

**Request for Proposal  
RFP NO. 2025-12**

**Professional Utility  
Engineering Services  
Continuing Services Contract  
for  
City of North Port Utilities**

Submitted to:

**Donald "Keith" Raney  
Contract Administrator II**

City of North Port  
4970 City Hall Boulevard, Suite 337  
North Port, Florida 34286

Submitted by:

**Giffels-Webster Engineers, Inc.**

900 Pine Street, Suite 225  
Englewood, Florida 34223

Ph. 941-475-7981

Fax. 941-474-4285

Contact: Dennis Croyle, P.E.

Email: [dcroyle@gweffl.com](mailto:dcroyle@gweffl.com)

April 4, 2025  
GWE: 2025.03

**CITY OF NORTH PORT - RFP NO. 2025-12  
PROFESSIONAL UTILITY ENGINEERING SERVICES  
CONTINUING SERVICES CONTRACT FOR CITY OF NORTH PORT**

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**TAB 1**

**TRANSMITTAL LETTER**

April 4, 2025

REF: 2025.03

City of North Port  
Donald "Keith" Raney, Contract Administrator II  
4970 City Hall Boulevard, Suite 337  
North Port, FL 34286

**RE: RFP NO. 2025-12 PROFESSIONAL UTILITY ENGINEERING SERVICES – CONTINUING CONTRACTS FOR CITY OF NORTH PORT**

Dear Mr. Raney:

Giffels-Webster Engineers, Inc. (GWE) is eager to partner with the City of North Port as a qualified consultant for Professional Engineering Services in support of the City's Utilities Department. We possess the requisite experience and request acceptance in the following categories:

**Category 2 – Water, Wastewater, and Reclaimed Water Conveyance Systems.**

**Category 3 – Water, Wastewater, and Reclaimed Water Planning.**

We welcome the opportunity to provide the services necessary to complete any utility project issued under the above two categories.

With over 30 years of experience in Englewood, GWE specializes in utility planning and design. Our expertise spans large-scale master planning, septic-to-sewer expansion projects, and the design of individual water and sewer mains.

We proudly serve numerous public utility clients, including:

- City of North Port
- City of Punta Gorda
- Englewood Water District
- Sarasota County
- Charlotte County
- Martin County
- City of Port St. Lucie

Many of our key staff members have been with GWE for decades, offering deep expertise in utility planning and design. Having successfully completed projects for the City of North Port, we are well-versed in its procedures. Our team is fully equipped and ready to commit to your projects, ensuring timely and cost-effective completion.

As demonstrated throughout our submittal, GWE has the experience, proximity, and resources to serve as a reliable engineering partner—one that consistently "goes the extra mile" to deliver quality results, on time and without claims for extras.

**Authorized Certification**

Per the RFP requirements, I confirm that, as an authorized officer of Giffels-Webster, I am empowered to make representations on behalf of the firm.

The following information is provided to support this information:

Jonathan H. Cole, President  
900 Pine Street, Suite 225, Englewood, Florida 34223  
Phone: 941-475-7981 Fax: 941-474-4285

I certify that this proposal was made without collusion with any other person or entity submitting a proposal. Additionally, I certify that compliance with all insurance requirements will be adhered to and GWE maintains all necessary state licenses to perform engineering services, and the applicable County occupancy licenses.

Further, I acknowledge Addenda 1, 2, 3, 4 and 5, issued and made a part of this proposal.

As requested by the RFP, we are enclosing:

- One (1) original hard copy UNBOUND, (marked "ORIGINAL") and signed in blue ink
- Three (3) hard copies BOUND, (marked "COPY")
- One (1) USB Flash Drive in PDF format containing the entire submittal

Sincerely,

GIFFELS-WEBSTER ENGINEERS, INC.



Jonathan H. Cole, P.E., President

JHC:Imb  
Enclosures

**TAB 2**

**QUALIFICATIONS OF THE CONSULTANT FIRM**

**CITY OF NORTH PORT - RFP NO. 2025-12  
PROFESSIONAL UTILITY ENGINEERING SERVICES-  
CONTINUING SERVICES CONTRACT FOR CITY OF NORTH PORT**

**TAB 2: QUALIFICATIONS OF THE CONSULTANT FIRM**

Giffels-Webster Engineers, Inc. (GWE) has operated a successful engineering business serving municipalities and utility providers throughout the state of Florida for over 30 years. GWE provides civil engineering, focusing on *utility projects* from the initial concept and master planning to the final design including financial assistance and construction management (CEI) services. We bring vast experience and a solid working knowledge of city, county, state, and federal requirements as it relates to utility projects.

GWE's 5,000 plus square foot home office is located at 900 Pine Street, Suite 225, Englewood, Florida, within a 20 minute travel time to the City offices.

The following information summarizes pertinent information on the corporation and individual registered and/or certified staff:

Corporate Name/Address:

Giffels-Webster Engineers, Inc.

900 Pine Street, Suite 225

Englewood, FL 34223

Phone: 941-475-7981

Fax: 941-474-4285

President: Jonathan H. Cole, P.E.

E-mail: [jcole@gwefl.com](mailto:jcole@gwefl.com)



GWE has been authorized to do business in the State of Florida since 1982.

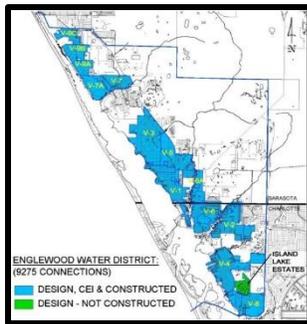
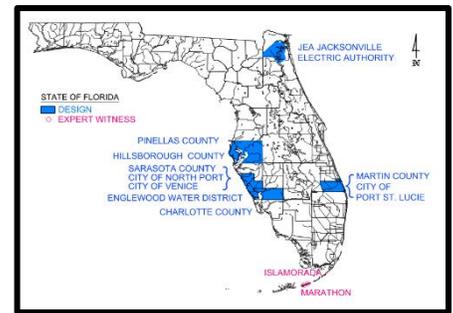
|  |                   |
|--|-------------------|
| Registered as a Florida "C" Corporation:     | September 9, 1987 |
| Florida Secretary of State's Charter Number: | J91612            |
| FEIN No:                                     | 38-2749086        |
| Current number of Employees:                 | 10                |

The utility design staff are well qualified to conduct engineering feasibility studies; develop design alternatives; prepare final plans and specifications, cost estimates, bid documents, contract documents, permit applications; coordinate other (non-City) utility system adjustments; and provide CEI (Construction Engineering and Inspection) services for construction.

GWE is qualified to assist with Public input/involvement for assessment hearings, oversee all project design phases, sign and seal plans for submission to the City, FDOT and jurisdictional permitting agencies; develop project specific public involvement programs, design M.O.T. plans and have in-house certified Traffic Control Supervisors and Work Zone Traffic Control (Advanced) staff.

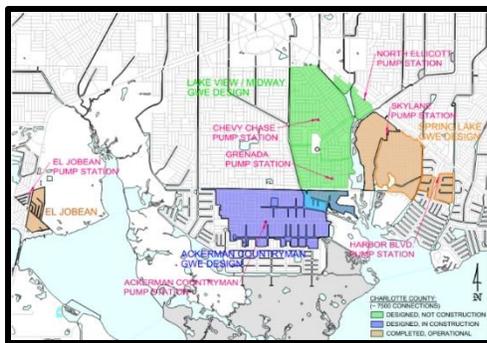
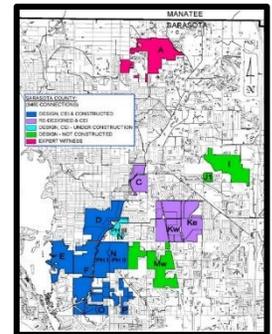
GWE has been providing the planning and design of large scale *utility* projects (water, sewer, and reuse line installations) throughout the state of Florida over the past two decades. We have also been retained as an expert witness for several utility cases. Some specific larger examples of the Firms Capabilities and Qualifications are highlighted below.

Locations of our active business venues are across the state of Florida for similar vacuum sewer projects, and those business venues are generally shown in this overall map.



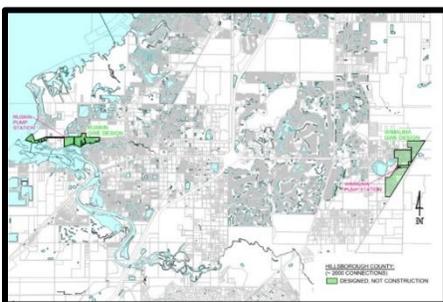
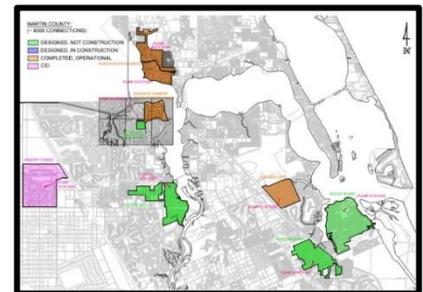
GWE designed nine (9) large utility expansion areas for the **Englewood Water District** (left) in Englewood, serving over 9,000 customers in residential and commercial areas.

The same GWE personnel also designed and managed much of the large Phillippi Creek Septic System Replacement Program, which was a utility expansion project in **Sarasota County**. (right) The sum of all served by those projects was over 9,500 connections.



GWE has designed major sewer projects for **Charlotte County**, (left) including large pump stations serving nearly 7,500 customers. Projects include Springlake, the Ackerman/Countryman vacuum system, and the El Jobean Vacuum station. GWE is currently designing the Lakeview Midway sewer expansion, featuring four independent sewer collection areas.

GWE also designed several septic to sewer projects for Martin County (right) on the east coast of Florida that will serve over 5,000 connections when complete. We recently completed the Golden Gate vacuum sewer project located in Stuart, Florida, just last year.



We designed septic-to-sewer projects in Hillsborough County, (left) supported by ARPA funding. The Wimauma Area 1 design was recently completed and will soon be contracted with a CMAR contractor, with construction anticipated to begin in early 2025. Meanwhile, the Ruskin Area A design is in progress, targeting completion in 2025. GWE continues to advance critical infrastructure projects within the county, helping them achieve their development goals by replacing septic tanks and low pressure sewer with more reliable sewer collection systems.

Additional details of some of the projects that GWE staff designed in the last 10 years are elaborated on in Tab 4, Previous Experience.

# ARCHITECT-ENGINEER QUALIFICATIONS

## PART I - CONTRACT-SPECIFIC QUALIFICATIONS

### A. CONTRACT INFORMATION

|   |  |
|---|--|
| 1. TITLE AND LOCATION <i>(City and State)</i><br>Professional Utility Engineering Services-Continuing Services Contract, North Port, FL |  |
| 2. PUBLIC NOTICE DATE<br>January 31, 2025   | 3. SOLICITATION OR PROJECT NUMBER<br>RFP 2025-12 |

### B. ARCHITECT-ENGINEER POINT OF CONTACT

|   |                               |                                      |
|---|-------------------------------|--------------------------------------|
| 4. NAME AND TITLE<br>Jon Cole, President          |                               |                                      |
| 5. NAME OF FIRM<br>Giffels-Webster Engineers, Inc |                               |                                      |
| 6. TELEPHONE NUMBER<br>941-475-7981               | 7. FAX NUMBER<br>941-474-4285 | 8. E-MAIL ADDRESS<br>jcole@gwefl.com |

### C. PROPOSED TEAM

*(Complete this section for the prime contractor and all key subcontractors.)*

| (Check) | PRIME<br>JV<br>PARTNER<br>SUBCON-<br>TRACTOR |   |  |  | 9. FIRM NAME                                    | 10. ADDRESS  | 11. ROLE IN THIS CONTRACT                         |
|---------|--|---|--|--|---|--|---|
|         | a. ✓   | ✓ |  |  |   | Giffels-Webster Engineers, Inc.<br><br><input type="checkbox"/> CHECK IF BRANCH OFFICE | 900 Pine Street, Suite 225<br>Englewood, FL 34223 |
| b.      |  |   |  |  | <input type="checkbox"/> CHECK IF BRANCH OFFICE |  |   |
| c.      |  |   |  |  | <input type="checkbox"/> CHECK IF BRANCH OFFICE |  |   |
| d.      |  |   |  |  | <input type="checkbox"/> CHECK IF BRANCH OFFICE |  |   |
| e.      |  |   |  |  | <input type="checkbox"/> CHECK IF BRANCH OFFICE |  |   |
| f.      |  |   |  |  | <input type="checkbox"/> CHECK IF BRANCH OFFICE |  |   |

### D. ORGANIZATIONAL CHART OF PROPOSED TEAM

(Attached)



**TAB 3**

**QUALIFICATIONS OF THE PROJECT TEAM/  
PROJECT MANAGER EXPERIENCE**

**CITY OF NORTH PORT - RFP NO. 2025-12  
PROFESSIONAL UTILITY ENGINEERING SERVICES  
CONTINUING SERVICES CONTRACT FOR CITY OF NORTH PORT**

**TAB 3: QUALIFICATIONS OF THE PROJECT TEAM/PROJECT MANAGER EXPERIENCE**

Our key staff at GIFFELS-WEBSTER ENGINEERS, INC. (GWE) will provide the pipeline design (Category 2) as well as the Master planning efforts (Category 3). Our primary sub consultant for surveying services is RWA, Inc. (RWA). GWE specializes in providing large-scale master planning and the design of utility systems in highly developed areas for cities and counties throughout the state for over the last two decades. With the large utility expansion projects, we designed for the Englewood Water District and Sarasota County now complete, our seasoned team of utility design and management experts are immediately available to assist the City of North Port with your projects.

The Principal-in-Charge will be **Mr. Jonathan H. Cole, P.E.**; he has over 30 years of municipal design experience of large septic to sewer projects throughout Florida.

Mr. Cole is a Professional Engineer registered in the States of Florida, Connecticut, New Hampshire, Kansas, and Nebraska. He graduated from the University of Connecticut in 1979 with a Bachelor of Science (B.S.) Degree in Civil Engineering and was formerly the County Engineer of Charlotte County, Florida. Mr. Cole is President of Giffels-Webster Engineers, Inc., a Florida corporation.

He offers specialized knowledge, experience, and proven ability in:

- Master planning and Design/contract administration for large-scale utility projects. Public Involvement for projects
- Utility infrastructure design/FDOT utility JPA plans for utility replacement for road widening projects
- Engineering design of water systems; sewer collection, transmission, reclaimed water systems
- SRF financial support for large scale utility projects
- Expert witness for private or municipal civil, utility system, and construction projects

**Mr. Cole has been the Principal-in-Charge on all the utility projects summarized in the following chart:**

| Project Name / System Type  | Program Management |                     |                  |                            |            |                 |                            |              |                         |                                    | Customer Relations   |                     |                        |                        |                 |              |
|---|--------------------|---------------------|------------------|----------------------------|------------|-----------------|----------------------------|--------------|-------------------------|------------------------------------|----------------------|---------------------|------------------------|------------------------|-----------------|--------------|
|   | Planning           | Pump Station Design | ERC Verification | Survey and Design Services | Permitting | Public Hearings | Public Involvement Program | Bid Services | Contract Administration | Construction Services / Inspection | Financial Assistance | Small (8-150 ERC's) | Medium (150-400 ERC's) | Large (400-1000 ERC's) | Over 1000 ERC's | Project Type |
| EWD Centralized Sewer Master Plan - Sewer   | G                  | G                   | *                | *                          | *          | *               | *                          | G            | G                       | *                                  | *                    | *                   | *                      | *                      | *               |              |
| EWD Unit V-1 WW Expansion - Sewer & Water   | G                  | G                   | G                | G                          | G          | G               | G                          | G            | G                       | G                                  | G                    | G                   | G                      | G                      | G               |              |
| EWD Unit V-2 WW Expansion - Sewer & Water   | G                  | G                   | G                | G                          | G          | G               | G                          | G            | G                       | G                                  | G                    | G                   | G                      | G                      | G               |              |
| EWD Unit V-3 / V-5 WW Expansion - Sewer & Water                                   | G                  | G                   | G                | G                          | G          | G               | G                          | G            | G                       | G                                  | G                    | G                   | G                      | G                      | G               |              |
| EWD Unit V-4 / V-8 WW Expansion - Sewer & Water                                   | G                  | G                   | G                | G                          | G          | G               | G                          | G            | G                       | G                                  | G                    | G                   | G                      | G                      | G               |              |
| EWD Unit V-6 WW Expansion - Sewer & Water   | G                  | G                   | G                | G                          | G          | G               | G                          | G            | G                       | G                                  | G                    | G                   | G                      | G                      | G               |              |
| EWD Unit V-7 / V-9 WW Expansion - Sewer & Water                                   | G                  | G                   | G                | G                          | G          | G               | G                          | G            | G                       | G                                  | G                    | G                   | G                      | G                      | G               |              |
| EWD V9-A WW Expansion - Sewer   | G                  | G                   | G                | G                          | G          | G               | G                          | G            | G                       | G                                  | G                    | G                   | G                      | G                      | G               |              |
| EWD V9-B WW Expansion - Sewer   | G                  | G                   | G                | G                          | G          | G               | G                          | G            | G                       | G                                  | G                    | G                   | G                      | G                      | G               |              |
| EWD V9-C WW Expansion - Sewer & Water   | G                  | G                   | G                | G                          | G          | G               | G                          | G            | G                       | G                                  | G                    | G                   | G                      | G                      | G               |              |
| Philippi Creek SSRP Area C - Sewer & Water - Sarasota County Utilities            | B                  | B                   | B                | B                          | B          | B               | B                          | B            | B                       | B                                  | B                    | B                   | B                      | B                      | B               |              |
| Philippi Creek SSRP Area D - Sewer & Water - Sarasota County Utilities            | G                  | G                   | G                | G                          | G          | G               | G                          | G            | G                       | G                                  | G                    | G                   | G                      | G                      | G               |              |
| Philippi Creek SSRP Area E - Sewer & Water - Sarasota County Utilities            | B                  | B                   | B                | B                          | B          | B               | B                          | B            | B                       | B                                  | B                    | B                   | B                      | B                      | B               |              |
| Philippi Creek SSRP Area F - Sewer - Sarasota County Utilities                    | B                  | B                   | G                | G                          | G          | G               | G                          | G            | G                       | G                                  | B                    | B                   | B                      | B                      | B               |              |
| Philippi Creek SSRP Area J & J - Sewer & Water - Sarasota County Utilities        | G                  | G                   | G                | G                          | G          | G               | *                          | *            | G                       | *                                  | *                    | *                   | *                      | *                      | *               |              |
| Philippi Creek SSRP Area K East - Sewer & Water - Sarasota County Utilities       | B                  | B                   | B                | B                          | B          | B               | B                          | B            | B                       | B                                  | B                    | B                   | B                      | B                      | B               |              |
| Philippi Creek SSRP Area K West - Sewer & Water - Sarasota County Utilities       | B                  | B                   | B                | B                          | B          | B               | B                          | B            | B                       | B                                  | B                    | B                   | B                      | B                      | B               |              |
| Philippi Creek SSRP Area M-West - Sewer - Sarasota County Utilities               | G                  | G                   | G                | G                          | G          | G               | *                          | *            | G                       | G                                  | *                    | *                   | *                      | *                      | *               |              |
| Philippi Creek SSRP Area N, Phase 1 - Sewer & Water - Sarasota County Utilities   | G                  | G                   | G                | G                          | G          | G               | *                          | *            | G                       | G                                  | *                    | *                   | *                      | *                      | *               |              |
| Philippi Creek SSRP Area N, Phase 2 - Sewer & Water - Sarasota County Utilities   | G                  | G                   | G                | G                          | G          | G               | *                          | *            | G                       | G                                  | *                    | *                   | *                      | *                      | *               |              |
| Philippi Creek SSRP Area N, Phase 3 - Gravity Sewer - Sarasota County Utilities   | G                  | G                   | *                | G                          | G          | G               | G                          | G            | B                       | B                                  | B                    | B                   | B                      | B                      | B               |              |
| Philippi Creek SSRP Area O & P - Sewer & Water - Sarasota County Utilities        | G                  | G                   | G                | G                          | G          | G               | *                          | *            | G                       | *                                  | *                    | *                   | *                      | *                      | *               |              |
| Martin County - Seagate Harbor/Lighthouse Point WW - Sewer                        | G                  | G                   | G                | G                          | G          | G               | G                          | G            | G                       | G                                  | G                    | G                   | G                      | G                      | G               |              |
| Martin County - North River Shores - Phase 1 - Sewer                              | G                  | G                   | G                | G                          | G          | G               | G                          | G            | G                       | G                                  | G                    | G                   | G                      | G                      | G               |              |
| Martin County - North River Shores - Phase 2 - Sewer                              | G                  | G                   | G                | G                          | G          | G               | G                          | G            | G                       | G                                  | G                    | G                   | G                      | G                      | G               |              |
| Martin County - Golden Gate - Sewer   | G                  | G                   | G                | G                          | G          | G               | G                          | G            | G                       | G                                  | G                    | G                   | G                      | G                      | G               |              |
| City of Tarpon Springs WW - Sewer   | B                  | B                   | G                | B                          | B          | B               | B                          | B            | B                       | B                                  | B                    | B                   | B                      | B                      | B               |              |
| JEA City of Jacksonville - Sewer  | B                  | B                   | *                | B                          | G          | G               | *                          | *            | G                       | G                                  | *                    | *                   | *                      | *                      | *               |              |
| Charlotte County Utilities - East/West Spring Lake WW - Sewer & Water             | G                  | G                   | G                | B                          | G          | G               | G                          | B            | B                       | B                                  | B                    | B                   | B                      | B                      | B               |              |
| Charlotte County Utilities - East/West Spring Lake WW, Contract D - Sewer & Water | G                  | G                   | G                | G                          | G          | G               | G                          | B            | B                       | B                                  | B                    | B                   | B                      | B                      | B               |              |
| Charlotte County Utilities - Wastewater Expansion, Phase 2 - Sewer & Water        | G                  | G                   | G                | G                          | G          | G               | G                          | G            | B                       | B                                  | B                    | B                   | B                      | B                      | B               |              |
| Charlotte County Utilities - El Jobean Wastewater Program - Sewer                 | G                  | G                   | G                | G                          | G          | G               | G                          | B            | B                       | B                                  | B                    | B                   | B                      | B                      | B               |              |
| City of Port St. Lucie - Southport, Unit 5 - Sewer                                | *                  | *                   | G                | *                          | G          | G               | *                          | G            | G                       | G                                  | *                    | *                   | *                      | *                      | *               |              |

Mr. Dennis J. Croyle, P.E., will be the Senior Utility Engineer (EOR) for most design projects.

