



Kimley-Horn and Associates, Inc.

Kelley Klepper, AICP

Phone: 941.379.7600

kelley.klepper@kimley-horn.com

The City of
NORTH PORT

Welcomes You RFP NO. 2025-36

Professional Planning Services

PREPARED FOR
City of North Port

PREPARED BY
Kimley»Horn

Expect More. Experience Better.

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Transmittal Letter

The City of
NORTH PORT
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Professional Planning Services

TAB 1 TRANSMITTAL LETTER

Kimley»Horn

Marisa Doherty
City of North Port
Finance Department/Purchasing Division
4970 City Hall Boulevard, Suite 337
North Port, FL 34286

Kimley-Horn and Associates, Inc.
1800 2nd Street, Suite 900
Sarasota, FL 34236

Submission Date: August 1, 2025

Re: City of North Port Professional Planning Services RFP No. 2025-36

Dear Ms. Doherty and Members of the Evaluation Committee,

Kimley-Horn has had the privilege of partnering with the City of North Port on a significant number of diverse projects since 2002 and have enjoyed our long-standing relationship. Over the years we have provided services across a number of disciplines including planning services, parks planning and design, engineering, as well as roadway design. Recent and ongoing work includes a variety of projects in parks and recreation like the Warm Mineral Springs Park Master Plan, supporting the extension of the North Port Connector, and a variety of utilities projects. We also had the pleasure of assisting in the same role being requested now, serving as an extension of North Port Development Services' staff and we would welcome the opportunity to once again serve the City in this role.

Simply put – we know North Port! We know the history, the growth that the City has experienced, initiatives over the years, and are known directly by staff. We also understand the challenge the City is facing with increasing numbers of applications and development reviews with a small staff, as well as the challenges that often follow an overhaul of City Codes—in this case, the Unified Land Development Code, or ULDC. Our past experience provides unique insight into the daily and long-term needs of the City in that they are similar to those services we are providing for a number of municipalities in Southwest Florida and the Southeastern U.S. We are excited to again present our qualifications to serve as an on-call extension of staff to the City for Professional Planning Services. Our core team is led by **Kelley Klepper, AICP**, who has been working in North Port and the surrounding community for over 20 years. Kelley is supported by a group of professionals many of whom worked in the public sector prior to joining Kimley-Horn including **Mark Shelton, AICP, Blair Knighting, AICP, Philip DiMaria, AICP, CNU-A and Brooke Fleming, AICP**.

Having worked hard to build and maintain the City's trust and confidence across multiple departments and divisions, we are dedicated to strengthening this strong partnership and continuing to exceed your expectations. Leveraging our extensive public sector backgrounds, Kimley-Horn is best positioned to serve as your Professional Planning Services consultant for the following key reasons:

WE KNOW THE CITY OF NORTH PORT. We have assembled a team for this contract of outstanding seasoned planners and design professionals who understand the unique needs of the City and how these relate to its placement in the region.

Our full-service resources will be made available to provide the City staff with support to identify, understand, and refine potential projects. The Kimley-Horn team is experienced in the development and update of traditional and non-traditional planning and design approaches including comprehensive plans, small area plans/studies, complete streets, form-based codes, transit-oriented design, economic and financial feasibility plans, redevelopment plans, corridor and multimodal plans, and master planning. We are proud to bring this diverse expertise to communities like yours, with a proven track record in places such as Hardee County, Manatee County, and the City of Jacksonville Beach. Kimley-Horn's in-house experts are well versed with the planning services and processes requested under this contract and can provide technical support and expertise in the areas required, including:



- + Extension of Staff for General Planning Services
- + Plan, Permit and Application Review
- + Land Use and Zoning Analysis
- + Community Engagement
- + Transportation Impact Studies and Multi-Modal Design
- + Environmental Services
- + Historic and Cultural Planning
- + Urban Design
- + GIS Services and Graphic Design
- + And Much More

WE'RE RESPONSIVE TO YOUR NEEDS. Our response is tailored to provide you with an overview of our firm resources and multidisciplinary planning team. With a core group of passionate, driven individuals who have years of experience working together to provide similar services to municipalities across Florida and the Southeast U.S., we offer unmatched responsiveness, seamless collaboration, and a level of synergy that cannot be found on other teams. Additionally, with Kelley and Mark just a phone call away, you'll always have direct access to the support you need when you need it.

DEPTH OF RESOURCES. Our ability to provide a wide variety of professionals under a single management structure translates to a team that has varying perspectives, diverse experiences, broad capabilities, and effective collaboration. The City will continue to have full access to our team of planners, engineers, landscape architects, urban designers, transit/mobility, specialists, and environmental scientists, and we will call upon additional in-house specialty experts as necessary to serve you. As you can imagine, this enables us to serve as a seamless extension of your staff, regardless of the complexity of the project or tight deadlines. Our goal is to ensure that each task for your project is completed on time and within budget, while adequately addressing the issues raised, providing direction, and superior deliverables and customer service.

SUMMARY. We pledge to provide you with value in all that we do. We are excited about partnering with you once again. Our team has the local knowledge and expertise necessary to successfully serve the City in the capacity requested, and the resources to go above and beyond to accomplish your goals. We sincerely appreciate your consideration and look forward to serving as North Port Development Services' professional representative.

Very truly yours,

KIMLEY-HORN AND ASSOCIATES, INC.

B. Kelley Klepper, AICP, Vice President
Client & Project Manager

Mark W. Shelton, AICP
QC/QA

Philip DiMaria, AICP, CNU-A
Deputy Project Manager

Note: As a Vice President with Kimley-Horn, Kelley Klepper is authorized to bind the firm for this contract.

Kimley-Horn declares this proposal was made without collusion with any other person or entity submitting a proposal pursuant to this RFP. For the purposes of this proposal, all persons or entities named in this proposal are principals.

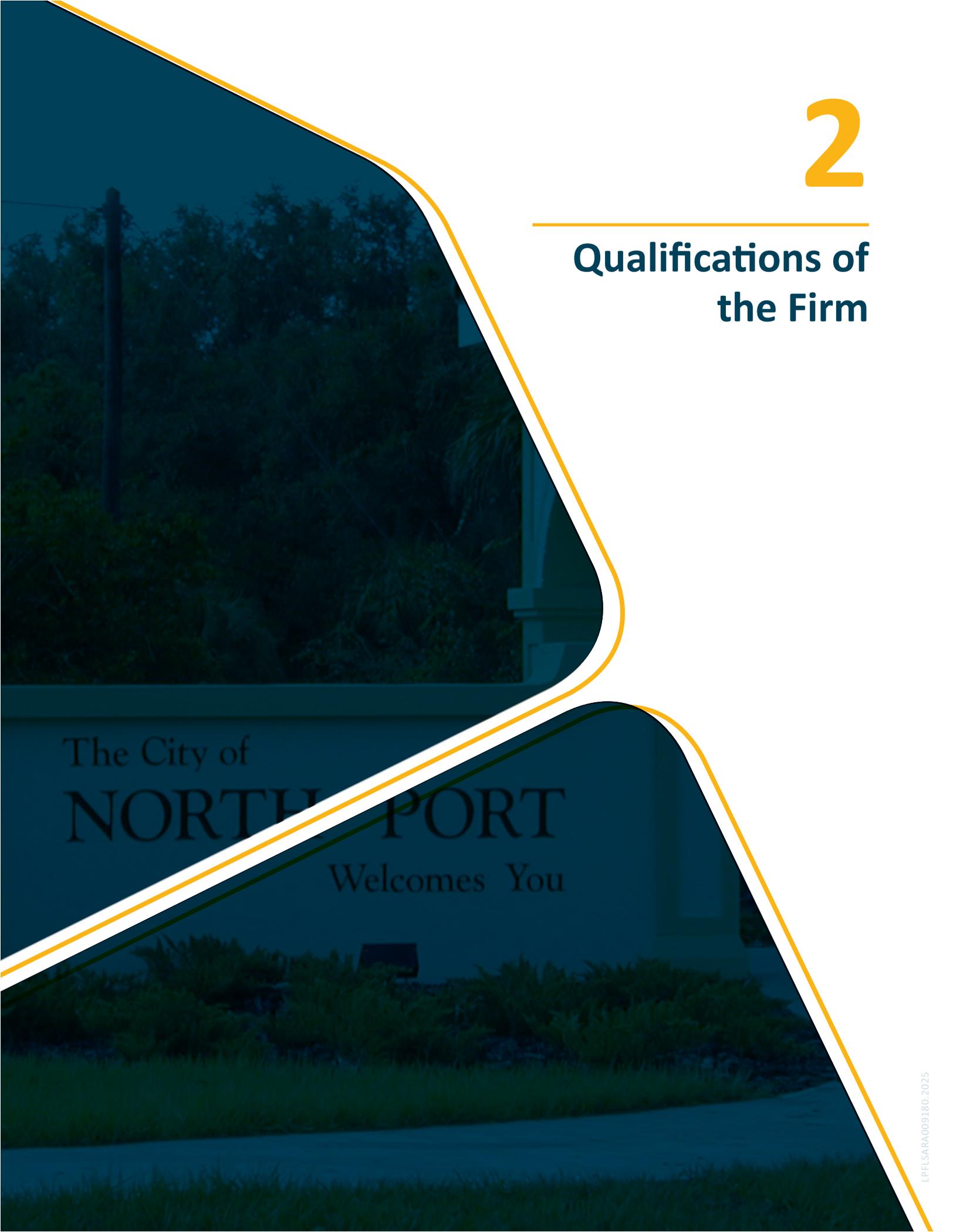
Enclosures:

- + One (1) original hard-copy unbound (marked "ORIGINAL")
- + Three (3) hard copies bound (marked "COPY")
- + One (1) electronic (PDF) on a USB Drive



2

Qualifications of the Firm



The City of
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TAB 2 QUALIFICATIONS OF THE FIRM

Firm Qualifications and Size

Kimley-Horn is a national planning, environmental, and engineering consulting firm with strong local ties to the City of North Port that specializes in planning, designing and implementing solutions. For over 30 years, our teams have proudly partnered with the City of North Port, serving as a trusted extension of City staff. This enduring relationship is reflected in our completion of over 40 task work orders for the City, spanning a diverse range of projects such as the North Port Trail Extension, Cranberry Boulevard Roundabout Design, the Warm Mineral Springs Park Master Plan, and numerous utility analyses and improvement projects.

Established in 1967, Kimley-Horn is proud to be one of the largest and fastest-growing full-service consulting firms in Florida. At the heart of our team is our Sarasota office, home to over 130 professionals. Here, our core planning team brings a wealth of experience, with many professionals having served municipalities—either as former employees or as trusted partners.

Beyond Sarasota, Kimley-Horn employs 1,620 employees located in 22 offices across the state. Firmwide, we employ more than 9,100 professional, technical, and support staff. This extensive network is further strengthened by 45 Certified Planners (AICPs) in Florida and over 170 AICPs nationwide. This blend of community-rooted expertise and national support positions us to serve our clients effectively at every level.

RELATED EXPERIENCE IN FLORIDA:

30+ years

Business Structure & FL Registered Entity:

Kimley-Horn and Associates, Inc. is privately-held, and a North Carolina corporation, authorized to transact in the State of Florida, qualified April 24, 1968

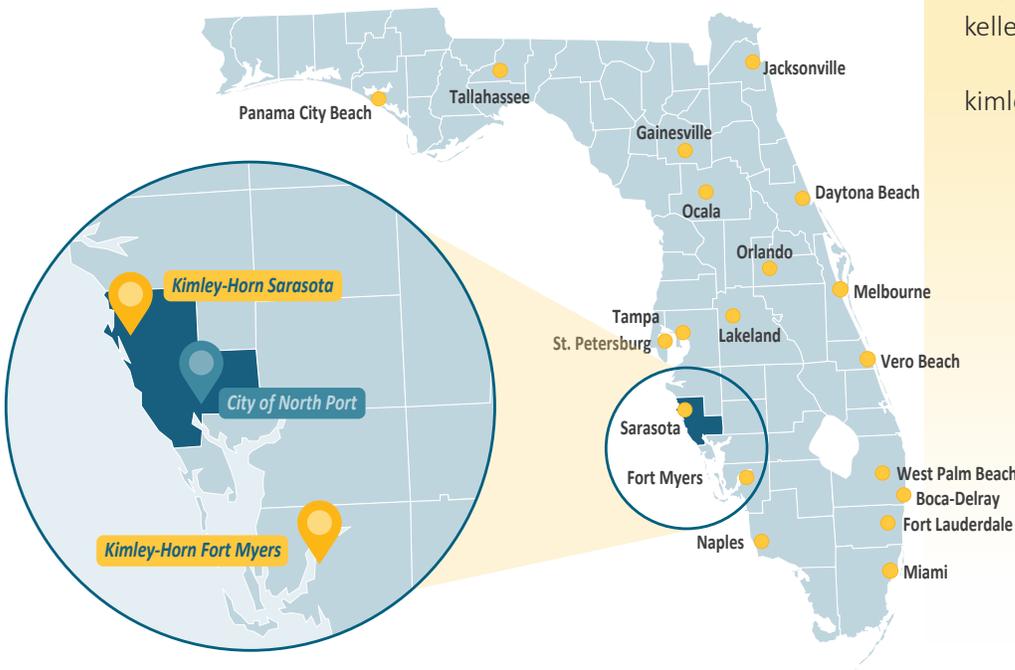
Florida corporate charter number:
821359

MBE Status:
Not applicable

Contact:
1800 2nd Street
Suite 900
Sarasota, FL 34236

Kelley Klepper, AICP
Phone: 941.379.7600
kelley.klepper@kimley-horn.com

kimley-horn.com





Experience Relevant to Scope of Work

Kimley-Horn has a long history of successful municipal partnerships. In fact, one of the largest areas of our practice is partnering with cities and counties on a wide array of services from planning/land use to transportation, landscape design, parks, as well as significant engineering projects and assistance. Our extensive experience including planning, engineering, and environmental services gives us the technical understanding of how to work with City staff and elected officials to effectively achieve North Port’s objectives.

We have served a significant number of Southwest Florida municipal clients for many years, recently acting as local consultants for North Port, Venice, Sarasota, Longboat Key, and Sarasota County; as well as Collier, Lee, Hillsborough, Manatee, and Hardee Counties, and the Cities of Bradenton, Tampa, Lakeland, and Wauchula. Many of our employees are former planners and municipal engineers, bringing direct experience from within local government, such as **Kelley Klepper, AICP**, who previously served as a local community’s Director of Development Services before joining Kimley-Horn.

In addition, our team includes **Mark Shelton, AICP**, who has developed a strong professional relationship with the City of North Port’s planning staff. His experience also includes serving as a City Planner and Planning Manager for more than a decade with Clay County and the City of Jacksonville’s Planning and Development department. This breadth of experience enables us to approach your needs from both sides of the table, ensuring that we understand the intricacies of municipal operations and communications. As a result, we can help lighten your workload by providing streamlined, responsive, and knowledgeable support throughout your projects.

We understand the City of North Port’s expectations for on-call professional planning services, including but not limited to:

- + Reviewing conformance with the City’s Unified Land Development Code (ULDC) and Comprehensive Plan
- + Long-range planning, zoning administration, and customer service
- + Required skills such as technical writing, GIS mapping, public engagement, interdepartmental collaboration, graphic design and presentation delivery
- + A proven history of cost and time management success within strict deadlines

To bring value to the City of North Port, Kimley-Horn’s planning staff draw upon extensive experience in all facets of comprehensive and master planning, gained from previous municipal roles as well as from the diverse communities we have supported. Our expertise covers critical planning elements such as public engagement, regulatory and policy planning, comprehensive plans, land use planning, transportation impact studies, multimodal connectivity, environmental resource and sustainability assessments, and intergovernmental coordination. This ensures that our approach is not only comprehensive, but also thoughtfully tailored to align with the City’s specific methods of addressing and implementing these key planning elements.

Our staff has developed numerous zoning, subdivision, overlay district, and planned unit development ordinances, including the creation of a new mixed-use code for the City of Sebastian, the Lakes District zoning standards for the City of Auburndale, as well as comprehensive codes for the City of Venice, the City of Jacksonville Beach, and Orange County (OrangeCode). Additionally, our team is experienced in assisting with or completing special studies for communities, including land use and infrastructure analyses, small area plans, corridor plans, peer reviews and application reviews for projects, and Complete Streets initiatives, just to name a few.

REGULATORY FRAMEWORK KNOWLEDGE

Kimley-Horn planners are widely knowledgeable with comprehensive planning in the state of Florida, with familiarity of Chapter 163, Florida Statutes (FS) and specifically the requirements for comprehensive plans under Section





163.3177. This is even more critical with the recent statutory changes enacted by the Florida Legislature including SB 180 and its implications for the development of new Comprehensive Plan initiatives as well as Code provisions.

Our team is also well-versed in other statutory provisions, including recent mandates related to septic-to-sewer conversions as stipulated by FS Chapter 131, Sections 381.0065. Kimley-Horn planners are adept at navigating these evolving regulatory frameworks and have supported numerous communities in implementing compliant and forward-thinking planning strategies.

NORTH PORT ULDC

Kimley-Horn is experienced with and understands the City’s updated ULDC, based on our continued work within the City and engagement with key staff throughout the development process. We are familiar with recent changes, such as those affecting Village requirements, parking, and buffering standards, and we understand how these changes impact the day-to-day interpretation and application of the code for both new (greenfield) projects and infill or redevelopment efforts. We are also aware of the City’s ongoing initiative to diversify its land use base, shifting from primarily residential to more employment-based and mixed-use developments. Key highlights of the updated ULDC include a new zoning map with revised zoning districts, more efficient development review processes, and enhanced environmental protection regulations that balance urban growth with land preservation.

COMPREHENSIVE PLANNING EXPERTISE

Kimley-Horn’s planning staff has significant, award winning experience with comprehensive plans including the City of Venice and the City of Maitland. In addition to these, our staff has developed a number of comprehensive plans across the state for other communities including Tavares, Sebastian, Port Orange, Marion County, Jacksonville Beach, and Atlantic Beach. Understanding the components required within a comprehensive plan and how to review, reconcile, and revise existing comprehensive plans are tasks that our planners deal with day-to-day, and are key skills that position us to provide essential development review and zoning administration support. Your project manager, **Kelley Klepper, AICP**, and team include certified planners who have worked with comprehensive plans in Florida for the majority of their careers. They are experienced in creating Comprehensive Plan Amendments that comply with Florida Statutes, incorporate Goals, Objectives, and Policies (GOPs) that address current local issues and plans, and remove antiquated and outdated information. Our team members have successfully developed innovative methods to enhance and improve upon the traditional approaches used in Comprehensive Planning.

LAND USE AND ZONING ANALYSIS



In recent years, planning concepts of smart growth and sustainability have emerged as a framework to ensure quality of life values, including conservation of natural resources, while allowing growth to take place. Our planners know achieving this type of growth requires practical solutions that correspond to the objectives of the community. As the principal form of land use control in the U.S., Kimley-Horn understands that zoning plays a vital role in preserving the unique character and sense of place for communities struggling to balance growth pressures with land preservation.

Kimley-Horn appreciates the intricacies of modern zoning ordinances and has partnered with communities to prepare land development codes and zoning overlay districts that are comprehensive in nature, but cognizant of the needs for the end-user of the document.

UNIFIED LAND DEVELOPMENT CODES/ZONING CODES/FORM BASED CODES. A municipality’s development code, whether traditional, form-based, or hybrid, is the primary tool with which a community implements its Comprehensive Plan. Our team, led by **Kelley Klepper, AICP**, has developed a variety of codes, both in part and in





full, for communities not only across Florida but throughout the southeastern United States. While each code is tailored to the unique context and needs of its locality, our approach remains consistent—ensuring alignment with the Comprehensive Plan, calibrating standards appropriately, and striving for clarity and ease of use for both staff and the community. Our goal is always to provide the tools necessary to realize the community’s vision.

Our experience spans the full process, from completing Comprehensive Plans to subsequently drafting and refining development codes. Notable projects include work with communities such as Venice (FL), Monroe (NC), Lakeland (TN), Orange County (FL), and Greer (SC), where we undertook both the downtown master plan and the code, as well as Jacksonville Beach, among others.



SITE, BUILDING, MIXED-USE AND STREETScape DESIGN

As urban areas continue to grow, scenario planning and urban design have become integral components to planning projects and infrastructure improvements. Our experience with scenario planning and urban design ensures we approach planning projects and infrastructure improvements holistically.

We have a proven history of revitalizing commercial districts, promoting mixed-use, connected, and multimodal communities, and integrating recreational spaces and pedestrian/bicycle facilities—vital solutions for growing and congested areas. These experiences provide us with a comprehensive perspective on the unique challenges facing North Port, particularly considering recent ULDC zoning changes.

Our team brings both public and private sector expertise within North Port and similar communities, covering everything from streetscapes to park and trail planning, feasibility studies, master planning, permitting, public engagement, and construction administration. We excel at developing and applying design guidelines and standards that help achieve North Port’s desired urban form and character. Notable projects such as The Bay Park in Sarasota, the Downtown Bradenton Riverwalk and Streetscapes, and Warm Mineral Springs Park in North Port further demonstrate our success in delivering high-quality recreational and urban spaces. Our experience ensures that North Port will benefit from creative, practical, and lasting design solutions tailored to the City’s evolving needs.

ENVIRONMENTAL SERVICES

Kimley-Horn maintains an experienced team of environmental scientists, geologists, hydrogeologists, biologists, planners, and field technicians with expertise in a wide range of environmental planning and problem-solving services, including permitting, site location studies, environmental assessment reports, and analyses.

Tori Bacheler, PWS and our resident ecologist, Sarah Johnson, CSE, have proven track records in successfully navigating regional permitting and regulatory requirements. Our environmental team’s deep knowledge of local ecosystems and mitigation strategies will be a significant asset to the City of North Port as it addresses both current and future environmental challenges. We are also adept at handling highly controversial or complex projects. Our team routinely collaborates with regulatory partners such as the U.S. Fish and Wildlife Service (USFWS), National Marine Fisheries Service (NOAA), Florida Fish and Wildlife Conservation Commission (FWC), and the State Historic Preservation Officer (SHPO). This experience enables us to anticipate and address permitting issues.

Understanding regulatory requirements, preparing proper documentation, and leveraging established relationships are all critical steps in navigating the permitting process. Our documentation services include direct, secondary, and cumulative impact assessments; mitigation design; fish and wildlife evaluations (especially for threatened and endangered species); water quality studies; strategies for impact elimination and reduction; and public interest reviews. The Kimley-Horn team possesses the technical expertise necessary to effectively address any permitting challenge.



HISTORIC PRESERVATION

Historic districts and the buildings that contextualize our neighborhoods serve as important reminders of those who came before us. We understand that preserving these institutions maintains the integrity of a community’s story and identity. **Blair Knighting, AICP** leads Kimley-Horn’s historic preservation team in Florida and has developed a project approach that addresses everything from straightforward historic analysis and identification to more complex challenges, always with local heritage in mind. In every case, the goals remain the same—to preserve the character of our neighborhoods, sustain the impact of our shared history, and enhance our communities’ cultural resources. Kimley-Horn offers a wide range of historic preservation services, including historic resource surveys, significance assessments and nominations, design guidelines, and Section 106 compliance.

TRANSPORTATION

When it comes to Florida’s complex transportation and mobility regulations, policies, and procedures, Kimley-Horn’s knowledge is unsurpassed. Our diverse team, led by **Adam Kerr, PE**, (traffic and transportation analysis), **Jared Schneider, AICP, CNU-A** (mobility and linking transportation and land use) and Chad Davis, AICP (parking strategies) brings a multimodal and context-based approach to transportation planning. By integrating land use and transportation, we can work with the community to ensure their transportation system safely meets their needs and supports their larger quality of life goals. Our broad spectrum of experience includes corridor planning, preparation and review of traffic impact analyses, intelligent transportation system design and planning, DRIs (working with those still in existence following statutory changes several years ago), congestion management, funding assistance, multimodal planning, feasibility studies, geographic information systems, systems management, environmental assessments, travel demand modeling, and public involvement.

- + **TRANSPORTATION IMPACT AND POLICY ANALYSIS.** Our team excels at navigating the complexities of how development impacts transportation needs, ensuring that we can meet these needs while addressing potential dangers such as excess congestion. We are adept at planning efficient transportation networks that not only facilitate access but also accommodate future residential and commercial traffic. Our ability to anticipate and mitigate congestion empowers us to help the City of North Port create safer, more efficient routes supporting the region’s growth. Our approach ensures that transportation infrastructure evolves in harmony with development, promoting connectivity and sustainable progress.
- + **MULTIMODAL CONNECTIVITY.** Developing context-sensitive solutions helps meet the community’s mobility needs. Using a Complete Streets approach provides enhanced mobility for vehicles, pedestrians, bicyclists, and transit connections while enhancing a transportation corridor based on location. We also incorporate innovative features like regional stormwater utilities that promote improved development potential, aesthetic enhancements such as landscaping, street furniture or thematic lighting, and even wayfinding and signage. These techniques will enhance the City’s transportation efficiency, aesthetics, and economic development potential. Furthermore, our approach will also consider how each transportation facility works with local and regional plans and how “all of the pieces” work together, from leveraging funding to expediting the process to ensure critical process milestones are met.

PUBLIC ENGAGEMENT

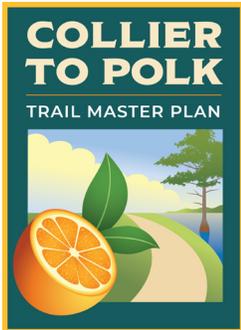
Strong customer relations and engagement build consensus for successful planning and project delivery. Engaging the public makes them part of the community planning process, and end results are much more readily accepted. Leading community and stakeholder engagement efforts is Joseph Cuffari, CFM, a seasoned public engagement manager with 14 years of experience in planning, construction, and engineering projects. He has a strong background in strategic outreach planning, collateral development, public messaging, and stakeholder





engagement and focuses on translating complex project materials for broad or targeted audiences so they truly understand what a project or planning effort is about. Joseph excels in collaborating with project managers to be the go-between between decision makers and impacted residents utilizing a variety of strategies ranging from in-person to virtual. Joseph and Kimley-Horn will be immersive with the community and build lasting relationships beyond project life cycles by being friendly faces and trusted resources. Our professionalism, qualifications, and commitment to effective, clear, and concise public engagement make our engagement team invaluable team members to you.

DOCUMENT PREPARATION AND GRAPHIC DESIGN

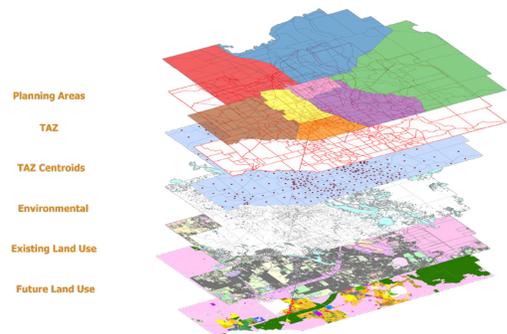


One of the hallmarks of Kimley-Horn’s planning portfolio has been our focus on the visual elements of a project. Kimley-Horn strives to prepare documents (technical memorandums, reports, and grant applications) that convey critical information in a highly accessible, eye-catching, and easy-to-read format for a wide range of audiences. We have a talented team of planners and graphic specialists to communicate vital information to municipal staff, and stakeholders, or in response to a public event. Our team shares the responsibility of preparing these documents to be responsive to the client’s needs. These documents have guided successful planning, grant applications, and project implementation. Our graphics team can also provide custom branding and logo design, custom websites, 3D visualizations, as well as drone photography and videography.

Our clients recognize the strong writing, editing, and publication design expertise that we provide through our planning work. Our efforts are often recognized by the Florida Chapter of the American Planning Association (APA), The Florida Planning and Zoning Association (FPZA), Florida Redevelopment Association (FRA), and National APA.

GIS MAPPING AND ANALYSIS

Recognizing the value and importance of GIS and mapping technology in planning and design, Kimley-Horn’s GIS team led by Brett Kamm, GISP and Kayla Ware have developed a team of professionals who offer GIS services to many municipalities statewide. Their multidisciplinary expertise and longstanding partnership with Kelley and the Sarasota team enables Kimley-Horn to develop GIS deliverables tailored to project objectives. Projects range from “simple” land use analysis to creating complex, web-based GIS databases and data dashboards. We can identify the level and types of data needed to gain the maximum possible benefit from the analytical capabilities of our GIS system. Ground truthing, ecosystem analysis, and impact evaluation can be combined with GIS to provide a functional land use planning tool.



DIGITAL AND THEMATIC STORYTELLING. The use of images and video in online and traditional communications is reaching new capabilities and is an integral part of the planning process. Our team is proficient in innovative digital 3D animations which help tell a story. Kimley-Horn has prepared digital and storytelling materials ranging from district/area branding, 3D renderings, aerial drone footage and renderings, ArcGIS StoryMaps, and interactive workshops.

Firm Licenses

Firm licenses are included with the forms as outlined by the City Required Form/Checklist in Tab 9.



ARCHITECT – ENGINEER QUALIFICATIONS

PART I – CONTRACT SPECIFIC QUALIFICATIONS

A. CONTRACT INFORMATION

1. TITLE AND LOCATION *(City and State)*

Professional Planning Services
City of North Port, FL

2. PUBLIC NOTICE DATE
07/02/2025

3. SOLICITATION OR PROJECT NUMBER
RFP NO. 2025-36

B. ARCHITECT – ENGINEER POINT OF CONTACT

4. NAME AND TITLE

B. Kelley Klepper, AICP, Vice President

5. NAME OF FIRM

Kimley-Horn and Associates, Inc.

6. TELEPHONE NUMBER
941.379.7600

7. FAX NUMBER
N/A

8. E-MAIL ADDRESS
kelley.klepper@kimley-horn.com

C. PROPOSED TEAM

(Complete this section for the prime contractor and all key subcontractors.)

