMENT

There was no public comment.

5. APPROVAL OF MINUTES

- A. [26-0453](#) Approve the February 11, 2026 Historic and Cultural Advisory Board Minutes.

Chair Klinkhamer announced the item and requested a motion.

A motion was made by Vice Chair Sterner, seconded by Chair Klinkhamer, to approve the Minutes as presented. The motion carried on the following vote:

Yes: 2 - Chair Klinkhamer and Vice Chair Sterner

6. PRESENTATIONS

- A. [26-0610](#) Presentation Regarding Florida Statute Requirements and Recommendations for City Policy on Historic Sites by Planning and Development.

Chair Klinkhamer announced the item.

Ms. Ray gave a presentation including legal framework, Florida historic preservation and property, Florida Master Site File, Bert Harris Act, Private Property Rights Protection Act, inordinate burden examples, additional statutory considerations, and Unified Land Development Code (ULDC).

Ms. Barnes spoke to historic and landmark designation requests by residents and historic tours.

Board questions and discussions took place regarding historic places research, possible designations, and ULDC alterations and knowledge.

Ms. Barnes spoke to designation process.

Board questions and discussions continued regarding tax benefits, repair cost factors, modern alterations and renovations versus historic regulations, property value impact, designation program versus exterior renovation requirements, property tax exemption versus fee studies, historical documentation, site examples, story boards, impact statement, and ULDC revisions.

7. NEW BUSINESS

- A. [25-2849](#) Discussion and Possible Action Regarding Recommending Revisions of ULDC Code of the City of North Port to the City Commission. Article II Section 6.2.1-6.2.10

Chair Klinkhamer announced the item.

Board questions and discussions took place regarding no alterations to the Unified Land Development Code (ULDC).

- B. [26-0243](#) Discussion and Possible Action Regarding Recommended City Commission Policy for Designating Historic Sites Within the City of North Port

Chair Klinkhamer announced the item.

Board questions and discussions took place regarding verbiage and alterations, designation programs and process, possible historic sites identification and registry, historic levels criteria, educational factors, North Port history, written procedures, and continuation.

Chair Klinkhamer passed the gavel to Vice Chair Sterner.

A motion was made by Chair Klinkhamer, seconded by Vice Chair Sterner, to continue Item No. 26-0243 to the July 8, 2026, Historic and Cultural Advisory Board Meeting. The motion carried on the following vote:

Yes: 2 - Chair Klinkhamer and Vice Chair Sterner

8. FUTURE AGENDA ITEMS

Chair Klinkhamer announced the item.

Future agenda items include historic property designation.

Board questions and discussions took place regarding Board membership and promotional content.

9. PUBLIC COMMENT

There was no public comment.

10. ADJOURNMENT

Chair Klinkhamer adjourned the meeting at 6:49 p.m.

By: _____
Harry Klinkhamer, Chair