Mr. Croyle is the project engineer on several large utility expansion projects similar to the City's project including the Charlotte County Ackerman/Countryman Expansion, Phase 2 project (over 2,000 customers), the Martin County Golden Gate CRA project, and the Old Palm City septic to sewer project.

In addition, he is the Project Engineer for the Sarasota County Pump Station 1 and 4 utility projects; and the Hillsborough County Septic to Sewer retrofit project currently under design.

Both will be supported by the following staff with all design work in house in our Englewood Office:

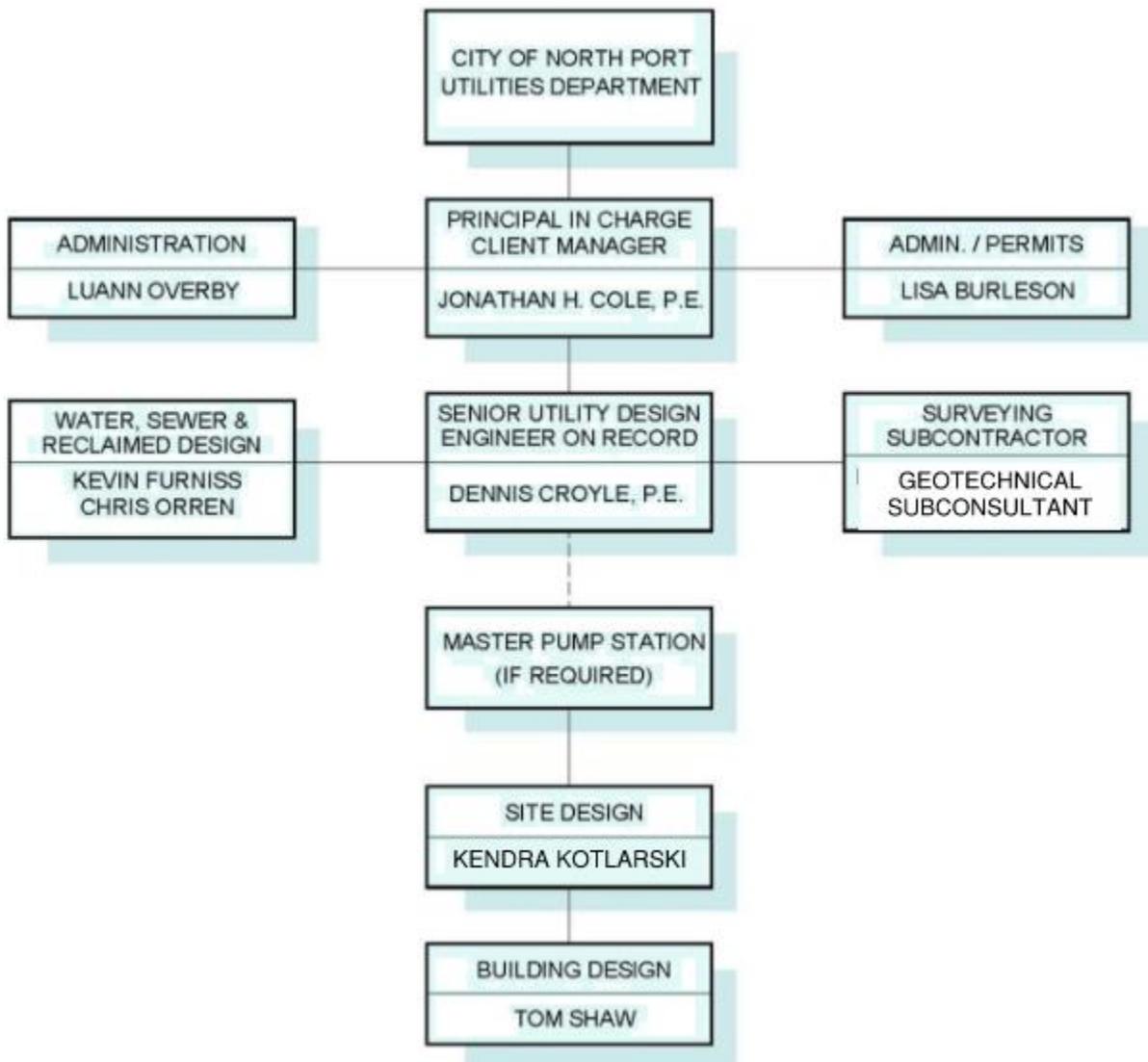
- Kendra Kotlarski, P.E., Design Engineer
- Kevin E. Furniss, Senior Utility Designer
- Timothy Morrow, Utility Designer
- Thomas Shaw, Senior Structural Designer (pump station buildings)
- Christopher Orren, Utility Designer
- Lisa Burleson, Administrative/Contract Documents/Permits
- Sherrie Pollard, Administrative

Please refer to the resumes following this section for additional information.

**Sub-consultants:**

GWE provides all civil engineering for our utility projects including master planning, structural design, public meetings, and project management in-house. However, we plan to use subconsultants for survey, geotechnical engineering, and environmental services.

Our team has been through the process from conception to construction many times. Our team will be organized in accordance with the following organizational chart of key personnel:



## Jonathan H. Cole, P.E.



### **POSITION:**

President/Principal-In-Charge

### **EDUCATION:**

University of Connecticut  
Storrs, CT

B.S., Civil Engineering (1979)

### **YEARS OF EXPERIENCE: 39**

### **LICENSURE/CERTIFICATIONS:**

- ◆ P.E. #36384, Florida
- ◆ P.E. #0013198, Connecticut
- ◆ P.E. #06872, New Hampshire
- ◆ P.E. #E-17024, Nebraska
- ◆ P.E. #27320, Kansas
- ◆ FL Advanced Traffic Control
- ◆ FDEP Stormwater Erosion and Sediment Inspector

**GWE**  
**Giffels-Webster**  
**Engineers, Inc.**

900 Pine Street, Suite 225  
Englewood, FL 34223  
Phone: 941-475-7981  
Email: jcole@gwefl.com

Mr. Cole is a Professional Engineer registered in the States of Florida, Connecticut, New Hampshire, Nebraska and Kansas. He is President of Giffels-Webster Engineers, Inc., a Florida corporation and was formerly the County Engineer of Charlotte County, FL.

He has 36 years of experience in various types of civil engineering and construction projects, 30 of which were conducted in the Charlotte/Sarasota County area. He offers specialized knowledge, experience and proven ability in:

- Contract administration & construction services
- Entire utility infrastructure design/FDOT utility JPA plans for utility replacement/relocation in conjunction with major road widening projects
- Engineering design/permitting of water distribution systems; sewer collection, transmission, treatment; reclaimed water distribution systems; and package plants for private and municipal projects
- Expert Witness testimony for private or municipal civil, utility system, and construction projects
- Sub-surface utility locates using ground penetrating radar

Mr. Cole has also been the Principal-in-Charge/Engineer for over two dozen large utility projects in highly developed areas for Charlotte County Utilities, the East/West Spring Lake Wastewater Expansion Project; Englewood Water District, Sewer Collection System; Sarasota County's Phillippi Creek Septic System Replacement Program and the Martin County Sewer Expansion Program.

Mr. Cole is also certified by AIRVAC/Aqseptence, Inc., to design vacuum sewer systems. A few of these projects are listed below:

### **Englewood Water District:**

- Nine Large Sewer Collection System areas (V-1 through V-9) and water distribution projects

### **City of Punta Gorda:**

- Burnt Store Road Phase I Utility Relocation
- Piper Road Improvements – including 16" pressure mains

### **Sarasota County:**

- Phillippi Creek Septic System Replacement Program, Area E; Area F; Area C; Area K, East & West; Area N, Phases I & II; Area M-West; Area I & J; Area O & P
- Phillippi Creek Septic System Replacement Program, Area N-3

### **Martin County Utilities:**

- Seagate Harbor/Lighthouse Point Sewer Expansion area
- North River Shores, Phase 1 and 2 Sewer Expansion area



Ron DeSantis, Governor

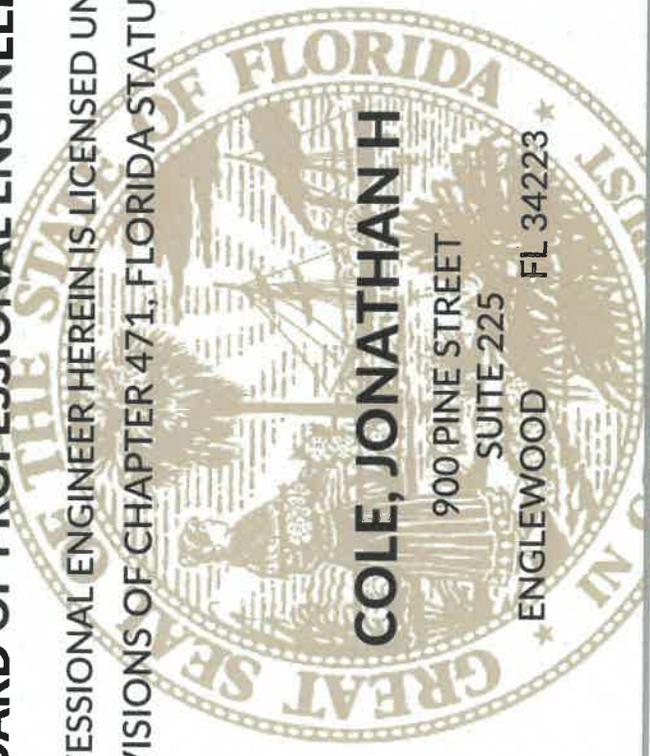
Melanie S. Griffin, Secretary



**STATE OF FLORIDA**  
**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**BOARD OF PROFESSIONAL ENGINEERS**

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE  
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES



**COLE, JONATHAN H**

900 PINE STREET

SUITE 225

ENGLEWOOD FL 34223

**LICENSE NUMBER: PE36384**

**EXPIRATION DATE: FEBRUARY 28, 2027**

Always verify licenses online at [MyFloridaLicense.com](http://MyFloridaLicense.com)



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

## Dennis J. Croyle, P.E.



### **POSITION:**

Project Engineer

### **EDUCATION:**

University of Florida  
Gainesville, FL  
B.S., Civil Engineering (2011)

**YEARS OF EXPERIENCE:** 15

### **LICENSURE/CERTIFICATIONS:**

- ◆ P.E. #82287, Florida
- ◆ FL Advanced Traffic Control
- ◆ FDEP Stormwater Erosion and Sediment Inspector

**GWE**  
Giffels-Webster  
Engineers, Inc.

900 Pine Street, Suite 225  
Englewood, FL 34223  
Phone: 941-475-7981  
Email: dcroyle@gwefl.com

Mr. Dennis J. Croyle is a Professional Engineer registered in the State of Florida. Mr. Croyle worked in the construction industry where he gained valuable knowledge through work experience in civil construction. He earned a Bachelor's of Science in Civil Engineering (2011) from the University of Florida. Mr. Croyle has been a Project Manager for GWE since early 2014 specializing in the planning, design and construction of utility infrastructure projects throughout the State of Florida.

As a Project Engineer, Dennis Croyle manages and designs water and wastewater projects, including but not limited to wastewater collection and water supply. Mr. Croyle has over 10 years of engineering and project management experience encompassing hydraulics, water and wastewater facilities, design, permitting, and construction services.

### **Sarasota County:**

- Hillview (Shamrock Boulevard) Force Main Extension
- Midnight Pass Water Main Replacement
- Phillippi Creek Septic System Replacement Program: Area I & J; Area N-3; Area O & P; Area M-West

### **Charlotte County Utilities:**

- Wastewater Expansion Vacuum Sewer, Phase 2
- Myakka Booster and El Jobean Vacuum Pump Station
- East/West Spring Lake Vacuum Sewer Expansion Program
- Utility Adjustment/Relocation Design, Midway Boulevard Widening, Phase 2

### **Englewood Water District:**

- V9-B & V9-C Vacuum Sewer Design

### **Martin County Utilities:**

- North River Shores, Phase 2: Vacuum Sewer Collection System
- Golden Gate: Vacuum Sewer Collection System
- Old Palm City: Vacuum Sewer Collection System

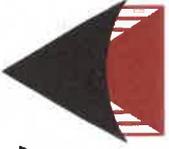
### **City of Port St. Lucie:**

- Southport Unit 5: Vacuum Sewer Collection System

Ron DeSantis, Governor



Melanie S. Griffin, Secretary



**FBPE**  
FLORIDA BOARD OF  
PROFESSIONAL ENGINEERS

**STATE OF FLORIDA**  
**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**BOARD OF PROFESSIONAL ENGINEERS**

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE  
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES



**CROYLE, DENNIS JAY**

900 PINE ST

SUITE 225

ENGLEWOOD FL 34223

**LICENSE NUMBER: PE82287**

**EXPIRATION DATE: FEBRUARY 28, 2027**

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## Kendra Kotlarski, EI



### **POSITION:**

Engineer Intern

### **EDUCATION:**

Florida Gulf Coast University  
Fort Myers, FL  
B.S., Civil and Environmental  
Engineering (2020)

### **YEARS OF EXPERIENCE: 5**

### **LICENSURE/CERTIFICATIONS:**

- ◆ EI #1100024578

**GWE**  
Giffels-Webster  
Engineers, Inc.

900 Pine Street, Suite 225  
Englewood, FL 34223  
Phone: 941-475-7981  
Email: [kkotlarski@gwefl.com](mailto:kkotlarski@gwefl.com)

Ms. Kendra Kotlarski is a recent graduate from Florida Gulf Coast University in Fort Myers, Florida. She earned a Bachelor's of Science in Civil and Environmental Engineering.

She has her Engineer Intern (EI) certification in Florida and is on the path to becoming a Professional Engineer. While in school, Kendra worked in the utilities industry and brings a knowledge of utilities, hydraulics, water resources, permitting, and computer and design skills to the Giffels-Webster Engineers team.

As an Engineer Intern at GWE, Kendra has made significant contributions to several utility projects and primarily assists with the planning and design aspects of sewer projects throughout Florida.

Some of the most notable projects she has worked on include:

#### **Hillsborough County:**

- Ruskin and Wimauma Septic to Sewer Conversion Program

#### **City of Venice:**

- Bay Indies Utility Relocations Phases 1 and 2

#### **City of Punta Gorda:**

- Charlotte Park Septic to Sewer Project

#### **Charlotte County Utilities:**

- Ackerman-Countryman Phase 2

#### **Martin County Utilities:**

- Port Salerno New Monrovia Vacuum Sewer Design

## Kevin E. Furniss



### **POSITION:**

Senior Designer

**YEARS OF EXPERIENCE:** 36

### **LICENSURE/CERTIFICATIONS:**

- ◆ Certified Technician Level III



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Englewood, FL 34223  
Phone: 941-475-7981  
Email: [kfurniss@gwefl.com](mailto:kfurniss@gwefl.com)

Mr. Furniss has been with Giffels-Webster Engineers, Inc. (GWE) since 1989. He is a 1986 graduate from Lemon Bay High School in Englewood with years of drafting experience, including mechanical and architectural drawings. His background education includes various computer courses, blueprint reading and architectural drawings through Manatee Community College (State College of Florida) and Charlotte Vocational-Technical School.

Mr. Furniss has held the position of senior designer and AutoCAD® Technician with GWE. His background, training and experience include AutoCAD® drafting, engineering project designs, and assisting in the capacity of construction inspector.

He is directly responsible for the accuracy and deliverables of the record/as-built drawings for virtually all of GWE construction projects, and in particular, Sarasota County and Englewood Water District Expansion Projects. Below are some of the projects he has worked on.

#### **Charlotte County:**

- Burnt Store Road Improvements, Army Corp of Engineers Permitting Assistance
- Midway Boulevard, Phase II-Roadway Design and Drainage Project, Port Charlotte
- East/West Spring Lake Wastewater Expansion Project, Port Charlotte

#### **Sarasota County:**

- Phillippi Creek Septic System Replacement Program, Vacuum Sewers: Area A; Area C; Area D; Area E, Area F; Area K, East and West; Area N-Phases I & II; Area O & P
- Center Road Utility Relocation, as-built drawings, Venice
- U.S. 41 & Pump Station 25, including both 16" and 18" Force Mains

#### **City of Punta Gorda:**

- Burnt Store Road Utility Improvements, Phase I
- Piper Road Improvements – including 16" pressure mains

#### **Englewood Water District:**

- All EWD Vacuum Sewer projects
- EWD/FDOT JPA Water Main Relocation Projects along S.R. 776, Sarasota/Charlotte Counties
- EWD Force Main Interconnect, Sarasota County
- Manasota Key Sanitary Sewer Collection Systems, Charlotte County
- Lemon Bay Reuse Force Main, Charlotte County
- Winchester Boulevard Force Mains, Charlotte County
- EWD's On-Going Phased Vacuum Sewer Expansion Project

#### **City of Venice:**

- Center Rd. Roadway Plans & ICPR's

## Christopher V. Orren



### POSITION:

Utility Designer/Draftsperson

### EDUCATION:

Florida Institute of Technology  
B.S., Space Sciences (1985)

**YEARS OF EXPERIENCE:** 39

### LICENSURE/CERTIFICATIONS:

- ◆ Certified Technician Level III



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Email: corren@gwefl.com

Mr. Orren has over 30 years of experience as a Designer/Draftsman. He also has an additional 8 years experience as a Senior Engineer in the field of Mechanical Analysis Ordnance Engineering for Martin Marietta in Orlando.

He received a Bachelor of Science in Space Sciences and a minor in Physics at the Florida Institute of Technology in 1985. He joined Giffels-Webster Engineers in 2001 and is proficient in AutoCAD®, Civil 3D, ESRI ArcGIS, Civil Surveying & Aerial Imaging Programs, EPIC-2D/3D, and HULL Finite Element Analysis (FEA).

Mr. Orren is a certified Technician Level III as both a Chief Computer Operator and a Chief Drafter by the National Society of Professional Surveyors and the American Congress on Surveying and Mapping (NSPS-ACSM). Since joining Giffels-Webster Engineers, Mr. Orren has been involved in field survey and data collection, drafting, and design including Utility Projects, Maintenance of Traffic (MOT) and Best Management Practices (BMP) of numerous public and private sector projects, including:

### Charlotte County:

- Burnt Store Road Improvements, Army Corp of Engineers Permitting Assistance
- Veterans Boulevard Phases II & III, Port Charlotte
- Fire Station No. 13, San Casa Boulevard, Englewood
- WO #22-Design/Drainage/Paving at Various Location (Tringali Park, Englewood Annex, Mid-Century Library, Punta Gorda Library and Harold Avenue Park)
- WO #61-Design/Permitting of Water Control Structure crossing in the Pompano Waterways at Elkcam and Fordham Boulevard at U.S. 41 (micro-tunnels), Port Charlotte
- Midway Boulevard, Phase II-Roadway Design and Drainage Project, Port Charlotte
- Placida Road Utility Improvements, Cape Haze
- East/West Spring Lake Wastewater Expansion Project, Port Charlotte

### Sarasota County:

- Brookhaven Force Main Design, Sarasota

### City of Punta Gorda:

- Bal Harbor Boulevard, 16" Water Main Design

### Englewood Water District:

- Area V9-B & C Vacuum Sewer Expansion Project, including preparation of sketches for utility easements
- Reclamation Facility Odor Control Master Plan Project, Englewood
- Winchester Boulevard South, Utilities Relocation Project, Englewood

### City of Venice:

- Center Road Roadway Plans & ICPR's

## Timothy Morrow



### POSITION:

Senior Designer

### EDUCATION:

- ♦ AutoCAD CAD/CAM Technology Certification  
Completed 1,180 hours of training, 1991

**YEARS OF EXPERIENCE: 20**

**GWE**  
**Giffels-Webster**  
**Engineers, Inc.**

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Professional Summary Senior AutoCAD Civil 3D & Land Development Desktop Technician with over 25 years of experience designing maps and producing construction documentation for Professional Engineers and Professional Land Surveyors. Highly skilled in preparing detailed plans, managing CAD standards, and providing comprehensive engineering support.

Extensive experience in creating and managing AutoCAD Templates & Standards for Civil Engineering and Land Surveying.

Strong background in both office and field operations related to Land Surveying and Civil Engineering.

Expertise in developing full sets of construction plans for Civil Engineering Projects, including:

- Cover Sheets
- General Notes
- Aerial Exhibits
- Site Plans
- Grading & Drainage Plans
- Utility Plans
- Plan & Profiles
- Cross Sections
- Detail Sheets
- Erosion Control Plans
- Pre & Post Drainage Basin Exhibits
- MOTCD & FDOT-compliant drawings

Proficient in preparing survey and mapping documentation, including:

- ALTA/NSPS Surveys
- As-Built Surveys
- Boundary & Topographic Surveys
- Tidal Water and CCCL Surveys
- Platting & Plot Plans
- Foundation & Right-of-Way Plans
- GIS Mapping
- Volumetric Calculations
- Construction Stakeout Plans
- ESOZ Plans
- Flood Elevation Certificates
- Sectional Breakdowns
- Certified Corner Records
- Legal Descriptions
- Sketch & Description Reports

## Thomas L. Shaw



### **POSITION:**

Senior Structural Designer

**YEARS OF EXPERIENCE:** 46

### **LICENSURE/CERTIFICATIONS:**

- ◆ Certified Plans Examiner
- ◆ Certified Inspector
- ◆ Certified Building Contractor

**GWE**  
**Giffels-Webster**  
**Engineers, Inc.**

900 Pine Street, Suite 225  
Englewood, FL 34223  
Phone: 941-475-7981  
Email: tshaw@gwefl.com

Mr. Thomas Shaw has over 33 years of experience in designing and building residential and light commercial projects in Southwest Florida. As a licensed contractor, he is experienced in all phases of building design and construction. In addition to his contracting background, he also holds the following certificates: Building Inspector, Coastal Construction Inspector, One and Two Family Dwelling Inspector, and Building Plans Examiner.

Prior to joining our staff, Mr. Shaw worked for both Charlotte and Sarasota Counties as a Certified Plans Examiner. With years of plan review experience, Mr. Shaw is very familiar with the internal permitting process and local and state building ordinances.