	<i>(Check)</i>			9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	J-V	PARTNER			
a.	<input checked="" type="checkbox"/>			Kimley-Horn and Associates, Inc. <input checked="" type="checkbox"/> CHECK IF BRANCH OFFICE	1800 2nd Street, Suite 900 Sarasota, FL 34236	Client Manager, Planning, Public/Community Outreach, Planning, Planning, Urban Design, Landscape Architect
b.	<input checked="" type="checkbox"/>			Kimley-Horn and Associates, Inc. <input checked="" type="checkbox"/> CHECK IF BRANCH OFFICE	12740 Gran Bay Parkway West, Suite 2350 Jacksonville, FL 32258	QC/QA, Zoning Admin, Planning, Historic Preservation
c.	<input checked="" type="checkbox"/>			Kimley-Horn and Associates, Inc. <input checked="" type="checkbox"/> CHECK IF BRANCH OFFICE	200 Central Avenue, Suite 600 St. Petersburg, FL 33701	Transportation, Multimodal
d.				Kimley-Horn and Associates, Inc. <input checked="" type="checkbox"/> CHECK IF BRANCH OFFICE	477 South Rosemary Avenue, Suite 215 West Palm Beach, FL 33401	Transportation, Multimodal
e.				Kimley-Horn and Associates, Inc. <input checked="" type="checkbox"/> CHECK IF BRANCH OFFICE	11601 Kew Gardens Ave, Suite 200 Palm Beach Gardens, FL 33410	Environmental

D. ORGANIZATIONAL CHART OF PROPOSED TEAM

(Attached)

ARCHITECT – ENGINEER QUALIFICATIONS			1. SOLICITATION NUMBER (If any) 2025-36	
PART II – GENERAL QUALIFICATIONS (If a firm has branch offices, complete for each specific branch office seeking work.)				
2a. FIRM (OR BRANCH OFFICE) NAME Kimley-Horn and Associates, Inc.			3. YEAR ESTABLISHED 1991	4. UNIQUE ENTITY IDENTIFIER V8PKG6NLKV6
2b. STREET 1800 2nd Street, Suite 900			5. OWNERSHIP	
2c. CITY Sarasota			2d. STATE Florida	2e. ZIP CODE 34236
6a. POINT OF CONTACT NAME AND TITLE B. Kelley Klepper, AICP, Vice President			a. TYPE Corporation	
6b. TELEPHONE NUMBER 941.379.7673			6c. E-MAIL ADDRESS kelley.klepper@kimley-horn.com	
8a. FORMER FIRM NAME(S) (If any)			7. NAME OF FIRM (If block 2a is a branch office) APHC, Inc.	
			8b. YR. ESTABLISHED	8c. UNIQUE ENTITY IDENTIFIER

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) BRANCH			
02	Administrative	593	9	H11	Housing (Residential, Multifamily, Apartments, Con	7
03	Aerial Photographers	11	1	L03	Landscape Architecture	7
08	CADD Technicians	331	7	H07	Highways; Streets; Airfield Paving; Parking Lots	6
12	Civil Engineers	2037	19	R04	Recreational Facilities (Parks; Marinas; etc.)	6
13	Communications Engineers	25	2	U02	Urban Renewals; Community Development	5
14	Computer Programmers	13	1	W03	Water Supply; Treatment and Distribution	5
15	Construction Inspectors	35	2	F05	Forensic Engineering	5
23	Environmental Engineers	78	1	H09	Hospitals & Medical Facilities	4
24	Environmental Scientists	84	4	P05	Planning (Community; Regional; Areawide & State)	4
26	Forensic Engineers	5	1	S04	Sewage Collection, Treatment & Disposal	4
29	GIS Specialists	8	1	S07	Solid Wastes; Incineration; Landfill	4
32	Hydraulic Engineers	17	1	S13	Stormwater Handling & Facilities	4
42	Landscape Architects	224	8	C10	Commercial Building; (low rise); Shopping Centers	3
39	Mechanical Engineers	50	1	E02	Educational Facilities; Classrooms	3
47	Planners: Urban/Regional	169	8	H10	Hotels; Motels	3
48	Project Managers	445	5	T03	Traffic & Transportation Engineering	3
57	Structural Engineers	164	1	C11	Community Facilities	3
58	Technician/Analysts	1585	18	R13	Roadway Design	3
60	Transportation Engineers	713	7	C08	Codes; Standards; Ordinances	2
62	Water Resources Engineers	384	7	I01	Industrial Buildings; Manufacturing Plants	2
	Other Employees	3000	31	W02	Water Resources; Hydrology; Ground Water	2
Total		10430	139	M06	Mining and Mineralogy	1

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)	PROFESSIONAL SERVICES REVENUE INDEX NUMBER 1. Less than \$100,000 2. \$100,000 to less than \$250,000 3. \$250,000 to less than \$500,000 4. \$500,000 to less than \$1 million 5. \$1 million to less than \$2 million 6. \$2 million to less than \$5 million 7. \$5 million to less than \$10 million 8. \$10 million to less than \$25 million 9. \$25 million to less than \$50 million 10. \$50 million or greater						
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a. Federal Work	1						
b. Non-Federal Work	9						
c. Total Work	9						

12. AUTHORIZED REPRESENTATIVE The foregoing is a statement of facts.	
a. SIGNATURE 	b. DATE 07/28/2025
c. NAME AND TITLE B. Kelley Klepper, AICP, Vice President	

ARCHITECT – ENGINEER QUALIFICATIONS			1. SOLICITATION NUMBER (If any) 2025-36	
PART II – GENERAL QUALIFICATIONS (If a firm has branch offices, complete for each specific branch office seeking work.)				
2a. FIRM (OR BRANCH OFFICE) NAME Kimley-Horn and Associates, Inc.			3. YEAR ESTABLISHED 1996	4. UNIQUE ENTITY IDENTIFIER V8PKG6NLKV6
2b. STREET 12740 Gran Bay Parkway West, Suite 2350			5. OWNERSHIP	
2c. CITY Jacksonville			2d. STATE Florida	2e. ZIP CODE 32258
6a. POINT OF CONTACT NAME AND TITLE Mark Shelton, AICP, Associate			a. TYPE Corporation	
6b. TELEPHONE NUMBER 904.828.3900			6c. E-MAIL ADDRESS mark.shelton@kimley-horn.com	
8a. FORMER FIRM NAME(S) (If any)			7. NAME OF FIRM (If block 2a is a branch office) APHC, Inc.	
			8b. YR ESTABLISHED	8c. UNQKE ENTITY IDENTIFIER

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) BRANCH			
02	Administrative	650	8	C10	Commercial Building; (low rise); Shopping Centers	6
08	CADD Technicians	350	5	H11	Housing (Residential, Multifamily, Apartments, Con	6
12	Civil Engineers	2037	20	U02	Urban Renewals; Community Development	6
21	Electrical Engineers	84	1	H07	Highways; Streets; Airfield Paving; Parking Lots	5
24	Environmental Scientists	100	2	T03	Traffic & Transportation Engineering	5
26	Forensic Engineers	5	1	L03	Landscape Architecture	5
39	Landscape Architects	225	4	O01	Office Building; Industrial Parks	4
47	Planners: Urban/Regional	174	3	P05	Planning (Community; Regional; Areawide & State)	4
48	Project Managers	437	4	S04	Sewage Collection, Treatment & Disposal	4
56	Specifications Writers	85	2	F05	Forensic Engineering	4
57	Structural Engineers	167	3	H09	Hospitals & Medical Facilities	3
58	Technician/Analysts	1937	19	I01	Industrial Buildings; Manufacturing Plants	3
60	Transportation Engineers	714	8	S01	Safety Engineering; Accident Studies; OSHA	3
62	Water Resources Engineers	394	5	W02	Water Resources; Hydrology; Ground Water	3
63	Design Technicians	149	2	W03	Water Supply; Treatment and Distribution	3
64	Technical Writers	200	2	I04	Intelligent Transportation Systems	3
65	Technical Support	2183	17	E07	Energy Conservation; New Energy Sources	2
66	Graphic Designers	116	2	H10	Hotels; Motels	2
				R03	Railroad and Rapid Transit	2
				R04	Recreational Facilities (Parks; Marinas; etc.)	2
	Other Employees	423	0	S07	Solid Wastes; Incineration; Landfill	2
	Total	10430	106	E11	Environmental Planning	2

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)	PROFESSIONAL SERVICES REVENUE INDEX NUMBER 1. Less than \$100,000 2. \$100,000 to less than \$250,000 3. \$250,000 to less than \$500,000 4. \$500,000 to less than \$1 million 5. \$1 million to less than \$2 million 6. \$2 million to less than \$5 million 7. \$5 million to less than \$10 million 8. \$10 million to less than \$25 million 9. \$25 million to less than \$50 million 10. \$50 million or greater						
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c. NAME AND TITLE B. Kelley Klepper, AICP, Vice President	

ARCHITECT – ENGINEER QUALIFICATIONS			1. SOLICITATION NUMBER (If any) 2025-36	
PART II – GENERAL QUALIFICATIONS (If a firm has branch offices, complete for each specific branch office seeking work.)				
2a. FIRM (OR BRANCH OFFICE) NAME Kimley-Horn and Associates, Inc.			3. YEAR ESTABLISHED 2018	4. UNIQUE ENTITY IDENTIFIER V8PKGG6NLKV6
2b. STREET 200 Central Avenue, Suite 600			5. OWNERSHIP	
2c. CITY St. Petersburg			2d. STATE Florida	2e. ZIP CODE 33701
6a. POINT OF CONTACT NAME AND TITLE Jared Schneider, AICP, CNU-A, Associate			a. TYPE Corporation	
6b. TELEPHONE NUMBER 727.547.3999			6c. E-MAIL ADDRESS jared.schneider@kimley-horn.com	
8a. FORMER FIRM NAME(S) (If any)			7. NAME OF FIRM (If block 2a is a branch office) APHC, Inc.	
			8b. YR ESTABLISHED	8c. UNQKE ENTITY IDENTIFIER

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) BRANCH			
02	Administrative	650	1	S04	Sewage Collection, Treatment & Disposal	6
08	CADD Technicians	350	3	H11	Housing (Residential, Multifamily, Apartments, Con	5
12	Civil Engineers	2037	8	W03	Water Supply; Treatment and Distribution	5
21	Electrical Engineers	84	4	L03	Landscape Architecture	4
23	Environmental Engineers	77	2	R03	Railroad and Rapid Transit	4
29	Geographic Information System	10	1	R04	Recreational Facilities (Parks; Marinas; etc.)	4
39	Landscape Architects	225	2	S13	Stormwater Handling & Facilities	4
42	Mechanical Engineers	51	3	T03	Traffic & Transportation Engineering	4
47	Planners: Urban/Regional	174	5	U02	Urban Renewals; Community Development	4
48	Project Managers	437	3	C10	Commercial Building; (low rise); Shopping Centers	3
50	Risk Assessors	27	1	P05	Planning (Community; Regional; Areawide & State)	3
58	Technician/Analysts	1937	23	W02	Water Resources; Hydrology; Ground Water	3
62	Water Resources Engineers	394	10	C08	Codes; Standards; Ordinances	2
63	Design Technicians	149	3	E02	Educational Facilities; Classrooms	2
65	Technical Support	2183	22	H07	Highways; Streets; Airfield Paving; Parking Lots	2
				H09	Hospitals & Medical Facilities	2
				O01	Office Building; Industrial Parks	2
				S07	Solid Wastes; Incineration; Landfill	2
				E07	Energy Conservation; New Energy Sources	1
				I01	Industrial Buildings; Manufacturing Plants	1
	Other Employees	1645	0	P12	Power Generation, Transmission, Distribution	1
	Total	10430	89	C11	Community Facilities	1

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)	PROFESSIONAL SERVICES REVENUE INDEX NUMBER 1. Less than \$100,000 2. \$100,000 to less than \$250,000 3. \$250,000 to less than \$500,000 4. \$500,000 to less than \$1 million 5. \$1 million to less than \$2 million 6. \$2 million to less than \$5 million 7. \$5 million to less than \$10 million 8. \$10 million to less than \$25 million 9. \$25 million to less than \$50 million 10. \$50 million or greater						
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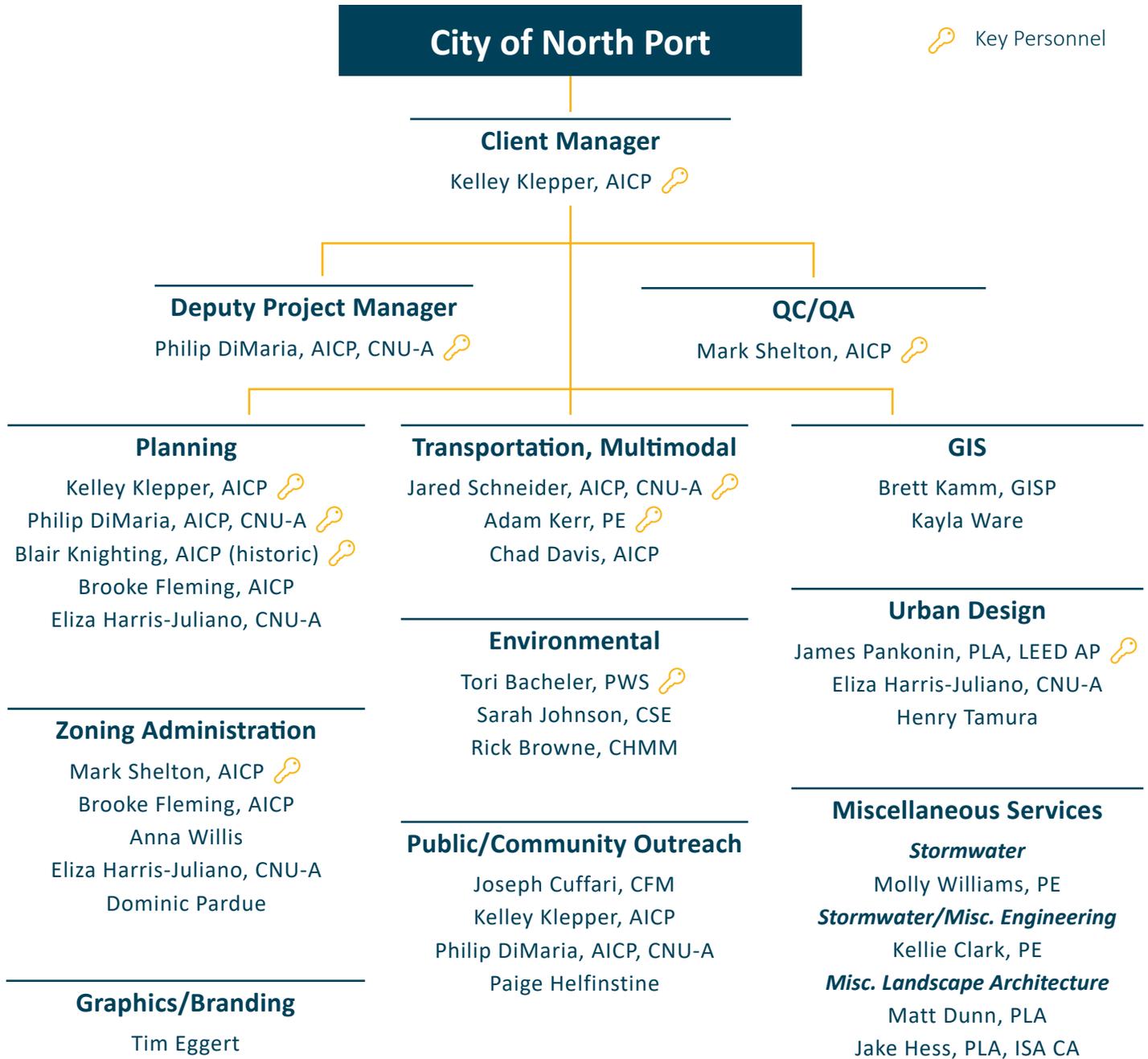
3

Key Personnel/ Qualifications of the Team

The City of
NORTH PORT
Welcomes You



TAB 3 KEY PERSONNEL/QUALIFICATIONS OF THE TEAM



Key Personnel



Kelley Klepper, AICP

Client and Project Manager 

Relevant Experience

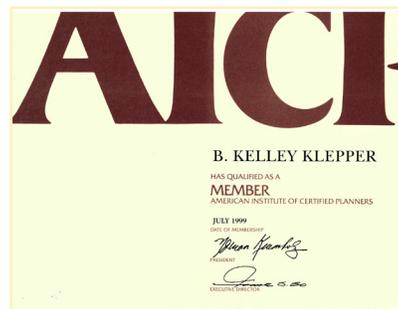
- + Hardee County General Planning Service, Hardee County, FL
- + City of Largo Tri-City Special Area Plan, Largo, FL
- + Professional Services for the City of Cape Canaveral Presidential Streets Vision Plan, Cape Canaveral, FL
- + The Lakes District Visioning and Land Use Plan, Auburndale, FL
- + City of Maitland Comprehensive Development Plan, Maitland, FL
- + Wauchula Community Redevelopment Agency 2025 Master Redevelopment Plan Update
- + Manatee County Comprehensive Plan Update 2025, Manatee County, FL
- + City of Venice Comprehensive Plan Update, Venice, FL
- + Sustainable Hardee County Community-Wide Visioning, Hardee County, FL
- + City of Tavares Comprehensive Plan Update, Tavares, FL
- + City of Sebastian Comprehensive Plan Updates, Sebastian, FL
- + City of Belle Glade Comprehensive Plan update, Belle Glade, FL
- + Village of Palmetto Bay Comprehensive Plan Update, Palmetto Bay, FL
- + Highlands County Housing Study and Housing Element Update, Highlands County, FL
- + Silver Springs Community Redevelopment Area (CRA) Master Plan 2024, Marion County, FL
- + Manatee County Parks Recreation and Open Space Master Plan, Manatee County, FL
- + City of Venice Land Development Regulations update, Venice, FL
- + Manatee County Commercial Corridor Land Use Analysis, Manatee County, FL

Professional Credentials

- + Master of Arts, Geography and Urban Planning, East Tennessee State University
- + Bachelor of Science, Psychology, East Tennessee State University
- + American Institute of Certified Planners (#014572)
- + American Planning Association (APA), Member
- + Redevelopment Association (FRA), Member
- + Florida Planning and Zoning Association (FPZA), Member

Value to City of North Port

- + Former Public Sector Growth Management/Planning Director with over 33 years of planning, development and redevelopment experience nationwide.
- + Thorough knowledge of comprehensive planning, land development codes, form-based codes, growth management, public policy, budgeting, and development-related issues facing expanding communities.
- + Experienced in coordinating and conducting public meetings and presentations, including public involvement plans and visioning.





Additional Key Personnel



MARK SHELTON, AICP  | *QC/QA; Zoning Administration*

PROFESSIONAL CREDENTIALS: Master, Social Science, Florida State University; Bachelor, Political Science, Florida State University; American Institute of Certified Planners #021081; Florida Planning and Zoning Association, Past President

Mark has more than 27 years of experience in comprehensive and current planning in northeast Florida, entitlement due diligence, impact fee analysis, project management, supervision, business development and public hearings representation. He also served as a City Planner and Planning Manager for more than 10 years with the Clay County and City of Jacksonville’s Planning and Development departments. His experience includes land development code review, analysis and revision, comprehensive plan analysis, subdivision review, 911 emergency addressing advisory, communication tower entitlement, DRI revisions, land development procedures analysis, landscape review, and more. He has extensive experience with municipal regulatory analysis and review from both the public and private perspective, and with organizing, advertising and conducting community involvement meetings.



PHILIP DIMARIA, AICP, CNU-A  | *Deputy Project Manager; Planning; Public/Community Outreach*

PROFESSIONAL CREDENTIALS: Bachelor, Geography, Arizona State University; American Institute of Certified Planners #32396; Congress for New Urbanism Accredited; American Planning Association; Florida Planning and Zoning Association

Philip has nine years of land use planning and urban design experience in Florida. He has worked in both public and private sectors; as an infrastructure planner for a quickly growing Tampa Bay community, and as a consultant serving diverse communities through land development code updates, form-based codes, comprehensive planning, redevelopment planning, scenario planning and scenario analyses, multimodal transportation planning, and context sensitive urban design.



BLAIR KNIGHTING, AICP  | *Planning, Historical*

PROFESSIONAL CREDENTIALS: Master, Historic Preservation, University of Florida; Bachelor, Psychology, University of Florida; American Institute of Certified Planners #31913; Qualified Secretary of the Interior Architectural Historian

Blair has 12 years of experience in historic preservation planning, analyzing zoning overlay regulations, land development entitlement procurements, and grant writing and management. Prior to joining Kimley-Horn, she served as a Historic Preservation Planner for the City of Jacksonville, where she regulated the City’s three historic districts by ensuring all exterior alterations adhered to each district’s historic preservation regulations and the Secretary of the Interior’s Standards for Rehabilitation. She is proficient in historic preservation planning, analyzing zoning overlay regulations, grant writing and management, stakeholder engagement, appointing historic preservation commission meetings, and engaging neighborhood advocacy groups.



**JARED SCHNEIDER, AICP, CNU-A**  | *Transportation, Multimodal*

PROFESSIONAL CREDENTIALS: Master, Urban Planning, Rollins College; Bachelor, Business Administration, University of Florida; Bachelor, Geography, University of Florida; American Institute of Certified Planners #024814; Congress for the New Urbanism Accredited

Jared has more than 18 years of transportation planning, urban planning, and GIS experience. He has led numerous special area and district plans, form-based code reviews, Complete Streets, transportation and urban planning projects, including long-range transportation plans, and a wide range of multimodal transportation plans including bicycle and pedestrian plans. These plans have included extensive public involvement that have led to successful recommendations and outcomes. Jared's professional interests include multimodal transportation planning and complete streets, GIS mapping and geospatial concepts, demographic and market analysis, urban redevelopment, municipal and campus planning, bicycle and pedestrian planning, and urban design.

**ADAM KERR, PE**  | *Transportation, Multimodal*

PROFESSIONAL CREDENTIALS: Bachelor, Civil Engineering, Clemson University; Professional Engineer in FL #64773

Adam Kerr is a transportation engineer with 23 years of experience in a variety of transportation planning and traffic engineering projects in South Florida. Adam's experience includes preparation of major developments of regional impact (DRIs), FDOT action plan analyses, data collection coordination, and computer modeling. He has prepared traffic studies, signal warrant analyses, and traffic signal designs throughout Palm Beach County and South Florida. Adam has significant project experience in the Town of Jupiter. He has also served as the City Traffic Engineer for the City of Greenacres and has provided traffic and planning consulting services for the Town of Jupiter and City of Boca Raton.

**TORI BACHELER, PWS**  | *Environmental*

PROFESSIONAL CREDENTIALS: Master, Marine Biology, Nicholls State University; Bachelor, Wildlife Management, University of Florida; Professional Wetland Scientist in FL #3486; Gopher Tortoise Agent in FL #GTA-22-00003

Tori has 13 years of experience working with state and federal agencies conducting endangered species surveys, delineating wetlands, designing wetland mitigation and restoration areas, and permitting projects throughout Florida. She is also a Florida Fish and Wildlife Conservation Commission (FWC) certified gopher tortoise agent for surveying and backhoe excavation supervision. Her expertise includes conducting environmental assessments to determine potential listed species habitat and wetland habitat types to determine permitting implications. She also is an expert in permitting linear infrastructure including utility lines (aerial and underground) and roadways.

**JAMES PANKONIN, PLA, LEED AP**  | *Urban Design*

PROFESSIONAL CREDENTIALS: Bachelor, Landscape Architecture, University of Georgia; Professional Landscape Architect in FL #LA6666900; LEED Accredited Professional #1900; American Society of Landscape Architects

James is a registered landscape architect with more than 21 years of experience. His project experience includes master planning and programming, streetscape design, parks and recreation design, site planning, amenity center programming and design, custom hardscape design and detailing, construction document preparation and permitting, construction phase services, project team coordination, and presentation graphics preparation. James is also experienced in facilitating public engagement meetings, design charrettes, and building consensus among diverse stakeholder groups. As a LEED Accredited Professional, he has worked with many local municipalities to incorporate low-impact development practices into the landscape design to capture and treat stormwater runoff.



SUPPORTING PERSONNEL

BROOKE FLEMING, AICP | *Planning; Zoning Administration*

PROFESSIONAL CREDENTIALS: Master, Planning, University of Toronto; Certificate in Applied Digital Geography and GIS, Ryerson University; Bachelor-Honours, Psychology, University of Guelph; American Institute of Certified Planners #412646

Brooke is an experienced urban planner with a strong foundation in both public and private sector work. At Sarasota County, she was deeply involved in the land planning and entitlement process, specializing in the review of rezonings, special exceptions, and comprehensive plan amendments. Her role included preparing and presenting staff reports to the Planning Commission and Board of County Commissioners, as well as contributing to affordable housing initiatives and strategic planning efforts. In the private sector, through her work at Urban Strategies Inc. and now Kimley-Horn, Brooke has supported complex development projects, policy analysis, and community engagement. She is well-versed in Florida planning legislation and remains committed to advancing sustainable, equitable communities through strategic planning and thoughtful development review.

ELIZA HARRIS-JULIANO, CNU-A | *Planning*

PROFESSIONAL CREDENTIALS: Master, Urban Planning, Harvard University; Bachelor, Biochemistry, Harvard University; Congress for the New Urbanism Accredited

Eliza has more than 18 years of urban planning experience, managing private- and public-sector projects with a focus on redevelopment, improving land use patterns, and encouraging multimodal transportation options to contribute to sustainability and quality of life. She is engaged in outreach and advocacy on smart growth issues and is active in the leadership of local and national peer organizations, including serving as the 2017-2018 Board Chair of the national Congress for New Urbanism.

HENRY TAMURA | *Urban Design*

PROFESSIONAL CREDENTIALS: Bachelor, Architecture, Universidad del Valle, Colombia

Henry has more than 41 years experience in urban design. His background includes residential, multifamily, commercial, and mixed-use developments, as well as urban placemaking design. He has proven expertise in developing 3D visualizations of buildings and public spaces from concept design through schematic or final design, integrating them seamlessly into existing site conditions. Henry is experienced in leading design efforts from initial concept to fully rendered 3D representations for city approvals, private stakeholders, and marketing purposes, and is skilled in adapting visual communication strategies to client needs, employing a variety of graphic presentation techniques ranging from hand-drawn conceptual sketches to photorealistic renderings.

ANNA WILLIS | *Zoning Administration*

PROFESSIONAL CREDENTIALS: Bachelor, Urban and Regional Planning, East Carolina University

Anna is a dedicated professional land use planner with five years of diverse experience in both municipal and private sector planning. Her career has provided her with extensive knowledge in reviewing and interpreting codes, ensuring her clients remain compliant with state legislation. Anna's expertise spans various aspects of planning, from working directly with municipalities to consulting for private clients, allowing her to offer well-rounded and informed solutions. She is adept at navigating the complexities of planning regulations and is committed to helping her clients achieve their goals while adhering to legal requirements. Anna's ability to bridge the gap between public and private planning sectors makes her a valuable asset in any planning project.



DOMINIC PARDUE | *Zoning Administration*

PROFESSIONAL CREDENTIALS: Bachelor, Urban and Regional Planning, Minor, Public Administration, Florida Atlantic University

Dominic Pardue is an emerging urban planner with robust expertise in conducting comprehensive site investigations and crafting detailed due diligence reports. He is well-versed in zoning code research and excels in meticulous site plan reviews. With extensive real estate knowledge and a deep understanding of planning theories, Dominic is adept at identifying and addressing misalignments with local and state regulations. His experience includes working with national private clients and a variety of municipalities across the country in both urban and suburban contexts. Dominic's strategic problem-solving abilities and thorough understanding of planning processes and procedures make him an invaluable asset to any planning team.

CHAD DAVIS, AICP | *Transportation, Multimodal*

PROFESSIONAL CREDENTIALS: Master, Urban and Regional Planning, University of Florida; Bachelor, Economics, Valdosta University; American Institute of Certified Planners #35457

Chad is a planner in our Tampa & St. Petersburg offices with experience in local land use planning, comprehensive planning, community engagement, resiliency, parking, strategic planning, neighborhood planning, aviation planning, transportation planning, and site development. Through his graduate work in social equity planning and local professional work in transportation planning, Chad links transportation and accessibility for marginalized communities. His "people-first mentality" helps him engage with and meet community needs through planning.

JOSEPH CUFFARI, CFM | *Public/Community Outreach*

PROFESSIONAL CREDENTIALS: Bachelor, Geography, University of Arizona; Cert Floodplain Mgr #35616

With 14 years of expertise in construction, architecture, and engineering projects, Joseph is a seasoned stakeholder and public involvement coordinator. He excels in strategic outreach planning, stakeholder coordination, public messaging, and translating complex engineering documents for public forums. Joseph will monitor and make as needed changes during the life of the public outreach projects by ensuring program compliance with Community Ratings System standards. His ability to listen to clients' and residents' concerns and collaborate with project managers ensures successful project outcomes.

PAIGE HELFINSTINE | *Public/Community Outreach*

PROFESSIONAL CREDENTIALS: Bachelor, Journalism, University of Arizona

Paige is a public involvement specialist with five years of experience creating and marketing communications for public and internal purposes. Specializing in community outreach, public involvement, stakeholder engagement, and strategic communications, she has experience coordinating events and developing collateral such as newsletters, social media content, websites, press releases, and other print media. She enjoys building relationships with clients to best coordinate and develop marketing messages to meet individual needs. She has led successful teams on various projects by prioritizing strong partnerships and early and active public engagement through all phases of the project delivery process.

BRETT KAMM, GISP | *GIS*

PROFESSIONAL CREDENTIALS: Master, Urban Planning, DePaul University; Bachelor, Sociology, DePaul University; Geo Info Systems Pro #162276

Brett brings over 11 years of expertise in managing and developing GIS data and systems, with a focus on consulting for municipal governments for the majority of his career. As a GIS project manager and team lead at Kimley-Horn, he manages a variety of projects across the state in several disciplines. His extensive experience includes leading



GIS data collection programs, creating custom web and mobile GIS applications, and providing GIS support and integration for various work order management systems. Brett is proficient in various software packages including ArcGIS Pro, Enterprise, Online, Field Maps, Survey 123, StoryMaps, Experience Builder, and Dashboards.

KAYLA WARE | GIS

PROFESSIONAL CREDENTIALS: Bachelor, Geography, University of South Florida

Kayla has provided GIS support services to a diverse range of clients, including the City of Safety Harbor, City of DeBary, Village of Pinecrest, Town of Surfside, and Town of Indian River Shores. Her experience extends to collaborating with local governments such as Pinellas County, Hillsborough County, City of Tampa, City of St. Pete Beach, and City of Safety Harbor. Additionally, she has experience in safety screenings, zoning analysis, safety studies, and the development of Vision Zero action plans. Kayla possesses a foundational understanding of SQL and R, further supplementing her analytical capabilities. Kayla is also proficient in ArcGIS and StoryMaps.

SARAH JOHNSON, CSE | *Environmental*

PROFESSIONAL CREDENTIALS: Master, Zoology, University of Oklahoma; Bachelor, Zoology, Ohio Wesleyan University; Certified Senior Ecologist

Sarah has more than 23 years of experience in managing and conducting public- and private-sector projects, biological assessments, wetland delineations, species surveys, mitigation, National Environmental Policy Act studies and documentation, GIS, photointerpretation, and related studies. Sarah has assisted FDOT with providing the NEPA environmental documentation for Type 2 Categorical Exclusions, reevaluations, and minor projects within the SWEPT platform. Additionally, she has reviewed minor project design plans in ERC and documented the information required to complete environmental certifications within the SWEPT platform for both state and federally funded projects. Her professional background includes project management, environmental assessments, mitigation plans, wetland and protected species surveys, and NEPA documentation and state and federal permitting.

RICK BROWNE, CHMM | *Environmental*

PROFESSIONAL CREDENTIALS: Master, Environmental Science and Engineering, Virginia Polytechnic Inst. State University; Bachelor, Environmental Science, University of North Carolina at Chapel Hill; Hazardous Materials Mgr in FL #21329

Rick is an environmental scientist with 13 years of experience conducting and managing soil and groundwater contamination assessments, protected species surveys, habitat mapping and assessment, delineating wetlands, designing wetland mitigation and restoration areas, and permitting projects throughout Central and Southwest Florida. He has also conducted ecological and hydrologic monitoring for both public- and private-sector projects to satisfy specific permit requirements pertaining to Water Use Permits, wetland mitigation areas and County-wide Environmental Management Plans. Rick has a strong working knowledge of the local, state and federal environmental regulatory framework and maintains excellent working relationships with regulatory review agencies including the USACE, the FDEP, and various Florida water management districts.

TIM EGGERT | *Graphics/Branding*

PROFESSIONAL CREDENTIALS: Bachelor, Design, University of Central Florida

Tim is a graphic designer and illustrator with more than 22 years of successful problem-solving using visual communication skills. He assists in preparing graphics for reports and 3D visualizations for public involvement meetings and presentations to illustrate potential solutions for various projects, with expert proficiency in digital imaging applications such as Adobe Photoshop, Illustrator, and InDesign. He has expertise in developing 3D presentations, including still images, and extensive experience in developing large format display boards and aerial exhibits.

