



# City of North Port

4970 CITY HALL BLVD  
NORTH PORT, FL 34286

## Meeting Minutes Historic and Cultural Advisory Board

---

Wednesday, December 10, 2025

5:30 PM

City Hall Room 244

---

### 1. Call to Order

Chair Klinkhamer called the meeting to order at 5:36 p.m.

### 2. Roll Call

**Present** 3 - Chair Klinkhamer, Vice Chair Sterner and Board Member Becket

**Absent** 1 - Board Member Stearns

### Also Present

Staff Liaison Puglise and Board Specialist Fritz.

### 3. Pledge of Allegiance

The Pledge of Allegiance was led by the Board.

### 4. Public Comment

There was no public comment.

### 5. Approval of Minutes

- A. [26-0190](#) Approve the October 8, 2025 Historic and Cultural Advisory Board Meeting Minutes.

Chair Klinkhamer announced the item and requested a motion.

***A motion was made by Vice Chair Sterner, seconded by Board Member Becket, to approve the Minutes as presented. The motion carried on the following vote:***

**Yes:** 3 - Chair Klinkhamer, Vice Chair Sterner and Board Member Becket

**Absent:** 1 - Board Member Stearns

### 6. New Business

- A. [26-0172](#) Discussion and Possible Action Regarding Presentation of the 2025 Annual Report to the City Commission

Chair Klinkhamer announced the item.

Board discussion took place regarding presentation process and options, previous choices, missed meetings, achievements and recognition of historic sites, past revisions

to City Code, previous meeting information, content of memorandum, codes and policy updates from Public Works, and clarification on the agenda item.

***A motion was made by Vice Chair Sterner, seconded by Board Member Becket, to approve the 2025 Annual Report to the City Commission as a written memorandum including goals and accomplishments of the Board. The motion carried on the following vote:***

**Yes:** 3 - Chair Klinkhamer, Vice Chair Sterner and Board Member Becket

**Absent:** 1 - Board Member Stearns

**B. [26-0176](#)**

Discussion and Possible Action Regarding Approving The Historic and Cultural Advisory Committee Meeting Schedule for 2026.

Chair Klinkhamer announced the item.

Board discussion took place regarding the schedule outline.

***A motion was made by Board Member Becket, seconded by Vice Chair Sterner, to approve the Historic and Cultural Advisory Board Meeting Schedule for 2026. The motion carried on the following vote:***

**Yes:** 3 - Chair Klinkhamer, Vice Chair Sterner and Board Member Becket

**Absent:** 1 - Board Member Stearns

**C. [26-0198](#)**

Discussion and Possible Action Regarding Recommending Modification of Board Responsibilities and Duties.

Chair Klinkhamer announced the item.

Board discussion took place regarding rules and regulations within the City's legislative framework for the Board.

## 7. Future Agenda Items

Chair Klinkhamer announced the item.

Board discussion took place regarding the draft and approval of annual report, and the incorporation of historical site draft into Article II of the Unified Land Development Code.

## 8. Public Comment

There was no public comment.

## 9. Adjournment

Chair Klinkhamer adjourned the meeting at 6:12 p.m.

By: \_\_\_\_\_  
Harry Klinkhamer, Chair