His primary responsibilities include project management, code analysis, and client interface. Since joining GWE in 2000, he has worked in the capacity of lead designer and project manager for numerous residential and commercial design and construction projects.

To maintain his licenses, he continually updates his CEU's and has completed the following courses:

Management Information Services Department courses in Excel and Customer Service Professional.

The Southern Building Code Congress International courses: Building Code 1 Inspectors Course; Fire Resistance & Egress for Building Inspectors; Fire Protection Course; Non-structural Plan Review; Florida Principles & Practice; Florida Accessibility Code for Building Construction; Means of Egress; Residential Electrical Principles & Code Applications.

Florida Wood Council "Use of the Guide to Wood Construction in High Winds"; Manufactured/Mobile Homes Installation Standards License Course; Simpson Strong-Tie Workshop; Building Code Officials Construction Seminar, Design/Inspection of Light Gauge Steel Framed Buildings.

### **Charlotte County:**

- East/West Spring Lake Wastewater Expansion Project Vacuum Station
- Five-story County Administration Building window replacement project
- El Jobean Pump Station Design

### **Sarasota County:**

- Phillippi Creek Septic System Replacement Program, Multiple Vacuum Stations

### **Martin County:**

- Seagate Harbor/Lighthouse Point Pump Station Design
- North River Shores, Phase 1 & 2 Vacuum Station Design

### **Englewood Area Chamber of Commerce:**

- Structural design and administration services for the Chamber of Commerce Building in Englewood in Sarasota County

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person.)*

|  |  |                      |                            |
|--|--|----------------------|----------------------------|
| 12. NAME<br><br>Jonathan H. Cole, P.E. | 13. ROLE IN THIS CONTRACT<br><br>Principal in Charge | 14. YEARS EXPERIENCE |                            |
|  |  | a. TOTAL<br>39       | b. WITH CURRENT FIRM<br>33 |

15. FIRM NAME AND LOCATION *(City and State)*  
Giffels-Webster Enginners, Inc., Englewood, FL

|   |  |
|---|--|
| 16. EDUCATION <i>(Degree and Specialization)</i><br><br>BS/1979/Civil Engineering – University of Connecticut | 17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i><br><br>1985/Florida Professional Engineer<br>1987/New Hampshire Professional Engineer<br>1984/Connecticut Professional Engineer<br>2019/Kansas Professional Engineer |
|---|--|

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*  
Co-authored "Defying Gravity", ASCE Civil Engineering, Feb. 1998; "Lemon Bay's Water Quality Will Benefit From Centralized Sewer System Project", Focus: Lemon Bay & Watershed, Charlotte Harbor National Estuary Program.

**19. RELEVANT PROJECTS**

|  |                               |   |
|--|-------------------------------|---|
| (1) TITLE AND LOCATION <i>(City and State)</i><br><br>Olean Boulevard - Charlotte County Utilities | (2) YEAR COMPLETED            |   |
|  | PROFESSIONAL SERVICES<br>2020 | CONSTRUCTION <i>(If applicable)</i><br>2021 |

a. (3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE  Check if project performed with current firm  
GWE provided a complete utility design including 2,315 LF 8" WM, 7,140 LF 12" WM, 2,315 LF 6" WM, 1,653 LF 16" WM, 2,920 LF 8" RCW, 1,120 LF 16" RCW, 4,560 LF 24" FM, 6,330 LF 8" Gravity, 1,260 LF 10" Gravity, 1,535 12" Gravity and 36 Manholes. Specific Role: Principal-in-Charge/EOR. Total Construction Cost \$3.7M

|  |                               |   |
|--|-------------------------------|---|
| (1) TITLE AND LOCATION <i>(City and State)</i><br><br>North River Shores Vacuum Sewer Design, Phase 2, Stuart, Florida | (2) YEAR COMPLETED            |   |
|  | PROFESSIONAL SERVICES<br>2019 | CONSTRUCTION <i>(If applicable)</i><br>2019 |

b. (3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE  Check if project performed with current firm  
Design a vacuum collection system into a highly developed neighborhood including 5,000 feet of force main of which 300 feet was with FDOT limited access right-of-way. Specific Role: Principal-in-Charge/EOR. Total Construction Cost: \$6M

|  |                               |   |
|--|-------------------------------|---|
| (1) TITLE AND LOCATION <i>(City and State)</i><br><br>Charlotte County Utilities - East/West Spring Lake Vacuum Sewer Station, Port Charlotte, Florida | (2) YEAR COMPLETED            |   |
|  | PROFESSIONAL SERVICES<br>2018 | CONSTRUCTION <i>(If applicable)</i><br>2018 |

c. (3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE  Check if project performed with current firm  
GWE was retained by Charlotte County Utilities to design and permit a new centralized vacuum sewer station which included water main upgrades in existing developed neighborhoods. There are approximately 2,200 sewer connections. Specific Role: Principal-in-Charge/EOR. Cost: \$1.5M

|  |                               |   |
|--|-------------------------------|---|
| (1) TITLE AND LOCATION <i>(City and State)</i><br><br>Sarasota County Public Works – Phillippi Creek Septic System Replacement Program – Area N-3, Sarasota, Florida | (2) YEAR COMPLETED            |   |
|  | PROFESSIONAL SERVICES<br>2017 | CONSTRUCTION <i>(If applicable)</i><br>2017 |

d. (3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE  Check if project performed with current firm  
Design and permit for this area a small "hybrid" gravity sewer system using shallow gravity lines, two standard lift stations and two small mini lift stations. Area N-3 was initially designed as a low pressure sewer system. Specific Role: Principal-in-Charge/EOR. Cost: \$3M

|  |                       |                                     |
|--|-----------------------|-------------------------------------|
| (1) TITLE AND LOCATION <i>(City and State)</i> | (2) YEAR COMPLETED    |                                     |
|  | PROFESSIONAL SERVICES | CONSTRUCTION <i>(If applicable)</i> |

e. (3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE  Check if project performed with current firm

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person.)*

|  |   |                      |                            |
|--|---|----------------------|----------------------------|
| 12. NAME<br><br>Dennis J. Croyle, P.E. | 13. ROLE IN THIS CONTRACT<br><br>Engineer | 14. YEARS EXPERIENCE |                            |
|  |   | a. TOTAL<br>15       | b. WITH CURRENT FIRM<br>11 |

15. FIRM NAME AND LOCATION *(City and State)*  
Giffels-Webster Engineers, Inc, Englewood, FL

|   |   |
|---|---|
| 16. EDUCATION <i>(Degree and Specialization)</i><br><br>University of Florida - 2011, Bachelors of Science in Civil Engineering | 17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i><br><br>State of Florida - P.E. #82287 |
|---|---|

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*  
Florida D.E.P. Stormwater Erosion & Sediment Inspector  
Florida Advanced MOT Training

**19. RELEVANT PROJECTS**

| (1) TITLE AND LOCATION <i>(City and State)</i>  | (2) YEAR COMPLETED    |                                     |
|---|-----------------------|-------------------------------------|
|   | PROFESSIONAL SERVICES | CONSTRUCTION <i>(If applicable)</i> |
| a. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE<br>GWE was retained by the EWD to provide all the design and CEI services for the sewer expansion project that consisted of 260 connections involving approximately 25,000 feet of vacuum piping. Costs: \$2.2 M, Role: Designer  | 2014                  | 2015                                |
| b. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE<br>GWE was retained by Charlotte County Utilities to design and permit a new centralized vacuum sewer system and water main upgrades in existing developed neighborhoods. There will be approximately 2,200 sewer connections when construction of the project is completed. Costs: \$15.8M, Role: Designer | 2014                  | 2015                                |
| c. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE<br>GWE was retained by Charlotte County Utilities to provide Public Relation Services while the construction of the new road is underway. GWE will provide CCU with a monthly assessment of resident's issues to be resolved daily. Costs: \$17.4M, Role: Public Relations                                  | 2015                  | 2015                                |
| d. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE<br>GWE was retained by the EWD to provide all the design and CEI services for the sewer expansion project that consisted of 260 connections involving approximately 25,000 feet of vacuum piping. Costs: \$4.5M, Role: Utility Designer   | 2015                  | 2016                                |
| e. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE<br>GWE was retained to design and permit for this area a small "hybrid" gravity sewer system using shallow gravity lines, two standard lift stations and two small mini lift stations. Area N-3 was initially designed as a low pressure sewer system. Costs: \$3M, Role: Utility Designer                  | 2014                  | 2017                                |

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person.)*

|  |  |                      |                           |
|--|--|----------------------|---------------------------|
| 12. NAME<br><br>Kendra Kotlarski, E.I. | 13. ROLE IN THIS CONTRACT<br><br>Engineer Intern | 14. YEARS EXPERIENCE |                           |
|  |  | a. TOTAL<br>5        | b. WITH CURRENT FIRM<br>4 |

15. FIRM NAME AND LOCATION *(City and State)*  
Giffels-Webster Engineers, Inc. Englewood, FL

|  |   |
|--|---|
| 16. EDUCATION <i>(Degree and Specialization)</i><br><br>Florida Gulf Coast University - 2020, Bachelors of Science in Civil Engineering<br>Florida Gulf Coast University - 2020, Bachelors of Science in Environmental Engineering | 17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i><br><br>Engineering Intern #1100024578 |
|--|---|

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*  
Temporary Traffic Control (TTC) Advanced - Certificate #81362  
Stormwater Management Inspector #48040

**19. RELEVANT PROJECTS**

| (1) TITLE AND LOCATION <i>(City and State)</i>  | (2) YEAR COMPLETED   |                                     |
|---|--|-------------------------------------|
|   | PROFESSIONAL SERVICES  | CONSTRUCTION <i>(If applicable)</i> |
| a. Hillsborough County Public Utilities, Ruskin & Wimauma Sewer System  | Ongoing  | Not started                         |
| (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE  | <input checked="" type="checkbox"/> Check if project performed with current firm |                                     |
| Design a wastewater collection system for the Ruskin and Wimauma Septic to Sewer Conversion Program at a total cost of \$1,331,955.00. The subject program will replace the County low-pressure sewer system and expand wastewater services to areas of Ruskin and Wimauma, not currently served, to eliminate the need for private septic systems. |  |                                     |
| b. Wastewater Expansion-Phase 2 Project(Ackerman/Countryman) Port Charlotte, Florida  |  | In Progress                         |
| (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE  | <input checked="" type="checkbox"/> Check if project performed with current firm |                                     |
| This project involved the planning and design of approximately 17 miles of vacuum pipe, approximately 1,000 valve pits serving approximately 3,340 ERC's. One of the largest single collections systems ever designed to one central pump station. Collection System: \$4M, Vacuum Station: \$1.5M  |  |                                     |
| c. Pump Stations 1 and 4 Improvements, Sarasota, FL   | 2024   | 2025                                |
| (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE  | <input checked="" type="checkbox"/> Check if project performed with current firm |                                     |
| This project involved the design of potable water transmission main improvements to provide the county with new modes of operation, as well as upgrades at the potable water pump stations No 1 & 4. Project cost: \$7.9M (approx)  |  |                                     |
| d. Neighborhood Expansion Vacuum Station Site Evaluation, North Port, FL  | 2024   | n/a                                 |
| (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE  | <input checked="" type="checkbox"/> Check if project performed with current firm |                                     |
| Vacuum station site evaluation for the following ten sewersheds: Blue Ridge - Salford South, Sunburst, North Port Gardens - North, North Port Garden - South, Chamberlain North, Kenvil, Chamberlain Mid, Cranberry Fields South, Meroni Paradise, and Cranberry Fields East.   |  |                                     |
| e. (1) TITLE AND LOCATION <i>(City and State)</i>   | (2) YEAR COMPLETED   |                                     |
|   | PROFESSIONAL SERVICES  | CONSTRUCTION <i>(If applicable)</i> |
| (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE  | <input type="checkbox"/> Check if project performed with current firm            |                                     |

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person.)*

|                               |  |                      |                            |
|-------------------------------|--|----------------------|----------------------------|
| 12. NAME<br><br>Kevin Furniss | 13. ROLE IN THIS CONTRACT<br><br>Senior Designer | 14. YEARS EXPERIENCE |                            |
|                               |  | a. TOTAL<br>36       | b. WITH CURRENT FIRM<br>36 |

15. FIRM NAME AND LOCATION *(City and State)*  
Giffels Webster Engineers, Inc. Englewood, FL

16. EDUCATION *(Degree and Specialization)*  
1986 Graduate – Lemon Bay High School, Englewood, FL and Courses through Manatee Community College and Charlotte County Vo-Tech

17. CURRENT PROFESSIONAL REGISTRATION *(State and Discipline)*  
N/A

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*

Drafting experience including mechanical, architectural drawings and extensive experience in preparation of as-built plans. Background education includes various computer course, AutoCAD, blueprint reading and architectural drawings.

**19. RELEVANT PROJECTS**

| (1) TITLE AND LOCATION <i>(City and State)</i>  | (2) YEAR COMPLETED    |                                     |
|---|-----------------------|-------------------------------------|
|   | PROFESSIONAL SERVICES | CONSTRUCTION <i>(If applicable)</i> |
| Charlotte County Public Works, Placida Road, North Multimodal Path, Placida, Florida  | 2015                  | 2016                                |
| (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm<br>a. GWE provided the design for a 10'-wide multimodal pedestrian path (about 2 miles) along Placida Road, from Rotonda Boulevard West, south to Cape Haze Drive in Englewood in Charlotte County. Construction Costs: \$3.9M, Role: Senior Designer                           |                       |                                     |
| City Of Punta Gorda – Sidewalk Design Tripoli Boulevard, Punta Gorda, Florida   | 2008                  | 2010                                |
| (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm<br>b. GWE provided the design, permitting and the construction administration for the Tripoli Boulevard Sidewalk project, from Monaco Drive to St. Florent Court, a total of 2,280 LF, in Punta Gorda in Charlotte County. ROLE: Senior Designer Construction Costs: \$110,278K |                       |                                     |
| City of Punta Gorda, West End Drive Sidewalk Project, Punta Gorda, Florida  | 2008                  | 2010                                |
| (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm<br>c. GWE provided the design, permitting and the construction administration for the West End Drive sidewalk project, from Magdalena Drive to Shreve Street in Punta Gorda, in Charlotte County, for a total of 1,170 LF. ROLE: Senior Designer Construction Costs: \$1.3M     |                       |                                     |
| Charlotte County Public Works, Placida Road South Multimodal Path, Placida, Florida   | 2014                  | 2017                                |
| (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm<br>d. GWE provided the design of a 10 foot wide path on Placida Road from Cape Haze Drive to the Boca Grande Causeway in Charlotte County. The total length of this shared use path was 1.5 miles. ROLE: Senior Designer Construction Costs: \$3.1M                             |                       |                                     |
| Sarasota County Government Brentwood Sidewalk Neighborhood Enhancement Project, Sarasota, Florida   | 2013                  | 2014                                |
| (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm<br>e. This project involved the design of 5-foot wide sidewalks (one side of road), in the Brentwood Elementary School area (approximately 3.4 miles of sidewalk.) ROLE: Senior Designer Construction Costs: \$1.9M   |                       |                                     |

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person.)*

|                                      |   |                      |                            |
|--------------------------------------|---|----------------------|----------------------------|
| 12. NAME<br><br>Christopher V. Orren | 13. ROLE IN THIS CONTRACT<br><br>Designer/Draftsman | 14. YEARS EXPERIENCE |                            |
|                                      |   | a. TOTAL<br>39       | b. WITH CURRENT FIRM<br>24 |

15. FIRM NAME AND LOCATION *(City and State)*  
Giffels-Webster Engineers, Inc., Englewood, Florida

16. EDUCATION *(Degree and Specialization)*  
B.A. Degree in Space Sciences in Physics/Florida Institute of Technology/1985

17. CURRENT PROFESSIONAL REGISTRATION *(State and Discipline)*  
N/A

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*  
Training in AutoCAD®, numerous industry software programs, Microsoft/Windows Programs, Mechanical Analysis Ordnance Engineering, and preparation of conceptual site plans, boundary, topographic sketches and descriptions.

**19. RELEVANT PROJECTS**

| (1) TITLE AND LOCATION <i>(City and State)</i>   | (2) YEAR COMPLETED    |                                     |
|--|-----------------------|-------------------------------------|
|  | PROFESSIONAL SERVICES | CONSTRUCTION <i>(If applicable)</i> |
| a. City of North Port, Hillsborough Boulevard Sidewalk Project, North Port, FL   | 2015                  | 2016                                |
| (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm  |                       |                                     |
| This project was for the design of a proposed sidewalk (just over 1 mile) on Hillsborough Boulevard between Bamboo Drive and Warrington Boulevard. All work was to be within the existing right-of-way on the north side of the existing road. Role: Designer Construction Costs: \$269K                         |                       |                                     |
| b. Sarasota County Government Brentwood Sidewalk Neighborhood Enhancement Project, Sarasota, Florida   | 2013                  | 2014                                |
| (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm  |                       |                                     |
| This project involved the design of 5 foot wide sidewalks (one side of road), in the Brentwood Elementary School area (approximately 3.4 miles of sidewalk.) Role: Designer Construction Costs: \$2.1M   |                       |                                     |
| c. Charlotte County Public Works, Placida Road, North Multimodal Path, Placida, Florida  | 2016                  | 2018                                |
| (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm  |                       |                                     |
| GWE provided the design for a 10'-wide multimodal pedestrian path (about 2 miles) along Placida Road, from Rotonda Boulevard West, south to Cape Haze Drive in Englewood in Charlotte County. Role: Designer Construction Cost: \$3.9M   |                       |                                     |
| d. City of Punta Gorda, Bal Harbor Boulevard Sidewalk Project, Punta Gorda, Florida  | 2011                  | 2012                                |
| (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm  |                       |                                     |
| GWE provided civil engineering design plans for a re-construction and replacement of sidewalks and driveways on Bal Harbor Boulevard. The required reconstruction provided an opportunity for GWE to design improvements to the existing swales and driveway crossings. Role: Designer Construction Cost: \$1.2M |                       |                                     |
| e. Charlotte County Public Works, Placida Road, South Multimodal Path, Placida, Florida  | 2016                  | 2018                                |
| (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm  |                       |                                     |
| GWE provided the design of a 10 foot wide path on Placida Road from Cape Haze Drive to the Boca Grande Causeway in Charlotte County. The total length of this shared use path was 1.5 miles. Role: Designer Construction Cost - \$3.1M   |                       |                                     |

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person.)*

|                                |  |                      |                           |
|--------------------------------|--|----------------------|---------------------------|
| 12. NAME<br><br>Timothy Morrow | 13. ROLE IN THIS CONTRACT<br><br>Senior Designer | 14. YEARS EXPERIENCE |                           |
|                                |  | a. TOTAL<br>20       | b. WITH CURRENT FIRM<br>1 |

15. FIRM NAME AND LOCATION *(City and State)*  
Giffels-Webster Engineers, Inc., Englewood, Florida 34223

|   |  |
|---|--|
| 16. EDUCATION <i>(Degree and Specialization)</i><br><br>AutoCAD CAD/CAM Technology Certification<br>Completed 1,180 hours of training, 1991 | 17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i><br><br>N/A |
|---|--|

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*  
Drafting experience including mechanical, architectural drawings and extensive experience in preparation of as-built plans. Background education includes various computer course, AutoCAD, blueprint reading and architectural drawings.

**19. RELEVANT PROJECTS**

|   |  |  |
|---|--|--|
| (1) TITLE AND LOCATION <i>(City and State)</i><br>Charlotte County Lake View-Midway Septic to Sewer Project, Port Charlot   | (2) YEAR COMPLETED   |  |
|   | PROFESSIONAL SERVICES<br>ongoing   | CONSTRUCTION <i>(If applicable)</i><br>n/a |
| a. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE<br>Conversion of existing septic systems to a centralized sanitary sewer system in the Lake View-Midway area of Charlotte County. Work includes gravity sewer mains, lift stations, forcemains, service connections, and restoration. Responsible for preparing and updating detailed construction drawings, utility layouts, and as-built plans using AutoCAD and Civil 3D | <input checked="" type="checkbox"/> Check if project performed with current firm |  |

|  |   |  |
|--|---|--|
| (1) TITLE AND LOCATION <i>(City and State)</i><br>Charlotte County Prairie Creek Kayak Launch Project  | (2) YEAR COMPLETED  |  |
|  | PROFESSIONAL SERVICES<br>2024   | CONSTRUCTION <i>(If applicable)</i><br>n/a |
| b. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE<br>Design and construction of a public kayak launch facility along Prairie Creek in Charlotte County. Scope includes kayak launch stairca.Assisted with site layout, grading plans, and permitting exhibits. Produced construction documents using AutoCAD Civil 3D. | <input type="checkbox"/> Check if project performed with current firm |  |

|   |   |                                     |
|---|---|-------------------------------------|
| (1) TITLE AND LOCATION <i>(City and State)</i>                                    | (2) YEAR COMPLETED  |                                     |
|   | PROFESSIONAL SERVICES   | CONSTRUCTION <i>(If applicable)</i> |
| c. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE | <input type="checkbox"/> Check if project performed with current firm |                                     |

|   |   |                                     |
|---|---|-------------------------------------|
| (1) TITLE AND LOCATION <i>(City and State)</i>                                    | (2) YEAR COMPLETED  |                                     |
|   | PROFESSIONAL SERVICES   | CONSTRUCTION <i>(If applicable)</i> |
| d. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE | <input type="checkbox"/> Check if project performed with current firm |                                     |

|   |   |                                     |
|---|---|-------------------------------------|
| (1) TITLE AND LOCATION <i>(City and State)</i>                                    | (2) YEAR COMPLETED  |                                     |
|   | PROFESSIONAL SERVICES   | CONSTRUCTION <i>(If applicable)</i> |
| e. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE | <input type="checkbox"/> Check if project performed with current firm |                                     |

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person.)*

|                                |  |                      |                            |
|--------------------------------|--|----------------------|----------------------------|
| 12. NAME<br><br>Thomas L. Shaw | 13. ROLE IN THIS CONTRACT<br><br>Senior Designer | 14. YEARS EXPERIENCE |                            |
|                                |  | a. TOTAL<br>47       | b. WITH CURRENT FIRM<br>24 |

15. FIRM NAME AND LOCATION *(City and State)*  
Giffels-Webster Engineers, Inc., Englewood, Florida 34223

|   |  |
|---|--|
| 16. EDUCATION <i>(Degree and Specialization)</i><br><br>Plans Review and Code Compliance<br>Design and Permitting | 17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i><br><br>Florida Dept of Business & Professional Regulation<br>Standard Plans Examiner – No. PX1404<br>Standard Inspector – No. BN3348 |
|---|--|

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*  
Mr. Shaw maintains his professional licenses by taking CEU courses through state approved Continuing Educational Program Courses. He has specialized training in Southern Building Code involving inspections, plan review, and various code application programs. He is also a BOAF member.