**MOLLY WILLIAMS, PE** | *Stormwater*

PROFESSIONAL CREDENTIALS: Bachelor, Civil Engineering, University of Cincinnati; Professional Engineer in FL #54281; American Society of Civil Engineers, Florida Stormwater Association

Molly has 29 years of experience in stormwater engineering. As stormwater utility manager of Sarasota County, Molly developed asset management plans; managed the maintenance of the County's stormwater management system; managed the science and outreach for water quality and neighborhood involvement; directed the capital improvement projects for the Stormwater Division; and managed the watershed engineering group responsible for the maintenance of the County's stormwater models, FEMA Map Modernization and coordination with FEMA for the coastal risk updates.

KELLIE CLARK, PE | *Stormwater, Misc. Engineering*

PROFESSIONAL CREDENTIALS: Master, Civil Engineering, University of Florida; Bachelor, Civil Engineering, University of Florida; Professional Engineer in FL #77642

Kellie is a registered professional engineer with 16 years of water resources engineering experience. She has provided project management, GIS, modeling, design, and permitting services for wetland restoration projects, regional stormwater treatment facility projects, and stormwater retrofit projects, as well as watershed management programs ranging from less than 15 square miles to over 800 square miles. She has spent her entire career serving municipalities throughout the state of Florida, completing projects in more than a dozen counties statewide.

MATT DUNN, PLA | *Misc. Landscape Architecture*

PROFESSIONAL CREDENTIALS: Bachelor, Landscape Architecture, Virginia Polytechnic Instit. and State University; Professional Landscape Architect in FL #LA6667721

Matt offers nearly a decade of landscape architecture and project management experience. He is well-versed in construction document preparation, presentation graphics, illustrative 3D renderings, construction phase services, and arboriculture services for a variety of local and nationally recognized clients. Notably, his experience involves a mix of code minimum required landscape design, enhanced landscape design, arboriculture services, and master planning for both private land development and public realm projects. He has collaborated with the Wauchula CRA on numerous park projects and is well-versed in local conditions.

JAKE HESS, PLA, ISA CERTIFIED ARBORIST | *Misc. Landscape Architecture*

PROFESSIONAL CREDENTIALS: Bachelor, Landscape Architecture, University of Maryland; Professional Landscape Architect in FL #LA2018; ISA Certified Arborist #FL-10035A

Jake has three years of experience as a landscape architect intern. His experience includes creating elegant designs for clients, 3D renderings, estimating materials, material orders, and project management. Jake earned a Bachelor of Landscape Architecture and Plant Sciences from the University of Maryland, College Park. His software skills include Sketchup, Lumion, Vector Works, AutoCAD, and ArcGIS.

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Kelley Klepper, AICP	13. ROLE IN THIS CONTRACT Client Manager, Planning, Public/Community Outreach	14. YEARS EXPERIENCE	
		a. TOTAL 33	b. WITH CURRENT FIRM 20

15. FIRM NAME AND LOCATION *(City and State)*
Kimley-Horn and Associates, Inc, Sarasota, Florida

16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> Master of Science in Urban Planning; Bachelor of Science in Psychology	17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i> American Institute of Certified Planners (AICP)
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18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*
Kelley has more than three decades of planning, development, and redevelopment experience across the Southeast. Prior to joining Kimley-Horn, he served as a director of development services for Georgetown-Scott County. Kelley has extensive experience working with local government agencies, master planning and plan implementation, and development/redevelopment projects. He specializes in land use and entitlements planning, development-related issues, public policy, parks and open space planning, comprehensive planning, budgeting, funding coordination, urban growth boundaries and management, urban design, and form-based codes.

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION <i>(City and State)</i> Hardee County General Planning Services, Hardee County, FL	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION <i>(If Applicable)</i>

a. (3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE
 Check if project performed with current firm
Project Manager. Kimley-Horn was selected by Hardee County to provide a diverse range of services including engineering and planning including serving as an extension of staff. Currently, Kimley-Horn is assisting the County with the day-to-day reviews of general development applications, citizen inquiries, coordination of staff reports and presentations to the various County Boards (Planning and Zoning Board and Board of County Commissioners).

(1) TITLE AND LOCATION <i>(City and State)</i> City of Largo Tri-City Special Area Plan, Largo, FL	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2021	CONSTRUCTION <i>(If Applicable)</i>

b. (3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE
 Check if project performed with current firm
Planner. The City of Largo initially engaged Kimley-Horn for the preparation of a Special Area Plan (SAP) for the 600-acre US 19 and Roosevelt Boulevard/East Bay Drive area. The project required significant public outreach with stakeholder meetings, online survey responses, committee meetings, a community forum, as well as public hearings. The SAP included an existing conditions policy review, a market analysis as well as catalytic site plans complete with 3D renderings and a build-out and infrastructure analysis, land use, sustainability/resiliency, transportation and mobility recommendations including bike and pedestrian, plan vision and development strategies, and an implementation action plan with responsible parties.

(1) TITLE AND LOCATION <i>(City and State)</i> City of Cape Canaveral Presidential Streets Vision Plan and Grant Services, Cape Canaveral, FL	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION <i>(If Applicable)</i>

c. (3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE
 Check if project performed with current firm
Project Manager. Kimley-Horn developed a master plan for the Presidential Streets area of the City of Cape Canaveral. The Plan included complete streets recommendations (streetscapes, intersection improvements, bicycle and pedestrian improvements, and parking), resiliency focused-area recommendations, parks/open space connectivity, green infrastructure, and stormwater management best practices. This effort involved two online surveys, an in-person community workshop and a hybrid community workshop to identify and refine the project recommendations. Concept plans were developed for two streets that were "potable" to other streets within the study area.

(1) TITLE AND LOCATION <i>(City and State)</i> City of Auburndale Lakes District Visioning Plan, Auburndale, FL	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2022	CONSTRUCTION <i>(If Applicable)</i>

d. (3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE
 Check if project performed with current firm
Project Manager. Kimley-Horn supported the City through phased planning efforts, beginning with a kickoff workshop to define the study scope, review existing conditions, and gather stakeholder input. The firm then developed a generalized land use plan, facilitated visioning meetings and community workshops, and conducted a regulatory analysis to identify necessary updates. In the final phase, Kimley-Horn assisted with public review and adoption, presenting proposed amendments to the Planning Commission and City Commission, addressing feedback, and finalizing updates for approval.

(1) TITLE AND LOCATION <i>(City and State)</i> City of Sebastian Code Assessment Phase 1, Phase 2 and Extension of Staff, Sebastian, FL	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2025	CONSTRUCTION <i>(If Applicable)</i>

e. (3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE
 Check if project performed with current firm
Project Manager. Kimley-Horn was selected to Phase 1 and Phase 2 services for the update of the Land Development Code in conformance with the Comprehensive Plan 2040. Kimley-Horn supported the City through the successful creation and implementation of three new mixed-use zoning districts aimed at promoting smart growth, economic development, and walkable communities. The firm's role involved conducting research on best practices, drafting zoning language, coordinating with multiple departments, and facilitating public outreach and stakeholder engagement.

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT
(Complete one Section E for each key person.)

12. NAME Mark Shelton, AICP	13. ROLE IN THIS CONTRACT QC/QA, Zoning Admin	14. YEARS EXPERIENCE	
		a. TOTAL 27	b. WITH CURRENT FIRM 11
15. FIRM NAME AND LOCATION (City and State) Kimley-Horn and Associates, Inc., Jacksonville, Florida			
16. EDUCATION (DEGREE AND SPECIALIZATION) Master of Science in Social Science; Bachelor of Science in Political Science		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) American Institute of Certified Planners (AICP)	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Mark leverages more than 27 years of experience in comprehensive and current planning, entitlement due diligence, impact fee analysis, project management, supervision, business development and public hearings representation. His experience includes serving as a City Planner and Planning Manager for more than 10 years with Clay County and the City of Jacksonville's Planning and Development departments.			

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If Applicable)
a.	City of Cape Canaveral Presidential Streets Vision Plan and Grant Services, Cape Canaveral, FL	Ongoing	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	[X] Check if project performed with current firm	
	Planner. Kimley-Horn developed a master plan for the Presidential Streets area of the City of Cape Canaveral. The Plan included complete streets recommendations (streetscapes, intersection improvements, bicycle and pedestrian improvements, and parking), resiliency focused-area recommendations, parks/open space connectivity, green infrastructure, and stormwater management best practices. This effort involved two online surveys, an in-person community workshop and a hybrid community workshop to identify and refine the project recommendations. Concept plans were developed for two streets that were "potable" to other streets within the study area. These recommendations formed the action plan for implementation, phasing, and funding strategies for the proposed projects.		
b.	City of Jacksonville Beach Comprehensive Plan and Land Development Code Update, Jacksonville Beach, FL	2025	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	[X] Check if project performed with current firm	
	Project Manager. The City contracted Kimley-Horn to update an existing Comprehensive Plan and LDC. Work included preparation of a desktop audit and assessment of the City's Land Development Code, 2030 Comprehensive Plan, City Charter, and other related documents. Outreach efforts include City-facilitated workshops, updates to the project website, and a project outreach and walkabout tour. Kimley-Horn created the new 2050 plan and a user-friendly LDC was designed to implement and ensure consistency with the City's updated Comprehensive Plan.		
c.	City of Dunedin Phase I, II, and III Survey Master Plan and Historic Resources Survey and Ordinance Revisions, Dunedin, FL	Ongoing	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	[X] Check if project performed with current firm	
	Planner. In 2020, Kimley-Horn was hired by the City of Dunedin to assist with a backlog of historic preservation projects. Kimley-Horn assisted the City in earning a series of Small Matching Grants from the Florida Division of Historic Resources for a three-phase Historic Resources Survey and Master Plan. Kimley-Horn provided professional consulting services to carry out the Phase I, II and III surveys, resulting in the recording of 591 buildings—482 of which were deemed contributing to a potential historic district. In addition, a total of 43 surveyed buildings were determined as potentially individually eligible for the National Register for Historic Places.		
d.	City of Atlantic Beach Land Development Regulations Update, Atlantic Beach, FL	2020	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	[X] Check if project performed with current firm	
	Project Manager. Kimley-Horn is updating the City's Land Development Regulations to make them consistent with recent changes to state statutes, address issues and concerns, improve functionality and ease of use, and provide a general overall modernization of the code. Project Cost: \$100K		
e.	City of Live Oak Land Development Regulations Amendments, Live Oak, FL	2020	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	[X] Check if project performed with current firm	
	Project Manager. The Kimley-Horn team prepared an analysis and update of targeted portions of the City's Zoning Regulations. The team was asked to review existing Required Parking, Special Exceptions, Permitted uses and Non-conforming uses. The Kimley-Horn team prepared an initial analysis of the City's Codes specific to the topics identified for consistency with the CRA Plan and portions of the City's Comprehensive Plan and assisted the City in the preparation and presentation of the amendments including justifications to the Planning and Zoning Board. Project Cost: \$7,500		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Philip DiMaria, AICP, CNU-A	13. ROLE IN THIS CONTRACT Deputy Project Manager, Planning, Public/Community Outreach	14. YEARS EXPERIENCE	
		a. TOTAL 9	b. WITH CURRENT FIRM 8

15. FIRM NAME AND LOCATION (City and State)
Kimley-Horn and Associates, Inc., Sarasota, Florida

16. EDUCATION (DEGREE AND SPECIALIZATION) Bachelor of Science in Geography	17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) American Institute of Certified Planners (AICP) Congress of New Urbanism Accredited (CNU-A)
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18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
Philip has over 9 years of land use planning and urban design experience in Florida. He has worked in both public and private sectors; as an infrastructure planner for a quickly growing Tampa Bay community, and as a consultant serving diverse communities through land development code updates, form-based codes, comprehensive planning, redevelopment planning, scenario planning and scenario analyses, multimodal transportation planning, and context sensitive urban design.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If Applicable)
a.	Hardee County General Planning Services, Hardee County, FL	Ongoing	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	[X] Check if project performed with current firm	
	Planner. Kimley-Horn was selected by Hardee County to provide a diverse range of services including engineering and planning, including serving as an extension of staff. Currently, Kimley-Horn is assisting the County with day-to-day reviews of general development applications, citizen inquiries, coordination of staff reports and presentations to the various County Boards (Planning and Zoning Board and Board of County Commissioners).		
b.	City of Cape Canaveral Presidential Streets Vision Plan and Grant Services, Cape Canaveral, FL	Ongoing	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	[X] Check if project performed with current firm	
	Planner. Kimley-Horn developed a master plan for the Presidential Streets area of the City of Cape Canaveral. The Plan included complete streets recommendations (streetscapes, intersection improvements, bicycle and pedestrian improvements, and parking), resiliency focused-area recommendations, parks/open space connectivity, green infrastructure, and stormwater management best practices. This effort involved two online surveys, an in-person community workshop and a hybrid community workshop to identify and refine the project recommendations. Concept plans were developed for two streets that were "potable" to other streets within the study area.		
c.	City of Auburndale Lakes District Visioning Plan, Auburndale, FL	2022	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	[X] Check if project performed with current firm	
	Planner. Kimley-Horn supported the City through phased planning efforts, beginning with a kickoff workshop to define the study scope, review existing conditions, and gather stakeholder input. The firm then developed a generalized land use plan, facilitated visioning meetings and community workshops, and conducted a regulatory analysis to identify necessary updates. In the final phase, Kimley-Horn assisted with public review and adoption, presenting proposed amendments to the Planning Commission and City Commission, addressing feedback, and finalizing updates for approval.		
d.	City of Sebastian Code Assessment Phase 1, Phase 2 and Extension of Staff, Sebastian, FL	2025	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	[X] Check if project performed with current firm	
	Planner. Kimley-Horn was selected to Phase 1 and Phase 2 services for the update of the Land Development Code in conformance with the Comprehensive Plan 2040. Kimley-Horn supported the City through the successful creation and implementation of three new mixed-use zoning districts aimed at promoting smart growth, economic development, and walkable communities. The firm's role involved conducting research on best practices, drafting zoning language, coordinating with multiple departments, and facilitating public outreach and stakeholder engagement. Kimley-Horn worked closely with planning staff, elected officials, and community members to ensure the new districts reflected the City's long-term vision.		
e.	City of Dunedin Phase I, II, and III Survey Master Plan and Historic Resources Survey and Ordinance Revisions, Dunedin, FL	Ongoing	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	[X] Check if project performed with current firm	
	Planner. In 2020, Kimley-Horn was hired by the City of Dunedin to assist with a backlog of historic preservation projects. Kimley-Horn assisted the City in earning a series of Small Matching Grants from the Florida Division of Historic Resources for a three-phase Historic Resources Survey and Master Plan. Kimley-Horn provided professional consulting services to carry out the Phase I, II and III surveys, resulting in the recording of 591 buildings—482 of which were deemed contributing to a potential historic district. In addition, a total of 43 surveyed buildings were determined as potentially individually eligible for the National Register for Historic Places.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Blair Knighting, AICP	13. ROLE IN THIS CONTRACT Planning (historic)	14. YEARS EXPERIENCE	
		a. TOTAL 12	b. WITH CURRENT FIRM 6
15. FIRM NAME AND LOCATION (City and State) Kimley-Horn and Associates, Inc., Jacksonville, Florida			
16. EDUCATION (DEGREE AND SPECIALIZATION) Master of Science in Historic Preservation; Bachelor of Science in Psychology		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) American Institute of Certified Planners (AICP)	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Blair has over 12 years of experience in historic preservation planning, analyzing zoning overlay regulations, land development entitlement procurements, and grant writing and management. She is a qualified Secretary of the Interior architectural historian and experienced in Section 106 reports. Prior to joining Kimley-Horn, Blair served as a historic preservation planner for the City of Jacksonville.			

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED	
a.	City of Cape Canaveral Presidential Streets Vision Plan and Grant Services, Cape Canaveral, FL	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If Applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	[X] Check if project performed with current firm	
	Planner. Kimley-Horn developed a master plan for the Presidential Streets area of the City of Cape Canaveral. The Plan included complete streets recommendations (streetscapes, intersection improvements, bicycle and pedestrian improvements, and parking), resiliency focused-area recommendations, parks/open space connectivity, green infrastructure, and stormwater management best practices. This effort involved two online surveys, an in-person community workshop and a hybrid community workshop to identify and refine the project recommendations.		
b.	City of Jacksonville Beach Comprehensive Plan and Land Development Code Update, Jacksonville Beach, FL	PROFESSIONAL SERVICES 2025	CONSTRUCTION (If Applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	[X] Check if project performed with current firm	
	Planner. The City contracted Kimley-Horn to update an existing Comprehensive Plan and LDC. Work included preparation of a desktop audit and assessment of the City's Land Development Code, 2030 Comprehensive Plan, City Charter, and other related documents. Outreach efforts include City-facilitated workshops, updates to the project website, and a project outreach and walkabout tour. Kimley-Horn created the new 2050 plan and a user-friendly LDC was designed to implement and ensure consistency with the City's updated Comprehensive Plan.		
c.	Marion County Evaluation and Appraisal Report (EAR) and Planned Service Area (PSA) Study, Marion County, FL	PROFESSIONAL SERVICES 2024	CONSTRUCTION (If Applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	[X] Check if project performed with current firm	
	Project Manager. Kimley-Horn is conducting an assessment of Marion County's current Comprehensive Plan as part of the Evaluation and Appraisal Review (EAR) process. Our team is identifying and reviewing available data sources, including related plans, programs, and initiatives undertaken since the prior plan update, the County Strategic Plan, Management Plans, and other pertinent documents to pinpoint areas for the update. As part of this evaluation, our team is examining readily available data from organizations such as Florida Commerce (formerly known as DEO), the Florida Department of Transportation (FDOT), the East Central Florida Regional Council (ECFRC), the University of Florida Bureau of Economic and Business Research, the U.S. Census, and the Florida Office of Economic and Demographic Research.		
d.	City of Dunedin Phase I, II, and III Survey Master Plan and Historic Resources Survey and Ordinance Revisions, Dunedin, FL	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If Applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	[X] Check if project performed with current firm	
	Project Manager. In 2020, Kimley-Horn was hired by the City of Dunedin to assist with a backlog of historic preservation projects. Kimley-Horn assisted the City in earning a series of Small Matching Grants from the Florida Division of Historic Resources for a three-phase Historic Resources Survey and Master Plan. Kimley-Horn provided professional consulting services to carry out the Phase I, II and III surveys, resulting in the recording of 591 buildings—482 of which were deemed contributing to a potential historic district. In addition, a total of 43 surveyed buildings were determined as potentially individually eligible for the National Register for Historic Places.		
e.	City of Maitland 2024-2025 Comprehensive Plan Update, Maitland, FL	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If Applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	[X] Check if project performed with current firm	
	Planner. Kimley-Horn is currently engaged, assisting the City with the review and update of its 2019 Comprehensive Development Plan (CDP). This update reflects changes in not only State Statutes adopted since the 2019 CDP was completed but also address core development principles and an updated vision. This Plan also addresses the changing demographics and Maitland's role in the greater Orlando Metropolitan area. The 2025 CDP has been recommended for approval and transmitted to the State (Florida Commerce) and other reviewing agencies for review and comment.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT
(Complete one Section E for each key person.)

12. NAME Jared Schneider, AICP, CNU-A	13. ROLE IN THIS CONTRACT Transportation, Multimodal	14. YEARS EXPERIENCE	
		a. TOTAL 18	b. WITH CURRENT FIRM 10

15. FIRM NAME AND LOCATION (City and State)
Kimley-Horn and Associates, Inc., St. Petersburg, Florida

16. EDUCATION (DEGREE AND SPECIALIZATION) Master of Urban and Regional Planning; Bachelor of Science in Geography; Bachelor of Science in Business Administration	17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) American Institute of Certified Planners (AICP) Congress of New Urbanism Accredited (CNU-A)
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18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
Jared has more than 18 years of transportation planning, urban planning, and GIS experience. Jared holds a Master of Planning in Civic Urbanism from Rollins College in Winter Park and bachelor's degrees in business administration and Geography from the University of Florida. Jared has been involved with a number of transportation and urban planning projects, including long range transportation plans, socio-economic data forecasts, congestion management plans, and bicycle and pedestrian plans.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If Applicable)
a.	City of Largo Tri-City Special Area Plan, Largo, FL	2021	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	Project Manager. The City of Largo initially engaged Kimley-Horn for the preparation of a Special Area Plan (SAP) for the 600-acre US 19 and Roosevelt Boulevard/East Bay Drive area. The project required significant public outreach with stakeholder meetings, online survey responses, committee meetings, a community forum, as well as public hearings. The SAP included an existing conditions policy review, a market analysis as well as catalytic site plans complete with 3D renderings and a build-out and infrastructure analysis, land use, sustainability/resiliency, transportation and mobility recommendations including bike and pedestrian, plan vision and development strategies, and an implementation action plan with responsible parties and time frames.		
b.	City of Cape Canaveral Presidential Streets Vision Plan and Grant Services, Cape Canaveral, FL	Ongoing	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	Planner. Kimley-Horn developed a master plan for the Presidential Streets area of the City of Cape Canaveral. The Plan included complete streets recommendations (streetscapes, intersection improvements, bicycle and pedestrian improvements, and parking), resiliency focused-area recommendations, parks/open space connectivity, green infrastructure, and stormwater management best practices. This effort involved two online surveys, an in-person community workshop and a hybrid community workshop to identify and refine the project recommendations. Concept plans were developed for two streets that were "potable" to other streets within the study area.		
c.	City of Sebastian Code Assessment Phase 1, Phase 2 and Extension of Staff, Sebastian, FL	2025	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	Planner. Kimley-Horn was selected to Phase 1 and Phase 2 services for the update of the Land Development Code in conformance with the Comprehensive Plan 2040. Kimley-Horn supported the City through the successful creation and implementation of three new mixed-use zoning districts aimed at promoting smart growth, economic development, and walkable communities. The firm's role involved conducting research on best practices, drafting zoning language, coordinating with multiple departments, and facilitating public outreach and stakeholder engagement. Kimley-Horn worked closely with planning staff, elected officials, and community members to ensure the new districts reflected the City's long-term vision while balancing flexibility for development with appropriate design standards.		
d.	Pensacola "In Motion" Active Transportation Plan, Pensacola, FL	Ongoing	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	Project Manager. Kimley-Horn recently partnered with the City of Pensacola to develop an Active Transportation Plan. The team led a comprehensive stakeholder engagement initiative that included public meetings, workshops, and digital outreach. The resulting "In Motion" Active Transportation Plan will serve as a strategic guide for building a connected network that enables safe walking, biking, and wheeling to key destinations and transit hubs. This holistic plan consolidates previous streetscape, corridor management, and complete streets efforts, while also introducing new recommendations to enhance multimodal connectivity throughout the city. Project Cost: \$174,796		
e.	Pinellas County Downtown Palm Harbor Streetscape and Landscape Plan, Pinellas County, FL	2024	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	Kimley-Horn is assisting Pinellas County to develop streetscape concept plans for streets and intersections within Downtown Palm Harbor. The Plan includes horizontal and vertical streetscape elements and tools within rights-of-way and serve as a framework for potential improvements that could be completed by either the public or private sectors. Project Cost: \$100,000		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Adam Kerr, PE	13. ROLE IN THIS CONTRACT Transportation, Multimodal	14. YEARS EXPERIENCE	
		a. TOTAL 23	b. WITH CURRENT FIRM 23

15. FIRM NAME AND LOCATION (City and State)
Kimley-Horn and Associates, Inc., West Palm Beach, Florida

16. EDUCATION (DEGREE AND SPECIALIZATION)
Bachelor of Science in Civil Engineering

17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)
Professional Engineer, Florida

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
Adam is a transportation engineer with over 23 years of experience in a variety of transportation planning and traffic engineering projects in South Florida. Adam's experience includes preparation of major developments of regional impact (DRIs), FDOT action plan analyses, data collection coordination, and computer modeling.

19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION (City and State) City of Cape Canaveral Presidential Streets Vision Plan and Grant Services, Cape Canaveral, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If Applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Engineer.	[X] Check if project performed with current firm	

b.	(1) TITLE AND LOCATION (City and State) City of Jacksonville Beach Comprehensive Plan and Land Development Code Update, Jacksonville Beach, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2025	CONSTRUCTION (If Applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Engineer. Kimley-Horn developed a master plan for the Presidential Streets area of the City of Cape Canaveral. The Plan included complete streets recommendations (streetscapes, intersection improvements, bicycle and pedestrian improvements, and parking), resiliency focused-area recommendations, parks/open space connectivity, green infrastructure, and stormwater management best practices. This effort involved two online surveys, an in-person community workshop and a hybrid community workshop to identify and refine the project recommendations. Concept plans were developed for two streets that were "potable" to other streets within the study area. These recommendations formed the action plan for implementation, phasing, and funding strategies for the proposed projects.	[X] Check if project performed with current firm	

c.	(1) TITLE AND LOCATION (City and State) City of Sebastian Code Assessment Phase 1, Phase 2 and Extension of Staff, Sebastian, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2025	CONSTRUCTION (If Applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Engineer. Kimley-Horn was selected to Phase 1 and Phase 2 services for the update of the Land Development Code in conformance with the Comprehensive Plan 2040. Kimley-Horn supported the City through the successful creation and implementation of three new mixed-use zoning districts aimed at promoting smart growth, economic development, and walkable communities. The firm's role involved conducting research on best practices, drafting zoning language, coordinating with multiple departments, and facilitating public outreach and stakeholder engagement. Kimley-Horn worked closely with planning staff, elected officials, and community members to ensure the new districts reflected the City's long-term vision while balancing flexibility for development with appropriate design standards. These new zoning districts have helped lay the groundwork for more vibrant, connected, and sustainable neighborhoods.	[X] Check if project performed with current firm	

d.	(1) TITLE AND LOCATION (City and State) City of Maitland 2024-2025 Comprehensive Plan Update, Maitland, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If Applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Engineer. Kimley-Horn is currently engaged, assisting the City with the review and update of its 2019 Comprehensive Development Plan (CDP). This update reflects changes in not only State Statutes adopted since the 2019 CDP was completed but also address core development principles and an updated vision. This Plan also addresses the changing demographics and Maitland's role in the greater Orlando Metropolitan area. The 2025 CDP has been recommended for approval and transmitted to the State (FloridaCommerce) and other reviewing agencies for review and comment.	[X] Check if project performed with current firm	

e.	(1) TITLE AND LOCATION (City and State) City of Hollywood Comprehensive Plan Update, Hollywood, FL	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If Applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Engineer. Kimley-Horn is assisting the City of Hollywood with an Evaluation and Appraisal Report (EAR) and Comprehensive Plan Update. The last Comprehensive Plan update occurred in 2008—the new Plan will guide visionary growth and development through 2050, addressing new trends and challenges, setting strategic goals in key areas, and ensuring compliance with evolving state laws. Our tasks have included visioning and project branding; data inventory and analysis; assessment of existing plans, studies, and policies; updates to the Comprehensive Plan including Goals, Objectives, and Policies; creation of New Elements including Sustainability, Resiliency, Urban Design, Community Safety, and Economic Development; and inclusive public engagement and involvement. Project Cost: \$536K	[X] Check if project performed with current firm	

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT
(Complete one Section E for each key person.)

12. NAME Tori Bacheler, PWS	13. ROLE IN THIS CONTRACT Environmental	14. YEARS EXPERIENCE	
		a. TOTAL 13	b. WITH CURRENT FIRM 9

15. FIRM NAME AND LOCATION (City and State)
Kimley-Horn and Associates, Inc., Palm Beach Gardens, Florida

16. EDUCATION (DEGREE AND SPECIALIZATION) Bachelor of Science in Wildlife Management; Master of Science in Marine Biology	17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Professional Wetland Scientist, Florida Gopher Tortoise Agent, Florida
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18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
Tori has over 13 years of experience working with state and federal agencies conducting endangered species surveys, delineating wetlands, designing wetland mitigation and restoration areas, and permitting projects throughout Florida. She is also a Florida Fish and Wildlife Conservation Commission (FWC) certified gopher tortoise agent for surveying and backhoe excavation supervision. Her expertise includes conducting environmental assessments to determine potential listed species of habitat and wetland habitat types to determine permitting implications.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If Applicable)
a.	City of Cape Canaveral Presidential Streets Vision Plan and Grant Services, Cape Canaveral, FL	Ongoing	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	Environmental Scientist. Kimley-Horn developed a master plan for the Presidential Streets area of the City of Cape Canaveral. The Plan included complete streets recommendations (streetscapes, intersection improvements, bicycle and pedestrian improvements, and parking), resiliency focused-area recommendations, parks/open space connectivity, green infrastructure, and stormwater management best practices. This effort involved two online surveys, an in-person community workshop and a hybrid community workshop to identify and refine the project recommendations. Concept plans were developed for two streets that were "potable" to other streets within the study area. These recommendations formed the action plan for implementation, phasing, and funding strategies for the proposed projects.		
b.	City of Maitland 2024-2025 Comprehensive Plan Update, Maitland, FL	Ongoing	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	Environmental Scientist. Kimley-Horn is currently engaged, assisting the City with the review and update of its 2019 Comprehensive Development Plan (CDP). This update reflects changes in not only State Statutes adopted since the 2019 CDP was completed but also address core development principles and an updated vision. This Plan also addresses the changing demographics and Maitland's role in the greater Orlando Metropolitan area. The 2025 CDP has been recommended for approval and transmitted to the State (FloridaCommerce) and other reviewing agencies for review and comment; adoption is anticipated summer 2025.		
c.	Oakland Park Comprehensive Plan Rewrite, Oakland Park, FL	2024	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	Environmental Scientist. Kimley-Horn was selected by the City of Oakland Park to help rewrite their Comprehensive Plan. It will be an 18 +/- month project and involve a full redesign and refresh of their Goals, Objectives, and Policies to guide the future for the next 20 years. In addition to the current chapters they have, Kimley-Horn will be helping with three new Chapters not required by Florida Statute: Sustainability/Climate Resiliency, Property Rights, and Economic Development. Cost: \$261K		
d.	Flagler County Planning & Design of Bulow Creek Headwaters Regional Park, Flagler County, FL	Ongoing	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	Environmental Scientist. Kimley-Horn led the design team, including subconsultants, onsite inventory, analysis, design, and planning of resource-based recreation improvements within this 1,100-acre preserve. The current Phase 1 planning scope includes conceptual site planning and National Environmental Policy Act (NEPA) determination.		
e.	Torino Regional Park, Port St. Lucie, FL	Ongoing	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	Environmental Scientist. Kimley-Horn is assisting the City with the preparation of a master plan and bid documents for Torino Regional Park, a new 200+ acre regional park consisting of several City-owned parcels on the northwest side of Port St. Lucie. The master planning process consists of public and stakeholder engagement, site investigation services, presentations of master plan materials, and project cost estimating and phasing. Kimley-Horn is currently preparing a master plan document with a rendered plan document, architectural floor plans and elevations, vignettes, programming narrative, an opinion of probable construction cost, and proposed phasing for implementation. Project Cost: \$20M		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME James Pankonin, PLA, LEED AP	13. ROLE IN THIS CONTRACT Urban Design, Landscape Architect	14. YEARS EXPERIENCE	
		a. TOTAL 21	b. WITH CURRENT FIRM 21

15. FIRM NAME AND LOCATION (City and State)
Kimley-Horn and Associates, Inc., Sarasota, Florida

16. EDUCATION (DEGREE AND SPECIALIZATION) Bachelor of Science in Landscape Architecture	17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Certified Landscape Architect, Florida LEED AP
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18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
James is a registered landscape architect with more than 21 years of experience. His project experience includes master planning and programming, streetscape design, parks and recreation design, site planning, amenity center programming and design, custom hardscape design and detailing, construction document preparation and permitting, construction phase services, project team coordination, and preparation of presentation graphics. James is also experienced in facilitating public engagement meetings, design charrettes, and building consensus among diverse stakeholder groups.

