



City of North Port
PURCHASING
 Office: 941.429.7170
 Fax: 941.429.7173
 Email: purchasing@cityofnorthport.com



MEMORANDUM

TO: A. Jerome Fletcher II, ICMA-CM, MPA, City Manager

FROM: Geoff Thomas, Contract Administrator II

DATE: August 28, 2025

SUBJECT: **RFP NO. 2025-14 EMERGENCY FEEDING AND CATERING SERVICES**

Two (2) responses were received for RFP 2025-14 Emergency Feeding and Catering Services. The Selection Committee held telephone discussions and evaluations on August 18, 2025. The Selection Committee evaluated and ranked the firms on August 18, 2025, as follows:

FIRMS	RANK
COTTON COMMERCIAL USA, INC. DBA COTTON LOGISTICS	1
PUFF N STUFF CATERING, LLC	2

After polling the Committee, it is the recommendation of the Committee that the City accepts the proposals from the top two (2) ranked firms: **Cotton Commercial USA, Inc., dba Cotton Logistics (Primary Vendor) and Puff N Stuff Catering, LLC (Secondary Vendor)**. Pre-award meeting(s) may be held with the two firms as needed to finalize any items not explicitly detailed in the RFP responses. If needed, City staff at the pre-award meeting(s) will consist of Mike Nevarez, Stacy Aloisio, Nick Herlihy, Cheryl Greiner and Purchasing.

Approve to move forward with accepting the proposals and Pre-Award Meeting(s): YES NO

Approve the Designated City Staff: YES NO

Irina
 Kukharenko
 Digitally signed by Irina
 Kukharenko
 Date: 2025.08.29
 08:28:06 -04'00'

Irina Kukharenko, Interim Finance Director

A. Jerome Fletcher II, ICMA-CM, MPA, City Manager



CITY OF NORTH PORT
INITIAL RANKING TABULATION

RFP NO. 2025-14 Emergency Feeding and Catering Services

DATED: 08/11/2025

DEPT: Emergency Operations

Cotton Commercial USA, Inc. dba Cotton Logistics, Inc.	Member Nevarez		Member Aloisio		Member Greiner		Member Acosta		Member Marshall						
	wt	V 0-5	wt	V 0-5	wt	V 0-5	wt	V 0-5	wt	V 0-5					
Qualifications (Tab 1)	4	4.5	18	4	5	20	4	4	16	4	5	20	4	5	20
Company Relevant Experience and References (Tab 2)	3	5	15	3	5	15	3	4	12	3	5	15	3	4	12
Plan of Approach (Tab 3)	6	4.5	27	6	4	24	6	4	24	6	4	24	6	4	24
Financial Proposal (Tab 4)	7	4.2857	30	7	4.2857	30	7	4.286	30	7	4.286	30	7	4.286	30
MBE/WBE Certification	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTALS			90			89			82			89			86

Puff N Stuff Catering, LLC	Member Nevarez		Member Aloisio		Member Greiner		Member Acosta		Member Marshall						
	wt	V 0-5	wt	V 0-5	wt	V 0-5	wt	V 0-5	wt	V 0-5					
Qualifications (Tab 1)	4	4	16	4	4	16	4	3	12	4	4	16	4	4	16
Company Relevant Experience and References (Tab 2)	3	5	15	3	5	15	3	3	9	3	5	15	3	3	9
Plan of Approach (Tab 3)	6	3	18	6	3	18	6	3	18	6	4	24	6	3	18
Financial Proposal (Tab 4)	7	5	35	7	5	35	7	5	35	7	5	35	7	5	35
MBE/WBE Certification	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTALS			84			84			74			90			78



CITY OF NORTH PORT
INITIAL RANKING TABULATION

RFP NO. 2025-14 Emergency Feeding and Catering Services

DATED: 08/11/2025

DEPT: Emergency Operations

SUMMARY	Nevarez		Aloisio		Greiner		Acosta		Marshall	
	Score	Rank	Score	Rank	Score	Rank	Score	Rank	Score	Rank
Cotton Commercial USA, Inc. dba Cotton Logistics,	90	1	89	1	82	1	89	2	86	1
Puff N Stuff Catering, LLC	84	2	84	2	74	2	90	1	78	2

Method Based on Member Rankings

TOTAL OF SUMMARY	Sum of Member Ranks	Final Award Order *
Cotton Commercial USA, Inc. dba Cotton Logistics,	3	1
Puff N Stuff Catering, LLC	6	2

* The lower the rank number, the higher the final award order

Mike Nevarez Digitally signed by Mike Nevarez
Date: 2025.08.19 14:08:23 -04'00'

Mike Nevarez

Stacy Aloisio Digitally signed by Stacy Aloisio
Date: 2025.08.19 14:17:27 -04'00'

Stacy Aloisio

Deanna Marshall Digitally signed by Deanna Marshall
Date: 2025.08.19 14:23:18 -04'00'

Deanna Marshall

Cheryl Greiner Digitally signed by Cheryl Greiner
Date: 2025.08.19 14:23:18 -04'00'

Cheryl Greiner

Michael Acosta Digitally signed by Michael Acosta
Date: 2025.08.20 06:55:55 -04'00'

Mike Acosta