**19. RELEVANT PROJECTS**

| (1) TITLE AND LOCATION <i>(City and State)</i>   | (2) YEAR COMPLETED    |                                     |
|--|-----------------------|-------------------------------------|
|  | PROFESSIONAL SERVICES | CONSTRUCTION <i>(If applicable)</i> |
| a. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE<br>GWE was retained by Sarasota County to design and permit a new centralized vacuum sewer system in existing developed neighborhoods. There were approximately 1,600 sewer connections 74,000 feet of vacuum piping installed. Costs: \$8.7M Role: Structural Designer  | 2008                  | 2014                                |
| b. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE<br>GWE was retained to design a sewer system consisting of approximately 650 residential connections, was the second of three areas designated to receive a centralized vacuum sewer system (AIRVAC). Over 60% of all properties served are waterfront homes. Costs: \$2.5M Role: Structural Designer  | 2010                  | 2011                                |
| c. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE<br>GWE was retained by Charlotte County Utilities to design and permit new potable water, reclaimed and wastewater facilities in the right-of-way project limits for the 2-mile roadway widening. Detailed utility adjustments, relocations, and new improvements were planned and designed with special attention to provide CCU with an efficient system. Costs: \$13.7M Role: Structural Designer | 2012                  | 2015                                |
| d. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE<br>GWE was retained by Charlotte County Utilities to design and permit a new centralized vacuum sewer system and water main upgrades in existing developed neighborhoods. There will be approximately 2,200 sewer connections when construction of the project is completed. Costs: \$15.8M Role: Structural Designer  | 2014                  | 2015                                |
| e. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE<br>Area N-2 was designed (in-house) and constructed in multiple phases which involved the planning and design of approximately 9 miles of vacuum mains, approximately 245 valve pits, water distribution lines, wastewater transmission systems and a vacuum pump station. Cost: \$5.9M Role: Structural Designer  | 2008                  | 2015                                |

**TAB 4**

**PROFICIENCY WITH SIMILAR SERVICES/PROJECTS**

**CITY OF NORTH PORT - RFP NO. 2025-12**  
**PROFESSIONAL UTILITY ENGINEERING SERVICES**  
**CONTINUING SERVICES CONTRACT FOR CITY OF NORTH PORT**

**TAB 4: PROFICIENCY WITH SIMILAR PROJECTS/PROJECTS**

**Firm Experience and Key Personnel**

Since the early 1980s, Giffels-Webster Engineers (GWE) has designed hundreds of miles of water distribution systems, reclaimed water lines, and complete sewer systems in highly developed areas. Our expertise includes both new and replacement pipeline projects along local roads and state highways. We have successfully delivered these utility infrastructure projects for numerous municipalities, including Sarasota and Charlotte Counties, as well as various other locations across Florida.

The projects detailed in this section were designed and constructed within the past few years, all under the leadership of our proposed in-house team. Each project highlights our technical capabilities and experience in similar scopes of work.

**Key Team Members**

Jonathan Cole served as the Principal-in-Charge for all listed projects. The role of Engineer of Record was fulfilled by either Mr. Cole or Mr. Dennis Croyle, P.E. Additionally, the same core design personnel proposed for your project—Mrs. Kendra Kotlarski, Mr. Kevin Furniss, Mr. Tim Morrow, and Mr. Chris Orren—were integral team members on these projects.

**Representative Projects**

The following pages highlight ten representative projects completed within the past decade. Each project summary provides key details, demonstrating our team's expertise in utility design and implementation.

In accordance with RFQ requirements, we have included:

- **Section F Forms:** Providing detailed project experience and qualifications.
- **Section G Form:** Identifying the involvement of key personnel for each project.

This submission affirms our team's ability to successfully deliver similar infrastructure projects while leveraging decades of expertise in Florida's utility sector.

|   |                               |   |
|---|-------------------------------|---|
| <b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b><br><i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i> |                               | 20. EXAMPLE PROJECT KEY NUMBER<br>1         |
| 21. TITLE AND LOCATION <i>(City and State)</i><br><br>NORTH RIVER SHORES, PHASE 2 SEWER EXPANSION, STUART, FL   | 22. YEAR COMPLETED            |   |
|   | PROFESSIONAL SERVICES<br>2019 | CONSTRUCTION <i>(If applicable)</i><br>2019 |

**23. PROJECT OWNER'S INFORMATION**

|   |  |  |
|---|--|--|
| a. PROJECT OWNER<br>Martin County Utilities | b. POINT OF CONTACT NAME<br>Phil Keathley, Project Manager | c. POINT OF CONTACT TELEPHONE NUMBER<br>772-223-7977 |
|---|--|--|

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

GWE is the Primary Designer for a vacuum collection sewer system into a highly developed neighborhood located in Stuart, Florida. The North River Shores, Phase 2 Sewer Expansion project included the design and construction of a 5,000 feet of force main of which 300 feet was with FDOT limited access right of way.

The scope of work included preparing design plans and a permit application in accordance with the FDOT Utility Accommodation Manual to begin the process. Working closely with the FDOT including coordination with Utility Companies (FPL, ATT, Comcast, FC Gas, and Ferrell Gas on 1-9-17 per the permit app) the work was successfully permitted.

GWE serves as the Engineer-of-Record on this project, which was designed in-house.

Professional fees: \$1,093,395

Construction cost is \$1.5M for the vacuum station  
\$4.5M for the collection system.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

|    |  |   |                     |
|----|--|---|---------------------|
| a. | (1) FIRM NAME<br>Giffels-Webster Engineers, Inc. | (2) FIRM LOCATION <i>(City and State)</i><br>Englewood, Florida | (3) ROLE<br>EOR/CEI |
| b. | (1) FIRM NAME                                    | (2) FIRM LOCATION <i>(City and State)</i>                       | (3) ROLE            |
| c. | (1) FIRM NAME                                    | (2) FIRM LOCATION <i>(City and State)</i>                       | (3) ROLE            |
| d. | (1) FIRM NAME                                    | (2) FIRM LOCATION <i>(City and State)</i>                       | (3) ROLE            |
| e. | (1) FIRM NAME                                    | (2) FIRM LOCATION <i>(City and State)</i>                       | (3) ROLE            |
| f. | (1) FIRM NAME                                    | (2) FIRM LOCATION <i>(City and State)</i>                       | (3) ROLE            |

|   |                               |  |
|---|-------------------------------|--|
| <b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b><br><i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i> |                               | 20. EXAMPLE PROJECT KEY NUMBER<br><b>2</b>           |
| 21. TITLE AND LOCATION <i>(City and State)</i><br><b>MIDNIGHT PASS WATER MAIN , SARASOTA, FL</b>  | 22. YEAR COMPLETED            |  |
|   | PROFESSIONAL SERVICES<br>2018 | CONSTRUCTION <i>(If applicable)</i><br>NOVEMBER 2020 |

**23. PROJECT OWNER'S INFORMATION**

|   |   |   |
|---|---|---|
| a. PROJECT OWNER<br><b>Sarasota County Public Works</b> | b. POINT OF CONTACT NAME<br><b>John Saputo, Project Manager</b> | c. POINT OF CONTACT TELEPHONE NUMBER<br><b>941-650-0022</b> |
|---|---|---|

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The project work consists of the construction of approximately 1,000 linear feet of ten through sixteen inch (10"-16") diameter ductile iron water main installed by direct bury methods within FDOT rights of way in Siesta Key, FL. The primary purpose of the new water main will be to replace and upsize the existing asbestos cement water main infrastructure. The existing pipe will be abandoned and removed or grouted in accordance with the drawings. Water services will be re-connected to the proposed main. Professional Fees: \$145,840 Construction cost: \$577k

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

|           |   |   |                            |
|-----------|---|---|----------------------------|
| <b>a.</b> | (1) FIRM NAME<br><b>Giffels-Webster Engineers, Inc.</b> | (2) FIRM LOCATION <i>(City and State)</i><br><b>Englewood, FL</b> | (3) ROLE<br><b>EOR/CEI</b> |
| <b>b.</b> | (1) FIRM NAME   | (2) FIRM LOCATION <i>(City and State)</i>                         | (3) ROLE                   |
| <b>c.</b> | (1) FIRM NAME   | (2) FIRM LOCATION <i>(City and State)</i>                         | (3) ROLE                   |
| <b>d.</b> | (1) FIRM NAME   | (2) FIRM LOCATION <i>(City and State)</i>                         | (3) ROLE                   |
| <b>e.</b> | (1) FIRM NAME   | (2) FIRM LOCATION <i>(City and State)</i>                         | (3) ROLE                   |
| <b>f.</b> | (1) FIRM NAME   | (2) FIRM LOCATION <i>(City and State)</i>                         | (3) ROLE                   |

|   |   |   |
|---|---|---|
| <b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b><br><i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i> |   | 20. EXAMPLE PROJECT KEY NUMBER<br><b>3</b>                  |
| 21. TITLE AND LOCATION <i>(City and State)</i><br><br><b>CAPE HAZE RECLAIM AND FORCE MAIN, ENGLEWOOD, FL</b>  | 22. YEAR COMPLETED                            |   |
|   | PROFESSIONAL SERVICES<br><b>DECEMBER 2020</b> | CONSTRUCTION <i>(If applicable)</i><br><b>DECEMBER 2020</b> |

**23. PROJECT OWNER'S INFORMATION**

|   |  |   |
|---|--|---|
| a. PROJECT OWNER<br><b>Charlotte County Utilities</b> | b. POINT OF CONTACT NAME<br><b>Thomas Dunn, P.E.</b> | c. POINT OF CONTACT TELEPHONE NUMBER<br><b>941-743-1378</b> |
|---|--|---|

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Reclaimed Water Main & Sewer Force Main. 16" reclaimed water main along Cape Haze Drive from Placida Road to the CCU Rotonda WRF for a total distance of approximately 8,000 LF. 12" sewer force main along Cape Haze Drive from Placida Road to the CCU Rotonda WRF for a total distance of approximately 6,750 LF. Giffels-Webster Engineers, Inc. (GWE) serves as the Engineer-of-Record on this project, which was designed in-house.

Professional fees: \$170K

Construction Cost: To Be Determined (estimated \$1.9M)

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

|           |   |  |                        |
|-----------|---|--|------------------------|
| <b>a.</b> | (1) FIRM NAME<br><b>Giffels-Webster Engineers, Inc.</b> | (2) FIRM LOCATION <i>(City and State)</i><br><b>Englewood, Florida</b> | (3) ROLE<br><b>EOR</b> |
| <b>b.</b> | (1) FIRM NAME   | (2) FIRM LOCATION <i>(City and State)</i>                              | (3) ROLE               |
| <b>c.</b> | (1) FIRM NAME   | (2) FIRM LOCATION <i>(City and State)</i>                              | (3) ROLE               |
| <b>d.</b> | (1) FIRM NAME   | (2) FIRM LOCATION <i>(City and State)</i>                              | (3) ROLE               |
| <b>e.</b> | (1) FIRM NAME   | (2) FIRM LOCATION <i>(City and State)</i>                              | (3) ROLE               |
| <b>f.</b> | (1) FIRM NAME   | (2) FIRM LOCATION <i>(City and State)</i>                              | (3) ROLE               |

|   |                                      |   |
|---|--------------------------------------|---|
| <b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b><br><i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i> |                                      | 20. EXAMPLE PROJECT KEY NUMBER<br><b>4</b>        |
| 21. TITLE AND LOCATION <i>(City and State)</i><br><b>V-1 Vacuum Station Rehab</b>   | 22. YEAR COMPLETED                   |   |
|   | PROFESSIONAL SERVICES<br><b>2023</b> | CONSTRUCTION <i>(If applicable)</i><br><b>TBD</b> |

**23. PROJECT OWNER'S INFORMATION**

|   |  |   |
|---|--|---|
| a. PROJECT OWNER<br><b>Englewood Water District</b> | b. POINT OF CONTACT NAME<br><b>Keith R. Ledford, JR., P.E.</b> | c. POINT OF CONTACT TELEPHONE NUMBER<br><b>941-474-3217</b> |
|---|--|---|

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

GWE provided consulting and design services to replace the pump station system equipment at the V-1 vacuum station. This included evaluating options for the vacuum tank replacement and other improvements, which were documented in a technical memorandum. The memorandum was presented to the board for approval in 2021. Following board approval, GWE designed an entirely new vacuum station, including equipment, site, and building improvements. The work also included the design and implementation of a temporary vacuum station to bypass the existing station. Additionally, GWE provided design, contract delivery support, and construction services for the building improvements.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

|           |   |  |                        |
|-----------|---|--|------------------------|
| <b>a.</b> | (1) FIRM NAME<br><b>Giffels-Webster Engineers, Inc.</b> | (2) FIRM LOCATION <i>(City and State)</i><br><b>Englewood, Florida</b> | (3) ROLE<br><b>EOR</b> |
| <b>b.</b> | (1) FIRM NAME   | (2) FIRM LOCATION <i>(City and State)</i>                              | (3) ROLE               |
| <b>c.</b> | (1) FIRM NAME   | (2) FIRM LOCATION <i>(City and State)</i>                              | (3) ROLE               |
| <b>d.</b> | (1) FIRM NAME   | (2) FIRM LOCATION <i>(City and State)</i>                              | (3) ROLE               |
| <b>e.</b> | (1) FIRM NAME   | (2) FIRM LOCATION <i>(City and State)</i>                              | (3) ROLE               |
| <b>f.</b> | (1) FIRM NAME   | (2) FIRM LOCATION <i>(City and State)</i>                              | (3) ROLE               |

|   |                               |   |
|---|-------------------------------|---|
| <b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b><br><i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i> |                               | 20. EXAMPLE PROJECT KEY NUMBER<br><b>5</b>  |
| 21. TITLE AND LOCATION <i>(City and State)</i><br><br><b>PLACIDA ROAD UTILITY MAINS (NORTH AND SOUTH)</b>   | 22. YEAR COMPLETED            |   |
|   | PROFESSIONAL SERVICES<br>2018 | CONSTRUCTION <i>(If applicable)</i><br>2018 |

**23. PROJECT OWNER'S INFORMATION**

|   |   |   |
|---|---|---|
| a. PROJECT OWNER<br><b>Charlotte County Utilities</b> | b. POINT OF CONTACT NAME<br><b>Bruce R. Bullert, P.E.</b> | c. POINT OF CONTACT TELEPHONE NUMBER<br><b>941-764-4509</b> |
|---|---|---|

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

**Reclaimed Water Main & Potable Water Main**

- 16" reclaimed water main on Placida Road from the Cape Haze Drive to Coral C for a total of 17,600 LF, or 3.3 miles.
- 12" reclaimed water main along Rotonda Blvd West from Placida Road to Boundary Blvd, for approximately 5,000 feet.
- 12" potable water main along Placida Road for a distance of approximately 3,500 L.F. plus approximately 750 LF (12") on Rotonda Blvd West and 500 LF of 6" water main on Gasparilla Pines.
- 16" reclaimed water main on Placida Road from the Boca Grande Causeway intersection along Gasparilla Road, crossing Coral Creek (sub-aqueous) and tying into the existing reclaimed water main for a total distance of approximately 3,000 LF.
- 16" reclaimed water main along Placida Road from the Boca Grande Causeway intersection to Cape Haze Drive. The total length of this segment is approximately 10,400 LF or 2 miles.
- 10" force main along Placida Road from the Boca Grande Causeway intersection to Cape Haze Drive. The total length of the force main improvements is approximately 10,400 LF.

Design fee \$448,000

Construction costs \$6.3M

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

|           |   |  |                        |
|-----------|---|--|------------------------|
| <b>a.</b> | (1) FIRM NAME<br><b>Giffels-Webster Engineers, Inc.</b> | (2) FIRM LOCATION <i>(City and State)</i><br><b>Englewood, Florida</b> | (3) ROLE<br><b>EOR</b> |
| <b>b.</b> | (1) FIRM NAME   | (2) FIRM LOCATION <i>(City and State)</i>                              | (3) ROLE               |
| <b>c.</b> | (1) FIRM NAME   | (2) FIRM LOCATION <i>(City and State)</i>                              | (3) ROLE               |
| <b>d.</b> | (1) FIRM NAME   | (2) FIRM LOCATION <i>(City and State)</i>                              | (3) ROLE               |
| <b>e.</b> | (1) FIRM NAME   | (2) FIRM LOCATION <i>(City and State)</i>                              | (3) ROLE               |
| <b>f.</b> | (1) FIRM NAME   | (2) FIRM LOCATION <i>(City and State)</i>                              | (3) ROLE               |

|   |                                    |  |
|---|------------------------------------|--|
| <b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b><br><i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i> |                                    | 20. EXAMPLE PROJECT KEY NUMBER<br><b>6</b>       |
| 21. TITLE AND LOCATION <i>(City and State)</i><br><br><b>OLEAN BOULEVARD, PORT CHARLOTTE, FL</b>  | 22. YEAR COMPLETED                 |  |
|   | PROFESSIONAL SERVICES<br>June 2021 | CONSTRUCTION <i>(if applicable)</i><br>June 2021 |

**23. PROJECT OWNER'S INFORMATION**

|                               |                               |                                      |
|-------------------------------|-------------------------------|--------------------------------------|
| a. PROJECT OWNER              | b. POINT OF CONTACT NAME      | c. POINT OF CONTACT TELEPHONE NUMBER |
| Charlotte County Public Works | Jeff Keyser, Project Mananqer | 941-575-3644                         |

**24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT** *(Include scope, size, and cost)*

PROVIDE SUBCONSULTANT SERVICES REGARDING THE OLEAN BOULEVARD WIDENING PROJECT INCLUDING MEETING WITH THE COUNTY, REVIEW AND SUBMIT AN ALTERNATIVES ANALYSIS REPORT, PROVIDE GRAPHICS, DOCUMENTS AND BE PRESENT AT THE PUBLIC MEETINGS, PREPARE AND PRESENT A POWER POINT PRESENTATION TO THE BOARD OF COMMISSIONERS.

POTABLE WATER MAIN & RECLAIMED WATER MAIN (US 41 TO EASY STREET)  
 POTABLE WATER MAIN: 795 LF (6"), 2,315 LF (8"), 7,140 LF (12"), 1,653 LF (16")  
 RECLAIMED WATER MAIN: 765 LF (6"), 2,920 LF (8"), 5,920 LF (12"), 1,120 LF (16")

SEWER FORCE MAIN & GRAVITY SEWER (US 41 TO EAST STREET & ADDITIONAL OFFSITE)  
 SEWER FORCE MAIN: 85 LF (12"), 110 LF (16"), 4,560 LF (24")  
 GRAVITY SEWER: 6,330 LF (8"), 1,260 LF (10"), 1,535 LF (12") & 38 MANHOLES

DESIGN FEE: \$80,000

CONSTRUCTION COST: \$3.7M

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

|           | (1) FIRM NAME                   | (2) FIRM LOCATION <i>(City and State)</i> | (3) ROLE        |
|-----------|---------------------------------|---|-----------------|
| <b>a.</b> | Giffels-Webster Engineers, Inc. | Englewood, Florida                        | EOR (Utilities) |
| <b>b.</b> |                                 |   |                 |
| <b>c.</b> |                                 |   |                 |
| <b>d.</b> |                                 |   |                 |
| <b>e.</b> |                                 |   |                 |
| <b>f.</b> |                                 |   |                 |

|   |                               |   |
|---|-------------------------------|---|
| <b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b><br><i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i> |                               | 20. EXAMPLE PROJECT KEY NUMBER<br>7         |
| 21. TITLE AND LOCATION <i>(City and State)</i><br>EAST/WEST SPRING LAKE PILOT WASTEWATER PROGRAM, AREAS A, B AND C DESIGN, PORT CHARLOTTE, FL   | 22. YEAR COMPLETED            |   |
|   | PROFESSIONAL SERVICES<br>2015 | CONSTRUCTION <i>(If applicable)</i><br>2018 |

**23. PROJECT OWNER'S INFORMATION**

|  |  |  |
|--|--|--|
| a. PROJECT OWNER<br>Charlotte County Utilities | b. POINT OF CONTACT NAME<br>Bruce R. Bullert, P.E. | c. POINT OF CONTACT TELEPHONE NUMBER<br>941-764-4509 |
|--|--|--|

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

GWE was retained by Charlotte County Utilities as the Primary Designer to design and permit a new centralized vacuum sewer system and water main upgrades in existing developed neighborhoods known as "Spring Lake". The East/West Spring Lake Wastewater Expansion project involved the design and construction of a centralized vacuum collection sewer system into highly developed neighborhoods located in the Spring Lake subdivision in Port Charlotte. This project involved the planning and design of approximately 20 miles of vacuum, approximately 600 valve pits, water distribution lines, a vacuum pump station, and force main serving approximately 2,200 ERC's. GWE served as the Engineer-of-Record on this project, which was designed in-house.

This project was unique in that it was divided into three (3) projects and was constructed by three (3) contractors. In addition, the plans called for a phased construction in order to maintain traffic flow and detours from an adjacent road widening project and to minimize disruption for the residents. GWE also provided for the replacement and possible upsizing of the existing water main where the proposed vacuum main conflicts with existing CCU water mains. The requirements of the various utility services was recognized and properly coordinated during the project design. A 12" reclaimed water main was included in the design plans within the R-O-W. GWE prepared permit applications for the County's signature along with all data and drawing submittals by the agencies requiring permit submittals. GWE also provided assistance with Bid Phase services, as well as limited CEI services, assisting Charlotte County with the inspection techniques, project management and record drawing procedures.