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If Applicable)
a. (1) TITLE AND LOCATION (City and State) City of Auburndale Lakes District Visioning Plan, Auburndale, FL	2022	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	[X] Check if project performed with current firm	
Landscape Architect. Kimley-Horn supported the City through phased planning efforts, beginning with a kickoff workshop to define the study scope, review existing conditions, and gather stakeholder input. The firm then developed a generalized land use plan, facilitated visioning meetings and community workshops, and conducted a regulatory analysis to identify necessary updates. In the final phase, Kimley-Horn assisted with public review and adoption, presenting proposed amendments to the Planning Commission and City Commission, addressing feedback, and finalizing updates for approval.		
b. (1) TITLE AND LOCATION (City and State) City of Zephyrhills Hercules Park Master Plan, Zephyrhills, FL	2024	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	[X] Check if project performed with current firm	
Project Manager. The City of Zephyrhills selected Kimley-Horn to prepare a master plan for an 11.92-acre site, aiming to create a new passive community park that would enhance the existing landscape. The City's vision included highlighting a previously designed stormwater pond as a central feature and incorporating a new playground, splash pad, walking trails, site furnishings, lighting, and public art.		
c. (1) TITLE AND LOCATION (City and State) Wauchula Community Redevelopment Agency 2025 Master Redevelopment Plan Update, Wauchula, FL	Ongoing	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	[X] Check if project performed with current firm	
Landscape Architect. Kimley-Horn has partnered with the CRA for 15 years, from the 2010 Wauchula CRA Master Redevelopment Plan—the first major update since the City's initial plan—to the 2019 CRA Master Plan Update and Parks Master Plan, and Tax Increment Financing (TIF) Analysis in 2022. The CRA is currently engaged with Kimley-Horn for the 2024/2025 Master Redevelopment Update.		
d. (1) TITLE AND LOCATION (City and State) Dunedin Marina Master Plan, Dunedin, FL	Ongoing	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	[X] Check if project performed with current firm	
Landscape Architect. Kimley-Horn was selected to develop a comprehensive Master Plan for the Dunedin Marina and its associated public facilities. This Master Plan was crafted based on valuable input gathered from community engagement meetings, stakeholder consultations, and feedback from city staff and the City Commission. Kimley-Horn's scope of services encompasses project administration, coordination of meetings, data collection, public and stakeholder engagement, marina site assessment, seawall and pier assessment, conceptual development of the master plan, including the upland waterfront public park space, and the delivery of the final master plan document.		
e. (1) TITLE AND LOCATION (City and State) Cape Coral Yacht Club, Cape Coral, FL	Ongoing	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	[X] Check if project performed with current firm	
Landscape Architect. Kimley-Horn is providing a comprehensive array of services for the Cape Coral Yacht Club Community Park, including marine structural services to 2,000 feet of intracoastal and canal front bulkhead. Additional services encompass land planning, landscape architecture, marina dock design, civil engineering, and environmental permitting. Specific tasks include programming, master planning, stakeholder and community engagement, environmental due diligence, and permitting.		

4

Team's Previous Experience/ Proficiency in Similar Projects/ Programs

The City of
NORTH PORT
Welcomes You



TAB 4 TEAM’S PREVIOUS EXPERIENCE/PROFICIENCY IN SIMILAR PROJECTS/PROGRAMS

Kimley-Horn has been a leader in providing Planning services in Florida for nearly 30 years. Whether it has been to create a vision for a new community, reshape an existing area, or breathe new life into a city center feeling neglected, our planners and technical experts have been available to shape that vision. As outlined in the RFP and subsequent addenda, we have included the following 10 projects—ongoing or completed in the past five years—in Section F of the SF330 Forms, as well as a Section G Form to show involvement of the key personnel in each of the 10 projects.

1. Hardee County General Planning Services
2. City of Largo Tri-City Special Area Plan
3. Professional Services for the City of Cape Canaveral Presidential Streets Vision Plan (and ongoing grant services)
4. City of Jacksonville Beach Consulting Services for Comprehensive Plan and Land Development Code Update
5. City of Auburndale Contract for Professional Planning Consulting Services: Work Assignment for The Lakes District Visioning Plan
6. City of Sebastian Code Assessment Phase 1 and Phase 2 / Extension of Staff
7. City of Dunedin Phase I, II, and III Survey Master Plan and Historic Resources Survey and Ordinance revisions
8. City of Zephyrhills Hercules Park Master Plan
9. City of Maitland Comprehensive Plan Update 2024/2025
10. Wauchula Community Redevelopment Agency 2025 Master Redevelopment Plan Update

These projects are only a brief glimpse of the clients and services we provide from the team we are presenting to the City of North Port. Our experience relevant to the scope of work presented by the City extends to a significant portion of the State.

PROFICIENCY IN SIMILAR PROJECTS



F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER <div style="text-align: right; font-size: 1.2em;">1</div>
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21. TITLE AND LOCATION (City and State) Hardee County General Planning Services Hardee County, FL	22. YEAR COMPLETED <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center; padding: 5px;">PROFESSIONAL SERVICES Ongoing</td> <td style="width: 50%; text-align: center; padding: 5px;">CONSTRUCTION (if Applicable) n/a</td> </tr> </table>	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if Applicable) n/a
PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if Applicable) n/a		

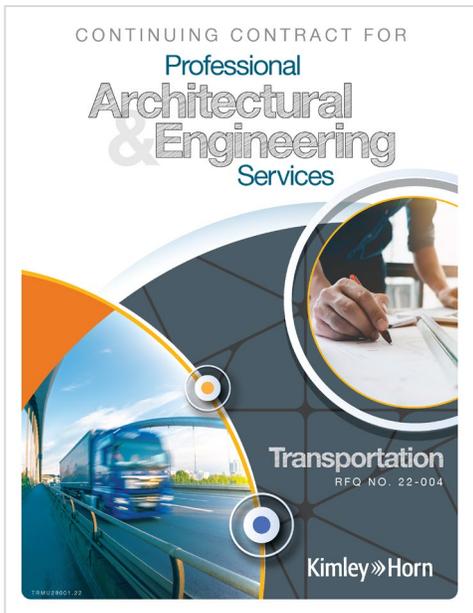
23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Hardee County	b. POINT OF CONTACT NAME Douglas Baber	c. POINT OF CONTACT TELEPHONE NUMBER 863.773.9430
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Kimley-Horn was selected by Hardee County to provide a diverse range of services including engineering and planning, including serving as an extension of staff. Currently, Kimley-Horn is assisting the County with the day-to-day reviews of general development applications, citizen inquiries, coordination of staff reports and presentations to the various County Boards (Planning and Zoning Board and Board of County Commissioners). Hardee County and Kimley-Horn have history of engagement spanning nearly 20 years, including the Hardee County Visioning Plan.

Contract Value: Ongoing



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	Kimley-Horn and Associates, Inc.	Sarasota, FL	Extension of staff: Planning; Public/Community Outreach
b.			
c.			
d.			
e.			
f.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER 2
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21. TITLE AND LOCATION <i>(City and State)</i> City of Largo Tri-City Special Area Plan Largo, FL	22. YEAR COMPLETED <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">PROFESSIONAL SERVICES 2021</td> <td style="width: 50%; text-align: center;">CONSTRUCTION (if Applicable) n/a</td> </tr> </table>	PROFESSIONAL SERVICES 2021	CONSTRUCTION (if Applicable) n/a
PROFESSIONAL SERVICES 2021	CONSTRUCTION (if Applicable) n/a		

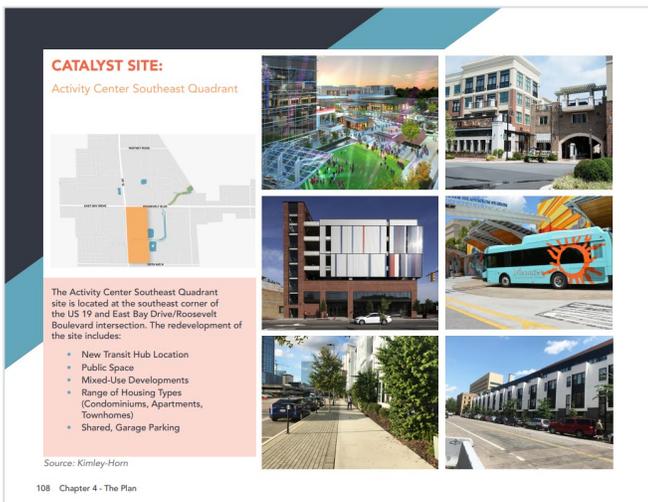
23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Largo	b. POINT OF CONTACT NAME Alicia Parinello, AICP	c. POINT OF CONTACT TELEPHONE NUMBER 727.587.6749 ext. 7453
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The City of Largo initially engaged Kimley-Horn for the preparation of a Special Area Plan (SAP) for the 600-acre US 19 and Roosevelt Boulevard/East Bay Drive area. The project required significant public outreach with stakeholder meetings, online survey responses, committee meetings, a community forum, as well as public hearings. The SAP included an existing conditions policy review, a market analysis as well as catalytic site plans complete with 3D renderings and a build-out and infrastructure analysis, land use, sustainability/resiliency, transportation and mobility recommendations including bike and pedestrian, plan vision and development strategies, and an implementation action plan with responsible parties and time frames. Subsequently, with the adoption of the SAP, Kimley-Horn helped Largo staff develop and review the newly named Tri-City comprehensive development code overlay and helped facilitate a developers' forum to discuss the code.

Project Cost: \$132K. Completed on time and within budget.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	Kimley-Horn and Associates, Inc.	Sarasota, FL	Extension of staff: Planning
b.	Kimley-Horn and Associates, Inc.	St. Petersburg, FL	Transportation, Multimodal, Urban Design, Public/Community Outreach
c.			
d.			
e.			
f.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 3
21. TITLE AND LOCATION <i>(City and State)</i> City of Cape Canaveral Presidential Streets Vision Plan and Grant Services, Cape Canaveral, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if Applicable) n/a

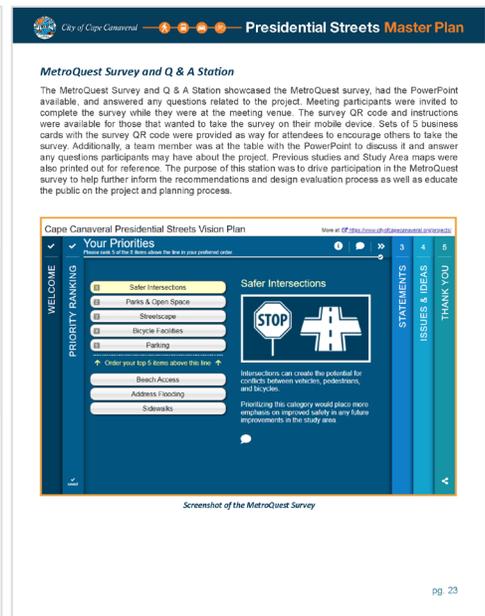
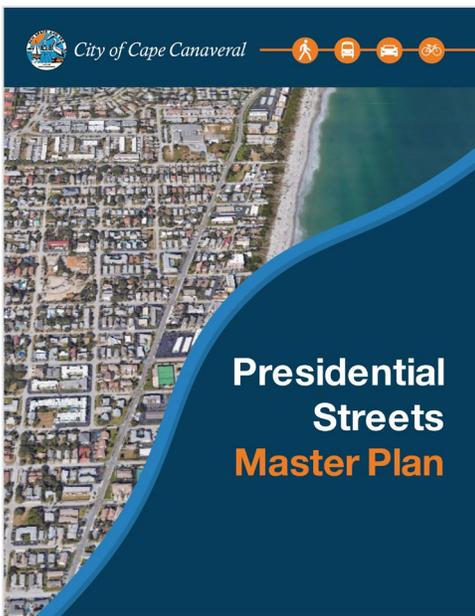
23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Cape Canaveral	b. POINT OF CONTACT NAME Zachary Eichholz	c. POINT OF CONTACT TELEPHONE NUMBER 321.868.1220 ext. 219
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Kimley-Horn developed a master plan for the Presidential Streets area of the City of Cape Canaveral. The Plan included complete streets recommendations (streetscapes, intersection improvements, bicycle and pedestrian improvements, and parking), resiliency focused-area recommendations, parks/open space connectivity, green infrastructure, and stormwater management best practices. This effort involved two online surveys, an in-person community workshop and a hybrid community workshop to identify and refine the project recommendations. Concept plans were developed for two streets that were "potable" to other streets within the study area. These recommendations formed the action plan for implementation, phasing, and funding strategies for the proposed projects.

Original Contract Price: \$179.5K
The master plan was completed in December 2022, on time and within budget.
Kimley-Horn has an open task for grant services on this project.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	Kimley-Horn and Associates, Inc.	Sarasota, FL	Planning, Public/Community Outreach
b.	Kimley-Horn and Associates, Inc.	Jacksonville, FL	Planning, Historic Preservation
c.	Kimley-Horn and Associates, Inc.	St. Petersburg, FL	Transportation, Multimodal
d.	Kimley-Horn and Associates, Inc.	West Palm Beach, FL	Transportation, Multimodal
e.	Kimley-Horn and Associates, Inc.	Palm Beach Gardens, FL	Environmental
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER <div style="text-align: right; font-size: 1.2em;">4</div>
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21. TITLE AND LOCATION (City and State) City of Jacksonville Beach Comprehensive Plan and Land Development Code Update, Jacksonville Beach, FL	22. YEAR COMPLETED <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;">PROFESSIONAL SERVICES 2025</td> <td style="width: 50%; padding: 5px;">CONSTRUCTION (if Applicable) n/a</td> </tr> </table>	PROFESSIONAL SERVICES 2025	CONSTRUCTION (if Applicable) n/a
PROFESSIONAL SERVICES 2025	CONSTRUCTION (if Applicable) n/a		

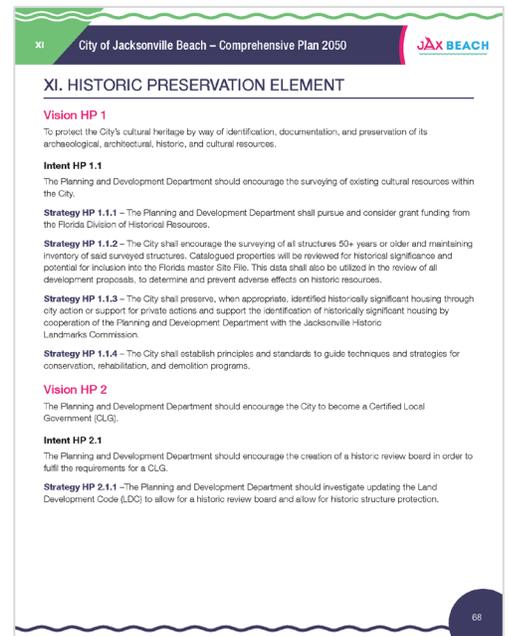
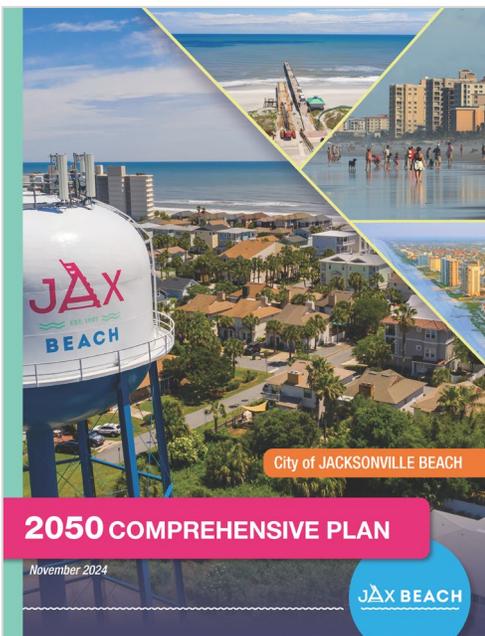
23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Jacksonville Beach Planning & Development	b. POINT OF CONTACT NAME Christian Popoli, MAURP, AICP	c. POINT OF CONTACT TELEPHONE NUMBER 904.247.6231
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

The City contracted Kimley-Horn to update an existing Comprehensive Plan and LDC. Work included preparation of a desktop audit and assessment of the City's Land Development Code, 2030 Comprehensive Plan, City Charter, and other related documents. Outreach efforts include City-facilitated workshops, updates to the project website, and a project outreach and walkabout tour. Kimley-Horn created the new 2050 plan and a user-friendly LDC was designed to implement and ensure consistency with the City's updated Comprehensive Plan.

Project Cost: \$280K. Completed on time and under budget.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
	Kimley-Horn and Associates, Inc.	Jacksonville, FL	Extension of Staff, Planning, Public/Community Outreach, Historical Preservation
b.	Kimley-Horn and Associates, Inc.	West Palm Beach, FL	Transportation, Multimodal
c.			
d.			
e.			
f.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER <div style="border: 1px solid black; padding: 5px; display: inline-block;">5</div>
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21. TITLE AND LOCATION (City and State) City of Auburndale Lakes District Visioning Plan, Auburndale, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES <div style="border: 1px solid black; padding: 2px;">2022</div>	CONSTRUCTION (if Applicable) <div style="border: 1px solid black; padding: 2px;">n/a</div>

23. PROJECT OWNER'S INFORMATION

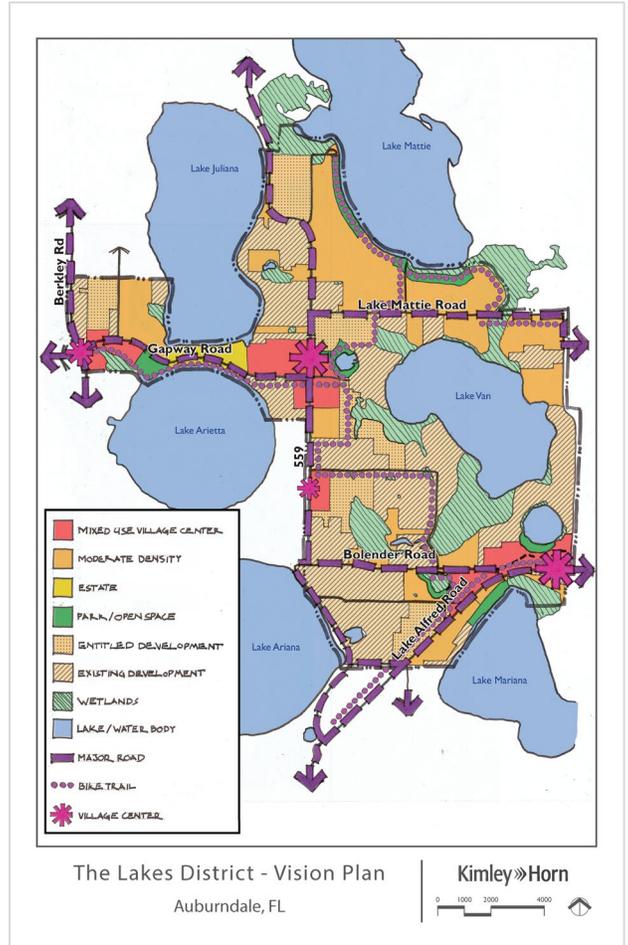
a. PROJECT OWNER <div style="border: 1px solid black; padding: 2px;">Julie Womble</div>	b. POINT OF CONTACT NAME <div style="border: 1px solid black; padding: 2px;">City of Auburndale</div>	c. POINT OF CONTACT TELEPHONE NUMBER <div style="border: 1px solid black; padding: 2px;">863.965.5530</div>
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Kimley-Horn was selected to assist the city of Auburndale with the initial visioning and land use plan for The Lakes District. This approximate 4,000-acre area is identified as the City's next growth corridor and encompasses a variety of lands in various stages of development.

Kimley-Horn supported the City through phased planning efforts, beginning with a kickoff workshop to define the study scope, review existing conditions, and gather stakeholder input. The firm then developed a generalized land use plan, facilitated visioning meetings and community workshops, and conducted a regulatory analysis to identify necessary updates. In the final phase, Kimley-Horn assisted with public review and adoption, presenting proposed amendments to the Planning Commission and City Commission, addressing feedback, and finalizing updates for approval.

Project Cost: \$30K. Completed on time and under budget.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	Kimley-Horn and Associates, Inc.	Sarasota, FL	Extension of Staff, Planning, Public/Community Outreach, Landscape Architecture
b.			(3) ROLE
c.			(3) ROLE
d.			(3) ROLE
e.			(3) ROLE
f.			(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 6
21. TITLE AND LOCATION <i>(City and State)</i> City of Sebastian Code Assessment Phase 1, Phase 2 and Extension of Staff, Sebastian, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2025	CONSTRUCTION (if Applicable) n/a

23. PROJECT OWNER'S INFORMATION

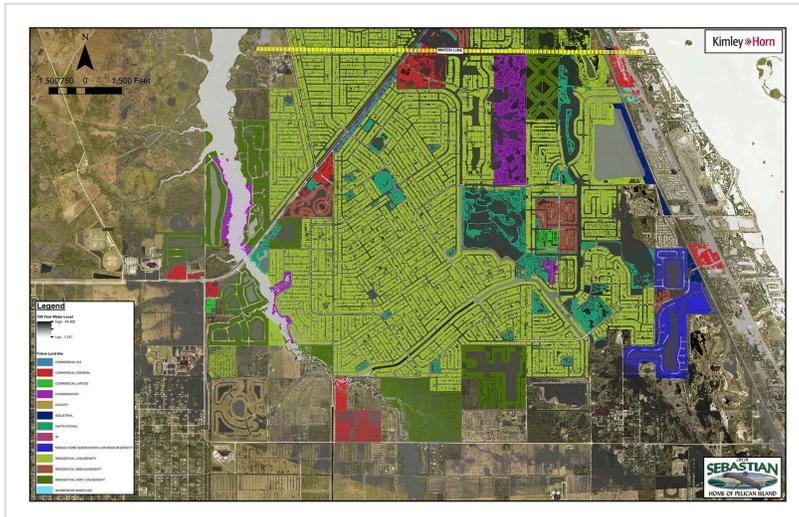
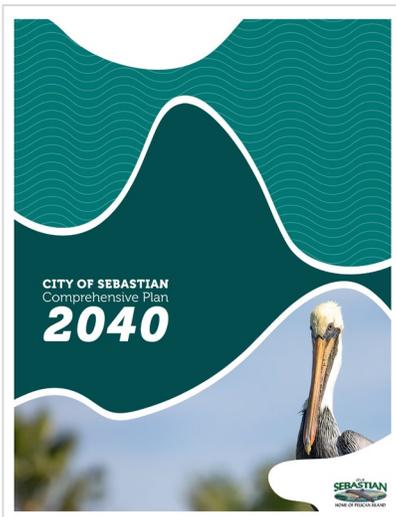
a. PROJECT OWNER City of Sebastian	b. POINT OF CONTACT NAME Alix Bernard	c. POINT OF CONTACT TELEPHONE NUMBER 772-388-8228
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Kimley-Horn was selected to Phase 1 and Phase 2 services for the update of the Land Development Code in conformance with the Comprehensive Plan 2040. Kimley-Horn supported the City through the successful creation and implementation of three new mixed-use zoning districts aimed at promoting smart growth, economic development, and walkable communities. The firm's role involved conducting research on best practices, drafting zoning language, coordinating with multiple departments, and facilitating public outreach and stakeholder engagement. Kimley-Horn worked closely with planning staff, elected officials, and community members to ensure the new districts reflected the City's long-term vision while balancing flexibility for development with appropriate design standards. These new zoning districts have helped lay the groundwork for more vibrant, connected, and sustainable neighborhoods.

Phase 2 Land Development Code Revisions
Project Cost: \$47K.

Phase 1 Code Assessment and formulation of Incentives/Transfer of Development Rights Program
Project Cost: \$14K



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	Kimley-Horn and Associates, Inc.	Sarasota, FL	Extension of Staff, Planning, Public/Community Outreach
b.	Kimley-Horn and Associates, Inc.	St. Petersburg, FL	Transportation, Multimodal
c.	Kimley-Horn and Associates, Inc.	West Palm Beach, FL	Transportation, Multimodal
d.	Kimley-Horn and Associates, Inc.	Palm Beach Gardens, FL	Environmental
e.			
f.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 7
21. TITLE AND LOCATION (City and State) City of Dunedin Phase I, II, and III Survey Master Plan and Historic Resources Survey and Ordinance Revisions, Dunedin, FL	22. YEAR COMPLETED PROFESSIONAL SERVICES Ongoing CONSTRUCTION (if Applicable) n/a	

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Dunedin	b. POINT OF CONTACT NAME Frances Leong Sharp, AICP	c. POINT OF CONTACT TELEPHONE NUMBER 727.298.3200
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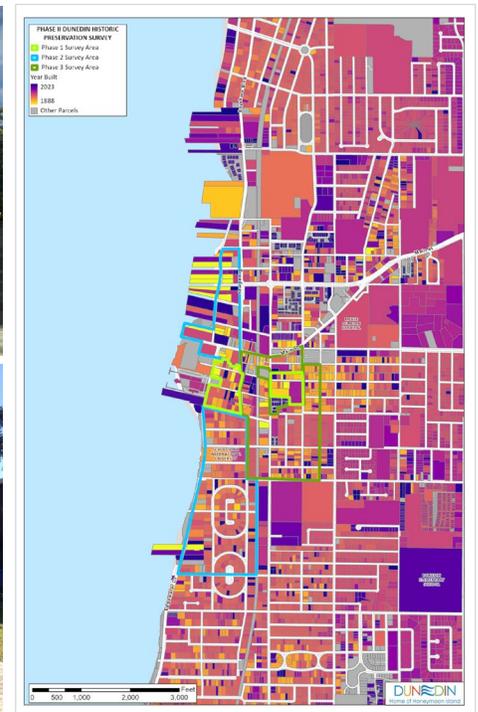
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

In 2020, Kimley-Horn was hired by the City of Dunedin to assist with a backlog of historic preservation projects. Kimley-Horn assisted the City in earning a series of Small Matching Grants from the Florida Division of Historic Resources for a three-phase Historic Resources Survey and Master Plan. Kimley-Horn provided professional consulting services to carry out the Phase I, II and III surveys, resulting in the recording of 591 buildings—482 of which were deemed contributing to a potential historic district. In addition, a total of 43 surveyed buildings were determined as potentially individually eligible for the National Register for Historic Places.

In addition to the Survey Master Plan, the City hired Kimley-Horn to create a training for their Historic Preservation Advisory Committee that included Florida Master Site File training, historic resources survey planning, historic resource surveying, and grant writing.

In 2023, the City obtained Kimley-Horn to work with and assist the City's Historic Preservation Advisory Committee revising their existing Historic Preservation Ordinance (Chapter 111) and COA Matrix update. Kimley-Horn is currently facilitating the adoption of the Ordinance and Certificate of Appropriateness (COA) Matrix Update including ordinance analysis and recommendations, workshops, and public hearings.

This project is anticipated to be complete in August of 2025.
 Project Cost: \$149K



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	Kimley-Horn and Associates, Inc.	Sarasota, FL	Planning, Public/Community Outreach
b.	Kimley-Horn and Associates, Inc.	Jacksonville, FL	Planning, Public/Community Outreach, Historic Preservation, Grants
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER <p style="text-align: center;">8</p>
21. TITLE AND LOCATION (City and State) City of Zephyrhills Hercules Park Master Plan, Zephyrhills, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2024	CONSTRUCTION (if Applicable) 2025

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Zephyrhills	b. POINT OF CONTACT NAME Gail Hamilton	c. POINT OF CONTACT TELEPHONE NUMBER 813.780.0202
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The City of Zephyrhills selected Kimley-Horn to prepare a master plan for an 11.92-acre site, aiming to create a new passive community park that would enhance the existing landscape. The City's vision included highlighting a previously designed stormwater pond as a central feature and incorporating a new playground, splash pad, walking trails, site furnishings, lighting, and public art.

After site analysis and evaluation of opportunities and constraints, the conceptual master plan prepared by Kimley-Horn prioritized pedestrian circulation and access, sidewalk locations and layout, site furnishing locations, signage including locations for entry monument, wayfinding, and interpretive signage, conceptual splash pad design, playground design, locations for public art, and site lighting. Our team also conducted multiple design work shops with the Public, City Council, and Parks and Recreation Advisory Board to build consensus on the final master plan.

The City Council approved the final master plan and retained Kimley-Horn to provide construction documents, permitting, and construction phase services through a Construction Manager at Risk (CMAR) delivery method. Kimley-Horn worked with Wharton-Smith, the selected General Contractor, to assist them in the development of cost estimates and the Guaranteed Maximum Price (GMP).

With the project kicked off, our scope of site civil engineering and landscape architecture design services included a natural resource assessment, listed species survey, schematic design, construction documents, and permitting through the City of Zephyrhills Site Development Plan and SWFWMD Environmental Resource Permit (ERP). We coordinated extensively with the CMAR throughout all design, permitting, bidding, and implementation phases.

Hercules Park opened in February 2025 and is the first community park built within the City of Zephyrhills in 40 years. Featuring a playground, splash pad, nature trails, picnic pavilions, and restrooms, the park pays homage to the Hercules Powder Company, which previously owned 80 acres of land and established Camp No. 39 on the site over 70 years ago.

Project Cost: \$416K



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	Kimley-Horn and Associates, Inc.	Sarasota, FL	Planning, Public/Community Outreach, Landscape Architecture, Multimodal
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER <p style="text-align: center;">9</p>
21. TITLE AND LOCATION (City and State) City of Maitland 2024-2025 Comprehensive Plan Update, Maitland, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if Applicable) n/a

23. PROJECT OWNER'S INFORMATION

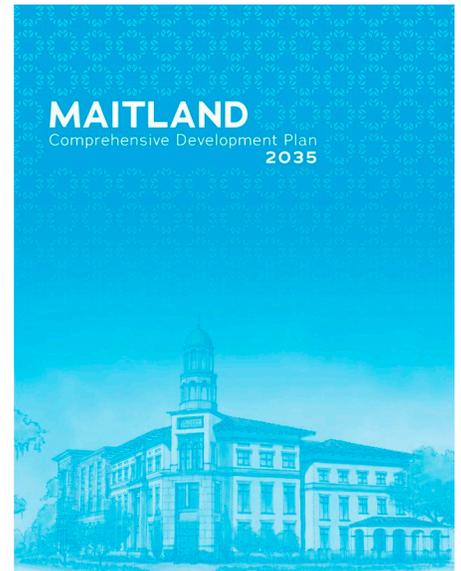
a. PROJECT OWNER City of Maitland	b. POINT OF CONTACT NAME Sara Blanchard	c. POINT OF CONTACT TELEPHONE NUMBER 407.539.6214
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Kimley-Horn is currently engaged, assisting the City with the review and update of its Comprehensive Development Plan (CDP). This update reflects changes in not only State Statutes adopted since the 2019 CDP was completed but also address core development principles and an updated vision. This Plan also addresses the changing demographics and Maitland's role in the greater Orlando Metropolitan area. The 2025 CDP has been recommended for approval and transmitted to the State (FloridaCommerce) and other reviewing agencies for review and comment; adoption is anticipated summer 2025.

