



City of North Port
Planning and Zoning Division



MEMORANDUM

TO: A. Jerome Fletcher II, ICMA-CM, MPA, City Manager
FROM: Planning and Zoning Advisory Board
SUBJECT: Planning and Zoning Advisory Board 04.06.2023 Meeting Action
DATE: April 11, 2023

This memorandum is to inform the City Manager of a recommendation from the Planning and Zoning Advisory Board to the North Port City Commission from their April 6, 2023, meeting.

At the regularly scheduled meeting on April 6, 2023, the Planning and Zoning Advisory Board discussed the recent changes to the City of North Port's advisory board absences in Ordinance 2023-07 and took the following action:

A motion was made by Board Member Irizarry, seconded by Board Member Patricoski, to send a letter to the City Commission to request an Amendment to Chapter 4 of the City Code, to allow excused absences without penalty for the Planning and Zoning Advisory Board Members. The motion carried unanimously.

The motion followed a discussion regarding the recent changes to the City's board attendance policy. The board also discussed canceling the second meeting in July and the first meeting in August to serve as the board's summer break. The Planning and Zoning Advisory Board (PZAB) meets on the first and third Thursday of every month, totaling a minimum of twenty-two (22) meetings with the two-meeting summer break.

While the board members feel six (6) absences are appropriate, the board would like to differentiate between absences due to emergencies, illness, or other excusable absenteeism and absences due to inexcusable reasons. The board feels that allowing excused absences provides flexibility for members with jobs, other responsibilities, and health concerns that may occasionally interfere with meetings.

The Planning and Zoning Advisory Board respectfully requests the City Commission reconsider the recent changes to the City Code via Ordinance 2023-07 to allow excused absences that would not count against PZAB members' attendance records.