Professional Fees: \$1,065,950  
 Construction Cost \$15, 847,573

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

|    |  |   |                 |
|----|--|---|-----------------|
| a. | (1) FIRM NAME<br>Giffels-Webster Engineers, Inc. | (2) FIRM LOCATION <i>(City and State)</i><br>Englewood, Florida | (3) ROLE<br>EOR |
| b. | (1) FIRM NAME                                    | (2) FIRM LOCATION <i>(City and State)</i>                       | (3) ROLE        |
| c. | (1) FIRM NAME                                    | (2) FIRM LOCATION <i>(City and State)</i>                       | (3) ROLE        |
| d. | (1) FIRM NAME                                    | (2) FIRM LOCATION <i>(City and State)</i>                       | (3) ROLE        |
| e. | (1) FIRM NAME                                    | (2) FIRM LOCATION <i>(City and State)</i>                       | (3) ROLE        |
| f. | (1) FIRM NAME                                    | (2) FIRM LOCATION <i>(City and State)</i>                       | (3) ROLE        |

|   |                               |   |
|---|-------------------------------|---|
| <b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b><br><i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i> |                               | 20. EXAMPLE PROJECT KEY NUMBER<br><b>8</b>  |
| 21. TITLE AND LOCATION <i>(City and State)</i><br><br>Phillippi Creek Septic System Replacement Prog. Area O&P, Sarasota, FL  | 22. YEAR COMPLETED            |   |
|   | PROFESSIONAL SERVICES<br>2017 | CONSTRUCTION <i>(if applicable)</i><br>2017 |

**23. PROJECT OWNER'S INFORMATION**

|   |   |  |
|---|---|--|
| a. PROJECT OWNER<br>Sarasota County Utilities | b. POINT OF CONTACT NAME<br>John J. Saputo, Project Manager | c. POINT OF CONTACT TELEPHONE NUMBER<br>941-650-0022 |
|---|---|--|

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

This project involved the design and inspection services of a centralized *vacuum sewer* collection system, vacuum station, and water line replacement into a highly developed neighborhood located in Sarasota, Florida, between Clark Road, to the south, and Proctor Road to the north, and U.S. 41 to the west and Beneva Road to the east. This project involved the planning and design of approximately 12.9 miles of vacuum pipe, and 570 valve pits serving approximately 1,247 ERC's.

**Cost:** Collection System: \$6.4M, Vacuum Station: \$1M, Water Main: \$4M; Total: \$16.5M

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

|    |  |   |                 |
|----|--|---|-----------------|
| a. | (1) FIRM NAME<br>Giffels-Webster Engineers, Inc. | (2) FIRM LOCATION <i>(City and State)</i><br>Englewood, Florida | (3) ROLE<br>EOR |
| b. | (1) FIRM NAME                                    | (2) FIRM LOCATION <i>(City and State)</i>                       | (3) ROLE        |
| c. | (1) FIRM NAME                                    | (2) FIRM LOCATION <i>(City and State)</i>                       | (3) ROLE        |
| d. | (1) FIRM NAME                                    | (2) FIRM LOCATION <i>(City and State)</i>                       | (3) ROLE        |
| e. | (1) FIRM NAME                                    | (2) FIRM LOCATION <i>(City and State)</i>                       | (3) ROLE        |
| f. | (1) FIRM NAME                                    | (2) FIRM LOCATION <i>(City and State)</i>                       | (3) ROLE        |

|   |                               |   |
|---|-------------------------------|---|
| <b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b><br><i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i> |                               | 20. EXAMPLE PROJECT KEY NUMBER<br><b>9</b>  |
| 21. TITLE AND LOCATION <i>(City and State)</i><br><br><b>SOUTHPORT SEWER EXPANSION, PORT ST. LUCIE, FLORIDA</b>   | 22. YEAR COMPLETED            |   |
|   | PROFESSIONAL SERVICES<br>2017 | CONSTRUCTION <i>(If applicable)</i><br>2021 |

**23. PROJECT OWNER'S INFORMATION**

|   |   |   |
|---|---|---|
| a. PROJECT OWNER<br><b>City of Port St. Lucie</b> | b. POINT OF CONTACT NAME<br><b>Richard Schoenborn, P.E., Project Engineer</b> | c. POINT OF CONTACT TELEPHONE NUMBER<br><b>772-873-6485</b> |
|---|---|---|

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The Southport Unit 5 Vacuum Sewer Design project involves the design of a centralized vacuum collection sewer system into a highly developed neighborhood located in Port St. Lucie, Florida that is currently served with gravity sewer. Buffer tanks to be installed at each gravity lift station.

This project involves the planning and design of approximately 11,000 feet of vacuum pipe, 12 buffer tanks, a vacuum pump station, and force main serving approximately 427 ERC's.

**Unique Features:**

This project is unique in that the vacuum station will complement the existing neighborhood. Moreover, it utilizes buffer tanks that will replace existing lift stations so that all of the primary gravity collection system can remain in place. The vacuum station will have a "Key West" look so that it blends in with its surroundings and looks more like a residential home, than a vacuum station.

Professional fees: \$499,835.00

Construction cost: (Estimated) Vacuum Station: \$1.5M, Collection Area: \$2.5M.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

|           |   |  |                            |
|-----------|---|--|----------------------------|
| <b>a.</b> | (1) FIRM NAME<br><b>Giffels-Webster Engineers, Inc.</b> | (2) FIRM LOCATION <i>(City and State)</i><br><b>Englewood, Florida</b> | (3) ROLE<br><b>EOR/CEI</b> |
| <b>b.</b> | (1) FIRM NAME   | (2) FIRM LOCATION <i>(City and State)</i>                              | (3) ROLE                   |
| <b>c.</b> | (1) FIRM NAME   | (2) FIRM LOCATION <i>(City and State)</i>                              | (3) ROLE                   |
| <b>d.</b> | (1) FIRM NAME   | (2) FIRM LOCATION <i>(City and State)</i>                              | (3) ROLE                   |
| <b>e.</b> | (1) FIRM NAME   | (2) FIRM LOCATION <i>(City and State)</i>                              | (3) ROLE                   |
| <b>f.</b> | (1) FIRM NAME   | (2) FIRM LOCATION <i>(City and State)</i>                              | (3) ROLE                   |

|   |                               |   |
|---|-------------------------------|---|
| <b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b><br><i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i> |                               | 20. EXAMPLE PROJECT KEY NUMBER<br><b>10</b> |
| 21. TITLE AND LOCATION <i>(City and State)</i><br><b>NEIGHBORHOOD VACUUM STATION-NORTH PORT</b>   | 22. YEAR COMPLETED            |   |
|   | PROFESSIONAL SERVICES<br>2024 | CONSTRUCTION <i>(If applicable)</i>         |

**23. PROJECT OWNER'S INFORMATION**

|   |   |   |
|---|---|---|
| a. PROJECT OWNER<br><b>City of North Port Utilities</b> | b. POINT OF CONTACT NAME<br><b>Michael Acosta, P.E.</b> | c. POINT OF CONTACT TELEPHONE NUMBER<br><b>941-628-8179</b> |
|---|---|---|

**24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT** *(Include scope, size, and cost)*

The City of North Port Utilities (NPU) is acquiring land for future vacuum station sites that will provide sewer service to ten planned areas: Blue Ridge - Salford (South), Sunburst, North Port Gardens (North), North Port Gardens (South), Chamberlain (North), Kenvil, Chamberlain (Mid), Cranberry Fields (South), Meroni Paradise, and Cranberry Fields (East). Giffels-Webster Engineers, Inc. (GWE) was retained by NPU to evaluate, rank, and recommend potential vacuum station sites for each planning area.

Cost: \$158,421.50

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

|           |  |   |                     |
|-----------|--|---|---------------------|
| <b>a.</b> | (1) FIRM NAME<br>Giffels-Webster Engineers, Inc. | (2) FIRM LOCATION <i>(City and State)</i><br>Englewood, Florida | (3) ROLE<br>EOR/CEI |
| <b>b.</b> | (1) FIRM NAME                                    | (2) FIRM LOCATION <i>(City and State)</i>                       | (3) ROLE            |
| <b>c.</b> | (1) FIRM NAME                                    | (2) FIRM LOCATION <i>(City and State)</i>                       | (3) ROLE            |
| <b>d.</b> | (1) FIRM NAME                                    | (2) FIRM LOCATION <i>(City and State)</i>                       | (3) ROLE            |
| <b>e.</b> | (1) FIRM NAME                                    | (2) FIRM LOCATION <i>(City and State)</i>                       | (3) ROLE            |
| <b>f.</b> | (1) FIRM NAME                                    | (2) FIRM LOCATION <i>(City and State)</i>                       | (3) ROLE            |



**TAB 5**

**PROJECT CONTROL/APPROACH**

**CITY OF NORTH PORT - RFP NO. 2025-12  
PROFESSIONAL UTILITY ENGINEERING SERVICES  
CONTINUING SERVICES CONTRACT FOR CITY OF NORTH PORT**

**TAB 5: PROJECT CONTROL/APPROACH**

**Understanding of the Scope and Approach**

Giffels-Webster Engineers, Inc. (GWE) understands that the City seeks a qualified firm to provide engineering services for municipal utility projects, including water distribution, wastewater collection, and septic-to-sewer conversions. The scope includes planning, design, permitting, and construction support for both new and replacement utility infrastructure within developed areas. These projects require expertise in regulatory compliance, stakeholder coordination, and efficient project execution.

**Challenges in Utility Pipeline Design and Installation**

At first glance, planning and designing a utility pipeline might seem straightforward—just a series of pipes buried a few feet underground. In cases where a new subdivision is being developed on open land with minimal conflicts, the process is indeed relatively simple.

However, installing or replacing City utility pipelines within an existing street network presents significant challenges due to conflicts with existing infrastructure, utilities, and regulatory constraints. These projects often require work in areas controlled by other entities, such as Public Works departments or private easements, necessitating careful coordination. Other utilities—such as gas, telecommunications, and stormwater drainage—also occupy these corridors, making collaboration essential.

Installing new water, sewer, and reclaimed water mains within developed roadways is particularly challenging, as these pipelines are typically the deepest infrastructure components. This means installation after roads, sidewalks, and other utilities are already in place is both disruptive and costly.

Additionally, natural and regulatory constraints, including canals, major roadways, planned future expansions, and political boundaries—must be carefully integrated into the planning process to ensure long-term system efficiency and reliability. GWE has extensive experience navigating these challenges, implementing cost-effective solutions that minimize disruptions while ensuring project success.

**Project Approach and Execution**

GWE has a proven methodology for delivering municipal utility projects, structured as follows:

**1. Project Initiation and Planning**

- Conduct kick-off meetings with the City and stakeholders.
- Gather and analyze existing utility records, GIS data, and field surveys.
- Identify permitting and regulatory requirements to establish a clear project roadmap.

**2. Design and Engineering**

- Develop preliminary engineering evaluations to assess feasibility.
- Perform hydraulic modeling and capacity analysis for system optimization.
- Prepare construction documents, specifications, and cost estimates.

### **3. Permitting and Coordination**

- Prepare and submit permit applications.
- Coordinate with FDOT, local agencies, and utility providers.
- Support public outreach efforts, if required.

### **4. Bidding and Construction Administration**

- Assist with contractor selection and bid evaluations.
- Provide on-site construction observation and compliance monitoring.
- Manage RFIs, submittals, and change orders to ensure adherence to design intent.

### **Project Experience and Capabilities**

GWE has successfully delivered numerous similar projects across Florida, including:

#### **1. City of North Port – Neighborhood Expansion Vacuum Station Site Selection**

- Conducted site selection and feasibility analysis.
- Evaluated multiple locations based on hydraulic performance, land constraints, and cost-effectiveness.
- Coordinated with City officials and regulatory agencies to ensure optimal placement.

#### **2. Charlotte County**

- **Ackerman Vacuum Sewer Zones 1–4**
  - Designed vacuum sewer expansion, integrating with existing infrastructure.
  - Conducted hydraulic modeling analysis to ensure system efficiency.
  - Provided construction administration and permitting support.
- **Ohara Water Booster and Lift Station**
  - Designed and engineered a water booster station and lift station site and building.
  - Assisted in permitting and construction oversight.

#### **3. Sarasota County – Pump Station 1 and Transmission Main Improvements**

- Designed upgrades to Pump Station 1, including increased capacity for future demand.
- Designed and implemented 6", 8", 12", 18", 24", and 30" water mains.
- Enhanced instrumentation and control systems for improved operational monitoring.

#### **4. Martin County – Septic-to-Sewer Expansion (Two Projects)**

- **Port Salerno Septic-to-Sewer Conversion**
  - Designed miles of gravity sewer and force main conversions.
  - Coordinated with property owners and regulatory agencies to facilitate seamless transitions.
  - Assisted in construction oversight and contractor coordination.
- **Old Palm City Septic-to-Sewer Conversion**
  - Conducted system-wide analysis for septic-to-sewer feasibility.
  - Designed and permitted the new sewer collection system.
  - Provided cost estimates and budget monitoring throughout project execution.

#### **5. Hillsborough County – Wimauma Area 1 Septic-to-Sewer Expansion**

- Designed a comprehensive sewer collection system, including force mains and lift stations.
- Coordinated with Hillsborough County to integrate new infrastructure with existing utilities.
- Developed a phased construction approach to minimize community impact.

### **Project Management and Adherence to Time & Budget Constraints**

GWE has a history of delivering projects on time and within budget by employing:

- **Dedicated Project Management** – A single point of contact ensures efficient coordination and accountability.
- **Scheduling & Resource Allocation** – Using Microsoft Project to monitor milestones.
- **Cost Control Measures** – Conducting regular budget reviews and cost forecasting.
- **Quality Assurance/Quality Control (QA/QC)** – Ensuring design accuracy through multi-level reviews.

Our past performance demonstrates our ability to manage utility projects effectively while adhering to strict schedule and budgetary constraints.

### **Firm Workload & Resource Availability**

At GWE, our workload is well-managed, enabling us to allocate the resources needed to meet the demands of this project seamlessly. Our key design team members bring years of experience and stability, which ensures smooth project execution and efficient resource distribution.

With minimal private sector commitments and only a few projects slated for the coming year, we have ample capacity to focus on the County’s project. This allows us to meet all deadlines and project requirements with ease and without straining our resources. The workload chart below reflects projects currently in progress.

| <b>Project</b>                         | <b>Description</b>            | <b>Estimated Completion</b> |
|--|-------------------------------|-----------------------------|
| Hillsborough County Ruskin             | Septic to sewer               | Spring 2025                 |
| Hillsborough County Wimauma            | Septic to sewer               | Design complete.            |
| City of Venice Bay Indies              | Sewer and Utility replacement | Fall 2025                   |
| Charlotte County Lakeview Midway       | Septic to sewer               | Winter 2026                 |
| Charlotte County Chamberlain Sidewalks | Sidewalk                      | Fall 2025                   |
| Punta Gorda Charlotte Park             | Septic to sewer               | Spring 2028                 |
| Martin County Rocky Point              | Septic to sewer               | Spring 2025                 |

With this level of availability, our GWE team is fully equipped to dedicate resources as needed to keep the project on schedule. Our experienced staff, combined with our current low resource demands, allows us to prioritize your project and provide the focused attention it deserves.

Given our existing and projected workload, GWE has more than sufficient capacity to perform the work required. We are confident in our ability to provide the necessary personnel and expertise to ensure the project is completed efficiently, on time, and within budget.

### **Project Capacity & Commitment**

With only a few active projects, GWE has the manpower and resources to fully support the City of North Port’s upcoming utility projects while maintaining on-time delivery and budget adherence.

### **Available facilities, technological capabilities, and resources**

GWE's Englewood office is our primary headquarters—not a satellite location—ensuring a fully staffed team with direct access to essential resources.

Our capabilities include:

- ✓ Advanced Design Software – AutoCAD Civil 3D, GIS tools, and hydraulic modeling software.
- ✓ Ground-Penetrating Radar – To detect underground utility conflicts before construction.
- ✓ Extensive Cost Databases – Providing accurate cost projections based on historical data.

Our local presence allows us to be highly responsive to the City's needs, ensuring seamless project execution.

### **Conclusion**

GWE is fully prepared to support the City's infrastructure needs with our proven expertise, experienced personnel, and commitment to delivering high-quality engineering solutions. Our successful track record of similar projects throughout Florida ensures that we can provide efficient, cost-effective, and timely results for the City.

We look forward to the opportunity to collaborate on this important initiative.

### **THE BOTTOM LINE FOR THE CITY OF NORTH PORT**

When it comes to pipeline planning and design, GWE brings:

- ✓ Proven expertise in delivering large-scale municipal utility projects.
- ✓ A strong track record of completing projects on time and within budget.
- ✓ A dedicated team with extensive experience in Florida's utility infrastructure.
- ✓ The capacity and resources to meet North Port's project schedules.

With decades of experience, we are ready to provide the City of North Port with high-quality, cost-effective utility solutions.

**TAB 6**

**REFERENCES**

**CITY OF NORTH PORT - RFP NO. 2025-12  
PROFESSIONAL UTILITY ENGINEERING SERVICES  
CONTINUING SERVICES CONTRACT FOR CITY OF NORTH PORT**

**TAB 6: REFERENCES**

In the past five years, GWE has participated in numerous similar projects for the planning and design of water, wastewater and reuse systems.

Englewood Water District  
Keith Ledford, Jr., P.E.  
Operational/Technical Support  
Manager  
201 Selma Avenue  
Englewood, FL 34223  
Phone: (941) 460-1020  
Fax: (941) 460-1025  
[kledford@ewdfl.com](mailto:kledford@ewdfl.com)

[Englewood Water District Vacuum Sewer System Project - Area V9-C, Englewood, Florida](#)

GWE was retained by the Englewood Water District (EWD) as the Primary Designer for a centralized vacuum sewer collection system, and water line replacement into a densely developed neighborhood located in Englewood, Florida. This project involved the design of approximately 5 miles of main line pipe, and 155 valve pits serving approximately 318 customers.

Project milestones:

Begin Design – November 7, 2014  
End Design – August 15, 2015  
Begin Construction - May 14, 2016  
End construction - July 6, 2017

GWE Role: Primary Design and CEI

Key Personnel: Jonathan Cole, P.E. was the Principle/Project Manager. Dennis Croyle, P.E., Thomas Shaw and Randy Blackwell, all of which are still with the firm.

Costs: Consultant fees - \$346K. Construction Cost - \$3.9M

Sarasota County Public Works  
John J. Saputo, IV,  
Project Manager  
1001 Sarasota Center Blvd  
Sarasota, FL 34240  
Phone: (941) 650-0022  
Fax: (941) 861-0589  
[jsaputo@scgov.net](mailto:jsaputo@scgov.net)

[Sarasota County Phillippi Creek Septic System Replacement Program - Area O & P, Sarasota, Florida](#)

GWE was retained by Sarasota County Public Works as the Primary Designer to design a centralized vacuum sewer collection system, vacuum station, and water line replacement into a highly developed neighborhood located in Sarasota, Florida. There were 1,247 connections and 570 valve pits.

Project Milestones:

Begin Design – January 20, 2009  
End Design – January 30, 2012  
Begin Construction - March 17, 2015  
End construction - June 12, 2017

GWE Role: Primary Design and CEI

Key Personnel: Jonathan Cole, P.E., was the Principle/Project Manager and is still with the company. Steven Torchia, who is no longer with the company (retired), Thomas Shaw, and Randy Blackwell, both of whom are still with the firm.

Costs: Consultant fee was \$1.4M and the construction cost was \$16.5M.

Change orders: There were no change orders issued.

Sarasota County Public Works  
Jaimol Charles, P.E.  
Project Manager  
1001 Sarasota Center Blvd  
Sarasota, FL 34240  
Phone: (941) 448-8991  
Fax: (941) 861-0589  
[jcharles@scgov.net](mailto:jcharles@scgov.net)

[Sarasota County PCSSRP-Area N-3 Gravity Sewer Design, Sarasota, Florida](#)

GWE was retained as the Primary Designer to design a “hybrid” gravity sewer system. This project consists of four lift stations, 5,000 linear feet of force main and 60 manholes, serving approximately 225 connections into a highly developed neighborhood located in Sarasota, Florida.

Project Milestones:

Begin Design – June 17, 2014  
End Design – April 22, 2016  
Begin Construction – May 23, 2017  
End construction – July, 2019

GWE Role: GWE served as the Engineer-of-Record on this project, which was designed in-house. CEI by others.

Key Personnel: Jonathan Cole, P.E., Principle and Dennis Croyle, P.E., Project Manager and is still with the firm.

Costs: Consultant fee was \$334K and the construction cost are estimated to be \$3.1M.

Change orders: None to date

Charlotte County Utilities  
Bruce R. Bullert, P.E.  
Engineering Services Manager  
25550 Harborview Road, Suite 1  
Port Charlotte, FL 33980  
Phone: (941) 764-4509  
Fax: (941) 764-4319  
[bruce.bullert@charlottecountyfl.gov](mailto:bruce.bullert@charlottecountyfl.gov)

[Charlotte County Utilities - East/West Spring Lake Water Replacement, Sewer and Force Main, Contract B, Port Charlotte, Florida](#)

GWE was retained by Charlotte County Utilities as the Primary Designer to design and permit a new centralized vacuum sewer system and water main upgrades in existing developed neighborhoods known as “Spring Lake”. There are 1,086 sewer connections and 262 valve pits.

Project Milestones:

Begin Design – February 18, 2014  
End Design – September 22, 2014  
Begin Construction – May 8, 2015  
End construction – December 15, 2016

GWE Role: GWE served as the Engineer-of-Record on this project, which was designed in-house. CEI by others.

Key Personnel: Jonathan Cole, P.E., was the Principle and Dennis Croyle, P.E., was the Project Manager and is still with the firm.

Costs: The consultant fee was \$480K and the construction cost was \$8M.

Change orders: There were no change orders issued.

Charlotte County Utilities  
Bruce R. Bullert, P.E.  
Engineering Services Manager  
25550 Harborview Road, Suite 1  
Port Charlotte, FL 33980  
Phone: (941) 764-4509  
Fax: (941) 764-4319  
[bruce.bullert@charlottecountyfl.gov](mailto:bruce.bullert@charlottecountyfl.gov)

[Charlotte County Utilities - East/West Spring Lake Vacuum Sewer, Water Main upgrade and Force Main, Contract C, Port Charlotte, Florida](#)

GWE was retained by Charlotte County Utilities as the Primary Designer to design and permit a new centralized vacuum sewer system and water main upgrades in existing developed neighborhoods known as "Spring Lake". There are 809 sewer connections and 343 valve pits.

Project Milestones:

Begin Design - February 18, 2014  
End Design – February 26, 2015  
Begin Construction – May 12, 2015  
End construction – December 10, 2016

GWE Role: GWE served as the Engineer-of-Record on this project, which was designed in-house. CEI by others.  
Key Personnel: Jonathan Cole, P.E., was the Principle and Dennis Croyle, P.E., was the Project Manager and is still with the firm.