Kimley-Horn previously engaged with the City of Maitland on the review and update of the City's 2019 Comprehensive Development Plan (CDP) based on the evaluation and appraisal report (EAR). Kimley-Horn completed the community review, preliminary land use and population analysis, transportation and mobility analysis, infrastructure (water, wastewater, stormwater, lakes, etc.), and a review of the current Goals, Objectives, and Policies as they relate to growth management changes, consistency across the various elements, and clarification of terms/strategies. Kimley-Horn worked with the City to identify best practices in the field of Comprehensive Planning and developed a new approach to their land use designations and development. Kimley-Horn also worked with the City directly with the Florida Department of Economic Opportunity (DEO) as part of the state mandated review processes.

The City adopted the updated CDP in 2019 and the Plan was recognized by the Florida Planning and Zoning Association (FPZA) for both a state planning award and also as session at their annual conference, and the Florida Chapter of the American Planning Association (FAPA) with a similar session at its annual conference. Kimley-Horn also updated the City GIS database with respect to the parcel based future land use map and related datasets.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	Kimley-Horn and Associates, Inc.	Sarasota, FL	Planning
b.	Kimley-Horn and Associates, Inc.	Jacksonville, FL	Planning, Public/Community Outreach, Historic Preservation
c.	Kimley-Horn and Associates, Inc.	West Palm Beach, FL	Transportation, Multimodal
d.	Kimley-Horn and Associates, Inc.	Palm Beach Gardens, FL	Environmental
e.			
f.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 10
21. TITLE AND LOCATION (City and State) Wauchula Community Redevelopment Agency 2025 Master Redevelopment Plan Update, Wauchula, FL	22. YEAR COMPLETED PROFESSIONAL SERVICES Ongoing CONSTRUCTION (if Applicable) n/a	

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Wauchula Community Redevelopment Agency	b. POINT OF CONTACT NAME Jessica Newman, FRA-RA	c. POINT OF CONTACT TELEPHONE NUMBER 863.767.0330
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Kimley-Horn has partnered with the CRA for 15 years, from the 2010 Wauchula CRA Master Redevelopment Plan—the first major update since the City's initial plan—to the 2019 CRA Master Plan Update and Parks Master Plan, and Tax Increment Financing (TIF) Analysis. The CRA is currently engaged with Kimley-Horn for the 2024/2025 Master Redevelopment Update.

For the 2019 update, Kimley-Horn focused on changes in the CRA since the last update, identifying new catalyst sites including the CRA's Capital Improvements Plan, extending the timeframes for the CRA, and developing a Parks and Recreation Master Plan that looked at the City's/CRA's core parks by providing concepts for park enhancements. As part of the 2019 update, Kimley-Horn prepared a market assessment to provide insight into local demographic, economic, and real estate patterns that could impact future growth and development for the CRA. The market assessment culminated in a summary of Wauchula's strengths, weaknesses, opportunities, and threats, which influenced the selection of the new catalyst sites.

Subsequently, the City sought additional guidance on the fiscal impact of the Wauchula CRA. Kimley-Horn performed a TIF analysis which reviewed and summarized the projected increment revenue over the Agency's lifespan. The purpose of the project was to provide information that can be leveraged to better communicate the community value of the CRA to leadership.

Graphics below are a sampling from Kimley-Horn's history of similar projects for Wauchula CRA.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	Kimley-Horn and Associates, Inc.	Sarasota, FL	Planning, Landscape Architecture, Transportation, Multimodal, Public/Community Outreach
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS

26. NAMES OF KEY PERSONNEL (From Section E, Block 12)	27. ROLE IN THIS CONTRACT (From Section E, Block 13)	28. EXAMPLE PROJECTS LISTED IN SECTION F (Fill in "Example Projects Key" section below before completing table. Place "X" under project key number for participation in same or similar role.)									
		1	2	3	4	5	6	7	8	9	10
Kelley Klepper, AICP	Client Manager, Planning, Public/Community Outreach	X	X	X		X	X			X	X
Mark Shelton, AICP	QC/QA, Zoning Admin			X	X			X			
Philip DiMaria, AICP, CNU-A	Planning	X		X		X	X	X			
Blair Knighting, AICP	Planning (historic)			X	X			X		X	
Jared Schneider, AICP, CNU-A	Transportation, Multimodal		X	X			X				
Adam Kerr, PE	Transportation, Multimodal			X	X		X			X	
Tori Bacheler, PWS	Environmental			X			X			X	
James Pankonin, PLA, LEED AP	Urban Design, Landscape Architect					X			X		X

29. EXAMPLE PROJECTS KEY

NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)	NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)
1	Hardee County General Planning Services, Hardee County, FL	6	City of Sebastian Code Assessment Phase 1, Phase 2 and Extension of Staff, Sebastian, FL
2	City of Largo Tri-City Special Area Plan, Largo, FL	7	City of Dunedin Phase I, II, and III Survey Master Plan and Historic Resources Survey and Ordinance Revisions, Dunedin, FL
3	City of Cape Canaveral Presidential Streets Vision Plan and Grant Services, Cape Canaveral, FL	8	City of Zephyrhills Hercules Park Master Plan, Zephyrhills, FL
4	City of Jacksonville Beach Comprehensive Plan and Land Development Code Update, Jacksonville Beach, FL	9	City of Maitland 2024-2025 Comprehensive Plan Update, Maitland, FL
5	City of Auburndale Lakes District Visioning Plan, Auburndale, FL	10	Wauchula Community Redevelopment Agency 2025 Master Redevelopment Plan Update, Wauchula, FL

5

Management Approach/Project Control

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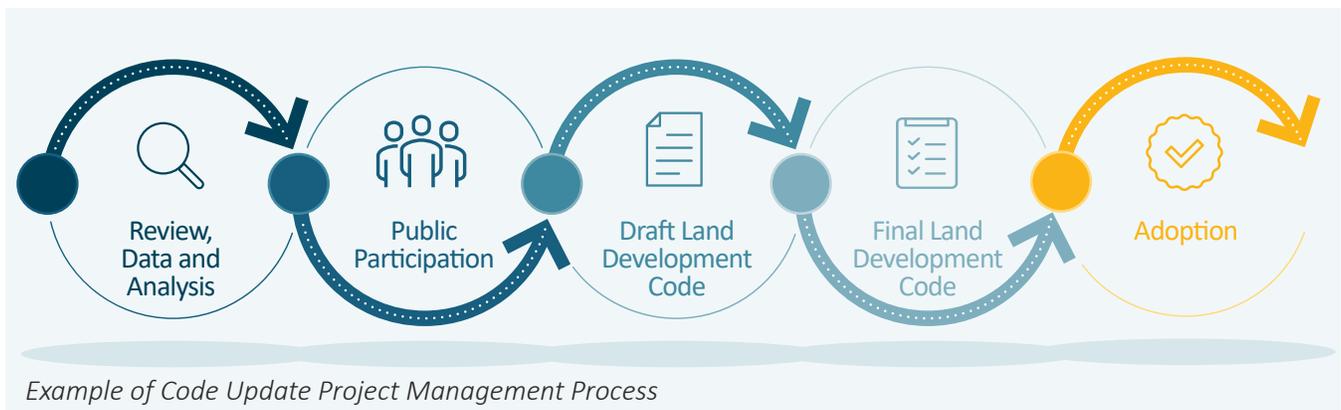
TAB 5 MANAGEMENT APPROACH/PROJECT CONTROL

Understanding of Scope of Services

Our team understands the City of North Port’s need for responsive, high-quality, and technically sound planning services to support the Development Services’ growing workload resulting from the City’s Unified Land Development Code completed last year. We are significantly experienced in performing as an extension of staff to include development review, zoning administration, and community engagement and have assembled a team that can support the overlapping and additional needs for efforts such as environmental resources and sustainability studies, small area and community plans, community engagement campaigns, research, graphic design, report and white paper development. Our firm is structured to respond quickly to Work Assignments, with **Kelley Klepper, AICP** designated Client and Project Manager serving as the single point of contact to ensure seamless coordination with City staff. As your client and project manager, Kelley offers the City of North Port more than 30 years of experience on successfully executed projects. Having been located in Sarasota County for more than 20 years, Kelley has built key relationships with many local stakeholders, including in and with the City of North Port. Each assignment will be scoped with clear deliverables, timelines, and resource allocations, and our team will remain agile to accommodate evolving priorities.

Management Approach

Project management is a very important tool that drives every activity for successful project delivery and, at Kimley-Horn we take project management very seriously. We employ a structured approach for all of our projects by integrating resource, schedule, and budget management for each project in which we are involved. Kimley-Horn’s mandated practices are outlined in our firm’s Project Manager’s Manual that all project managers are required to follow. This document clearly establishes the firm’s policy that requires the project manager to prepare a detailed work plan and management plan for each major project. This includes a plan for controlling and directing all elements of the project.



Our entire approach to project management is characterized by the following philosophies and policies that are ingrained in the Kimley-Horn culture:

- + Proactively control and manage the project schedule.
- + Assign qualified and experienced personnel to execute the various tasks for the respective technical disciplines.
- + Mitigate project constraints by developing appropriate solutions, and implement effective actions before potential problems arise.





- + Follow up on action items to ensure that planned activities are executed by the assigned personnel, task leader, and/or task manager responsible for each task/item. There will be no misunderstanding as to who was or is responsible.
- + Prepare a project specific management plan to promote efficiency, clarify communication protocols, provide effective direction, avoid misunderstandings, and govern routine project actions.
- + Communicate agreed project scope and budgets, and plan for effective quality control and independent reviews to produce quality deliverables that exceed contractual expectations and client satisfaction.
- + Execute random inquiries with the client relative to schedule adherence, work performance, quality performance, and resource allocations to determine compliance with planned project performance; identify anomalies and take appropriate corrective actions to mitigate, as necessary.

QUALITY ASSURANCE/QUALITY CONTROL PROGRAM. A key element of our management approach that characterizes the entire management and production process involves Quality Control/Quality Assurance (QC/QA) and Kimley-Horn’s formal in-house program for total quality management: Continuous Quality Improvement (CQI). Kimley-Horn, its employees, and its project teams share a commitment to providing our clients with quality, responsive service.

In an effort to assure quality in the services we provide and projects we complete, Kimley-Horn instituted a firmwide CQI program several years ago. Our CQI program is not just a means of internal quality reviews; Kimley-Horn endeavors to involve our clients in meaningful, formal, CQI tasks that have benefits extending beyond the project or task at hand. We have conducted numerous CQI tasks for projects involving state and regional agencies nationwide and continue to strive to identify areas for improvement. We work with our clients to achieve a higher level of success for the project and consultant/client relationship.



Kimley-Horn’s formal QC/QA program is based upon assigning experienced, senior professionals who are otherwise qualified to manage a particular project, to serve in an independent quality control role. Our depth allows us to provide such personnel, and their involvement provides the project with fresh perspective and critical eye. The steps below summarize our formal in-house program for complete quality management:

- + **DEVELOP DETAILED WORK PLAN.** The work plan establishes the major tasks, identifies staff members who will complete the tasks, determines how much time the tasks will take, designates the quality control review staff, and details the schedule for accomplishment.
- + **ASSIGN QC/QA RESPONSIBILITY.** For every project, we assign a QC/QA officer to conduct QC/QA reviews for each deliverable and at the end of each project phase to ensure that the project deliverable is not only technically correct, but also consistent with the project’s objectives. **Mark Shelton, AICP**, will serve as the QC/QA officer for the general planning services on-call contract.
- + **CONDUCT PEER REVIEWS.** We design peer reviews to check, review, and provide oversight of work activities. Individuals who are not directly responsible for performing the task conduct peer reviews, offering an unbiased technical evaluation at every step of the project.



- + **PERFORM METICULOUS PROJECT DOCUMENTATION.** Appropriate data and work papers that detail the choices that were evaluated and the basis for recommendations will support all documents.
- + **FINAL PROJECT MANAGER ENDORSEMENT.** **Kelley Klepper, AICP**, your client and project manager, will evaluate each project for clarity, accuracy, completeness, and scope compliance.

Demonstrated Adherence to Time and Budget Constraints

Kimley-Horn consistently delivers projects on time and within budget by effectively managing resources, planning, scheduling, and communication. We are confident our referral clients—for both ongoing and completed projects—will strongly support these statements. Kimley-Horn uses bi-monthly effort reports to inform project managers about staffing and expenses, enabling continuous monitoring of costs and schedules. Our “castaheads” forecasting technique is a key component of our success. This technique involves detailed staff planning and budget tracking, allowing us to maintain schedules and predict budget needs for the next six months. Project manager **Kelley Klepper** can efficiently manage time and resources by tracking this information against financial performance and productivity, ensuring projects stay on track and within budget.

For each task assignment, Kelley will handle day-to-day issues, working with team members to review both schedules and budgets on a weekly basis. We will implement proven project control throughout the execution of each task order to highlight project status; help ensure work progress is timely, within budget, and consistent with task order objectives; and undertake needed corrective actions. Clear, concise, and regular communications are key to keeping work execution on track and consistent with North Port’s needs and expectations. We will institute frequent informal discussions with the City’s staff, monthly progress reports, problem resolution reports, task tracking and subtasks budget management, and peer review quality management to help ensure each product meets the highest standards of objectivity, accuracy, completeness, and presentation. We will use appropriate tools for planning, controlling, managing, and tracking task orders.

Current Workload and Staff Availability

Kimley-Horn is very progressive when it comes to understanding its current workload and has a long history of achieving successful project completion through a combination of effective project management and technical expertise. Consequently, Kimley-Horn is committed to providing the City of North Port with the highest quality staff and service to meet your project schedule and budget requirements.

The members of our project team were selected using two criteria: (1) their experience with similar projects and (2) their availability to assume major technical responsibilities. Kimley-Horn’s proactive castaheads system (discussed above) is used to detail every project’s personnel needs, as well as to determine each staff person’s availability. By continuously matching project needs with staff availability, our castaheads system is an accurate tool for keeping our projects on schedule.

Available Facilities, Technological Capabilities, and Other Available Resources

At Kimley-Horn, we are always examining our use of technology to be sure it matches our clients’ needs. We understand that you want a consultant who serves as a true extension of your staff and, as such, Kimley-Horn does whatever is required to make our communication and design methods compatible with our clients. Sometimes that means we develop a project website to enhance communication between project team members. Other times it means we use free-hand sketches and fax to communicate. Our clients, who represent a broad range of markets and disciplines, vary widely in technological capabilities and needs; for this reason, we continuously update our



own software and hardware to remain current, while also maintaining “previous versions” to serve those clients who choose not to update. By maintaining a library of resources, we can cater to virtually any client in any application.

Kimley-Horn is fully capable of providing all work products in both printed and electronic formats to be compatible with the County. Our electronic files can be produced to be read/or modified in Adobe Acrobat, Adobe Illustrator, Adobe InDesign, Adobe Photoshop, Sketchup, AutoCAD, MS Office Suite and/or MS PowerPoint. Our firm has an internationally networked computer system that incorporates public and private data centers that help our engineers and staff process data quickly and accurately. We typically use the following tools to communicate on projects: Internet access; Microsoft Exchange/Outlook/Teams; internet and intranet web pages; wide area network to all offices; and secure FTP and Sharefile Cloud applications for large file transfers. All deliverables will be submitted in the formats specified by the City (Word, Excel, PowerPoint, PDF, CAD, GIS), ensuring compatibility with City systems.

OTHER AVAILABLE RESOURCES: Shifting of Staff. Part of exceptional client service—one of our core values—is being available to serve our clients when they need us. We typically think of extra effort as key to exceptional service, but shifting work is another way for us to deliver on this core value. Shifting, a concept unique to Kimley-Horn, has been a critical component of Kimley-Horn’s client-focused culture since we opened our doors in 1967.

Shifting refers to Kimley-Horn’s ability to use resources throughout the firm to work on a client’s project especially if that project requires a specific expertise. Our clients benefit from shifting because they are able to receive the full strength and experience of our firm no matter where someone “sits.” This is specifically valuable to the City of North Port, presenting the opportunity to leverage team member, **Mark Shelton’s** existing relationships with key City staff. Mark has been a trusted partner of Kelley’s for the past 12 years. They have collaboratively worked on a number of projects across the state seamlessly to best serve the needs of the client. Separate Kimley-Horn teams never compete for a project. Instead, we combine staff from various locations to make the best team for the client. Through shifting, we are able to select resources and talents that best meet our clients’ needs. At times, this allows us to make commitments to clients that our competition cannot—because we are confident we have resources, via shifts, to meet them. In Florida alone, Kimley-Horn has served over 155 Florida municipalities and 45 Florida counties on on-call contracts—the City will have an abundance of experienced staff resources available for support.

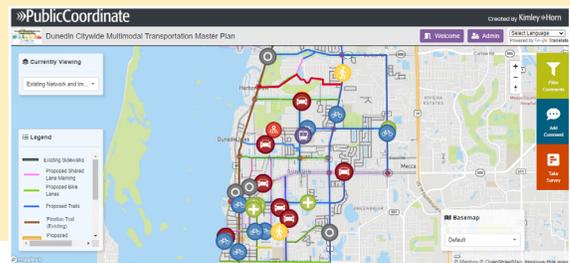
PROPRIETARY INNOVATIONS

»PublicCoordinate

A Kimley-Horn Software Solution

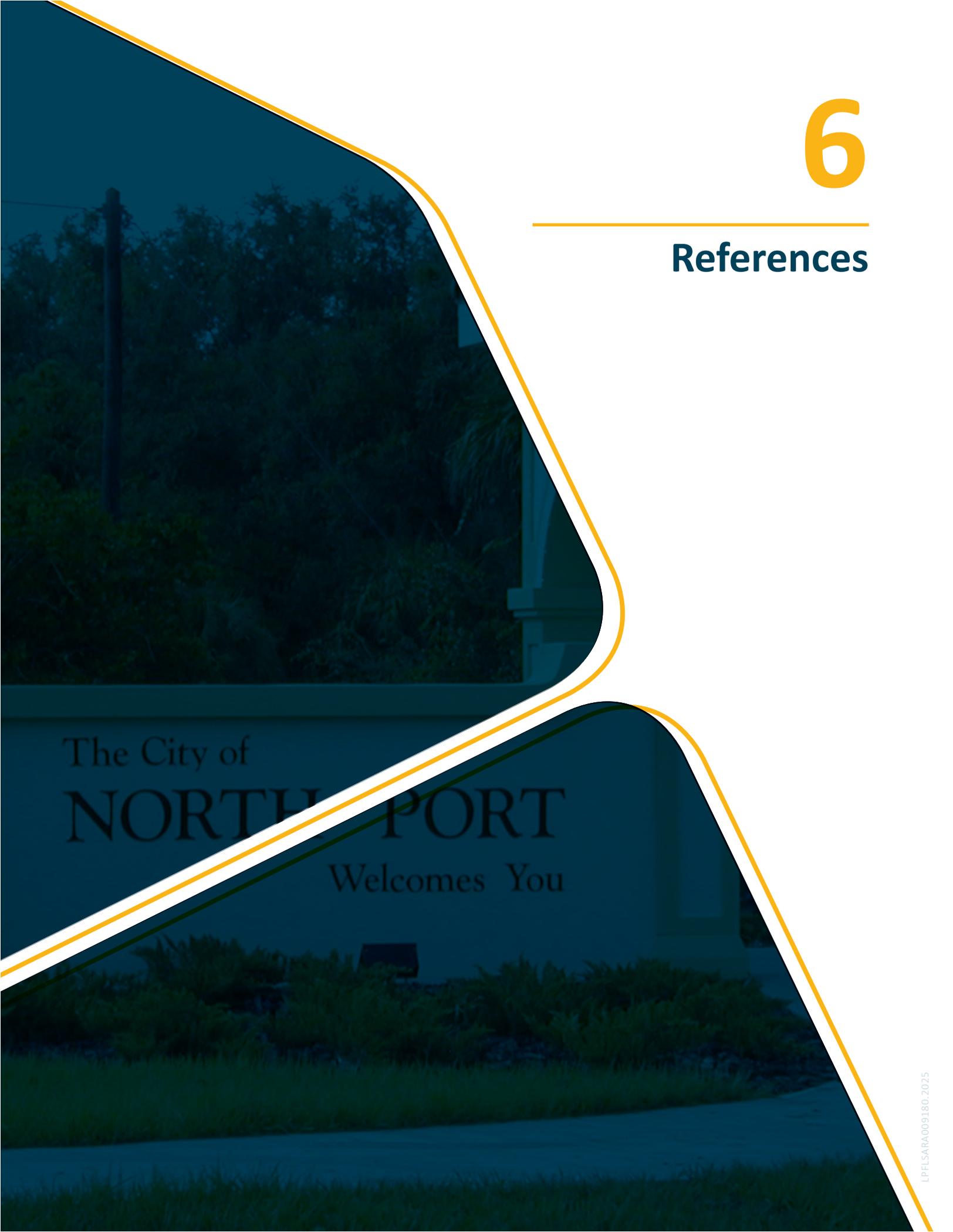
Kimley-Horn’s planning professionals created PublicCoordinate to make public engagement a simple, affordable, and streamlined step in public or private development projects.

PublicCoordinate’s sophisticated interactive map makes it easier than ever to solicit feedback from the public. This tool offers enhanced capabilities such as comment input, toggling between multiple project alternatives and base maps, ADA web accessibility, custom branding, survey integration, and more. Whether the project aims to inform, consult, or collaborate with the public, this tool provides information in an easily digestible format.



6

References



The City of
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TAB 6 REFERENCES

For the purpose of this submittal, Kimley-Horn has included references for clients who we have recently provided similar services to those outlined in your RFP. We feel this best represents the experience and quality of services we bring to your community. We invite you to contact each of these clients and ask about how we served them and creatively met their needs. For many of these clients we have provided services for numerous projects and are proud that they turn to us again and again to face challenges.

1. HARDEE COUNTY

Douglas Baber*Assistant County Manager*

Phone: 863.773.9430

Fax: n/a

Email: doug.baber@hardeecountyfl.gov

PROJECT:**Hardee County Extension of Staff, General Planning Services**

Kimley-Horn was selected by Hardee County to provide a diverse range of services including engineering and planning including serving as an extension of staff. Currently, Kimley-Horn is assisting the County with the day-to-day reviews of general development applications, citizen inquiries, coordination of staff reports and presentations to the various County Boards (Planning and Zoning Board and Board of County Commissioners).

COMPLETED: Ongoing**TOTAL COST:** Ongoing

2. CITY OF LARGO

Alicia Parinello, AICP*Planning Manager*

Phone: 727.587.6749 ext. 7453

Fax: n/a

Email: aparinel@largo.com

PROJECT:**US19 /Roosevelt Blvd Special Area Plan (now Largo Tri-City Special Area Plan)**

The City of Largo initially engaged Kimley-Horn for the preparation of a Special Area Plan (SAP) for the 600-acre US 19 and Roosevelt Boulevard/East Bay Drive area. The project required significant public outreach with stakeholder meetings, online survey responses, committee meetings, a community forum, as well as public hearings. The SAP included an existing conditions policy review, a market analysis as well as catalytic site plans complete with 3D renderings and a build-out and infrastructure analysis, land use, sustainability/resiliency, transportation and mobility recommendations including bike and pedestrian, plan vision and development strategies, and an implementation action plan with responsible parties and time frames. Subsequently, with the adoption of the SAP, Kimley-Horn helped Largo staff develop and review the newly named Tri-City comprehensive development code overlay and helped facilitate a developers' forum to discuss the code.

COMPLETED: March 2021**TOTAL COST:** \$132K



3. CITY OF CAPE CANAVERAL

Zachary Eichholz

Chief Resilience Manager

Phone: 321.868.1220 ext. 219

Fax: n/a

Email: z.eichholz@capecanaveral.gov

PROJECT:

Professional Service for the City of Cape Canaveral Presidential Streets Vision Plan

Kimley-Horn developed a master plan for the Presidential Streets area of the City of Cape Canaveral. The Plan included complete streets recommendations (streetscapes, intersection improvements, bicycle and pedestrian improvements, and parking), resiliency focused-area recommendations, parks/open space connectivity, green infrastructure, and stormwater management best practices. This effort involved two online surveys, an in-person community workshop and a hybrid community workshop to identify and refine the project recommendations. Concept plans were developed for two streets that were “potable” to other streets within the study area. These recommendations formed the action plan for implementation, phasing, and funding strategies for the proposed projects.

COMPLETED: Ongoing

TOTAL COST: Ongoing

4. CITY OF JACKSONVILLE BEACH PLANNING & DEVELOPMENT

Christian Popoli, MAURP, AICP

Senior Planner

Phone: 904.247.6231

Fax: 904.247.6107

Email: cpopoli@jaxbchfl.net

PROJECT:

Consulting Services for Comprehensive Plan and Land Development Code Update

The City contracted Kimley-Horn to update an existing Comprehensive Plan and LDC. Work included preparation of a desktop audit and assessment of the City’s Land Development Code, 2030 Comprehensive Plan, City Charter, and other related documents. Outreach efforts include City-facilitated workshops, updates to the project website, and a project outreach and walkabout tour. Kimley-Horn created the new 2050 plan and a user-friendly LDC was designed to implement and ensure consistency with the City’s updated Comprehensive Plan.

COMPLETED: March 2025

TOTAL COST: \$280K





5. CITY OF AUBURNDALE

Julie Womble, M.A., FRA-RA

Community Development Director

Phone: 863.965.5530 ext. 129

Fax: n/a

Email: jwomble@auburndalefl.com

PROJECT:

Contract for Professional Planning Consulting Services: Work Assignment for The Lakes District Visioning Plan

Kimley-Horn supported the City through phased planning efforts, beginning with a kickoff workshop to define the study scope, review existing conditions, and gather stakeholder input. The firm then developed a generalized land use plan, facilitated visioning meetings and community workshops, and conducted a regulatory analysis to identify necessary updates. In the final phase, Kimley-Horn assisted with public review and adoption, presenting proposed amendments to the Planning Commission and City Commission, addressing feedback, and finalizing updates for approval.

COMPLETED: August 2022

TOTAL COST: \$30K

Of all the things we're passionate about, client service is at the top of the list. We find our greatest satisfaction in making our clients successful. Our former president, Ed Vick, said, "We have no reason to exist except to serve our clients." That intense focus on providing quality consulting services to the people we serve has made Kimley-Horn one of the nation's top consulting firms in dozens of disciplines, turning thoughtful proposals into award-winning projects and satisfied clients, and going above and beyond to exceed our clients' expectations.

Our clients are the reason we exist. We are committed to providing exceptional service that makes them glad we're here.

We understand that the ideal outcome requires the experience not only to see what is directly ahead, but to envision the landscape of possibilities and respond adeptly to whatever comes along—balancing rigor of process with creative thinking for remarkable results. We understand that being on point, on target, and on budget requires knowing exactly what you need, when you need it, and delivering it with a passion and conviction for getting projects done more quickly and more effectively. We know that real collaboration requires far more than a partnership—it also means earning deep trust by living up to our promises day in and day out. With Kimley-Horn, you can expect more and experience better.

**CITY OF NORTH PORT
REQUEST FOR PROPOSAL NO. 2025-36
PROFESSIONAL PLANNING SERVICES**

ATTACHMENT 3a: REFERENCES/CLIENT LISTING

(The firm shall provide a minimum of three (3) business related references for which they are currently providing, or have provided within the last five (5) years, services similar to the scope of services required by this RFP.). Attach additional sheets if necessary.

1. Business/Customer Name: HARDEE COUNTY

Name of Contact Person/Title: Douglas Baber, Assistant County Manager

Telephone# 863.773.9430 Fax n/a E-mail doug.baber@hardeecountyfl.gov

Address 412 W Orange Street, Suite 103, Wauchula, FL 33873

Duration of Contract or business relationship Business relationship of 15+ years

Type of Services Provided Extension of Staff/On-call for Planning, Zoning, Public/Community Outreach, Historic Preservation, Environmental, Transportation/Multimodal, Urban Design, Landscape Architecture

2. Business/Customer Name: CITY OF LARGO

Name of Contact Person/Title: Alicia Parinello, AICP, Planning Manager

Telephone# 727.587.6749 ext. 7453 Fax n/a E-mail aparinel@largo.com

Address 201 Highland Ave N, Largo, FL 33770

Duration of Contract or business relationship Business relationship of 13+ years

Type of Services Provided Extension of Staff/On-call for Planning, Zoning, Public/Community Outreach, Transportation/multimodal, Urban Design, Landscape Architecture

3. Business/Customer Name: CITY OF CAPE CANAVERAL

Name of Contact Person/Title: Zachary Eichholz, Chief Resilience Manager

Telephone# 321.868.1220 ext. 219 Fax n/a E-mail z.eichholz@capecanaveral.gov

Address 100 Polk Avenue PO Box 326, Cape Canaveral, FL 32920

Duration of Contract or business relationship Business relationship of 14+ years

Type of Services Provided Extension of Staff/On-call for Planning, Zoning, Public/Community Outreach, Historic Preservation, Environmental, Transportation/Multimodal, Urban Design, Landscape Architecture

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CITY OF NORTH PORT
REQUEST FOR PROPOSAL NO. 2025-36
PROFESSIONAL PLANNING SERVICES

REFERENCES/CLIENT LISTING continued

4. Business/Customer Name: CITY OF JACKSONVILLE BEACH PLANNING & DEVELOPMENT

Name of Contact Person/Title: Christian Popoli, MAURP, AICP, Senior Planner

Telephone# 904.247.6231 Fax 904.247.6107 E-mail cpopoli@jaxbchfl.net

Address 11 3rd Street North, Jacksonville Beach, FL 32250

Duration of Contract or business relationship Business relationship dates to 2022

Type of Services Provided Extension of Staff/On-call for Planning, Zoning, Public/Community Outreach,
Historic Preservation, Environmental, Transportation/Multimodal, Urban Design,
Landscape Architecture

5. Business/Customer Name: CITY OF AUBURNDALE

Name of Contact Person/Title: Julie Womble, M.A., FRA-RA, Community Development Director

Telephone# 863.965.5530 ext. 129 Fax n/a E-mail jwomble@auburndalefl.com

Address 1 Bobby Green Plaza, Auburndale, FL 33823

Duration of Contract or business relationship Business relationship dates to 2019

Type of Services Provided Extension of Staff/On-call for Planning, Zoning, Multimodal

6. Business/Customer Name: n/a

Name of Contact Person/Title: _____

Telephone# _____ Fax _____ E-mail _____

Address _____

Duration of Contract or business relationship _____

Type of Services Provided _____

Date: 07/28/2025

Signed (Person authorized to bind the company): 

Name (printed): B. Kelley Klepper, AICP Title: Vice President

THIS PAGE MUST BE COMPLETED AND SUBMITTED WITH PROPOSAL.

CITY OF NORTH PORT
 REQUEST FOR PROPOSAL NO. 2025-36
 PROFESSIONAL PLANNING SERVICES

ATTACHMENT 3b
REFERENCE AND PERFORMANCE QUESTIONNAIRE VERIFICATION FORM

RFP 2025-36 Professional Planning Services – Continuing Services for City of North Port. It is the intent of the City of North Port to request proposals from experienced, competent, and qualified State of Florida licensed/certified firms for the City of North Port Professional Planning Services on an as-needed basis.