Costs: Consultant fee was \$373K and the construction cost was \$7.2 M.

Change orders: There were no change orders issued.

Charlotte County Utilities  
Bruce R. Bullert, P.E.  
Engineering Services Manager  
25550 Harborview Road, Suite 1  
Port Charlotte, FL 33980  
Phone: (941) 764-4509  
Fax: (941) 764-4319  
[bruce.bullert@charlottecountyfl.gov](mailto:bruce.bullert@charlottecountyfl.gov)

[Charlotte County Utilities - East/West Spring Lake Vacuum Sewer and Force Main, Contract D, Port Charlotte, Florida](#)

GWE was retained by Charlotte County Utilities as the Primary Designer to design and permit a new centralized vacuum sewer system and water main upgrades in existing developed neighborhoods known as "Spring Lake". There are 381 sewer connections and 168 valve pits.

Project Milestones:

Begin Design – September 8, 2015  
End Design – July 11, 2016  
Begin Construction – January 24, 2017  
End construction – June 27, 2018

GWE Role: GWE served as the Engineer-of-Record on this project, which was designed in-house. CEI by others.  
Key Personnel: Jonathan Cole, P.E., was the Principle and Dennis Croyle, P.E., was the Project Manager and is still with the firm.

Cost: Consultant fee was \$266K and the construction cost was \$6.7M.

Martin County Utilities  
Phil Keathley  
Chief Project Manager  
3473 SE Willoughby Blvd,  
Ste. 102, Stuart, FL 34994  
Phone: (772) 223-7977  
Fax: (772) 221-1447  
[pkeathle@martin.fl.us](mailto:pkeathle@martin.fl.us)

[Martin County Utilities, North River Shores - Phase 2, Sewer Expansion, Stuart, Florida](#)

GWE is the Primary Designer for a vacuum collection sewer system into a highly developed neighborhood located in Stuart, Florida. This project consisted of approximately 24,000 feet (4.5 miles) of vacuum pipe, approximately 140 valve pits, a vacuum pump station, and a force main serving approximately 250 connections.

Project Milestones:

Begin Design – March 11, 2016

End Design – February 16, 2017

Begin Construction – September 21, 2018

End construction – June, 2019 (anticipated)

GWE Role: GWE served as the Engineer-of-Record on this project and the CEI.

Key Personnel: Jonathan Cole, P.E., is the Principle, Dennis Croyle, P.E., and Randy Blackwell, CEI and are still with the firm.

Costs: Consultant fee was \$177K and the construction cost is \$1.5M for the vacuum station and \$4.5M for the collection system.

Change orders: There are no change orders issued to date.

### ATTACHMENT 3 - REFERENCES/CLIENT LISTING

Include at least five (5) business related references for which they are currently providing or have provided within the last ten (10) years, services similar to the scope of services required by this RFP. A minimum of three (3) references must be for work performed in Florida.

1. Business/Customer Name: Martin County Utilities  
Name of Contact Person/Title: Phil Keathley, Project Manager  
Telephone# 772-223-7977 E-mail pkeathle@gmail.com  
Address 3473 SE Willoughby Blvd., Ste 102 Stuart, FL 34994  
Project Name: North River Shores - Phase 2 Sewer Expansion  
~~Phone Number~~  
Duration of Contract or business relationship 10+ years Project completion date: 2019  
Type of Services Provided Sewer Design, Forcemain Design, Watermain Design, CEI Services  
Cost of Project: Design 177K Construction: \$1.5M-Vacuum, \$4.5M-Collection System
2. Business/Customer Name: Sarasota County Public Works  
Name of Contact Person/Title: John J. Saputo, IV, Construction Admin.  
Telephone# 941-650-0022 E-mail jsaputo@scgov.net  
Address 1001 Sarasota Center Blvd. Sarasota, FL 34240  
Project Name: Midnight Pass Water Main  
~~Phone Number~~  
Duration of Contract or business relationship 10+ years Project completion date: 2020  
Type of Services Provided Sewer Design, Forcemain Design, Watermain Design, CEI Services  
Cost of Project: Design 145K Construction: \$577K
3. Business/Customer Name: Charlotte County Utilities  
Name of Contact Person/Title: Thomas Dunn, P.E., Project Engineer  
Telephone# 941-743-1378 E-mail thomas.dunn@charlottecountyfl.gov  
Address 18500 Murdock Circle #205, Port Charlotte, FL 33948  
Project Name: Cape Haze Reclaim and Force Main  
~~Phone Number~~  
Duration of Contract or business relationship 10+ years Project completion date: 2020  
Type of Services Provided Sewer Design, Forcemain Design, Watermain Design  
Cost of Project: Design \$169,560 Construction: \$1.9M

**THIS PAGE MUST BE SUBMITTED WITH PROPOSAL**

4. Business/Customer Name: Englewood Water District

Name of Contact Person/Title: Keith Ledford, P.E., Technical Support Manager

Telephone# 941-460-1025 E-mail kledford@ewdfl.com

Address 201 Selma Avenue Englewood, FL 34223

Project Name: V-1 Vacuum Station Rehab  
~~Phone Number~~

Duration of Contract or business relationship 10+ YEARS Project completion date: \_\_\_\_\_

Type of Services Provided Sewer Design, Forcemain Design, Watermain Design, CEI Services

Cost of Project: Design \$184K Construction: N/A

5. Business/Customer Name: Charlotte County Utilities Department

Name of Contact Person/Title: Bruce Bullert, P.E.

Telephone# 941-764-4509 E-mail bruce.bullert@charlottecountyfl.gov

Address 25550 Harborview Rd., Ste 1, Port Charlotte, FL 33980

Project Name: Placida Road Utility Mains  
~~Phone Number~~

Duration of Contract or business relationship 10+ YEARS Project completion date: 2018

Type of Services Provided Watermain, Sewer Main, Potable Reuse Design

Cost of Project: Design \$448K Construction: \$6.3M

COMPANY NAME: Giffels-Webster Engineers, Inc.

SIGNATURE: 

**THIS PAGE MUST BE SUBMITTED WITH PROPOSAL**

**ATTACHMENT 4**  
**REFERENCE AND PERFORMANCE QUESTIONNAIRE VERIFICATION FORM**

**RFP 2025-12 Professional Utility Engineering Services – Continuing Services for City of North Port**  
It is the intent of the City of North Port to request proposals from experienced and qualified firms for professional engineering services for the City of North Port.

**1. Contractor Information (Proposer information)**

**FIRM NAME:** Giffels-Webster Engineers, Inc.

**ADDRESS:** 900 Pine Street, Suite 225 Englewood, FL 34223

**Telephone number#:** 941-475-7981

**E-mail:** dcroyle@gwefl.com

**Point of Contact** Dennis Croyle, P.E. **Contact Phone**  
**Number** 941-475-7981

**2. Worked Performed as**  **Prime**  **Sub Contractor**  **Joint Venture**  **Other (Explain)**  
**Percent of project work performed** 100 %  
**If Subcontractor, who was the prime (Name/Phone #)** \_\_\_\_\_

**3. CONTACT INFORMATION**

**Contract Number:** 2017-2993

**Contract Type:**  **Firm Fixed Price**  **Cost Reimbursement**  **Other (please specify):** \_\_\_\_\_

**Contract Title:**  
North River Shores, Phase 2 Sewer Expansion

**Contract Location:**  
Stuart, FL

**Award Date (mm/dd/yy)** 3/11/2016

**Actual Completion Date:** 2019

**Original Contract Price (Award Amount):** \$177k

**Final Contract Price (to include all modifications, if applicable):** \$177k

**Explain the Difference:** \_\_\_\_\_

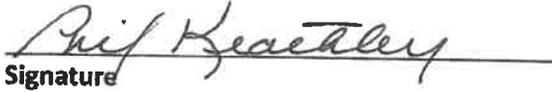
**4. PROJECT DESCRIPTION: Complexity of Work**  **HIGH**  **MED**  **ROUTINE**

How is this project relevant to project submission?

**5. CLIENT INFORMATION**  
**Name:** Phil Keathley **Title:** Project Manager  
**Name of Entity:** Martin County Utilities  
**Phone Number:** 772-223-7977 **E-Mail:** pkeathle@martin.fl.us

| PERFORMANCE EVALUATION  | (CHECK)<br>"YES" OR "NO"   |
|---|--|
| 1. Was the scope of work performed similar in nature?   | <input type="checkbox"/> YES OR <input type="checkbox"/> NO            |
| 2. Did this company have the proper resources and personnel by which to get the job done?<br>If no, please describe:<br>_____<br>_____<br>_____   | <input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO |
| 3. Were any problems encountered with the company's work performance?<br>If yes, please describe:<br>_____<br>_____<br>_____  | <input type="checkbox"/> YES OR <input checked="" type="checkbox"/> NO |
| 4. How long did the company/individual work for you?  | Years: <u>3</u><br>Months: _____                                       |
| 5. On a scale of 1 to 10, 10 being best, how would you rate the overall work performance, considering professionalism; final product; personnel; resources. Rate from 1 to 10. (10 being highest) | <u>10</u>  |
| 6. If the opportunity were to present itself, would you rehire this company?<br>If no, please state why: <u>Firm has designed multiple projects.</u>  | <input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO |
| 7. Date Questionnaire completed   | (mm/dd/yy)<br><u>03/04/25</u>  |

8. Please provide any additional comments pertinent to this company and the work performed for you (you may use additional pages):  
Martin County has an on-going relationship with GWE and looks forward to many more years of their excellent engineering + CEI services.

  
Signature

**INSTRUCTIONS:**

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**IF THERE ARE UNFORESEEN CIRCUMSTANCES AND THE CLIENT CANNOT RETURN COMPLETED FORM DIRECTLY TO THE PROPOSER, COMPLETED FORMS MAY BE DIRECTLY SUBMITTED TO: PURCHASING@NORTHPORTFL.GOV REFERENCING THE RFP #: 2025-12.**

**THE CITY RESERVES THE RIGHT TO VERIFY ANY AND ALL INFORMATION ON THIS FORM.**

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**ATTACHMENT 4**  
**REFERENCE AND PERFORMANCE QUESTIONNAIRE VERIFICATION FORM**

**RFP 2025-12 Professional Utility Engineering Services – Continuing Services for City of North Port**  
It is the intent of the City of North Port to request proposals from experienced and qualified firms for professional engineering services for the City of North Port.

**1. Contractor Information (Proposer information)**

**FIRM NAME:** Giffels-Webster Engineers, Inc.

**ADDRESS:** 900 Pine Street, Suite 225 Englewood, FL 34223

**Telephone number#:** 941-475-7981

**E-mail:** dcroyle@gwefl.com

**Point of Contact** Dennis Croyle, P.E. **Contact Phone**  
**Number** 941-475-7981

**2. Worked Performed as**  **Prime**  **Sub Contractor**  **Joint Venture**  **Other (Explain)**  
**Percent of project work performed** 100 %  
**If Subcontractor, who was the prime (Name/Phone #)** \_\_\_\_\_

**3. CONTACT INFORMATION**

**Contract Number:** 88002

**Contract Type:**  **Firm Fixed Price**  **Cost Reimbursement**  **Other (please specify):** \_\_\_\_\_

**Contract Title:**  
Midnight Pass Water Main

**Contract Location:**  
Sarasota, FL

**Award Date (mm/dd/yy)** 1/11/2018

**Actual Completion Date:** 2021

**Original Contract Price (Award Amount):** \$145k

**Final Contract Price (to include all modifications, if applicable):** \_\_\_\_\_

**Explain the Difference:** \_\_\_\_\_

**4. PROJECT DESCRIPTION: Complexity of Work**  **HIGH**  **MED**  **ROUTINE**

**How is this project relevant to project submission?**  
n/a

|                              |                              |                |                      |
|------------------------------|------------------------------|----------------|----------------------|
| <b>5. CLIENT INFORMATION</b> |                              |                |                      |
| <b>Name:</b>                 | John Saputo                  | <b>Title:</b>  | Construction Manager |
| <b>Name of Entity:</b>       | Sarasota County Public Works |                |                      |
| <b>Phone Number:</b>         | 941-650-0022                 | <b>E-Mail:</b> |                      |
|                              | jsaputo@scgov.net            |                |                      |

| PERFORMANCE EVALUATION  | (CHECK)<br>"YES" OR "NO"   |
|---|--|
| 1. Was the scope of work performed similar in nature?   | <input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO |
| 2. Did this company have the proper resources and personnel by which to get the job done?<br>If no, please describe:<br>_____<br>_____<br>_____   | <input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO |
| 3. Were any problems encountered with the company's work performance?<br>If yes, please describe:<br>_____<br>_____<br>_____  | <input type="checkbox"/> YES OR <input checked="" type="checkbox"/> NO |
| 4. How long did the company/individual work for you?  | Years: <u>3</u><br>Months: <u>4</u>                                    |
| 5. On a scale of 1 to 10, 10 being best, how would you rate the overall work performance, considering professionalism; final product; personnel; resources. Rate from 1 to 10. (10 being highest) | <u>10</u>  |
| 6. If the opportunity were to present itself, would you rehire this company?<br>If no, please state why: _____  | <input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO |
| 7. Date Questionnaire completed   | (mm/dd/yy)<br><u>02/27/2025</u>  |

8. Please provide any additional comments pertinent to this company and the work performed for you (you may use additional pages): \_\_\_\_\_ Over the last 18 years, I have not worked with an Engineering firm that is more responsive and 100% dedicated to their client. The whole team consistently performs at the highest level and provides high quality products.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

John J. Saputo, IV

Digitally signed by John J.  
Saputo, IV  
Date: 2025.02.27 14:57:57 -05'00'

Signature

**INSTRUCTIONS:**

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[PURCHASING@NORTHPORTFL.GOV](mailto:PURCHASING@NORTHPORTFL.GOV) REFERENCING THE RFP #: 2025-12.

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**NOTE: IF COMPLETED REFERENCES ARE NOT RETURNED TO PURCHASING, IT MAY AFFECT THE EVALUATION RATING.**

**ATTACHMENT 4**  
**REFERENCE AND PERFORMANCE QUESTIONNAIRE VERIFICATION FORM**

**RFP 2025-12 Professional Utility Engineering Services – Continuing Services for City of North Port**  
It is the intent of the City of North Port to request proposals from experienced and qualified firms for professional engineering services for the City of North Port.

**1. Contractor Information (Proposer information)**

**FIRM NAME:** Giffels-Webster Engineers, Inc.

**ADDRESS:** 900 Pine Street, Suite 225 Englewood, FL 34223

**Telephone number#:** 941-475-7981

**E-mail:** dcroyle@gwefl.com

**Point of Contact** Dennis Croyle, P.E. **Contact Phone**  
**Number** 941-475-7981

**2. Worked Performed as**  **Prime**  **Sub Contractor**  **Joint Venture**  **Other (Explain)**  
**Percent of project work performed** 100 %  
**If Subcontractor, who was the prime (Name/Phone #)** \_\_\_\_\_

**3. CONTACT INFORMATION**

**Contract Number:** 15-0047

**Contract Type:**  **Firm Fixed Price**  **Cost Reimbursement**  **Other (please specify):** \_\_\_\_\_

**Contract Title:**  
Cape Haze Reclaim and Force Main

**Contract Location:**  
Englewood, FL

**Award Date (mm/dd/yy)** 10/29/2015

**Actual Completion Date:** 2020

**Original Contract Price (Award Amount):** \$169,560

**Final Contract Price (to include all modifications, if applicable):** \_\_\_\_\_

**Explain the Difference:** \_\_\_\_\_

**4. PROJECT DESCRIPTION: Complexity of Work**  **HIGH**  **MED**  **ROUTINE**

How is this project relevant to project submission?

|                              |                                   |                |       |
|------------------------------|-----------------------------------|----------------|-------|
| <b>5. CLIENT INFORMATION</b> |                                   |                |       |
| <b>Name:</b>                 | Thomas Dunn, P.E.                 | <b>Title:</b>  | _____ |
| <b>Name of Entity:</b>       | Charlotte County Utilities        |                |       |
| <b>Phone Number:</b>         | 941-743-1378                      | <b>E-Mail:</b> | _____ |
|                              | Thomas.dunn@charlottecountyfl.gov |                |       |

| PERFORMANCE EVALUATION  | (CHECK)<br>"YES" OR "NO"   |
|---|--|
| 1. Was the scope of work performed similar in nature?   | <input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO |
| 2. Did this company have the proper resources and personnel by which to get the job done?<br>If no, please describe:<br>_____<br>_____<br>_____   | <input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO |
| 3. Were any problems encountered with the company's work performance?<br>If yes, please describe:<br>_____<br>_____<br>_____  | <input type="checkbox"/> YES OR <input checked="" type="checkbox"/> NO |
| 4. How long did the company/individual work for you?  | Years: <u>15</u><br>Months: <u>2</u>                                   |
| 5. On a scale of 1 to 10, 10 being best, how would you rate the overall work performance, considering professionalism; final product; personnel; resources. Rate from 1 to 10. (10 being highest) | <u>10</u>  |
| 6. If the opportunity were to present itself, would you rehire this company?<br>If no, please state why: _____  | <input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO |
| 7. Date Questionnaire completed   | (mm/dd/yy)<br><u>02/27/2025</u>  |

8. Please provide any additional comments pertinent to this company and the work performed for you (you may use additional pages): Giffels Webster Engineers is one of the best firms I have had the pleasure to work with in the almost 20 years I have been with Charlotte County Utilities. They have worked with CCU on at least 5 multi-million dollar construction projects providing design and construction administration services. They have always been responsive to the engineering departments needs in a timely manner and have always been helpful and responsive to the requests of contractors and our inspectors when clarification was needed. I highly recommend them.

*Thomas Dunn P.E.*

Signature

**INSTRUCTIONS:**

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ATTACHMENT 4  
REFERENCE AND PERFORMANCE QUESTIONNAIRE VERIFICATION FORM

RFP 2025-12 Professional Utility Engineering Services – Continuing Services for City of North Port  
It is the intent of the City of North Port to request proposals from experienced and qualified firms for  
professional engineering services for the City of North Port.

|   |
|---|
| <b>1. Contractor Information (Proposer information)</b>   |
| <b>FIRM NAME:</b> Giffels-Webster Engineers, Inc.   |
| <b>ADDRESS:</b> 900 Pine Street, Suite 225 Englewood, FL 34223  |
| <b>Telephone number#:</b> 941-475-7981  |
| <b>E-mail:</b> dcroyle@gwefl.com  |
| <b>Point of Contact</b> Dennis Croyle, P.E. <b>Contact Phone</b><br><b>Number</b> 941-475-7981  |
| <b>2. Worked Performed as</b> <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub Contractor <input type="checkbox"/> Joint Venture <input type="checkbox"/> Other (Explain)<br><b>Percent of project work performed</b> 100 %<br><b>If Subcontractor, who was the prime (Name/Phone #)</b> _____  |
| <b>3. CONTACT INFORMATION</b><br><b>Contract Number:</b> GWE-22-001w<br><br><b>Contract Type:</b> <input checked="" type="checkbox"/> Firm Fixed Price <input type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Other (please specify): _____<br><br><b>Contract Title:</b><br>V-1 Improvements Design<br>_____<br><br><b>Contract Location:</b><br>Englewood<br>_____<br><br><b>Award Date (mm/dd/yy)</b> 6/2/2022<br><br><b>Actual Completion Date:</b> 11/2/2023<br><br><b>Original Contract Price (Award Amount):</b> \$184,000<br><br><b>Final Contract Price (to include all modifications, if applicable):</b> _____<br><br><b>Explain the Difference:</b> _____ |
| <b>4. PROJECT DESCRIPTION: Complexity of Work</b> <input checked="" type="checkbox"/> HIGH <input type="checkbox"/> MED <input type="checkbox"/> ROUTINE<br><b>How is this project relevant to project submission?</b>  |

|                              |                          |               |                           |
|------------------------------|--------------------------|---------------|---------------------------|
| <b>5. CLIENT INFORMATION</b> |                          |               |                           |
| <b>Name:</b>                 | Keith Ledford, P.E.      | <b>Title:</b> | Technical Support Manager |
| <b>Name of Entity:</b>       | Englewood Water District |               |                           |
| <b>Phone</b>                 | <b>Number:</b>           | 941-460-1020  | <b>E-Mail:</b>            |
|                              | kledford@ewdif.com       |               |                           |

| PERFORMANCE EVALUATION  | (CHECK)<br>"YES" OR "NO"   |
|---|--|
| 1. Was the scope of work performed similar in nature?   | <input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO |
| 2. Did this company have the proper resources and personnel by which to get the job done?<br>If no, please describe:<br>_____<br>_____<br>_____   | <input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO |
| 3. Were any problems encountered with the company's work performance?<br>If yes, please describe:<br>_____<br>_____<br>_____  | <input type="checkbox"/> YES OR <input checked="" type="checkbox"/> NO |
| 4. How long did the company/individual work for you?  | Years: <u>2</u><br>Months: <u>9</u>                                    |
| 5. On a scale of 1 to 10, 10 being best, how would you rate the overall work performance, considering professionalism; final product; personnel; resources. Rate from 1 to 10. (10 being highest) | <u>10</u>  |
| 6. If the opportunity were to present itself, would you rehire this company?<br>If no, please state why: _____  | <input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO |
| 7. Date Questionnaire completed   | (mm/dd/yy)<br><u>03/03/25</u>  |

8. Please provide any additional comments pertinent to this company and the work performed for you (you may use additional pages):

GWE is a good firm to work with. EWD has used them on many projects in the past and intends to use them in the future.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



Signature

**INSTRUCTIONS:**

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**ATTACHMENT 4**  
**REFERENCE AND PERFORMANCE QUESTIONNAIRE VERIFICATION FORM**

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**1. Contractor Information (Proposer information)**

**FIRM NAME:** Giffels-Webster Engineers, Inc.

**ADDRESS:** 900 Pine Street, Suite 225 Englewood, FL 34223

**Telephone number#:** 941-475-7981

**E-mail:** dcroyle@gweffl.com

**Point of Contact** Dennis Croyle, P.E. **Contact Phone**  
**Number** 941-475-7981

**2. Worked Performed as**  **Prime**  **Sub Contractor**  **Joint Venture**  **Other (Explain)**  
**Percent of project work performed** 100 %  
**If Subcontractor, who was the prime (Name/Phone #)** \_\_\_\_\_

**3. CONTACT INFORMATION**

**Contract Number:** 13-159

**Contract Type:**  **Firm Fixed Price**  **Cost Reimbursement**  **Other (please specify):** \_\_\_\_\_

**Contract Title:**  
Placida Road Utility Mains

**Contract Location:**  
Charlotte County

**Award Date (mm/dd/yy)** 9/10/2014

**Actual Completion Date:** 2018

**Original Contract Price (Award Amount):** \$177,605

**Final Contract Price (to include all modifications, if applicable):** \_\_\_\_\_

**Explain the Difference:** \_\_\_\_\_

**4. PROJECT DESCRIPTION: Complexity of Work**  **HIGH**  **MED**  **ROUTINE**

How is this project relevant to project submission?

**5. CLIENT INFORMATION**

**Name:** Bruce Bullert, P.E. **Title:** \_\_\_\_\_  
**Name of Entity:** Charlotte County Utilities  
**Phone Number:** 941-764-4509 **E-Mail:**  
bruce.bullert@charlottecountyfl.gov

| PERFORMANCE EVALUATION  | (CHECK)<br>"YES" OR "NO"   |
|---|--|
| 1. Was the scope of work performed similar in nature?   | <input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO |
| 2. Did this company have the proper resources and personnel by which to get the job done?<br>If no, please describe:<br>_____<br>_____<br>_____   | <input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO |
| 3. Were any problems encountered with the company's work performance?<br>If yes, please describe:<br>_____<br>_____<br>_____  | <input type="checkbox"/> YES OR <input checked="" type="checkbox"/> NO |
| 4. How long did the company/individual work for you?  | Years: <u>4 years</u><br>Months: _____                                 |
| 5. On a scale of 1 to 10, 10 being best, how would you rate the overall work performance, considering professionalism; final product; personnel; resources. Rate from 1 to 10. (10 being highest) | <u>9</u>   |
| 6. If the opportunity were to present itself, would you rehire this company?<br>If no, please state why: _____  | <input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO |
| 7. Date Questionnaire completed   | (mm/dd/yy)<br><u>3/07/2023</u>   |

8. Please provide any additional comments pertinent to this company and the work performed for you (you may use additional pages): GWE has been a great company to work with on many projects in Charlotte County. They do excellent work and provide a very in-depth preliminary engineering reports, final project designs, construction assistance and other related tasks needed for a successful project. I would recommend this firm to anyone looking for engineering services.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Bruce R. Bullert* P.E. 3/07/2025

Signature

**INSTRUCTIONS:**

**PROPOSER WILL SEND THIS FORM TO EACH REFERENCED CLIENT LISTED ON ATTACHMENT 3. THE CLIENT IS TO COMPLETE THIS FORM AND RETURN DIRECTLY BACK TO THE PROPOSER. THE PROPOSER WILL SUBMIT THE COMPLETED FORM WITH THEIR PROPOSAL. IT IS THE PROPOSER'S RESPONSIBILITY TO OBTAIN AND SUBMIT ALL COMPLETED FORMS WITH THEIR PROPOSAL PACKAGE.**

**IF THERE ARE UNFORESEEN CIRCUMSTANCES AND THE CLIENT CANNOT RETURN COMPLETED FORM DIRECTLY TO THE PROPOSER, COMPLETED FORMS MAY BE DIRECTLY SUBMITTED TO:**  
[PURCHASING@NORTHPORTFL.GOV](mailto:PURCHASING@NORTHPORTFL.GOV) REFERENCING THE RFP #: 2025-12.

**THE CITY RESERVES THE RIGHT TO VERIFY ANY AND ALL INFORMATION ON THIS FORM.**

**NOTE: IF COMPLETED REFERENCES ARE NOT RETURNED TO PURCHASING, IT MAY AFFECT THE EVALUATION RATING.**

**TAB 7**

**LITIGATION AND INSURANCE**

**CITY OF NORTH PORT - RFP NO. 2025-12  
PROFESSIONAL UTILITY ENGINEERING SERVICES  
CONTINUING SERVICES CONTRACT FOR CITY OF NORTH PORT**

**TAB 7: LITIGATION AND INSURANCE**

LITIGATION:

Have you been involved in litigation in the last five (5) years? If so, describe circumstances and outcome.

**No**

INSURANCE:

The proposer shall advise the amount of liability insurance they carry.

**The amount of liability insurance Giffels-Webster Engineer's has is \$2 million.**

**TAB 8**

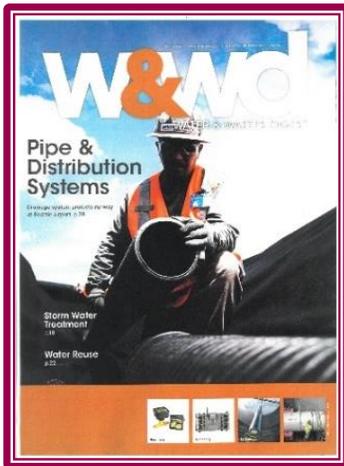
**ADDITIONAL INFORMATION**

**CITY OF NORTH PORT - RFP NO. 2025-12  
PROFESSIONAL UTILITY ENGINEERING SERVICES  
CONTINUING SERVICES CONTRACT FOR CITY OF NORTH PORT**

**TAB 8: ADDITIONAL INFORMATION**

**GWE Awards / Accomplishments / Recommendations:**

GWE has received awards and numerous letters of recommendation for design services for our quality of work on numerous types of projects.



Our designs for utility projects have been referenced in numerous publications, including **Public Works Magazine**, the October 2003 issue, and numerous other **AIRVAC, Inc.** Publications/literature.

In the March 2017 issue of **“Water and Waste Digest”** (left), GWE is mentioned as looking into vacuum sewers to be an “affordable alternative” to gravity sewer designs. We have also received several letters of recommendation from different agencies over the years.

GWE has also received awards and numerous letters of recommendation for design services for our quality of work on numerous types of roadway and drainage projects.

In 2016, GWE received the American Public Works Association (APWA) **“Consultant of the Year”** award (stormwater category) for the U.S.-41 micro-tunnel project for the Charlotte County Public Works Department. (right)



Completed Elcam Waterway downstream U.S. 41, Port Charlotte, Florida. (left)

Charlotte County retained GWE, who investigated and recommended “micro-tunneling” as an alternate to open cutting for U.S. 41. (below)

Charlotte County and the Florida Department of Transportation concurred on the innovative concept. Excellence in project design and construction resulted in successful completion of some of the largest micro-tunnel installations in the State of Florida.



The ultimate design included boring seven large diameter culverts ranging in size from 60” to 84” drilled over 150 feet, five feet below mean sea level under six lanes of traffic.

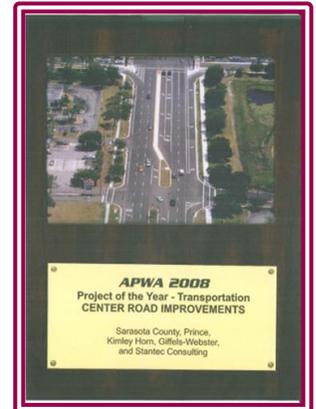
Also, the U.S. 41 Culverts and Weirs Project received National Attention in January 2016:

*"I'm pleased to announce that American City and County Magazine featured Charlotte County Public Works Department's U.S. 41 micro-tunnel project on the cover of its January issue..."*

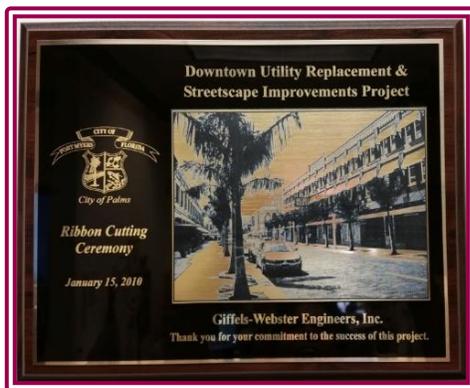
*"The project, which employed a 96,000-pound, remotely controlled tunneling machine, earned the government-affairs trade publication's Crown Communities Award."*

*-Ray Sandrock, Charlotte County Administrator*

GWE also received an award from APWA for the Sarasota County "Center Road Improvements Project" (right). The APWA recognized this project in its magazine as the 2008 Transportation Project of the Year.



GWE was one of the recipients of the 2010-2011 Building of America Award (below) for our involvement in the City of Fort Myers "Downtown Utility Replacement & Streetscape Improvement Project" located in Fort Myers, Florida.



GWE was also recognized by the Englewood-Cape Haze area Chamber of Commerce with a long standing "20 Year Plus" Award. This award is given to companies that have been established members for over 20 years indicating dedication to the area. While this award does not tie to engineering, it does reflect the commitment GWE has in giving back to the community.

**Repeat Business:**

GWE prides itself on our professional working relationships with our many clients we have developed over the years. Our projects have time and again come in under or within budget, and we are very pleased to say that much of our business is repeat with long-standing local clients such as the residents, contractors, business entities, the Englewood Water District (EWD), and Sarasota, Manatee, Martin and Charlotte County Governments, as well as the Cities of Palmetto, Venice, and the City of Punta Gorda.

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**H. ADDITIONAL INFORMATION**

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30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

GWE has been a trusted provider of engineering services in Southwest Florida for over 30 years, demonstrating a deep understanding of county, state, and federal requirements. Our primary office is located on Pine Street in Englewood, and we currently employ 9 dedicated professionals. The key staff proposed for this RFP have been with GWE for several years, ensuring continuity, stability, and a wealth of collective experience. GWE's commitment to innovation, excellence, and community engagement continues to define our approach to every project we undertake.

---

**I. AUTHORIZED REPRESENTATIVE**

*The foregoing is a statement of facts.*

31. SIGNATURE



32. DATE

3/25/25

33. NAME AND TITLE

Jonathan H. Cole, P.E., President

**TAB 9**

**CITY REQUIRED FORMS**

REQUIREMENTS AND METHOD OF SUBMITTAL

**TAB 9 - CITY REQUIRED FORMS** – This checklist is provided to assist each Proposer in the preparation of their response. Included in this *checklist* are important requirements, which is the responsibility of each Proposer to submit with their response in order to make their response fully compliant. It is the responsibility of each Proposer to read and comply with the solicitation in its entirety.

**A. REQUIRED SUBMITTAL FORMS:** Provide fully executed forms.

- ATTACHMENT 1:** Proposal Submittal Signature Form
- ATTACHMENT 2:** Statement of Organization
- ATTACHMENT 3:** References/Client Listing
- ATTACHMENT 4:** Reference and Performance Questionnaire Verification Form
- ATTACHMENT 5:** Drug-Free Workplace
- ATTACHMENT 6:** Public Entity Crime Information
- ATTACHMENT 7:** Non-Collusive Affidavit
- ATTACHMENT 8:** Lobbying Certification
- ATTACHMENT 9:** Conflict of Interest Form
- ATTACHMENT 10:** Disclosure Form (Consultant/Engineer/Architect)
- ATTACHMENT 11:** Scrutinized Company Certificate
- ATTACHMENT 12:** Vendor's Certification For E-Verify System
- ATTACHMENT 13:** Certification Regarding Debarment, Suspension, and other Responsibility Matters
- ATTACHMENT 14:** Certification Regarding Lobbying – Federal
- ATTACHMENT 15:** Affidavit of Compliance Regarding Foreign Entity of Concern Laws
- ATTACHMENT 16:** Anti-Human Trafficking Affidavit
- SAMPLE INSURANCE CERTIFICATE:** Demonstrate your firm's ability to comply with insurance requirements. Provide a previous certificate or other evidence listing the Insurance Companies names for both Professional Liability and General Liability and the dollar amounts of the coverage.

**DBE/MBE/WBE/VBE:** If claiming either Minority Business Enterprise/Women Business Enterprises/Veteran Business Enterprise, the Prime Firm (not sub-consultant) **shall be** certified as a Minority Business Enterprise by the State of Florida, Department of Management Services, Office of Supplier Diversity pursuant to Section 287.0943, Florida Statutes.

       **YES, CLAIMING STATUS AS PRIME ONLY**

       **YES, I'VE ATTACHED THE CERTIFICATE OF MBE/WBE STATUS FROM THE STATE OF FLORIDA AS OUTLINED SECTION 1.**

  ✓   **NOT CLAIMING DBE/MBE/WBE /VBE**

**PLEASE INITIAL AND RETURN WITH YOUR PROPOSAL.   ✓  . THIS PAGE MUST BE COMPLETED AND RETURNED WITH PROPOSAL.**

**ATTACHMENT 1  
PROPOSAL SUBMITTAL SIGNATURE FORM**

The undersigned attests to his/her authority to submit this proposal and to bind the firm herein named to perform as per Agreement if the firm is awarded the Agreement by the City.

The undersigned further certifies that he/she has read the Request for Proposal, Terms and Conditions, Insurance Requirements and any other documentation relating to this request and this proposal is submitted with full knowledge and understanding of the requirements and time constraints noted herein.

As addenda are considered binding as if contained in the original specifications, it is critical that the firm acknowledge receipt of same. The submittal may be considered void if receipt of an addendum is not acknowledged.

Addendum No. 1 Dated 2/7/2025 Addendum No. 4 Dated 3/10/25  
Addendum No. 2 Dated 2/11/2025 Addendum No. 5 Dated 3/13/25  
Addendum No. 3 Dated 2/25/2025 Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_

**Company Name** Giffels-Webster Engineers, Inc.

941-475-7981 jcole@qwefl.com 941-474-4285  
**Telephone #** **E-Mail** **Fax #**

900 Pine Street, Suite 225  
**Main Office Address**

Englewood Florida 34223  
**City** **State** **Zip Code**  
□□□□□□

**Address of Office Servicing City of North Port, if different than above:**  SAME AS ABOVE

**Office Address**

\_\_\_\_\_  
**City** **State** **Zip Code**

\_\_\_\_\_  
**Telephone #** **E-mail** **Fax #**

Jon Cole, P.E., President  
**Name & Title of Firm Representative**

 3-25-25  
**Signature** **Date**

Do you accept Visa?  YES  NO

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

**ATTACHMENT 2**  
**STATEMENT OF ORGANIZATION**  
**(Information Sheet for Transactions and Conveyances Corporation Identification)**

The following information will be provided to the City of North Port for incorporation in legal documents. It is, therefore, vital all information is accurate and complete. Please be certain all spelling, and capitalization is exactly as registered with the state or federal government.

**Name of Respondent:** Giffels-Webster Engineers, Inc.

**DBA (if any):** N/A

**Type of Entity** (Sole Proprietor, Corporation, LLC, LLP, Partnership, etc): Corporation

**Business Address:** 900 Pine Street, Suite 225 Englewood, FL 34223

**Phone:** 941-475-7981 **Fax:** 941-474-4285

**E-Mail** jcole@gwefl.com

**Print Name and Title of person authorized to bind:** Jon Cole, P.E., President

**Federal Identification Number:** 38-2749086

**Signature:** 

Respondent shall submit proof that it is authorized to do business in the State of Florida unless registration is not required by law.

**Is this a Florida Corporation:** (Please Check One)  
 Yes or  No

**If not a Florida Corporation,**  
In what state was it created: \_\_\_\_\_  
Name as spelled in that State: \_\_\_\_\_

**What kind of corporation is it:**  "For Profit" or  "Not for Profit"

**Is it in good standing:**  Yes or  No

**Authorized to transact business in Florida:**  Yes or  No

State of Florida Department of State Certificate of Authority Document No.: \_\_\_\_\_

**Does it use a registered fictitious name:**  Yes or  No

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

**Names of Officers:**

President: Jonathan H. Cole, P.E. Secretary: Dennis Croyle, P.E.

Vice President: Dennis Croyle, P.E. Treasurer: Jonathan H. Cole, P.E.

Director: \_\_\_\_\_ Director: \_\_\_\_\_

Other: \_\_\_\_\_ Other: \_\_\_\_\_

**Name of Corporation (As used in Florida):**

Giffels-Webster Engineers, Inc.

(Spelled exactly as it is registered with the state or federal government)

**Corporate Address:**

Post Office Box: \_\_\_\_\_  
City, State Zip: \_\_\_\_\_  
Street Address: 900 Pine Street, Suite 225  
City, State, Zip: Englewood, FL 34223

STATE OF Florida

COUNTY OF Charlotte

Sworn to and subscribed before me this 25 day of March, 2025, by Jonathan Cole who  is personally known to me or  has produced his/her driver's license as identification.



Notary Public - State of Florida  
Print Name: Lisa Burleson  
Commission No: #HH 084665

**THIS PAGE MUST BE SUBMITTED WITH PROPOSAL**

**ATTACHMENT 5  
DRUG FREE WORKPLACE FORM**

The undersigned Consultant in accordance with Florida Statute 287.087 hereby certifies that  
Giffels-Webster Engineers, Inc. does:  
(Company Name)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug free workplace through implementation of this section.

**Check one:**

- As the person authorized to sign this statement, I certify that this firm complies fully with above requirements.
- As the person authorized to sign this statement, this firm **does not** comply fully with the above requirements.

  
\_\_\_\_\_  
**Offeror's Signature**

3-25-25  
\_\_\_\_\_  
**Date**

**THIS PAGE MUST BE SUBMITTED WITH PROPOSAL**

**ATTACHMENT 6  
PUBLIC ENTITY CRIME INFORMATION**

As provided by F.S. §287.133, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a Contractor, Supplier, Subcontractor, or Consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

I, Jonathan H. Cole, P.E., being an authorized representative of the Respondent, Giffels-Webster Engineers, Inc., located at 900 Pine Street, Suite 225

City: Englewood State: Florida Zip Code: 34224, have read and understand the contents above. I further certify that Respondent is not disqualified from replying to this solicitation because of F.S. §287.133.

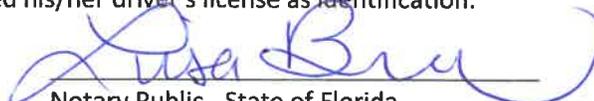
Signature:  Date: 3/25/25

Telephone #: 941-475-7981 Fax #: 941-474-4285

Federal ID #: 38-2749086

STATE OF Florida  
COUNTY OF Charlotte

Sworn to and subscribed before me this 25 day of March, 2025, by Jonathan Cole who  is personally known to me or  has produced his/her driver's license as identification.

  
Notary Public - State of Florida

Print Name: Lisa Bureson

Commission No: #HH 084665

**THIS PAGE MUST BE SUBMITTED WITH PROPOSAL**

**ATTACHMENT 7  
NON-COLLUSIVE AFFIDAVIT**

State of Florida  
County of Charlotte } SS.

Before me, the undersigned authority, personally appeared:

Jonathan H. Cole, P.E. who, being first duly sworn, deposes and says that:

1. He/She is the President (Owner, Partner, Officer, Representative or Agent) of Giffels-Webster Engineers, Inc., the Respondent that has submitted the attached reply;

2. He/She is fully informed respecting the preparation and contents of the attached reply and of all pertinent circumstances respecting such reply;

3. Such reply is genuine and is not a collusive or sham reply;

4. Neither the said Respondent nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other respondent, firm, or person to submit a collusive or sham reply in connection with the work for which the attached reply has been submitted; or have in any manner, directly or indirectly sought by agreement or collusion, or communication or conference with any respondent, firm, or person to fix the price or prices in the attached reply or of any other respondent, or to fix any overhead, profit, or cost elements of the reply price or the reply price of any other respondent, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the reply work.

Signed, sealed and delivered this 25 day of March, 2025.

By: [Signature]

Jonathan H. Cole, P.E.  
(Printed Name)  
President  
(Title)

STATE OF Florida  
COUNTY OF Charlotte

Sworn to and subscribed before me this 25 day of March, 2025 by Jonathan Cole who  is personally known to me or  has produced his/her driver's license as identification.

[Signature]

Notary Public - State of Florida  
Print Name: Lisa Burleson  
Commission No: #HH 084665

**ATTACHMENT 8  
LOBBYING CERTIFICATION**

"The undersigned hereby certifies, to the best of his or her knowledge and belief, that":

STATE OF Florida

COUNTY OF Charlotte

This \_\_\_\_\_ day \_\_\_\_\_ of 2025

Jonathan H. Cole, P.E., being first duly sworn, deposes and says that he or she is the authorized representative of Giffels-Webster Engineers, Inc. (Name of the contractor, firm or individual), and that the vendor and any of its agents agree to have no contact or communication with, or discuss any matter related in any way to any active City of North Port solicitation, with any City of North Port elected officials, officers, their appointees or their agents or any other staff or outside individuals working with the city in respect to this request other than the designated Procurement Official Contact and to abide by the restrictions outlined in the General Terms and Conditions of the Solicitation. Technical questions directed to the project manager, is prohibited. These persons shall not be lobbied, either individually or collectively, regarding any questions for bid, proposal, qualification and/or any other solicitations released by the city. To do so is grounds for immediate disqualification from the selection process. The selection process is not considered final until such a time as the Commission has made a final and conclusive determination.

(a) No City appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence either directly or indirectly an officer or employee of the City, City Commission in connection with the awarding of any City Contract.

(b) If any funds other than City appropriated funds have been paid or will be paid to any person for influencing or attempting to influence a member of City Commission or an officer or employee of the City in connection with this contract, the undersigned shall complete and submit Standard Form-L "Disclosure Form to Report Lobbying", in accordance with its instructions.

Signed, sealed and delivered this 25 day of March, 2025.

By: [Signature]

Jonathan H. Cole, P.E.  
(Printed Name)  
President  
(Title)

STATE OF Florida

COUNTY OF Charlotte

Sworn to (or affirmed) and subscribed before me by means of  physical presence or  online notarization, this 25 day of March 2025, by Jonathan Cole.

[Signature]  
Notary Public – State of Florida

Personally Known  OR Produced Identification \_\_\_\_\_  
Type of Identification Produced n/a

**THIS PAGE MUST BE COMPLETED AND SUBMITTED WITH PROPOSAL**

**ATTACHMENT 9**  
**CONFLICT OF INTEREST FORM**

F.S. §112.313 places limitations on public officers (including advisory board members) and employees' ability to contract with the City either directly or indirectly. Therefore, please indicate if the following applies:

**PART I.**

- I am an employee, public officer or advisory board member of the City  
\_\_\_\_\_ (List Position Or Board)
- I am the spouse or child of an employee, public officer or advisory board member of the City  
Name: \_\_\_\_\_
- An employee, public officer or advisory board member of the City, or their spouse or child, is an officer, partner, director, or proprietor of Respondent or has a material interest in Respondent. "Material interest" means direct or indirect ownership of more than 5 percent of the total assets or capital stock of any business entity. For the purposes of [§112.313], indirect ownership does not include ownership by a spouse or minor child.  
Name: \_\_\_\_\_
- Respondent employs or contracts with an employee, public officer or advisory board member of the City  
Name: \_\_\_\_\_
- None Of The Above

**PART II:**

Are you going to request an advisory board member waiver?