1. Contractor Information (Proposer information)
FIRM NAME: Kimley-Horn and Associates, Inc.
ADDRESS: 1800 Second Street, Suite 900, Sarasota, FL 34236
Telephone number #: 941.379.7600
E-mail: kellee.klepper@kimley-horn.com
Point of Contact <u>Kelley Klepper</u>
Contact Phone Number <u>941.379.7600</u>
2. Worked Performed as <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub Contractor <input type="checkbox"/> Joint Venture <input type="checkbox"/> Other (Explain) Percent of project work performed <u>100 %</u> If Subcontractor, who was the prime (Name/Phone #) <u>n/a</u>
3. CONTACT INFORMATION Contract Number: <u>n/a</u> Contract Type: <input checked="" type="checkbox"/> Firm Fixed Price <input type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Other (please specify): _____ Contract Title: <u>General Planning Services</u> Contract Location: <u>Hardee County, FL</u> Award Date (mm/dd/yy) <u>12/13/24</u> Actual Completion Date: <u>Ongoing</u> Original Contract Price (Award Amount): <u>On-call</u> Final Contract Price (to include all modifications, if applicable): <u>Ongoing</u> Explain the Difference: _____
4. PROJECT DESCRIPTION: Complexity of Work <input checked="" type="checkbox"/> HIGH <input type="checkbox"/> MED <input type="checkbox"/> ROUTINE How is this project relevant to project submission? Kimley-Horn was selected by Hardee County to provide a diverse range of services including engineering and planning including serving as an extension of staff. Currently, Kimley-Horn is assisting the County with the day-to-day reviews of

**CITY OF NORTH PORT
REQUEST FOR PROPOSAL NO. 2025-36
PROFESSIONAL PLANNING SERVICES**

general development applications, citizen inquiries, coordination of staff reports and presentations to the various County Boards (Planning and Zoning Board and Board of County Commissioners).

5. CLIENT INFORMATION

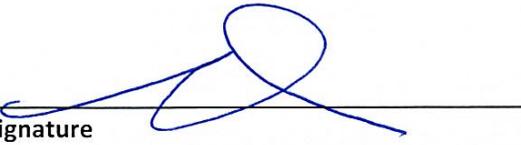
Name: Douglas Baber **Title:** Assistant County Manager
Name of Entity: Hardee County
Phone Number: 863.773.9430
E-Mail: doug.baber@hardeecountyfl.gov

PERFORMANCE EVALUATION	(CHECK) "YES" OR "NO"
1. Was the scope of work performed similar in nature?	<input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO
2. Did this company have the proper resources and personnel by which to get the job done? If no, please describe: _____ _____	<input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO
3. Were any problems encountered with the company's work performance? If yes, please describe: _____ _____	<input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO
4. How long did the company/individual work for you?	Years: _____ Months: _____
5. On a scale of 1 to 10, 10 being best, how would you rate the overall work performance, considering professionalism; final product; personnel; resources. Rate from 1 to 10. (10 being highest)	<u>10</u>
6. If the opportunity were to present itself, would you rehire this company? If no, please state why: _____	<input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO
7. Date Questionnaire completed	(mm/dd/yy) <u>07/24/25</u>

8. Please provide any additional comments pertinent to this company and the work performed for you (you may use additional pages):

KH Staff always goes above + beyond for HCBCC.

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Signature 

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PURCHASING@NORTHPORTFL.GOV REFERENCING THE RFP #: 2025-12.

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CITY OF NORTH PORT
 REQUEST FOR PROPOSAL NO. 2025-36
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ATTACHMENT 3b
REFERENCE AND PERFORMANCE QUESTIONNAIRE VERIFICATION FORM

RFP 2025-36 Professional Planning Services – Continuing Services for City of North Port. It is the intent of the City of North Port to request proposals from experienced, competent, and qualified State of Florida licensed/certified firms for the City of North Port Professional Planning Services on an as-needed basis.

1. Contractor Information (Proposer information)
FIRM NAME: Kimley-Horn and Associates, Inc.
ADDRESS: 1800 Second Street, Suite 900, Sarasota, FL 34236
Telephone number #: 941.379.7600
E-mail: kelly.klepper@kimley-horn.com
Point of Contact <u>Kelley Klepper</u>
Contact Phone Number <u>941.379.7600</u>
2. Worked Performed as <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub Contractor <input type="checkbox"/> Joint Venture <input type="checkbox"/> Other (Explain) Percent of project work performed <u>100 %</u> If Subcontractor, who was the prime (Name/Phone #) <u>n/a</u>
3. CONTACT INFORMATION Contract Number: <u>N/A</u> Contract Type: <input checked="" type="checkbox"/> Firm Fixed Price <input type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Other (please specify): _____ Contract Title: <u>CONTRACT TO FURNISH PROFESSIONAL SERVICES TO THE CITY OF LARGO: US19 /Roosevelt Blvd Special Area Plan (now Largo Tri-City Special Area Plan)</u> Contract Location: <u>City of Largo, FL</u> Award Date (mm/dd/yy) <u>06/01/19</u> Actual Completion Date: <u>03/21</u> Original Contract Price (Award Amount): <u>\$132K</u> Final Contract Price (to include all modifications, if applicable): <u>\$132K</u> Explain the Difference: _____
4. PROJECT DESCRIPTION: Complexity of Work <input checked="" type="checkbox"/> HIGH <input type="checkbox"/> MED <input type="checkbox"/> ROUTINE How is this project relevant to project submission? The City of Largo initially engaged Kimley-Horn for the preparation of a Special Area Plan (SAP) for the 600-acre US 19 and Roosevelt Boulevard/ East Bay Drive area. The project required significant public outreach with stakeholder meetings, online survey responses, committee meetings,

**CITY OF NORTH PORT
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a community forum, as well as public hearings. The SAP included an existing conditions policy review, a market analysis as well as catalytic site plans complete with 3D renderings and a build-out and infrastructure analysis, land use, sustainability/resiliency, transportation and mobility recommendations including bike and pedestrian, plan vision and development strategies, and an implementation action plan with responsible parties and time frames. Subsequently, with the adoption of the SAP, Kimley-Horn helped Largo staff develop and review the newly named Tri-City comprehensive development code overlay and helped facilitate a developers' forum to discuss the code.

5. CLIENT INFORMATION

Name: Alicia Parinello, AICP **Title:** Planning Manager
Name of Entity: City of Largo
Phone Number: 727.587.6749 ext. 7453
E-Mail: aparinel@largo.com

PERFORMANCE EVALUATION	(CHECK) "YES" OR "NO"
1. Was the scope of work performed similar in nature?	<input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO
2. Did this company have the proper resources and personnel by which to get the job done? If no, please describe: _____ _____	<input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO
3. Were any problems encountered with the company's work performance? If yes, please describe: _____ _____	<input type="checkbox"/> YES OR <input checked="" type="checkbox"/> NO
4. How long did the company/individual work for you?	Years: <u>1</u> Months: <u>2</u>
5. On a scale of 1 to 10, 10 being best, how would you rate the overall work performance, considering professionalism; final product; personnel; resources. Rate from 1 to 10. (10 being highest)	<u>10</u>
6. If the opportunity were to present itself, would you rehire this company? If no, please state why: _____	<input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO
7. Date Questionnaire completed	(mm/dd/yy) <u>7/21/25</u>

8. Please provide any additional comments pertinent to this company and the work performed for you (you may use additional pages):
 KHA staff were extremely engaged and prepared for the City of Largo's Tri-City Special Area Plan effort. The Plan was a success and ~~won an award from the American Planning Association - Sun Coast Section. This was the City's third major activity center.~~

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Signature

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**CITY OF NORTH PORT
REQUEST FOR PROPOSAL NO. 2025-36
PROFESSIONAL PLANNING SERVICES**

**ATTACHMENT 3b
REFERENCE AND PERFORMANCE QUESTIONNAIRE VERIFICATION FORM**

RFP 2025-36 Professional Planning Services – Continuing Services for City of North Port. It is the intent of the City of North Port to request proposals from experienced, competent, and qualified State of Florida licensed/certified firms for the City of North Port Professional Planning Services on an as-needed basis.

1. Contractor Information (Proposer information)
FIRM NAME: Kimley-Horn and Associates, Inc.
ADDRESS: 1800 Second Street, Suite 900, Sarasota, FL 34236
Telephone number #: 941.379.7600
E-mail: kelley.klepper@kimley-horn.com
Point of Contact <u>Kelley Klepper</u>
Contact Phone Number <u>941.379.7600</u>
2. Worked Performed as <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub Contractor <input type="checkbox"/> Joint Venture <input type="checkbox"/> Other (Explain) Percent of project work performed <u>100 %</u> If Subcontractor, who was the prime (Name/Phone #) <u>n/a</u>
3. CONTACT INFORMATION Contract Number: <u>N/A</u> Contract Type: <input checked="" type="checkbox"/> Firm Fixed Price <input type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Other (please specify): _____ Contract Title: <u>Professional Services for the City of Cape Canaveral Presidential Streets Vision Plan</u> Contract Location: <u>City of Cape Canaveral, FL</u> Award Date (mm/dd/yy) <u>12/31/21</u> Actual Completion Date: <u>Ongoing</u> Original Contract Price (Award Amount): <u>\$179.5K</u> Final Contract Price (to include all modifications, if applicable): <u>Ongoing</u> Explain the Difference: _____
4. PROJECT DESCRIPTION: Complexity of Work <input checked="" type="checkbox"/> HIGH <input type="checkbox"/> MED <input type="checkbox"/> ROUTINE How is this project relevant to project submission? Kimley-Horn developed a master plan for the Presidential Streets area of the City of Cape Canaveral. The Plan included complete streets recommendations (streetscapes, intersection improvements, bicycle and pedestrian improvements, and parking), resiliency focused-area

**CITY OF NORTH PORT
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recommendations, parks/open space connectivity, green infrastructure, and stormwater management best practices. This effort involved two online surveys, an in-person community workshop and a hybrid community workshop to identify and refine the project recommendations. Concept plans were developed for two streets that were "potable" to other streets within the study area. These recommendations formed the action plan for implementation, phasing, and funding strategies for the proposed projects.

5. CLIENT INFORMATION

Name: Zachary Eichholz **Title:** Chief Resilience Manager
Name of Entity: City of Cape Canaveral
Phone Number: 321.868.1220 ext 219
E-Mail: z.eichholz@capecanaveral.gov

PERFORMANCE EVALUATION	(CHECK) "YES" OR "NO"
1. Was the scope of work performed similar in nature?	<input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO
2. Did this company have the proper resources and personnel by which to get the job done? If no, please describe: _____ _____	<input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO
3. Were any problems encountered with the company's work performance? If yes, please describe: _____ _____	<input type="checkbox"/> YES OR <input checked="" type="checkbox"/> NO
4. How long did the company/individual work for you?	Years: <u>1</u> Months: <u>6</u>
5. On a scale of 1 to 10, 10 being best, how would you rate the overall work performance, considering professionalism; final product; personnel; resources. Rate from 1 to 10. (10 being highest)	<u>10</u>
6. If the opportunity were to present itself, would you rehire this company? If no, please state why: _____	<input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO
7. Date Questionnaire completed	(mm/dd/yy) <u>07/22/2025</u>

8. Please provide any additional comments pertinent to this company and the work performed for you (you may use additional pages):

KHA was an exceptional project partner to work with. Their team always delivered professional work that was well received by City staff, Council and the public. The City of Cape Canaveral continues to work with KHA due to their outstanding performance and quality of work.

**CITY OF NORTH PORT
REQUEST FOR PROPOSAL NO. 2025-36
PROFESSIONAL PLANNING SERVICES**

Signature



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CITY OF NORTH PORT
 REQUEST FOR PROPOSAL NO. 2025-36
 PROFESSIONAL PLANNING SERVICES

ATTACHMENT 3b
REFERENCE AND PERFORMANCE QUESTIONNAIRE VERIFICATION FORM

RFP 2025-36 Professional Planning Services – Continuing Services for City of North Port. It is the intent of the City of North Port to request proposals from experienced, competent, and qualified State of Florida licensed/certified firms for the City of North Port Professional Planning Services on an as-needed basis.

1. Contractor Information (Proposer information)
FIRM NAME: Kimley-Horn and Associates, Inc.
ADDRESS: 1800 Second Street, Suite 900, Sarasota, FL 34236
Telephone number #: 941.379.7600
E-mail: kelley.klepper@kimley-horn.com
Point of Contact <u>Kelley Klepper</u>
Contact Phone Number <u>941.379.7600</u>
2. Worked Performed as <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub Contractor <input type="checkbox"/> Joint Venture <input type="checkbox"/> Other (Explain) Percent of project work performed <u>100 %</u> If Subcontractor, who was the prime (Name/Phone #) _____
3. CONTACT INFORMATION Contract Number: <u>Contract Agreement for City RFQ 04-2122</u> Contract Type: <input checked="" type="checkbox"/> Firm Fixed Price <input type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Other (please specify): _____ Contract Title: <u>Consulting Services for Comprehensive Plan and Land Development Code Update</u> Contract Location: <u>Jacksonville Beach, Florida</u> Award Date (mm/dd/yy) <u>07/11/22</u> Actual Completion Date: <u>03/25</u> Original Contract Price (Award Amount): <u>\$320K</u> Final Contract Price (to include all modifications, if applicable): <u>\$280K</u> Explain the Difference: <u>Completed on time and under budget</u>
4. PROJECT DESCRIPTION: Complexity of Work <input checked="" type="checkbox"/> HIGH <input type="checkbox"/> MED <input type="checkbox"/> ROUTINE How is this project relevant to project submission? The City contracted Kimley-Horn to update an existing Comprehensive Plan and LDC. Work included preparation of a desktop audit and assessment of the City's Land Development Code, 2030 Comprehensive Plan, City Charter, and other related

**CITY OF NORTH PORT
REQUEST FOR PROPOSAL NO. 2025-36
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documents. Outreach efforts include City-facilitated workshops, updates to the project website, and a project outreach and walkabout tour. Kimley-Horn created the new 2050 plan and a user-friendly LDC was designed to implement and ensure consistency with the City's updated Comprehensive Plan.

5. CLIENT INFORMATION

Name: Christian Popoli, MAURP, AICP **Title:** Senior Planner
Name of Entity: City of Jacksonville Beach Planning & Development
Phone Number: 904.247.6231
E-Mail: cpopoli@jaxbchfl.net

PERFORMANCE EVALUATION	(CHECK) "YES" OR "NO"
1. Was the scope of work performed similar in nature?	<input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO
2. Did this company have the proper resources and personnel by which to get the job done? If no, please describe: _____ _____	<input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO
3. Were any problems encountered with the company's work performance? If yes, please describe: _____ _____	<input type="checkbox"/> YES OR <input checked="" type="checkbox"/> NO
4. How long did the company/individual work for you?	Years: <u>2</u> Months: <u>8</u>
5. On a scale of 1 to 10, 10 being best, how would you rate the overall work performance, considering professionalism; final product; personnel; resources. Rate from 1 to 10. (10 being highest)	<u>10</u>
6. If the opportunity were to present itself, would you rehire this company? If no, please state why: _____	<input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO
7. Date Questionnaire completed	(mm/dd/yy) <u>07/21/25</u>

8. Please provide any additional comments pertinent to this company and the work performed for you (you may use additional pages):

Working with our team at Kimpley Horn was a very enjoyable and collaberative experiece. They brought thier many years of expernece doing this type of planning work, and filled in gaps and questions we had along the way, but was always clear this was our comp pland, and our land developemtn code, and they were here to facilitate and assisit, but not to draft a generic plan or LDC. They listened to staff, the public and council and were receptive, repsonsive and acted as a great representation Of the team as a whole between staff and KH. We worked well together and completed a plan / LDC taylored to Jax Bch.

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Signature

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ATTACHMENT 3b
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1. Contractor Information (Proposer information)
FIRM NAME: Kimley-Horn and Associates, Inc.
ADDRESS: 1800 Second Street, Suite 900, Sarasota, FL 34236
Telephone number #: 941.379.7600
E-mail: kelly.klepper@kimley-horn.com
Point of Contact <u>Kelley Klepper</u>
Contact Phone Number <u>941.379.7600</u>
2. Worked Performed as <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub Contractor <input type="checkbox"/> Joint Venture <input type="checkbox"/> Other (Explain) Percent of project work performed <u>100</u> % If Subcontractor, who was the prime (Name/Phone #) _____
3. CONTACT INFORMATION Contract Number: <u>Work Assignment No 02</u> Contract Type: <input checked="" type="checkbox"/> Firm Fixed Price <input type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Other (please specify): _____ Contract Title: <u>Contract for Professional Planning Consulting Services: Work Assignment for The Lakes District Visioning Plan</u> Contract Location: <u>Auburndale, Florida</u> Award Date (mm/dd/yy) <u>11/27/19</u> Actual Completion Date: <u>8/22</u> Original Contract Price (Award Amount): <u>\$30K</u> Final Contract Price (to include all modifications, if applicable): <u>\$30K</u> Explain the Difference: _____
4. PROJECT DESCRIPTION: Complexity of Work <input checked="" type="checkbox"/> HIGH <input type="checkbox"/> MED <input type="checkbox"/> ROUTINE How is this project relevant to project submission? Kimley-Horn supported the City through phased planning efforts, beginning with a kickoff workshop to define the study scope, review existing

**CITY OF NORTH PORT
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PROFESSIONAL PLANNING SERVICES**

conditions, and gather stakeholder input. The firm then developed a generalized land use plan, facilitated visioning meetings and community workshops, and conducted a regulatory analysis to identify necessary updates. In the final phase, Kimley-Horn assisted with public review and adoption, presenting proposed amendments to the Planning Commission and City Commission, addressing feedback, and finalizing updates for approval.

5. CLIENT INFORMATION

Name: Julie Womble **Title:** Community Development Director
Name of Entity: City of Auburndale
Phone Number: 863.965.5530
E-Mail: jwomble@auburndalefl.com

PERFORMANCE EVALUATION	(CHECK) "YES" OR "NO"
1. Was the scope of work performed similar in nature?	<input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO
2. Did this company have the proper resources and personnel by which to get the job done? If no, please describe: _____ _____	<input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO
3. Were any problems encountered with the company's work performance? If yes, please describe: _____ _____	<input type="checkbox"/> YES OR <input checked="" type="checkbox"/> NO
4. How long did the company/individual work for you?	Years: <u>3 yrs ongoing</u> Months: _____
5. On a scale of 1 to 10, 10 being best, how would you rate the overall work performance, considering professionalism; final product; personnel; resources. Rate from 1 to 10. (10 being highest)	<u>10</u>
6. If the opportunity were to present itself, would you rehire this company? If no, please state why: _____	<input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO
7. Date Questionnaire completed	(mm/dd/yy) <u>07/21/2025</u>

8. Please provide any additional comments pertinent to this company and the work performed for you (you may use additional pages):

Professional services provided regarding planning, visioning, meetings with stakeholders and community and writing a new
code for a master planned community. Continues to provide secondary reviews for specific planning site plans and concept
design

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PROPOSER WILL SEND THIS FORM TO EACH REFERENCED CLIENT LISTED ON ATTACHMENT 3. THE CLIENT IS TO COMPLETE THIS FORM AND RETURN DIRECTLY BACK TO THE PROPOSER. THE PROPOSER WILL SUBMIT THE COMPLETED FORM WITH THEIR PROPOSAL. IT IS THE PROPOSER'S RESPONSIBILITY TO OBTAIN AND SUBMIT ALL COMPLETED FORMS WITH THEIR PROPOSAL PACKAGE.

IF THERE ARE UNFORESEEN CIRCUMSTANCES AND THE CLIENT CANNOT RETURN COMPLETED FORM DIRECTLY TO THE PROPOSER, COMPLETED FORMS MAY BE DIRECTLY SUBMITTED TO:

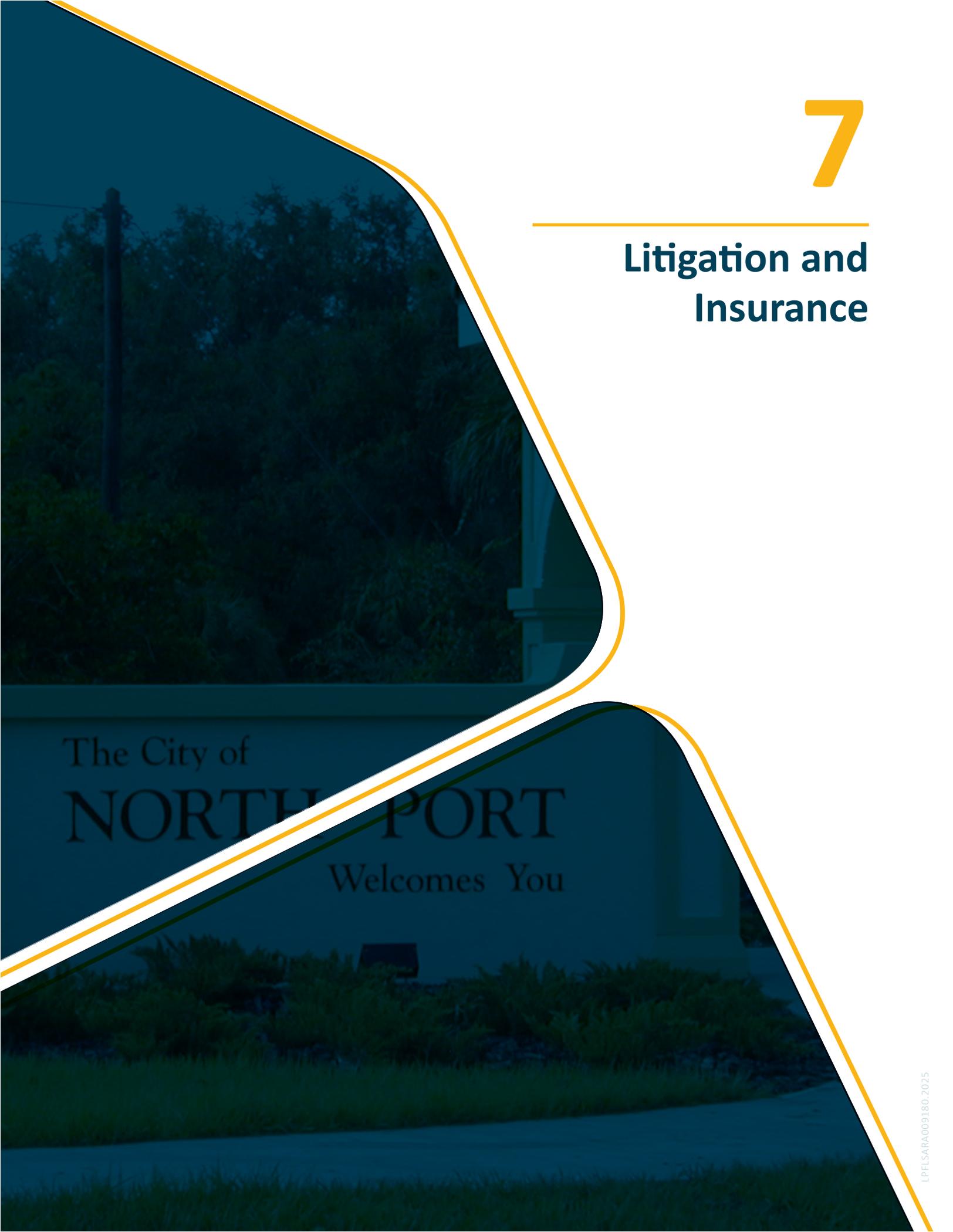
PURCHASING@NORTHPORTFL.GOV REFERENCING THE RFP #: 2025-12.

THE CITY RESERVES THE RIGHT TO VERIFY ANY AND ALL INFORMATION ON THIS FORM.

NOTE: IF COMPLETED REFERENCES ARE NOT RETURNED TO PURCHASING, IT MAY AFFECT THE EVALUATION RATING.

7

Litigation and Insurance



The City of
NORTH PORT
Welcomes You



TAB 7 LITIGATION AND INSURANCE

Kimley-Horn and its subsidiaries have provided services in all 50 states and numerous countries. Because of the many varied projects we have completed, we are subject to various legal proceedings from time to time and in the ordinary course of business. It is not practical to provide a complete list as part of this proposal. In the last five (5) years, Kimley-Horn has had more than 29,993 active projects in Florida, 32 of which had some form of litigation. Of these cases, 3 were dismissed, 21 were settled, and 8 are pending. This represents 0.1067% of all projects completed by Kimley-Horn in Florida over the past five years. None of the pending cases, if decided against Kimley-Horn, would have a material impact on our financial statements or impair in any way our ability to serve our clients. Generally, these matters are covered by insurance, and we consider them to be without merit. If you would like to discuss our legal matters in more detail, please contact Kimley-Horn’s General Counsel, Richard Cook, at 919.677.2058.

Insurance Levels

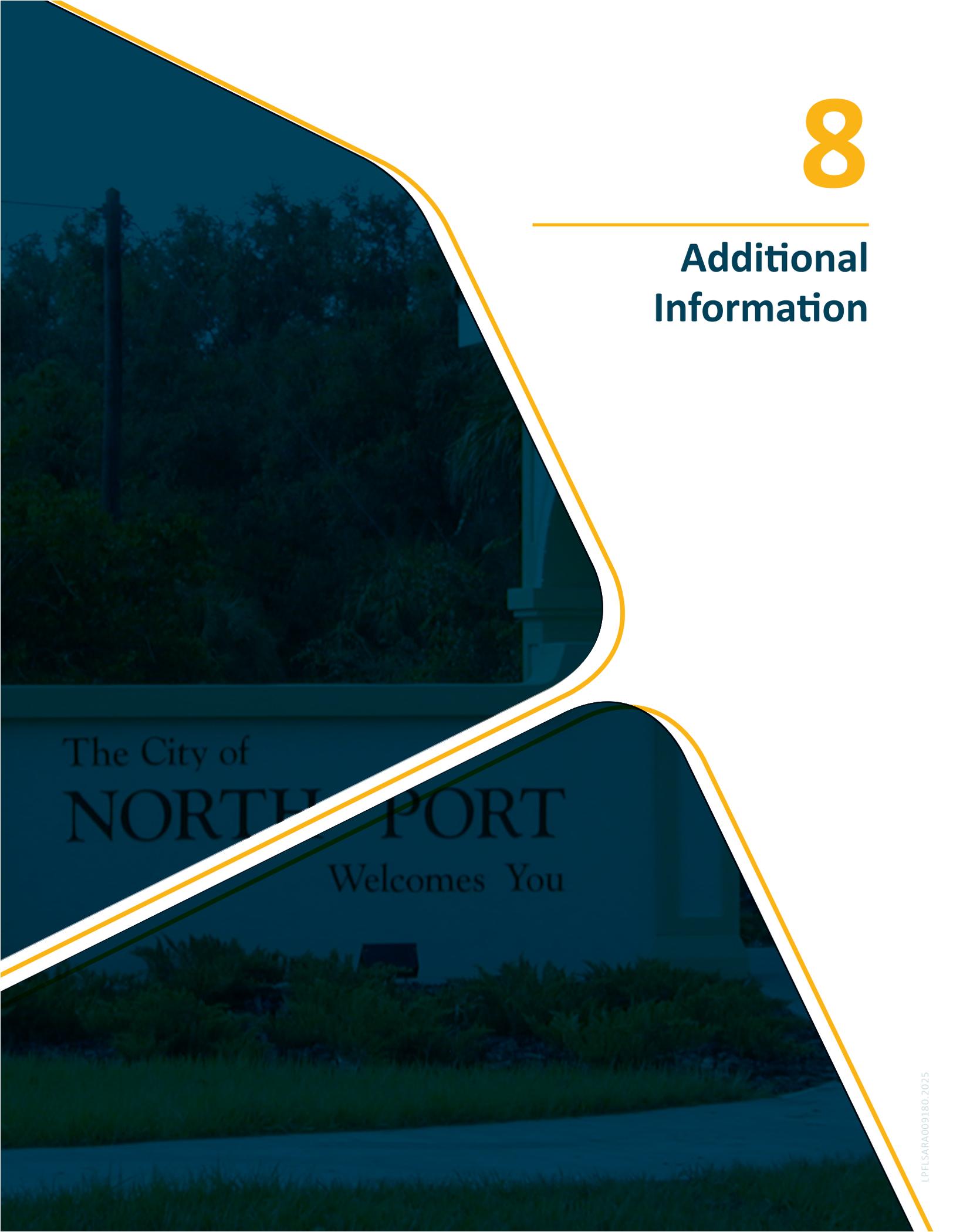
Kimley-Horn has more than adequate liability insurance to meet the requirements of the City. Our current levels of insurance are provided below and a sample certificate of insurance is provided in Tab 9.

Amount of Liability Insurance:

- + General Liability: \$2 million per claim/\$4 million aggregate
- + Automobile Liability: \$2 million per occurrence/\$2 million aggregate
- + Umbrella Liability: \$5 million per occurrence/\$5 million aggregate
- + Workers Compensation: Statutory
- + Employers Liability: \$2 million each accident or disease/\$2 million aggregate
- + Professional Liability: \$2 million per claim/\$2 million aggregate



**Additional
Information**



The City of
NORTH PORT
Welcomes You

TAB 8 ADDITIONAL INFORMATION

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

Skills Matrix

	Land use planning and analysis	Zoning ordinance interpretation	Transportation impacts	Transportation policy and analysis, bicycle and pedestrian connections	Mixed-use planning and design	Urban design	Historic and cultural planning	Small area, village, and opportunity area planning	Public engagement and outreach	Presentation development/delivery	Customer-facing services	Site Plan criteria compliance	GIS mapping and research	Environmental	Branding/graphic design
Kelley Klepper, AICP 	X	X			X			X	X	X	X	X			
Mark Shelton, AICP 	X	X			X			X	X	X	X	X			
Philip DiMaria, AICP, CNU-A 	X	X		X	X			X	X	X	X	X	X		
Blair Knighting, AICP 	X	X					X	X	X	X					
Jared Schneider, AICP, CNU-A 	X		X	X	X			X	X	X			X		
Adam Kerr, PE 			X	X											
Tori Bacheler, PWS 												X		X	
James Pankonin, PLA, LEED AP 						X									
Brooke Fleming, AICP	X	X						X	X	X	X	X			
Eliza Harris-Juliano, CNU-A	X	X			X	X		X	X						
Henry Tamura						X									
Anna Willis	X	X						X	X	X	X	X			
Dominic Pardue	X							X	X	X		X			
Chad Davis, AICP	X		X	X				X	X				X		
Joseph Cuffari, CFM									X	X					
Paige Helfinstine									X	X					
Brett Kamm, GISP													X		
Kayla Ware													X		
Sarah Johnson, CSE												X		X	
Rick Browne, CHMM												X		X	
Tim Eggert										X					X
Molly Williams, PE												X	X		
Kellie Clark, PE												X			
Matt Dunn, PLA						X									
Jake Hess, PLA, ISA CA						X									

H. ADDITIONAL INFORMATION

Additional licenses for key personnel and supporting personnel

The American Institute of Certified Planners
The Professional Institute of the American Planning Association
hereby qualifies
Mark W. Shelton
as a member
with all the benefits
of a Certified Planner and
responsibility to the
AICP Code of Ethics and
Professional Conduct.
Certified Planner Number: 021081
July 10, 2006
Paul Farmer EXECUTIVE DIRECTOR

This certificate hereby qualifies
Philip DiMaria
as a member with all the benefits of a Certified Planner and a commitment to the AICP Code of Ethics and Professional Conduct.
Certified Planner Number: 32396
Joel Albizo Chief Executive Director
Deborah Lawler President
American Institute of Certified Planners
Verify: <http://www.profession.com/AICP/NG/E>

This certificate hereby qualifies
Blair Knighting, AICP
as a member with all the benefits of a Certified Planner and a commitment to the AICP Code of Ethics and Professional Conduct.
Certified Planner Number: 31913
Joel Albizo Chief Executive Director
Deborah Lawler President
American Institute of Certified Planners
Verify: <http://www.profession.com/AICP/NG/E>

This certificate hereby qualifies
Jared R. Schneider, AICP
as a member with all the benefits of a Certified Planner and a commitment to the AICP Code of Ethics and Professional Conduct.
Certified Planner Number: 024814
Paul Farmer EXECUTIVE DIRECTOR AND CEO
Paul Ingheam PRESIDENT

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF PROFESSIONAL ENGINEERS
THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES
KERR, ADAM B
1 LAWRENCE LAKE DRIVE
BOYNTON BEACH FL 33436
LICENSE NUMBER: PE4773
EXPIRATION DATE: FEBRUARY 28, 2027
Always verify licenses online at MyFloridaLicense.com
Do not alter this document in any form.
This is your license. It is unlawful for anyone other than the licensee to use this document.