- I will request an advisory board member waiver under §112.313(12)
- I will NOT request an advisory board member waiver under §112.313(12)
- N/A

The City shall review any relationships which may be prohibited under the Florida Ethics Code and will disqualify any vendors whose conflicts are not waived or exempt.

**COMPANY:** Giffels-Webster Engineers, Inc.

**SIGNATURE:** 

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

ATTACHMENT 10  
DISCLOSURE FORM FOR  
CONSULTANT/ENGINEER/ARCHITECT

Please select (only) one of the following three options:

Our firm has no actual, potential, or reasonably perceived, **financial\*** or **other interest\*\*** in the outcome of the project.

Our firm has a potential or reasonably perceived **financial\*** or **other interest\*\*** in the outcome of the project as described here: \_\_\_\_\_.

Our firm proposes to mitigate the potential or perceived conflict according to the following plan: \_\_\_\_\_.

Our firm has an actual **financial\*** or **other interest\*\*** in the outcome of the project as described here: \_\_\_\_\_.

**\*What does "financial interest" mean?**

If your firm, or employee of your firm working on the project (or a member of the employee's household), will/may be perceived to receive or lose private income depending on the government business choices based on your firm's findings and recommendations, this must be listed as a financial interest. An example would be ownership in physical assets affected by the government business choices related to this project. The possibility of contracting for further consulting services is not included in this definition and is not prohibited.

**\*\*What does "other interest" mean?**

If your firm, or employee of your firm working on the project (or a member of the employee's household), will/may be perceived to have political, legal or any other interests that will affect what goes into your firm's findings and recommendations, or will be/may be perceived to be affected by the government business choices related to this project, this must be listed as another interest.

**BUSINESS NAME:** Giffels-Webster Engineers, Inc.

**NAME (PERSON AUTHORIZED TO BIND THE COMPANY):** Jonathan H. Cole, P.E.

**SIGNATURE:**  **DATE:** 3/25/25

**THIS PAGE MUST BE SUBMITTED WITH PROPOSAL**

**ATTACHMENT 11**  
**SCRUTINIZED COMPANY CERTIFICATION FORM**

Contractor Name: Giffels-Webster Engineers, Inc.  
Authorized Representative Name and Title: Jonathan H. Cole, P.E., President  
Address: 900 Pine Street, Suite 225 City: Englewood State: FL ZIP: 34224  
Phone Number: 941-475-7981 Email Address: jcole@gwefl.com

A company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a Contract with the City of North Port for goods or services of any amount if, at the time of bidding on, submitting a proposal for, or entering into or renewing such Contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Florida Statutes, section 215.4725, or is engaged in a boycott of Israel.

A company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a Contract with the City of North Port for goods or services of \$1 million or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such Contract, the company is on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to Florida Statutes, section 215.473, or with companies engaged in business operations in Cuba or Syria.

**CHOOSE ONE OF THE FOLLOWING**

This Contract or Contract renewal is for goods or services of less than \$1 million. As the person authorized to sign on behalf of the above-named company, and as required by Florida Statutes Section 287.135(5), I hereby certify that the above-named company is not participating in a boycott of Israel.

This bid, proposal, Contract or Contract renewal is for goods or services of \$1 million or more. As the person authorized to sign on behalf of the above-named company, and as required by Florida Statutes Section 287.135(5), I hereby certify that the above-named company is not participating in a boycott of Israel, is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, and it does not have business operations in Cuba or Syria.

I understand that pursuant to Florida Statutes, section 287.135, the submission of a false certification may result in the termination of the Contract if one is entered into, and may subject the above-named company to civil penalties, attorney's fees and costs.

Certified By:

  
\_\_\_\_\_

Signature of Contractor's Authorized Representative

Jonathan H. Cole, P.E.

—  
Name

President

—  
Title

941-475-7981

—  
Date 3/25/25

**THIS PAGE MUST BE SUBMITTED WITH PROPOSAL**

**ATTACHMENT 12  
VENDOR'S CERTIFICATION FOR E-VERIFY SYSTEM**

The undersigned Vendor/Consultant/Contractor (Vendor), after being duly sworn, states the following:

1. Vendor is a person or entity that has entered into or is attempting to enter into a contract with the City of North Port (City) to provide labor, supplies, or services to the City in exchange for salary, wages or other remuneration.
2. Vendor has registered with and will use the E-Verify System of the United States Department of Homeland Security to verify the employment eligibility of:
  - a. All persons newly hired by the Vendor to perform employment duties within Florida during the term of the contract; and
  - b. All persons, including sub-contractors, sub-vendors or sub-consultants, assigned by the Vendor to perform work pursuant to the contract with the City.
3. If the Vendor becomes the successful Contractor who enters into a contract with the City, then the Vendor will comply with the requirements of Section 448.095, Fla. Stat. "Employment Eligibility", as amended from time to time.
4. Vendor will obtain an affidavit from all subcontractors attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien as defined in 8 United States Code, Section 1324A(H)(3).
5. Vendor will maintain the original affidavit of all subcontractors for the duration of the contract.
6. Vendor affirms that failure to comply with the state law requirements can result in the City's termination of the contract and other penalties as provided by law.
7. Vendor understands that pursuant to Florida Statutes, section 448.095, the submission of a false certification may result in the termination of the contract if one is entered into, and may subject the Vendor named in this certification to civil penalties, attorney's fees and costs.

VENDOR: Giffels-Webster Engineers, Inc. (Vendor's Company Name)

Certified By: 

AUTHORIZED REPRESENTATIVE SIGNATURE

Print Name and Title: Jonathan H. Cole, P.E., President

Date Certified: 3/25/25

***THIS PAGE MUST BE COMPLETED AND SUBMITTED WITH PROPOSAL***

**ATTACHMENT 13**  
**CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS**  
**PRIMARY COVERED TRANSACTIONS**

This contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000.

The Contractor certifies that, neither the firm nor any person associated therewith in the capacity of owner, partner, director, officer, principal, investigator, project director, manager, auditor, and/or position involving the administration of federal funds:

(a) is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions, as defined in 49 CFR s29.110(a), by any federal department or agency;

(b) has within a three-year period preceding this certification been convicted of or had a civil judgment rendered against it for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a federal, state, or local government transaction or public contract; violation of federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) is presently indicted for or otherwise criminally or civilly charged by a federal, state, or local governmental entity with commission of any of the offenses enumerated in paragraph (b) of this certification; and

(d) has within a three-year period preceding this certification had one or more federal, state, or local government public transactions terminated for cause or default.

The Contractor certifies that it shall not knowingly enter into any transaction with any subcontractor, material supplier, or vendor who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this project by any federal agency unless authorized by the City of North Port.

The Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

This certification is a material representation of fact relied upon by the City of North Port. If it is later determined that the contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the City of North Port, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer.

The Contractor further agrees to include a provision requiring such compliance in its lower tier covered transactions.

Giffels-Webster Engineers, Inc.  
Company Name (Contractor)

38-2709086  
Tax ID Number

188437233  
DUNS Number

Jonathan H. Cole, P.E.  
Authorized Representative Name

  
Authorized Representative Signature

38-2749086

118437233

97RA5

Federal Issued Tax  
Identification Number  
(If Social Security number DO NOT enter)

DUNS Number

CAGE Code issued through www.sam.gov

DATE: 3/25/25

***THIS PAGE MUST BE COMPLETED AND SUBMITTED WITH PROPOSAL***

**ATTACHMENT 14**

**- CERTIFICATION REGARDING LOBBYING-FEDERAL**

The undersigned certifies, to the best of his or her knowledge, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. § 3801 et seq., apply to this certification and disclosure, if any.



\_\_\_\_\_  
Signature of Contractor's Authorized Representative

\_\_\_\_\_  
Jonathan H. Cole, P.E.

\_\_\_\_\_  
Name

\_\_\_\_\_  
President

\_\_\_\_\_  
Title



\_\_\_\_\_  
Date

**THIS PAGE MUST BE COMPLETED AND SUBMITTED WITH PROPOSAL**

**ATTACHMENT 15  
AFFIDAVIT OF COMPLIANCE REGARDING FOREIGN ENTITY OF CONCERN LAWS**

The undersigned, on behalf of the entity listed below ("Entity"), hereby attests and declares as follows:

1. Entity is not owned by the government of a foreign country of concern as defined in Florida Statutes Section 287.138.
2. The government of a foreign country of concern does not have a controlling interest in Entity.
3. Entity is not organized under the laws of, and does not have a principal place of business in, a foreign country of concern.
4. Entity is not owned or controlled by the government of a foreign country of concern, as defined in Florida Statutes Section 692.201.
5. Entity is not a partnership, association, corporation, organization, or other combination of persons organized under the laws of or having its principal place of business in a foreign country of concern, as defined in Florida Statutes Section 692.201, or a subsidiary of such entity.
6. Entity is not a foreign principal, as defined in Florida Statutes Section 692.201.
7. Entity complies, if purchasing real property, with all applicable requirements of Florida Statutes Sections 692.202, 692.203, and 692.204.
8. If purchasing real property, Entity is not a foreign principal prohibited from purchasing the subject real property. Entity is either (1) not a person or entity described in Florida Statutes Section 692.204(1)(a) or (2) authorized under Florida Statutes Section 692.204(2) to purchase the subject property. Entity complies with the requirements of Florida Statutes Section 692.204.

9. The undersigned is authorized to execute this affidavit on behalf of Entity.

Under penalties of perjury, I declare that I have read the foregoing document and that the facts stated in it are true.

ENTITY

GIFFELS-WEBSTER ENGINEERS, INC [insert name of legal entity, in bold ALLCAPS]

JH Cole [signature]

JONATHAN H. COLE, PRESIDENT [insert name and title]

3/25/25 [insert date]

### ATTACHMENT 16 Anti-Human Trafficking Affidavit

**Instructions:** This form must be completed by an officer or representative of an entity registering as a vendor, entering into, renewing, or extending, a contract with the City of North Port.

The undersigned, on behalf of Giffels-Webster Engineers, Inc. ("Entity"), verifies the following:

A. I have read and understand that Florida Statutes Section 787.06(13), prohibits the City of North Port ("City") from executing, renewing, or extending a contract to entities that use coercion for labor or services, with such terms defined in Florida Statutes Section 787.06(2) as follows:

- "Coercion" means: (1) using or threatening to use physical force against any person; (2) restraining, isolating, or confining or threatening to restrain, isolate, or confine any person without lawful authority and against her or his will; (3) using lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined; (4) destroying, concealing, removing, confiscating, withholding, or possessing any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person; (5) causing or threatening to cause financial harm to any person; (6) enticing or luring any person by fraud or deceit; or (7) providing a controlled substance as outlined in Schedule I or Schedule II of Section 893.03, Florida Statutes, to any person for the purpose of exploitation of that person.

- "Labor" means work of economic or financial value.

- "Services" means any act committed at the behest of, under the supervision of, or for the benefit of another. The term includes, but is not limited to, forced marriage, servitude, or the removal of organs.

B. I declare, under penalties of perjury, that Entity does not use coercion for labor or services as defined in Florida Statutes Section 787.06(2).

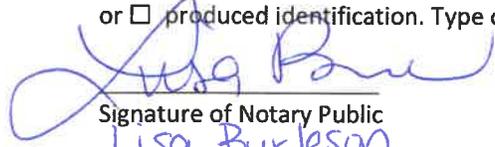
C. I understand that this affidavit applies to any City contract executed, renewed, or extended for the duration of the contract; and the Entity must execute and submit this affidavit at least annually in the vendor registration and renewal process.

I, the undersigned, understand and affirm that the above statements are based upon personal knowledge; that I am over the age of 18 years and otherwise competent to make the above statements; and am authorized to legally bind the Entity, and make the above statements on behalf of Entity. **Under penalties of perjury, I declare that I have read the forgoing document and that the facts stated in it are true.**

Authorized Signature:  Date: 3/25/25  
Printed Name: Jonathan H. Cole, P.E. Title: President

STATE OF Florida  
COUNTY OF Charlotte

Sworn to (or affirmed) and subscribed before me by means of  physical presence or  online notarization, this 25 day of March, 2025, by Jonathan Cole, as President of Giffels-Webster Eng., the Entity, and is  personally known to me or  produced identification. Type of Identification produced n/a.

  
Signature of Notary Public  
Lisa Burkleson  
Name of Notary Typed, Printed or Stamped  
My Commission Expires: 5-1-2025

## PART V. SAMPLE AGREEMENT-SUBJECT TO CHANGE

### AGREEMENT NO. 2025-12 -XX PROFESSIONAL ENGINEERING SERVICES – CONTINUING SERVICES CONTRACTS FOR CITY OF NORTH PORT

**THIS CONTINUING CONTRACT** (“Agreement” or “Contract”) is made and entered into this \_\_\_ day of \_\_\_\_\_, 2025, by and between the CITY OF NORTH PORT, a municipal corporation of the State of Florida (“CITY”) and \_\_\_\_\_, a Florida \_\_\_\_\_, registered to conduct business in the State of Florida, whose principal place of business is \_\_\_\_\_ (“CONSULTANT”).

**NOW, THEREFORE**, in consideration of the mutual covenants contained herein, and for other good and valuable consideration, the sufficiency and receipt of which are acknowledged, the parties agree as follows:

#### 1. CONSULTANT’S SERVICES

A. CONSULTANT agrees to diligently and timely perform services for the CITY relating to Professional Engineering Services as identified in the Request for Proposal No. 2025-12 and CONSULTANT’S proposal for the overall Scope of Services as attached in **Attachment A**.

**2024 / 2025 CHARLOTTE COUNTY  
LOCAL BUSINESS TAX RECEIPT**

MUST BE DISPLAYED IN A CONSPICUOUS PLACE

TYPE OF BUSINESS 541330 Engineering Services (ENGINEERING SERVICES)

BUSINESS ADDRESS 900 PINE ST  
ENGLEWOOD, FL 34223

BUSINESS NAME GIFFELS WEBSTER ENGINEERS INC

OWNER GIFFELS WEBSTER ENGINEERS INC

MAILING ADDRESS 900 PINE STREET UNIT 225  
ENGLEWOOD, FL 34223

ACCOUNT 2232  
EXPIRES SEPTEMBER 30, 2025  
RENEWAL

|         |       |
|---------|-------|
| AMOUNT  | 35.00 |
| PENALTY | 0.00  |
| TOTAL   | 35.00 |

THIS FORM BECOMES A RECEIPT ONLY WHEN VALIDATED

Paid 07/08/2024 Receipt # INT-00066481 35.00

**2024 / 2025 CHARLOTTE COUNTY  
LOCAL BUSINESS TAX RECEIPT**

MUST BE DISPLAYED IN A CONSPICUOUS PLACE

TYPE OF BUSINESS 541330 Engineering Services (ENGINEERING SERVICES)

BUSINESS ADDRESS 900 PINE ST  
ENGLEWOOD, FL 34223

BUSINESS NAME GIFFELS WEBSTER ENGINEERS INC

OWNER GIFFELS WEBSTER ENGINEERS INC

MAILING ADDRESS 900 PINE STREET UNIT 225  
ENGLEWOOD, FL 34223

ACCOUNT 2232  
EXPIRES SEPTEMBER 30, 2025  
RENEWAL

|         |       |
|---------|-------|
| AMOUNT  | 35.00 |
| PENALTY | 0.00  |
| TOTAL   | 35.00 |

THIS FORM BECOMES A RECEIPT ONLY WHEN VALIDATED

Paid 07/08/2024 Receipt # INT-00066481 35.00

Dear Business Owner:

Your 2024 - 2025 Charlotte County Local Business Tax Receipt is attached above. Please detach the receipt and display it in a place that is visible to the public and available for inspection.

The Charlotte County Local Business Tax Receipt is in addition to any other license or certificate that may be required by law and does not signify compliance with zoning, health, or regulatory requirements. The Charlotte County Local Business Tax Receipt is non-regulatory and is not an endorsement of work quality.

Your 2024 - 2025 Local Business Tax Receipt is valid from October 01, 2024 through September 30, 2025. Annual account notices are mailed in June to the address of record at that time. Any Changes to your Local Business Tax Account due to change of Business Name, Ownership, Physical Address or you are Closing your Business please contact our office at 941-743-1350

VICKIE L. POTTS  
Charlotte County Tax Collector

# *State of Florida*

## *Department of State*

I certify from the records of this office that GIFFELS-WEBSTER ENGINEERS, INC. is a corporation organized under the laws of the State of Florida, filed on September 9, 1987.

The document number of this corporation is J91612.

I further certify that said corporation has paid all fees due this office through December 31, 2025, that its most recent annual report/uniform business report was filed on February 13, 2025, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the  
Great Seal of the State of Florida  
at Tallahassee, the Capital, this  
the Thirteenth day of February,  
2025*



A handwritten signature in black ink, appearing to be "C. J. Scott", written over a horizontal line.

*Secretary of State*

Tracking Number: 7495144810CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>



# CERTIFICATE OF LIABILITY INSURANCE

Fax: (941)429-7180

DATE (MM/DD/YYYY)

03/24/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|   |   |                                     |
|---|---|-------------------------------------|
| <b>PRODUCER</b><br><b>Rowley Insurance Agency</b><br><b>250 W Dearborn Street</b><br><b>Englewood, FL 34223</b>               | <b>CONTACT NAME:</b> Angel Mackey<br><b>PHONE (A/C, No, Ext):</b> (941)475-7762<br><b>E-MAIL ADDRESS:</b> angel@rowleyins.com | <b>FAX (A/C, No):</b> (941)307-1510 |
|   | <b>INSURER(S) AFFORDING COVERAGE</b>  |                                     |
| <b>INSURED</b><br><b>Giffels-Webster Engineers, Inc</b><br><b>900 Pine St</b><br><b>Ste 225</b><br><b>Englewood, FL 34223</b> | <b>INSURER A:</b> Ohio Security Insurance Co  | <b>NAIC #</b> 25453                 |
|   | <b>INSURER B:</b> Progressive Insurance   | 10193                               |
|   | <b>INSURER C:</b> Markel American Insurance Co  |                                     |
|   | <b>INSURER D:</b>   |                                     |
|   | <b>INSURER E:</b>   |                                     |
|   | <b>INSURER F:</b>   |                                     |

**COVERAGES**                      **CERTIFICATE NUMBER: 00002747-1343726**                      **REVISION NUMBER: 31**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE   | ADDL INSD | SUBR WVD | POLICY NUMBER            | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS  |                     |
|----------|---|-----------|----------|--------------------------|-------------------------|-------------------------|---|---------------------|
| A        | <b>COMMERCIAL GENERAL LIABILITY</b><br>CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br>OTHER: | Y         |          | <b>BZS (25) 65249693</b> | <b>09/07/2024</b>       | <b>09/07/2025</b>       | EACH OCCURRENCE<br>DAMAGE TO RENTED<br>PREMISES (Ea occurrence)                 | \$ <b>2,000,000</b> |
|          |   |           |          |                          |                         |                         | MED EXP (Any one person)  | \$ <b>15,000</b>    |
|          |   |           |          |                          |                         |                         | PERSONAL & ADV INJURY   | \$ <b>2,000,000</b> |
|          |   |           |          |                          |                         |                         | GENERAL AGGREGATE   | \$ <b>4,000,000</b> |
|          |   |           |          |                          |                         |                         | PRODUCTS - COMP/OP AGG  | \$ <b>4,000,000</b> |
|          |   |           |          |                          |                         |                         |   | \$                  |
| B        | <b>AUTOMOBILE LIABILITY</b><br>ANY AUTO<br><input type="checkbox"/> OWNED AUTOS ONLY<br><input type="checkbox"/> HIRED AUTOS ONLY<br><input checked="" type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> NON-OWNED AUTOS ONLY                     |           |          | <b>972839666</b>         | <b>09/07/2024</b>       | <b>09/07/2025</b>       | COMBINED SINGLE LIMIT<br>(Ea accident)  | \$ <b>1,000,000</b> |
|          |   |           |          |                          |                         |                         | BODILY INJURY (Per person)  | \$                  |
|          |   |           |          |                          |                         |                         | BODILY INJURY (Per accident)  | \$                  |
|          |   |           |          |                          |                         |                         | PROPERTY DAMAGE<br>(Per accident)   | \$                  |
|          |   |           |          |                          |                         |                         |   | \$                  |
|          | <b>UMBRELLA LIAB</b><br><b>EXCESS LIAB</b><br>OCCUR<br>CLAIMS-MADE<br><br>DED    RETENTION \$   |           |          |                          |                         |                         | EACH OCCURRENCE   | \$                  |
|          |   |           |          |                          |                         |                         | AGGREGATE   | \$                  |
|          |   |           |          |                          |                         |                         |   | \$                  |
| C        | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below   | Y/N       | N/A      | <b>MWC0215140-02</b>     | <b>06/20/2024</b>       | <b>06/20/2025</b>       | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER |                     |
|          |   |           |          |                          |                         |                         | E.L. EACH ACCIDENT  | \$ <b>1,000,000</b> |
|          |   |           |          |                          |                         |                         | E.L. DISEASE - EA EMPLOYEE  | \$ <b>1,000,000</b> |
|          |   |           |          |                          |                         |                         | E.L. DISEASE - POLICY LIMIT   | \$ <b>1,000,000</b> |
| A        | <b>BPP</b>  |           |          | <b>BZS (25) 65249693</b> | <b>09/07/2024</b>       | <b>09/07/2025</b>       | <b>Business Property</b>  | <b>109,000</b>      |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
**Engineer**

|   |   |
|---|---|
| <b>CERTIFICATE HOLDER</b><br><br><b>City of North Port</b><br><b>4970 City Hall Blvd</b><br><b>STE 337</b><br><b>North Port, FL 34286</b> | <b>CANCELLATION</b><br><br>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.<br><br>AUTHORIZED REPRESENTATIVE<br><br>(AMM) |
|---|---|