Society of Wetland Scientists
Professional Certification Program, Inc.
grants the designation
Professional Wetland Scientist
For
Victoria Bachelor, M.S.
In recognition of all the professional requirements approved by the Society of Wetland Scientists Certification Program, Inc. and verified by the Society's Certification Review Panel on 03/25/2022.
Professional Wetland Scientist number 3436. Due to re-certify by 03/25/2027.
Victoria Bachelor President
Deborah Lawler President

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF LANDSCAPE ARCHITECTURE
THE LANDSCAPE ARCHITECT HEREIN IS REGISTERED UNDER THE PROVISIONS OF CHAPTER 481, FLORIDA STATUTES
PANKONIN, JAMES ROBERT
4440 SAN JIRO DRIVE
SARASOTA FL 34235
LICENSE NUMBER: LA666690
EXPIRATION DATE: NOVEMBER 30, 2025
Always verify licenses online at MyFloridaLicense.com
ISSUED: 12/06/2023
Do not alter this document in any form.
This is your license. It is unlawful for anyone other than the licensee to use this document.

This certificate hereby qualifies
Brooke L. Fleming
as a member with all the benefits of a Certified Planner and a commitment to the AICP Code of Ethics and Professional Conduct.
Certified Planner Number: 3150
Joel Albizo Chief Executive Director
Karen Wolf President
American Institute of Certified Planners
Verify: <http://www.profession.com>

This certificate hereby qualifies
Chad Davis
as a member with all the benefits of a Certified Planner and a commitment to the AICP Code of Ethics and Professional Conduct.
Certified Planner Number: 3452
Joel Albizo Chief Executive Director
Karen Wolf President
American Institute of Certified Planners
Verify: <http://www.profession.com>

GIS Certification Institute
This is to certify that The Board of Directors of the GIS Certification Institute, upon the recommendation of the Executive Director, has conferred upon
Brett Kamm
The distinction of
Geographic Information Systems Professional
GISP
Certificate Number: 162276
Date of Initial Certification: 7/25/2025
Allen Baugh GISCI President
Date of Expiration: 7/25/2028
Tommy Spicci Executive Director

esa
The Ecological Society of America
founded 1915
The Ecological Society of America, upon recommendation of the Board of Professional Certification, hereby certifies that
Sarah Johnson
meets the requirements as a certified
Senior Ecologist
and is governed by the society's Code of Ethics.
Certified by the Ecological Society of America from July 1, 2025 through July 30, 2030
Ryan Hill Chair, Board of Professional Certification
Sarah Johnson President, Ecological Society of America

IHMM
INFRASTRUCTURE HAZARDOUS MATERIALS
THIS CERTIFIES THAT
Richard Browne
HAS SUCCESSFULLY MET ALL THE REQUIREMENTS OF EDUCATION, EXPERIENCE AND EXAMINATION, AND IS HEREBY DESIGNATED A
CERTIFIED HAZARDOUS MATERIALS MANAGER® CHMM®
INSURANCE MANAGEMENT
October 13, 2018
October 31, 2028
32649
Richard Browne
ANAB
ACCREDITED BY THE ANAB NATIONAL ACCREDITATION BOARD AND THE BOARD OF STANDARDS AND PRACTICES
ISSUED BY THE BOARD OF STANDARDS AND PRACTICES

H. ADDITIONAL INFORMATION



I. AUTHORIZED REPRESENTATIVE
The foregoing is a statement of facts.

31. SIGNATURE

B. Kelley Klepper

32. DATE

07/28/2025

33. NAME AND TITLE

B. Kelley Klepper, AICP, Vice President

9

Submission Requirements and Required Submittal Forms

The City of
NORTH PORT
Welcomes You



TAB 9 SUBMISSION REQUIREMENTS AND REQUIRED SUBMITTAL FORMS

The forms listed below are provided on the following pages:

- + Submittal Requirement Forms Checklist
- + Proposal Submittal Signature Form
- + Statement of Organization
- + References with Reference Questionnaire
- + Drug-Free Workplace Form
- + Public Entity Crime Information
- + Non-Collusive Affidavit
- + Lobbying Certification
- + Conflict of Interest Form
- + E-Verify Form
- + Disclosure Form for Consultant
- + Scrutinized Company Certification Form
- + Affidavit of Compliance Regarding Foreign Entity of Concern Laws
- + Anti-Human Trafficking Affidavit
- + Copy of Sunbiz Registration
- + State Required Licenses
- + Sample Insurance Certificate



CITY OF NORTH PORT
REQUEST FOR PROPOSAL NO. 2025-36
PROFESSIONAL PLANNING SERVICES

A. SUBMITTAL REQUIREMENTS

1. NUMBER OF PAGES: The proposal shall not exceed (50) pages (one-sided) or (25) pages (two-sided) in length. (The Title Page, Table of Contents, City Required Forms, 330 Forms and tabs do not count towards the TOTAL NUMBER OF PAGES).

1.1 When compiling a response, sections should be tabbed and labeled; pages should be sequentially numbered at the bottom of the page; proposals should be bound to allow flat stacking for easy storage; do not use three ring binders of any kind; and sections should be compiled in the sequence list above.

1.2 Place proposal with all the required items in a sealed envelope clearly marked for specification number, project name, name of proposer, and due date and time.

2. PAPER/FONT SIZE: 8.5"x11"/Font Calibri 11, PDF FORMAT.

3. NUMBER OF ORIGINAL PROPOSALS: One (1) original hard-copy **UNBOUND** (marked "ORIGINAL") and signed in **blue ink**. **NUMBER OF COPIES:** three (3) hard copies **BOUND** (marked "COPY") (**1 original + 3 copies = 4 total submittals**).

4. USB Flash Drive: One (1) electronic version in Portable Document Format (PDF) **on** a USB Drive containing the entire submittal. USB drive only. **CDs will not be accepted.**

5. SUBMIT TO:

City of North Port
Finance Department - Purchasing Division
Marisa Doherty, Contract Administrator II
4970 City Hall, 3 RD Floor, Suite 337
North Port, Florida 34286

B. REQUIRED SUBMITTAL FORMS: City Required Submittal Forms/Checklist

READ/EXECUTED & INCLUDED

- Proposal Submittal Signature Form
- Statement of Organization
- References with Reference Questionnaire
- Drug-Free Workplace (If Applicable)
- Public Entity Crime Information
- Non-Collusive Affidavit
- Lobbying Certification

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

CITY OF NORTH PORT
REQUEST FOR PROPOSAL NO. 2025-36
PROFESSIONAL PLANNING SERVICES

- Conflict of Interest Form
- E-Verify Form
- Disclosure Form (Consultant/Engineer/Architect)
- Scrutinized Business Certification Form
- Affidavit of Compliance Regarding Foreign Entity of Concern Laws
- Anti-Human Trafficking Affidavit
- Copy of Registration, Attached
State Registration Requirements (<http://www.sunbiz.org/search.html>)
- State required license for Prime Firm Only (Not sub-consultants)
- SAMPLE INSURANCE CERTIFICATE:** Demonstrate your firm's ability to comply with insurance requirements. Provide a previous certificate or other evidence listing the Insurance Companies names for both Professional Liability and General Liability and the dollar amounts of the coverage.

 YES NO Sample Insurance Certificate is included with the submittal
- MBE/WBE/VBE:** If claiming Minority Business Enterprise/Women Business Enterprise/Veterans Business Enterprise, the Prime Firm (not sub-consultant) **shall be** certified as a Minority Business Enterprise by the State of Florida, Department of Management Services, Office of Supplier Diversity pursuant to Section 287.0943, Florida Statutes.

 YES, CLAIMING MBE/WBE/VBE STATUS AS PRIME ONLY
 YES, I'VE ATTACHED THE CERTIFICATE OF MBE/WBE/VBE STATUS FROM THE STATE OF FLORIDA AS OUTLINED SECTION 12.
 NOT CLAIMING MBE/WBE/VBE

Note: Submissions received after the due date and time stated on the Notice of Availability or subsequent Addenda will not be accepted.

PLEASE INITIAL AND RETURN WITH YOUR PROPOSAL.



THIS PAGE MUST BE COMPLETED AND SUBMITTED WITH YOUR PROPOSAL

Page 42 of 79

CITY OF NORTH PORT
REQUEST FOR PROPOSAL NO. 2025-36
PROFESSIONAL PLANNING SERVICES

ATTACHMENT 1: PROPOSAL SUBMITTAL SIGNATURE FORM

The undersigned attests to his/her authority to submit this proposal and to bind the firm herein named to perform as per Agreement, if the firm is awarded the Agreement by the City.

The undersigned further certifies that he/she has read the Request for Proposal, Terms and Conditions, Insurance Requirements and any other documentation relating to this request and this proposal is submitted with full knowledge and understanding of the requirements and time constraints noted herein.

As addenda are considered binding as if contained in the original specifications, it is critical that the firm acknowledge receipt of same. The submittal may be considered void if receipt of an addendum is not acknowledged.

Addendum No. <u>1</u>	Dated <u>7/15/25</u>	Addendum No. <u>4</u>	Dated <u>7/17/25</u>
Addendum No. <u>2</u>	Dated <u>7/15/25</u>	Addendum No. <u>5</u>	Dated <u>7/24/25</u>
Addendum No. <u>3</u>	Dated <u>7/17/25</u>	Addendum No. _____	Dated _____

Company Name Kimley-Horn and Associates, Inc.

<u>941.379.7600</u>	<u>kelly.klepper@kimley-horn.com</u>	<u>n/a</u>
Telephone #	E-Mail	Fax #

421 Fayetteville Street, Suite 600

Main Office Address

<u>Raleigh</u>	<u>NC</u>	<u>27601</u>
City	State	Zip Code

Address of Office Servicing City of North Port, if different than above: SAME AS ABOVE

1800 2nd Street, Suite 900

Office Address

<u>Sarasota</u>	<u>FL</u>	<u>34236</u>
City	State	Zip Code

<u>941.379.7600</u>	<u>kelly.klepper@kimley-horn.com</u>	<u>n/a</u>
Telephone #	E-mail	Fax #

B. Kelley Klepper, AICP, Vice President

Name & Title of Firm Representative


Signature

08/01/2025
Date

Do you accept Visa? YES NO

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

CITY OF NORTH PORT
REQUEST FOR PROPOSAL NO. 2025-36
PROFESSIONAL PLANNING SERVICES

ATTACHMENT 2: STATEMENT OF ORGANIZATION
(Information Sheet for Transactions and Conveyances Corporation Identification)

The following information will be provided to the City of North Port for incorporation in legal documents. It is, therefore, vital all information is accurate and complete. Please be certain all spelling, and capitalization is exactly as registered with the state or federal government.

Name of Respondent: Kimley-Horn and Associates, Inc.

DBA (if any): n/a

Type of Entity (Sole Proprietor, Corporation, LLC, LLP, Partnership, etc): Corporation

Business Address: 1800 Second Street, Suite 900, Sarasota, FL 34236

Phone: 941.379.7600 **Fax:** n/a

E-Mail kelley.klepper@kimley-horn.com

Print Name and Title of person authorized to bind: B. Kelley Klepper, AICP, Vice President

Federal Identification Number: 56-0885615

Signature: 

Respondent shall submit proof that it is authorized to do business in the State of Florida unless registration is not required by law.

(Please Check One)

Is this a Florida Corporation: Yes or No

If not a Florida Corporation,
In what state was it created: North Carolina
Name as spelled in that State: Kimley-Horn and Associates, Inc.

What kind of corporation is it: "For Profit" or "Not for Profit"

Is it in good standing: Yes or No

Authorized to transact business in Florida: Yes or No

THIS PAGE MUST BE COMPLETED AND SUBMITTED WITH YOUR PROPOSAL

CITY OF NORTH PORT
REQUEST FOR PROPOSAL NO. 2025-36
PROFESSIONAL PLANNING SERVICES

STATEMENT OF ORGANIZATION continued

State of Florida Department of State Certificate of Authority Document No.: 821359

Does it use a registered fictitious name: Yes or No

Names of Officers:

President: Brent H. Mutti, CEO Secretary: Ashley R. Keil

Vice President: Steven E. Lefton, Executive Chair Treasurer: David L. McEntee, Senior Vice President

Director: (Provided on following page) Director: (Provided on following page)

Other: Steven E. Lefton, Executive Chair Other: Tammy L. Flanagan, CFO, Executive Vice President
Aaron W. Nathan, COO, Executive Vice President

Name of Corporation (As used in Florida):

Kimley-Horn and Associates, Inc.

(Spelled exactly as it is registered with the state or federal government)

Corporate Address:

Post Office Box: _____
City, State Zip: _____
Street Address: 421 Fayetteville Street Suite 600
City, State, Zip: Raleigh, NC 27601

STATE OF Florida

COUNTY OF Sarasota

Sworn to and subscribed before me this 28 day of July, 2025, by B. Kelley Klepper, AICP who
 is personally known to me or has produced his/her driver's license as identification.

Lorena Denny
Notary Public - State of Florida
Print Name: LORENA DENNY
Commission No: HH 393535



THIS PAGE MUST BE COMPLETED AND SUBMITTED WITH YOUR PROPOSAL

*CITY OF NORTH PORT
REQUEST FOR PROPOSAL NO. 2025-36
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STATEMENT OF ORGANIZATION continued

Our list of directors at **Kimley-Horn and Associates, Inc.** exceeds the space provided on the previous page. Below is a list of Directors, as of April 26, 2025.

DIRECTORS:

Ashley M. Frysinger, Senior Vice President
11700 Katy Freeway, Suite 800, Houston, TX 77079

Aaron W. Nathan, Executive Vice President, Chief Operating Officer
801 Cherry Street, Suite 1300, Unit 11 ,Fort Worth, TX 76102

Brent H. Mutti, President, Chief Executive Officer
1001 West Southern Avenue, Suite 131, Mesa, AZ 85210

Brian A. Good, Senior Vice President
445 24th Street, Vero Beach, FL 32960

Emily H. Meador, Senior Vice President
421 Fayetteville Street, Suite 600, Raleigh, NC 27601

Jennifer L. Harry, Senior Vice President
401 B Street, Suite 600, San Diego, CA 92101

Joseph D. Kaltsas, Executive Vice President
401 B. Street, Suite 600, San Diego, CA 92101

Kevin M. Schanen, Senior Vice President
1920 Wekiva Way, Suite 200, West Palm Beach, FL 33411

Lori A. Hall, Executive Vice President
11400 Commerce Park Drive, Suite 400, Reston, VA 20191

Steven E. Lefton, Executive Chair
11400 Commerce Park Drive, Suite 400, Reston, VA 20191

Stephen W. Blakley, Jr., Senior Vice President
200 South Tryon Street, Suite 200, Charlotte, NC 28202

Scott W. Colvin, Executive Vice President
4582 South Ulster Street, Suite 1500, Denver, CO 80237

Tammy L. Flanagan, Executive Vice President
421 Fayetteville Street, Suite 600, Raleigh, NC 27601

-END-

**CITY OF NORTH PORT
REQUEST FOR PROPOSAL NO. 2025-36
PROFESSIONAL PLANNING SERVICES**

ATTACHMENT 3a: REFERENCES/CLIENT LISTING

(The firm shall provide a minimum of three (3) business related references for which they are currently providing, or have provided within the last five (5) years, services similar to the scope of services required by this RFP.). Attach additional sheets if necessary.

1. Business/Customer Name: HARDEE COUNTY

Name of Contact Person/Title: Douglas Baber, Assistant County Manager

Telephone# 863.773.9430 Fax n/a E-mail doug.baber@hardeecountyfl.gov

Address 412 W Orange Street, Suite 103, Wauchula, FL 33873

Duration of Contract or business relationship Business relationship of 15+ years

Type of Services Provided Extension of Staff/On-call for Planning, Zoning, Public/Community Outreach, Historic Preservation, Environmental, Transportation/Multimodal, Urban Design, Landscape Architecture

2. Business/Customer Name: CITY OF LARGO

Name of Contact Person/Title: Alicia Parinello, AICP, Planning Manager

Telephone# 727.587.6749 ext. 7453 Fax n/a E-mail aparinel@largo.com

Address 201 Highland Ave N, Largo, FL 33770

Duration of Contract or business relationship Business relationship of 13+ years

Type of Services Provided Extension of Staff/On-call for Planning, Zoning, Public/Community Outreach, Transportation/multimodal, Urban Design, Landscape Architecture

3. Business/Customer Name: CITY OF CAPE CANAVERAL

Name of Contact Person/Title: Zachary Eichholz, Chief Resilience Manager

Telephone# 321.868.1220 ext. 219 Fax n/a E-mail z.eichholz@capecanaveral.gov

Address 100 Polk Avenue PO Box 326, Cape Canaveral, FL 32920

Duration of Contract or business relationship Business relationship of 14+ years

Type of Services Provided Extension of Staff/On-call for Planning, Zoning, Public/Community Outreach, Historic Preservation, Environmental, Transportation/Multimodal, Urban Design, Landscape Architecture

THIS PAGE MUST BE COMPLETED AND SUBMITTED WITH PROPOSAL.

CITY OF NORTH PORT
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PROFESSIONAL PLANNING SERVICES

REFERENCES/CLIENT LISTING continued

4. Business/Customer Name: CITY OF JACKSONVILLE BEACH PLANNING & DEVELOPMENT

Name of Contact Person/Title: Christian Popoli, MAURP, AICP, Senior Planner

Telephone# 904.247.6231 Fax 904.247.6107 E-mail cpopoli@jaxbchfl.net

Address 11 3rd Street North, Jacksonville Beach, FL 32250

Duration of Contract or business relationship Business relationship dates to 2022

Type of Services Provided Extension of Staff/On-call for Planning, Zoning, Public/Community Outreach,
Historic Preservation, Environmental, Transportation/Multimodal, Urban Design,
Landscape Architecture

5. Business/Customer Name: CITY OF AUBURNDALE

Name of Contact Person/Title: Julie Womble, M.A., FRA-RA, Community Development Director

Telephone# 863.965.5530 ext. 129 Fax n/a E-mail jwomble@auburndalefl.com

Address 1 Bobby Green Plaza, Auburndale, FL 33823

Duration of Contract or business relationship Business relationship dates to 2019

Type of Services Provided Extension of Staff/On-call for Planning, Zoning, Multimodal

6. Business/Customer Name: n/a

Name of Contact Person/Title: _____

Telephone# _____ Fax _____ E-mail _____

Address _____

Duration of Contract or business relationship _____

Type of Services Provided _____

Date: 07/28/2025

Signed (Person authorized to bind the company): 

Name (printed): B. Kelley Klepper, AICP Title: Vice President

THIS PAGE MUST BE COMPLETED AND SUBMITTED WITH PROPOSAL.

CITY OF NORTH PORT
 REQUEST FOR PROPOSAL NO. 2025-36
 PROFESSIONAL PLANNING SERVICES

ATTACHMENT 3b
REFERENCE AND PERFORMANCE QUESTIONNAIRE VERIFICATION FORM

RFP 2025-36 Professional Planning Services – Continuing Services for City of North Port. It is the intent of the City of North Port to request proposals from experienced, competent, and qualified State of Florida licensed/certified firms for the City of North Port Professional Planning Services on an as-needed basis.

1. Contractor Information (Proposer information)
FIRM NAME: Kimley-Horn and Associates, Inc.
ADDRESS: 1800 Second Street, Suite 900, Sarasota, FL 34236
Telephone number #: 941.379.7600
E-mail: kellee.klepper@kimley-horn.com
Point of Contact <u>Kelley Klepper</u>
Contact Phone Number <u>941.379.7600</u>
2. Worked Performed as <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub Contractor <input type="checkbox"/> Joint Venture <input type="checkbox"/> Other (Explain) Percent of project work performed <u>100 %</u> If Subcontractor, who was the prime (Name/Phone #) <u>n/a</u>
3. CONTACT INFORMATION Contract Number: <u>n/a</u> Contract Type: <input checked="" type="checkbox"/> Firm Fixed Price <input type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Other (please specify): _____ Contract Title: <u>General Planning Services</u> Contract Location: <u>Hardee County, FL</u> Award Date (mm/dd/yy) <u>12/13/24</u> Actual Completion Date: <u>Ongoing</u> Original Contract Price (Award Amount): <u>On-call</u> Final Contract Price (to include all modifications, if applicable): <u>Ongoing</u> Explain the Difference: _____
4. PROJECT DESCRIPTION: Complexity of Work <input checked="" type="checkbox"/> HIGH <input type="checkbox"/> MED <input type="checkbox"/> ROUTINE How is this project relevant to project submission? Kimley-Horn was selected by Hardee County to provide a diverse range of services including engineering and planning including serving as an extension of staff. Currently, Kimley-Horn is assisting the County with the day-to-day reviews of

**CITY OF NORTH PORT
REQUEST FOR PROPOSAL NO. 2025-36
PROFESSIONAL PLANNING SERVICES**

general development applications, citizen inquiries, coordination of staff reports and presentations to the various County Boards (Planning and Zoning Board and Board of County Commissioners).

5. CLIENT INFORMATION

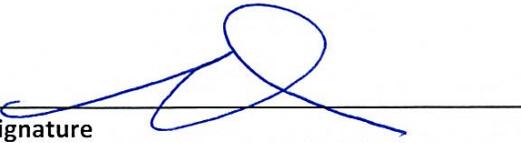
Name: Douglas Baber **Title:** Assistant County Manager
Name of Entity: Hardee County
Phone Number: 863.773.9430
E-Mail: doug.baber@hardeecountyfl.gov

PERFORMANCE EVALUATION	(CHECK) "YES" OR "NO"
1. Was the scope of work performed similar in nature?	<input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO
2. Did this company have the proper resources and personnel by which to get the job done? If no, please describe: _____ _____	<input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO
3. Were any problems encountered with the company's work performance? If yes, please describe: _____ _____	<input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO
4. How long did the company/individual work for you?	Years: _____ Months: _____
5. On a scale of 1 to 10, 10 being best, how would you rate the overall work performance, considering professionalism; final product; personnel; resources. Rate from 1 to 10. (10 being highest)	<u>10</u>
6. If the opportunity were to present itself, would you rehire this company? If no, please state why: _____	<input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO
7. Date Questionnaire completed	(mm/dd/yy) <u>07/24/25</u>

8. Please provide any additional comments pertinent to this company and the work performed for you (you may use additional pages):

KH Staff always goes above + beyond for HCBCC.

CITY OF NORTH PORT
REQUEST FOR PROPOSAL NO. 2025-36
PROFESSIONAL PLANNING SERVICES

Signature 

INSTRUCTIONS:

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CITY OF NORTH PORT
 REQUEST FOR PROPOSAL NO. 2025-36
 PROFESSIONAL PLANNING SERVICES

ATTACHMENT 3b
REFERENCE AND PERFORMANCE QUESTIONNAIRE VERIFICATION FORM

RFP 2025-36 Professional Planning Services – Continuing Services for City of North Port. It is the intent of the City of North Port to request proposals from experienced, competent, and qualified State of Florida licensed/certified firms for the City of North Port Professional Planning Services on an as-needed basis.

1. Contractor Information (Proposer information)
FIRM NAME: Kimley-Horn and Associates, Inc.
ADDRESS: 1800 Second Street, Suite 900, Sarasota, FL 34236
Telephone number #: 941.379.7600
E-mail: kelly.klepper@kimley-horn.com
Point of Contact <u>Kelley Klepper</u>
Contact Phone Number <u>941.379.7600</u>
2. Worked Performed as <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub Contractor <input type="checkbox"/> Joint Venture <input type="checkbox"/> Other (Explain) Percent of project work performed <u>100 %</u> If Subcontractor, who was the prime (Name/Phone #) <u>n/a</u>
3. CONTACT INFORMATION Contract Number: <u>N/A</u> Contract Type: <input checked="" type="checkbox"/> Firm Fixed Price <input type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Other (please specify): _____ Contract Title: <u>CONTRACT TO FURNISH PROFESSIONAL SERVICES TO THE CITY OF LARGO: US19 /Roosevelt Blvd Special Area Plan (now Largo Tri-City Special Area Plan)</u> Contract Location: <u>City of Largo, FL</u> Award Date (mm/dd/yy) <u>06/01/19</u> Actual Completion Date: <u>03/21</u> Original Contract Price (Award Amount): <u>\$132K</u> Final Contract Price (to include all modifications, if applicable): <u>\$132K</u> Explain the Difference: _____
4. PROJECT DESCRIPTION: Complexity of Work <input checked="" type="checkbox"/> HIGH <input type="checkbox"/> MED <input type="checkbox"/> ROUTINE How is this project relevant to project submission? The City of Largo initially engaged Kimley-Horn for the preparation of a Special Area Plan (SAP) for the 600-acre US 19 and Roosevelt Boulevard/ East Bay Drive area. The project required significant public outreach with stakeholder meetings, online survey responses, committee meetings,

**CITY OF NORTH PORT
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a community forum, as well as public hearings. The SAP included an existing conditions policy review, a market analysis as well as catalytic site plans complete with 3D renderings and a build-out and infrastructure analysis, land use, sustainability/resiliency, transportation and mobility recommendations including bike and pedestrian, plan vision and development strategies, and an implementation action plan with responsible parties and time frames. Subsequently, with the adoption of the SAP, Kimley-Horn helped Largo staff develop and review the newly named Tri-City comprehensive development code overlay and helped facilitate a developers' forum to discuss the code.

5. CLIENT INFORMATION

Name: Alicia Parinello, AICP **Title:** Planning Manager
Name of Entity: City of Largo
Phone Number: 727.587.6749 ext. 7453
E-Mail: aparinel@largo.com

PERFORMANCE EVALUATION	(CHECK) "YES" OR "NO"
1. Was the scope of work performed similar in nature?	<input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO
2. Did this company have the proper resources and personnel by which to get the job done? If no, please describe: _____ _____	<input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO
3. Were any problems encountered with the company's work performance? If yes, please describe: _____ _____	<input type="checkbox"/> YES OR <input checked="" type="checkbox"/> NO
4. How long did the company/individual work for you?	Years: <u>1</u> Months: <u>2</u>
5. On a scale of 1 to 10, 10 being best, how would you rate the overall work performance, considering professionalism; final product; personnel; resources. Rate from 1 to 10. (10 being highest)	<u>10</u>
6. If the opportunity were to present itself, would you rehire this company? If no, please state why: _____	<input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO
7. Date Questionnaire completed	(mm/dd/yy) <u>7/21/25</u>

8. Please provide any additional comments pertinent to this company and the work performed for you (you may use additional pages):
 KHA staff were extremely engaged and prepared for the City of Largo's Tri-City Special Area Plan effort. The Plan was a success and ~~won an award from the American Planning Association - Sun Coast Section. This was the City's third major activity center.~~

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Signature

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ATTACHMENT 3b
REFERENCE AND PERFORMANCE QUESTIONNAIRE VERIFICATION FORM

RFP 2025-36 Professional Planning Services – Continuing Services for City of North Port. It is the intent of the City of North Port to request proposals from experienced, competent, and qualified State of Florida licensed/certified firms for the City of North Port Professional Planning Services on an as-needed basis.

1. Contractor Information (Proposer information)
FIRM NAME: Kimley-Horn and Associates, Inc.
ADDRESS: 1800 Second Street, Suite 900, Sarasota, FL 34236
Telephone number #: 941.379.7600
E-mail: kelley.klepper@kimley-horn.com
Point of Contact <u>Kelley Klepper</u>
Contact Phone Number <u>941.379.7600</u>
2. Worked Performed as <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub Contractor <input type="checkbox"/> Joint Venture <input type="checkbox"/> Other (Explain) Percent of project work performed <u>100 %</u> If Subcontractor, who was the prime (Name/Phone #) <u>n/a</u>
3. CONTACT INFORMATION Contract Number: <u>N/A</u> Contract Type: <input checked="" type="checkbox"/> Firm Fixed Price <input type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Other (please specify): _____ Contract Title: <u>Professional Services for the City of Cape Canaveral Presidential Streets Vision Plan</u> Contract Location: <u>City of Cape Canaveral, FL</u> Award Date (mm/dd/yy) <u>12/31/21</u> Actual Completion Date: <u>Ongoing</u> Original Contract Price (Award Amount): <u>\$179.5K</u> Final Contract Price (to include all modifications, if applicable): <u>Ongoing</u> Explain the Difference: _____
4. PROJECT DESCRIPTION: Complexity of Work <input checked="" type="checkbox"/> HIGH <input type="checkbox"/> MED <input type="checkbox"/> ROUTINE How is this project relevant to project submission? Kimley-Horn developed a master plan for the Presidential Streets area of the City of Cape Canaveral. The Plan included complete streets recommendations (streetscapes, intersection improvements, bicycle and pedestrian improvements, and parking), resiliency focused-area

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recommendations, parks/open space connectivity, green infrastructure, and stormwater management best practices. This effort involved two online surveys, an in-person community workshop and a hybrid community workshop to identify and refine the project recommendations. Concept plans were developed for two streets that were "potable" to other streets within the study area. These recommendations formed the action plan for implementation, phasing, and funding strategies for the proposed projects.

5. CLIENT INFORMATION

Name: Zachary Eichholz **Title:** Chief Resilience Manager
Name of Entity: City of Cape Canaveral
Phone Number: 321.868.1220 ext 219
E-Mail: z.eichholz@capecanaveral.gov

PERFORMANCE EVALUATION	(CHECK) "YES" OR "NO"
1. Was the scope of work performed similar in nature?	<input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO
2. Did this company have the proper resources and personnel by which to get the job done? If no, please describe: _____ _____	<input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO
3. Were any problems encountered with the company's work performance? If yes, please describe: _____ _____	<input type="checkbox"/> YES OR <input checked="" type="checkbox"/> NO
4. How long did the company/individual work for you?	Years: <u>1</u> Months: <u>6</u>
5. On a scale of 1 to 10, 10 being best, how would you rate the overall work performance, considering professionalism; final product; personnel; resources. Rate from 1 to 10. (10 being highest)	<u>10</u>
6. If the opportunity were to present itself, would you rehire this company? If no, please state why: _____	<input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO
7. Date Questionnaire completed	(mm/dd/yy) <u>07/22/2025</u>

8. Please provide any additional comments pertinent to this company and the work performed for you (you may use additional pages):

KHA was an exceptional project partner to work with. Their team always delivered professional work that was well received by City staff, Council and the public. The City of Cape Canaveral continues to work with KHA due to their outstanding performance and quality of work.

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Signature

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ATTACHMENT 3b
REFERENCE AND PERFORMANCE QUESTIONNAIRE VERIFICATION FORM

RFP 2025-36 Professional Planning Services – Continuing Services for City of North Port. It is the intent of the City of North Port to request proposals from experienced, competent, and qualified State of Florida licensed/certified firms for the City of North Port Professional Planning Services on an as-needed basis.

1. Contractor Information (Proposer information)
FIRM NAME: Kimley-Horn and Associates, Inc.
ADDRESS: 1800 Second Street, Suite 900, Sarasota, FL 34236
Telephone number #: 941.379.7600
E-mail: kelley.klepper@kimley-horn.com
Point of Contact <u>Kelley Klepper</u>
Contact Phone Number <u>941.379.7600</u>
2. Worked Performed as <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub Contractor <input type="checkbox"/> Joint Venture <input type="checkbox"/> Other (Explain) Percent of project work performed <u>100 %</u> If Subcontractor, who was the prime (Name/Phone #) _____
3. CONTACT INFORMATION Contract Number: <u>Contract Agreement for City RFQ 04-2122</u> Contract Type: <input checked="" type="checkbox"/> Firm Fixed Price <input type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Other (please specify): _____ Contract Title: <u>Consulting Services for Comprehensive Plan and Land Development Code Update</u> Contract Location: <u>Jacksonville Beach, Florida</u> Award Date (mm/dd/yy) <u>07/11/22</u> Actual Completion Date: <u>03/25</u> Original Contract Price (Award Amount): <u>\$320K</u> Final Contract Price (to include all modifications, if applicable): <u>\$280K</u> Explain the Difference: <u>Completed on time and under budget</u>
4. PROJECT DESCRIPTION: Complexity of Work <input checked="" type="checkbox"/> HIGH <input type="checkbox"/> MED <input type="checkbox"/> ROUTINE How is this project relevant to project submission? The City contracted Kimley-Horn to update an existing Comprehensive Plan and LDC. Work included preparation of a desktop audit and assessment of the City's Land Development Code, 2030 Comprehensive Plan, City Charter, and other related

**CITY OF NORTH PORT
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documents. Outreach efforts include City-facilitated workshops, updates to the project website, and a project outreach and walkabout tour. Kimley-Horn created the new 2050 plan and a user-friendly LDC was designed to implement and ensure consistency with the City's updated Comprehensive Plan.

5. CLIENT INFORMATION

Name: Christian Popoli, MAURP, AICP **Title:** Senior Planner
Name of Entity: City of Jacksonville Beach Planning & Development
Phone Number: 904.247.6231
E-Mail: cpopoli@jaxbchfl.net

PERFORMANCE EVALUATION	(CHECK) "YES" OR "NO"
1. Was the scope of work performed similar in nature?	<input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO
2. Did this company have the proper resources and personnel by which to get the job done? If no, please describe: _____ _____	<input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO
3. Were any problems encountered with the company's work performance? If yes, please describe: _____ _____	<input type="checkbox"/> YES OR <input checked="" type="checkbox"/> NO
4. How long did the company/individual work for you?	Years: <u>2</u> Months: <u>8</u>
5. On a scale of 1 to 10, 10 being best, how would you rate the overall work performance, considering professionalism; final product; personnel; resources. Rate from 1 to 10. (10 being highest)	<u>10</u>
6. If the opportunity were to present itself, would you rehire this company? If no, please state why: _____	<input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO
7. Date Questionnaire completed	(mm/dd/yy) <u>07/21/25</u>

8. Please provide any additional comments pertinent to this company and the work performed for you (you may use additional pages):

Working with our team at Kimpley Horn was a very enjoyable and collaberative experiece. They brought thier many years of expernece doing this type of planning work, and filled in gaps and questions we had along the way, but was always clear this was our comp pland, and our land developemtn code, and they were here to facilitate and assisit, but not to draft a generic plan or LDC. They listened to staff, the public and council and were receptive, repsonsive and acted as a great representation Of the team as a whole between staff and KH. We worked well together and completed a plan / LDC taylored to Jax Bch.

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Signature

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CITY OF NORTH PORT
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ATTACHMENT 3b
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1. Contractor Information (Proposer information)
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E-mail: kelly.klepper@kimley-horn.com
Point of Contact <u>Kelley Klepper</u>
Contact Phone Number <u>941.379.7600</u>
2. Worked Performed as <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub Contractor <input type="checkbox"/> Joint Venture <input type="checkbox"/> Other (Explain) Percent of project work performed <u>100</u> % If Subcontractor, who was the prime (Name/Phone #) _____
3. CONTACT INFORMATION Contract Number: <u>Work Assignment No 02</u> Contract Type: <input checked="" type="checkbox"/> Firm Fixed Price <input type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Other (please specify): _____ Contract Title: <u>Contract for Professional Planning Consulting Services: Work Assignment for The Lakes District Visioning Plan</u> Contract Location: <u>Auburndale, Florida</u> Award Date (mm/dd/yy) <u>11/27/19</u> Actual Completion Date: <u>8/22</u> Original Contract Price (Award Amount): <u>\$30K</u> Final Contract Price (to include all modifications, if applicable): <u>\$30K</u> Explain the Difference: _____
4. PROJECT DESCRIPTION: Complexity of Work <input checked="" type="checkbox"/> HIGH <input type="checkbox"/> MED <input type="checkbox"/> ROUTINE How is this project relevant to project submission? Kimley-Horn supported the City through phased planning efforts, beginning with a kickoff workshop to define the study scope, review existing

**CITY OF NORTH PORT
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conditions, and gather stakeholder input. The firm then developed a generalized land use plan, facilitated visioning meetings and community workshops, and conducted a regulatory analysis to identify necessary updates. In the final phase, Kimley-Horn assisted with public review and adoption, presenting proposed amendments to the Planning Commission and City Commission, addressing feedback, and finalizing updates for approval.

5. CLIENT INFORMATION

Name: Julie Womble **Title:** Community Development Director
Name of Entity: City of Auburndale
Phone Number: 863.965.5530
E-Mail: jwomble@auburndalefl.com

PERFORMANCE EVALUATION	(CHECK) "YES" OR "NO"
1. Was the scope of work performed similar in nature?	<input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO
2. Did this company have the proper resources and personnel by which to get the job done? If no, please describe: _____ _____	<input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO
3. Were any problems encountered with the company's work performance? If yes, please describe: _____ _____	<input type="checkbox"/> YES OR <input checked="" type="checkbox"/> NO
4. How long did the company/individual work for you?	Years: <u>3 yrs ongoing</u> Months: _____
5. On a scale of 1 to 10, 10 being best, how would you rate the overall work performance, considering professionalism; final product; personnel; resources. Rate from 1 to 10. (10 being highest)	<u>10</u>
6. If the opportunity were to present itself, would you rehire this company? If no, please state why: _____	<input checked="" type="checkbox"/> YES OR <input type="checkbox"/> NO
7. Date Questionnaire completed	(mm/dd/yy) <u>07/21/2025</u>

8. Please provide any additional comments pertinent to this company and the work performed for you (you may use additional pages):

Professional services provided regarding planning, visioning, meetings with stakeholders and community and writing a new
code for a master planned community. Continues to provide secondary reviews for specific planning site plans and concept
design

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CITY OF NORTH PORT
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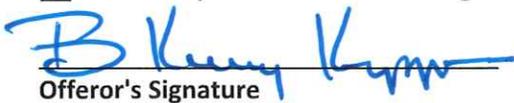
ATTACHMENT 4: DRUG FREE WORKPLACE FORM

The undersigned Consultant in accordance with Florida Statute 287.087 hereby certifies that Kimley-Horn and Associates, Inc. does:
(Company Name)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug free workplace through implementation of this section.

Check one:

- As the person authorized to sign this statement, I certify that this firm complies fully with above requirements.
- As the person authorized to sign this statement, this firm **does not** comply fully with the above requirements.


Offeror's Signature

07/28/2025
Date

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

CITY OF NORTH PORT
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PROFESSIONAL PLANNING SERVICES

ATTACHMENT 5: PUBLIC ENTITY CRIME INFORMATION

As provided by F.S. §287.133, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a Contractor, Supplier, Subcontractor, or Consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

I, B. Kelley Klepper, AICP, Vice President, being an authorized representative of the Respondent,
Kimley-Horn and Associates, Inc., located at
1800 2nd Street, Suite 900

City: Sarasota State: FL Zip Code: 34236, have read and understand the contents above. I further certify that Respondent is not disqualified from replying to this solicitation because of F.S. §287.133.

Signature: *B. Kelley Klepper* Date: 7/29/2025

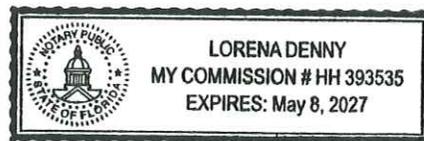
Telephone #: 941.379.7600 Fax #: n/a

Federal ID #: 56-0885615

STATE OF Florida
COUNTY OF Sarasota

Sworn to (or affirmed) and subscribed before me by means of physical presence or online notarization, this 29th day of July 2025 by B. Kelley Klepper, AICP.

Lorena Denny
Notary Public - State of Florida



Personally Known OR Produced Identification
Type of Identification Produced _____

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ATTACHMENT 6: NON-COLLUSIVE AFFIDAVIT

State of Florida

County of Sarasota

Before me, the undersigned authority, personally appeared:
B. Kelley Klepper, AICP, Vice President who, being first duly sworn, deposes and says that:

1. He/She is the Representative (Owner, Partner, Officer, Representative or Agent) of Kimley-Horn and Associates, Inc., the Respondent that has submitted the attached reply;
2. He/She is fully informed respecting the preparation and contents of the attached reply and of all pertinent circumstances respecting such reply;
3. Such reply is genuine and is not a collusive or sham reply;
4. Neither the said Respondent nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other respondent, firm, or person to submit a collusive or sham reply in connection with the work for which the attached reply has been submitted; or have in any manner, directly or indirectly sought by agreement or collusion, or communication or conference with any respondent, firm, or person to fix the price or prices in the attached reply or of any other respondent, or to fix any overhead, profit, or cost elements of the reply price or the reply price of any other respondent, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the reply work.

Signed, sealed and delivered this 29 day of July, 2025.

By: B Kelley Klepper

B. Kelley Klepper, AICP

(Printed Name)
Vice President

(Title)

STATE OF Florida

COUNTY OF Sarasota

Sworn to and subscribed before me this 29th day of JULY, 2025, by B. Kelley Klepper, AICP who is personally known to me or has produced his/her driver's license as identification.

Lorena Denny
Notary Public - State of Florida
Print Name: LORENA DENNY
Commission No: HH 393535



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CITY OF NORTH PORT
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PROFESSIONAL PLANNING SERVICES

ATTACHMENT 7: LOBBYING CERTIFICATION

"The undersigned hereby certifies, to the best of his or her knowledge and belief, that":

STATE OF Florida

COUNTY OF Sarasota

This 29th day July of 2025

B. Kelley Klepper, AICP, Vice President _____, being first duly sworn, deposes and says that he or she is the authorized representative of Kimley-Horn and Associates, Inc. (Name of the contractor, firm or individual), and that the vendor and any of its agents agree to have no contact or communication with, or discuss any matter related in any way to any active City of North Port solicitation, with any City of North Port elected officials, officers, their appointees or their agents or any other staff or outside individuals working with the city in respect to this request other than the designated Procurement Official Contact and to abide by the restrictions outlined in the General Terms and Conditions of the Solicitation. Technical questions directed to the project manager, is prohibited. These persons shall not be lobbied, either individually or collectively, regarding any questions for bid, proposal, qualification and/or any other solicitations released by the city. To do so is grounds for immediate disqualification from the selection process. The selection process is not considered final until such a time as the Commission has made a final and conclusive determination.

(a) No City appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence either directly or indirectly an officer or employee of the City, City Commission in connection with the awarding of any City Contract.

(b) If any funds other than City appropriated funds have been paid or will be paid to any person for influencing or attempting to influence a member of City Commission or an officer or employee of the City in connection with this contract, the undersigned shall complete and submit Standard Form-L "Disclosure Form to Report Lobbying", in accordance with its instructions.

Signed, sealed and delivered this 29 day of July, 2025.

By: B. Kelley Klepper

B. Kelley Klepper, AICP
(Printed Name)
Vice President

(Title)
STATE OF Florida
COUNTY OF Sarasota

Sworn to and subscribed before me this 29th day of JULY, 2025, by B. Kelley Klepper, AICP who is personally known to me or has produced his/her driver's license as identification.

Lorena Denny
Notary Public - State of Florida
Print Name: LORENA DENNY
Commission No: HH 393535



THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

CITY OF NORTH PORT
REQUEST FOR PROPOSAL NO. 2025-36
PROFESSIONAL PLANNING SERVICES

ATTACHMENT 8: CONFLICT OF INTEREST FORM

F.S. §112.313 places limitations on public officers (including advisory board members) and employees' ability to contract with the City either directly or indirectly. Therefore, please indicate if the following applies:

PART I.

I am an employee, public officer or advisory board member of the City
_____ (List Position Or Board)

I am the spouse or child of an employee, public officer or advisory board member of the City
Name: _____

An employee, public officer or advisory board member of the City, or their spouse or child, is an officer, partner, director, or proprietor of Respondent or has a material interest in Respondent. "Material interest" means direct or indirect ownership of more than 5 percent of the total assets or capital stock of any business entity. For the purposes of [§112.313], indirect ownership does not include ownership by a spouse or minor child.
Name: _____

Respondent employs or contracts with an employee, public officer or advisory board member of the City
Name: _____

None Of the Above

PART II:

Are you going to request an advisory board member waiver?

I will request an advisory board member waiver under §112.313(12)

I will NOT request an advisory board member waiver under §112.313(12)

N/A

The City shall review any relationships which may be prohibited under the Florida Ethics Code and will disqualify any vendors whose conflicts are not waived or exempt.

BUSINESS NAME: Kimley-Horn and Associates, Inc.

NAME AND TITLE (PERSON AUTHORIZED TO BIND THE COMPANY): B. Kelley Klepper, AICP, Vice President

SIGNATURE:  DATE: 07/28/2025

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CITY OF NORTH PORT
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**ATTACHMENT 9
VENDOR'S CERTIFICATION FOR E-VERIFY SYSTEM**

The undersigned Vendor/Consultant/Contractor (Vendor), certifies the following:

1. Vendor is a person or entity that has entered into or is attempting to enter into a contract with the City of North Port (City) to provide labor, supplies, or services to the City in exchange for salary, wages or other remuneration.
2. Vendor has registered with and will use the E-Verify System of the United States Department of Homeland Security to verify the employment eligibility of:
 - a. All persons newly hired by the Vendor to perform employment duties within Florida during the term of the contract; and
 - b. All persons, including sub-contractors, sub-vendors or sub-consultants, assigned by the Vendor to perform work pursuant to the contract with the City.
3. If the Vendor becomes the successful Contractor who enters into a contract with the City, then the Vendor will comply with the requirements of Section 448.095, Fla. Stat. "Employment Eligibility", as amended from time to time.
4. Vendor will obtain an affidavit from all subcontractors attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien as defined in 8 United States Code, Section 1324A(H)(3).
5. Vendor will maintain the original affidavit of all subcontractors for the duration of the contract.
6. Vendor affirms that failure to comply with the state law requirements can result in the City's termination of the contract and other penalties as provided by law.
7. Vendor understands that pursuant to Florida Statutes, section 448.095, the submission of a false certification may result in the termination of the contract if one is entered into, and may subject the Vendor named in this certification to civil penalties, attorney's fees and costs.

VENDOR: Kimley-Horn and Associates, Inc. (Vendor's Company Name)

Certified By: 
AUTHORIZED REPRESENTATIVE SIGNATURE

Print Name and Title: B. Kelley Klepper, AICP, Vice President

Date Certified: 07/28/2025

THIS PAGE MUST BE COMPLETED AND SUBMITTED

CITY OF NORTH PORT
REQUEST FOR PROPOSAL NO. 2025-36
PROFESSIONAL PLANNING SERVICES

ATTACHMENT 10: DISCLOSURE FORM FOR CONSULTANT/ENGINEER/ARCHITECT

Please select (only) one of the following three options:

Our firm has no actual, potential, or reasonably perceived, **financial*** or **other interest**** in the outcome of the project.

Our firm has a potential or reasonably perceived **financial*** or **other interest**** in the outcome of the project as described here: _____.

Our firm proposes to mitigate the potential or perceived conflict according to the following plan: _____.

Our firm has an actual **financial*** or **other interest**** in the outcome of the project as described here: _____.

***What does "financial interest" mean?**

If your firm, or employee of your firm working on the project (or a member of the employee's household), will/may be perceived to receive or lose private income depending on the government business choices based on your firm's findings and recommendations, this must be listed as a financial interest. An example would be ownership in physical assets affected by the government business choices related to this project. The possibility of contracting for further consulting services is not included in this definition and is not prohibited.

****What does "other interest" mean?**

If your firm, or employee of your firm working on the project (or a member of the employee's household), will/may be perceived to have political, legal or any other interests that will affect what goes into your firm's findings and recommendations, or will be/may be perceived to be affected by the government business choices related to this project, this must be listed as another interest.

BUSINESS NAME: Kimley-Horn and Associates, Inc.

NAME AND TITLE (PERSON AUTHORIZED TO BIND THE COMPANY): B. Kelley Klepper, AICP, Vice President

SIGNATURE:  DATE: 07/28/2025

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

CITY OF NORTH PORT
REQUEST FOR PROPOSAL NO. 2025-36
PROFESSIONAL PLANNING SERVICES

ATTACHMENT 11: Scrutinized Company Certification Form

Company Name: <u>Kimley-Horn and Associates, Inc.</u>			
Authorized Representative Name and Title: <u>B. Kelley Klepper, AICP, Vice President</u>			
Address: <u>1800 2nd Street, Suite 900</u>	City: <u>Sarasota</u>	State: <u>FL</u>	ZIP: <u>34236</u>
Phone Number: <u>941.379.7600</u>	Email Address: <u>kelley.klepper@kimley-horn.com</u>		

A company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with the City of North Port for goods or services of any amount if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Florida Statutes, section 215.4725, or is engaged in a boycott of Israel.

A company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with the City of North Port for goods or services of \$1 million or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to Florida Statutes, section 215.473, or with companies engaged in business operations in Cuba or Syria.

CHOOSE ONE OF THE FOLLOWING

This bid, proposal, contract or contract renewal is for goods or services of less than \$1 million. As the person authorized to sign on behalf of the above-named company, and as required by Florida Statutes, section 287.135(5), I hereby certify that the above-named company is not participating in a boycott of Israel.

This bid, proposal, contract or contract renewal is for goods or services of \$1 million or more. As the person authorized to sign on behalf of the above-named company, and as required by Florida Statutes, section 287.135(5), I hereby certify that the above-named company is not participating in a boycott of Israel, is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, and it does not have business operations in Cuba or Syria.

I understand that pursuant to Florida Statutes, section 287.135, the submission of a false certification may result in the termination of the contract if one is entered into, and may subject the above-named company to civil penalties, attorney's fees and costs.	
Certified By: 	_____
AUTHORIZED REPRESENTATIVE SIGNATURE	
Print Name and Title: <u>B. Kelley Klepper, AICP, Vice President</u>	_____
Date Certified: <u>07/28/2025</u>	_____

Solicitation/Contract/PO Number (Completed by Purchasing): 2025-36

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PROFESSIONAL PLANNING SERVICES

ATTACHMENT 12: AFFIDAVIT OF COMPLIANCE REGARDING FOREIGN ENTITY OF CONCERN LAWS

The undersigned, on behalf of the entity listed below ("Entity"), hereby attests and declares as follows:

1. Entity is not owned by the government of a foreign country of concern as defined in Florida Statutes Section 287.138.
2. The government of a foreign country of concern does not have a controlling interest in Entity.
3. Entity is not organized under the laws of, and does not have a principal place of business in, a foreign country of concern.
4. Entity is not owned or controlled by the government of a foreign country of concern, as defined in Florida Statutes Section 692.201.
5. Entity is not a partnership, association, corporation, organization, or other combination of persons organized under the laws of or having its principal place of business in a foreign country of concern, as defined in Florida Statutes Section 692.201, or a subsidiary of such entity.
6. Entity is not a foreign principal, as defined in Florida Statutes Section 692.201.
7. Entity complies, if purchasing real property, with all applicable requirements of Florida Statutes Sections 692.202, 692.203, and 692.204.
8. If purchasing real property, Entity is not a foreign principal prohibited from purchasing the subject real property. Entity is either (1) not a person or entity described in Florida Statutes Section 692.204(1)(a) or (2) authorized under Florida Statutes Section 692.204(2) to purchase the subject property. Entity complies with the requirements of Florida Statutes Section 692.204.
9. The undersigned is authorized to execute this affidavit on behalf of Entity.

Under penalties of perjury, I declare that I have read the foregoing document and that the facts stated in it are true.

ENTITY

KIMLEY-HORN AND ASSOCIATES, INC. [Insert name of legal entity, in bold ALL CAPS]

 [Signature]

B. Kelley Klepper, AICP
Vice President [Insert name and title]

07/28/2025 [Insert date]

CITY OF NORTH PORT
REQUEST FOR PROPOSAL NO. 2025-36
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ATTACHMENT 16: Anti-Human Trafficking Affidavit

Instructions: This form must be completed by an officer or representative of an entity registering as a vendor, entering into, renewing, or extending, a contract with the City of North Port.

The undersigned, on behalf of Kimley-Horn and Associates, Inc. ("Entity"), verifies the following:

A. I have read and understand that Florida Statutes Section 787.06(13), prohibits the City of North Port ("City") from executing, renewing, or extending a contract to entities that use coercion for labor or services, with such terms defined in Florida Statutes Section 787.06(2) as follows:

- "Coercion" means: (1) using or threatening to use physical force against any person; (2) restraining, isolating, or confining or threatening to restrain, isolate, or confine any person without lawful authority and against her or his will; (3) using lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined; (4) destroying, concealing, removing, confiscating, withholding, or possessing any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person; (5) causing or threatening to cause financial harm to any person; (6) enticing or luring any person by fraud or deceit; or (7) providing a controlled substance as outlined in Schedule I or Schedule II of Section 893.03, Florida Statutes, to any person for the purpose of exploitation of that person.

- "Labor" means work of economic or financial value.

- "Services" means any act committed at the behest of, under the supervision of, or for the benefit of another.

The term includes, but is not limited to, forced marriage, servitude, or the removal of organs. B. I declare, under penalties of perjury, that Entity does not use coercion for labor or services as defined in Florida Statutes Section 787.06(2).

C. I understand that this affidavit applies to any City contract executed, renewed, or extended for the duration of the contract; and the Entity must execute and submit this affidavit at least annually in the vendor registration and renewal process.

I, the undersigned, understand and affirm that the above statements are based upon personal knowledge; that I am over the age of 18 years and otherwise competent to make the above statements; and am authorized to legally bind the Entity, and make the above statements on behalf of Entity. Under penalties of perjury, I declare that I have read the foregoing document and that the facts stated in it are true.

Authorized Signature: B. Kelley Klepper Date: 07/28/2025

Printed Name: Title: B. Kelley Klepper, AICP, Vice President

STATE OF Sarasota

COUNTY OF Florida

Sworn to (or affirmed) and subscribed before me by means of physical presence or online notarization, this 29th day of JULY, 20 25, by B. KELLEY KLEPPER, as VICE PRESIDENT of KIMLEY-HORN AND ASSOC. INC. the Entity, and is personally known to me or produced identification. Type of Identification produced B. Kelley Klepper, AICP.

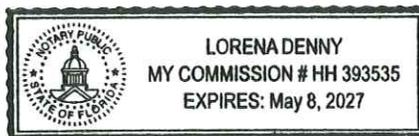
Lorena Denny

Signature of Notary Public

LORENA DENNY

Name of Notary Typed, Printed or Stamped

My Commission Expires: MAY 8, 2027



END OF PART IV



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by Entity Name](#) /

Detail by Entity Name

Foreign Profit Corporation
 KIMLEY-HORN AND ASSOCIATES, INC.

Filing Information

Document Number 821359
FEI/EIN Number 56-0885615
Date Filed 04/24/1968
State NC
Status ACTIVE

Principal Address

421 Fayetteville Street
 Suite 600
 Raleigh, NC 27601

Changed: 03/21/2025

Mailing Address

421 Fayetteville Street
 Suite 600
 Raleigh, NC 27601

Changed: 03/21/2025

Registered Agent Name & Address

CT CORPORATION SYSTEM
 1200 SOUTH PINE ISLAND ROAD
 PLANTATION, FL 33324

Name Changed: 05/14/2008

Address Changed: 01/24/2017

Officer/Director Detail

Name & Address

Title Director

Barber, Barry L.
 421 Fayetteville Street
 Suite 600
 Raleigh, NC 27601

Title Director

Lefton, Steven E.
421 Fayetteville Street
Suite 600
Raleigh, NC 27601

Title Director

Blakley, Stephen W.
421 Fayetteville Street
Suite 600
Raleigh, NC 27601

Title Senior Vice President, Secretary

Cook, Richard N.
421 Fayetteville Street
Suite 600
Raleigh, NC 27601

Title CFO, Executive Vice President

Flanagan, Tammy L.
421 Fayetteville Street
Suite 600
Raleigh, NC 27601

Title CEO, President

Lefton, Steven E.
421 Fayetteville Street
Suite 600
Raleigh, NC 27601

Title VP, Treasurer, Assistant Secretary

McEntee, David L.
421 Fayetteville Street
Suite 600
Raleigh, NC 27601

Title Director

Mutti, Brent H.
7740 N 16th Street
Suite 300
Phoenix, AZ 85020

Title Director

Dvorak, William E., Jr.
111 West Jackson Blvd.
Suite 1320
Chicago, IL 60604

Title Director

Colvin, Scott W.
421 Fayetteville Street
Suite 600
Raleigh, NC 27601

Title Director

Good, Brian A.
421 Fayetteville Street
Suite 600
Raleigh, NC 27601

Title Chairman

Barber, Barry L.
421 Fayetteville Street
Suite 600
Raleigh, NC 27601

Title Director

Flanagan, Tammy L.
421 Fayetteville Street
Suite 600
Raleigh, NC 27601

Title Director

Frysinger, Ashley M.
421 Fayetteville Street
Suite 600
Raleigh, NC 27601

Title Director

Harry, Jennifer L
421 Fayetteville Street
Suite 600
Raleigh, NC 27601

Title Director

Kaltsas, Joseph D.
421 Fayetteville Street
Suite 600

Raleigh, NC 27601

Title Director

Nathan, Aaron W
421 Fayetteville Street
Suite 600
Raleigh, NC 27601

Title Director

Schanen, Kevin M.
421 Fayetteville Street
Suite 600
Raleigh, NC 27601

Title Senior Vice President

Frysinger, Ashley M.
421 Fayetteville Street
Suite 600
Raleigh, NC 27601

Title Executive Vice President

Nathan, Aaron W
421 Fayetteville Street
Suite 600
Raleigh, NC 27601

Title Senior Vice President

Schanen, Kevin M.
421 Fayetteville Street
Suite 600
Raleigh, NC 27601

Title Senior Vice President

Blakely, Stephen
421 Fayetteville Street
Suite 600
Raleigh, NC 27601

Title Senior Vice President

Kaltsas, Joseph D.
421 Fayetteville Street
Suite 600
Raleigh, NC 27601

Title Senior Vice President

Mutti, Brent H.
 421 Fayetteville Street
 Suite 600
 Raleigh, NC 27601

Title Senior Vice President

Colvin, Scott W.
 421 Fayetteville Street
 Suite 600
 Raleigh, NC 27601

Title COO

Nathan, Aaron W
 421 Fayetteville Street
 Suite 600
 Raleigh, NC 27601

Annual Reports

Report Year	Filed Date
2023	02/22/2023
2024	04/03/2024
2025	03/21/2025

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03/05/1996 -- ANNUAL REPORT	View image in PDF format

Florida Department of State, Division of Corporations

Kimley-Horn State Required Licenses

State of Florida Department of State

I certify from the records of this office that KIMLEY-HORN AND ASSOCIATES, INC. is a North Carolina corporation authorized to transact business in the State of Florida, qualified on April 24, 1968.

The document number of this corporation is 821359.

I further certify that said corporation has paid all fees due this office through December 31, 2025, that its most recent annual report/uniform business report was filed on March 21, 2025, and that its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Fourteenth day of April, 2025*




Secretary of State

Tracking Number: 6244092437CU

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

THE OFFICIAL SITE OF THE FLORIDA DEPARTMENT OF BUSINESS & PROFESSIONAL REGULATION

 Department of Business & Professional Regulation HOME CONTACT US MY ACCOUNT

8:15:07 AM 1/8/2025

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Licensee Information

Name:	KIMLEY-HORN & ASSOCIATES, INC. (Primary Name)
Main Address:	421 FAYETTEVILLE STREET SUITE 600 RALEIGH North Carolina 27601
County:	OUT OF STATE
License Mailing:	421 FAYETTEVILLE STREET SUITE 600 RALEIGH NC 27601
County:	OUT OF STATE

License Information

License Type:	Engineering Business Registry
Rank:	Registry
License Number:	696
Status:	Current
Licensure Date:	05/19/1977
Expires:	

THE OFFICIAL SITE OF THE FLORIDA DEPARTMENT OF BUSINESS & PROFESSIONAL REGULATION

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11:23:34 AM 1/20/2025

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[ABAT Delinquent Invoice & Activity List Search](#)

Licensee Information

Name:	MINGONET, MILTON SCOTT (Primary Name)
Main Address:	KIMLEY-HORN AND ASSOCIATES INC (DBA Name) 200 SOUTH ORANGE AVENUE SUITE 600 ORLANDO Florida 32801
County:	ORANGE

License Information

License Type:	Registered Landscape Architect
Rank:	Landscape Arc
License Number:	LA0001428
Status:	Current, Active
Licensure Date:	10/14/1991
Expires:	11/30/2025

Detach Here

 Florida Department of Agriculture and Consumer Services
Division of Consumer Services
Board of Professional Surveyors and Mappers
2085 Apalachee Pkwy Tallahassee, Florida 32399-6500

License No.: **LB696**
Expiration Date February 28, 2027

Professional Surveyor and Mapper Business License
Under the provisions of Chapter 472, Florida Statutes

KIMLEY-HORN AND ASSOCIATES, INC.
421 FAYETTEVILLE ST STE 600
RALEIGH, NC 27601-1777


WILTON SIMPSON
COMMISSIONER OF AGRICULTURE

This is to certify that the professional surveyor and mapper whose name and address are shown above is licensed as required by Chapter 472, Florida Statutes.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/20/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Edgewood Partners Insurance Agency 3780 Mansell Rd. Suite 370 Alpharetta GA 30022	CONTACT NAME: Jerry Noyola	FAX (A/C, No):
	PHONE (A/C, No, Ext): 7702207699	
	E-MAIL ADDRESS: greylingcerts@greyling.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED Kimley-Horn and Associates, Inc. 421 Fayetteville Street, Suite 600 Raleigh, NC 27601	INSURER A : National Union Fire Ins Co of Pittsburg	19445
	INSURER B : Allied World Assurance Co (U.S.) Inc.	19489
	INSURER C : New Hampshire Insurance Company	23841
	INSURER D : Lloyd's of London	85202
	INSURER E :	
	INSURER F :	

COVERAGES CERTIFICATE NUMBER: 1574569136 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual Liab GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			GL5268169	4/1/2025	4/1/2026	EACH OCCURRENCE	\$ 2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$ 25,000
							PERSONAL & ADV INJURY	\$ 2,000,000
							GENERAL AGGREGATE	\$ 4,000,000
							PRODUCTS - COMP/OP AGG	\$ 4,000,000
								\$
A A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			CA4489663 (AOS) CA2970071 (MA)	4/1/2025 4/1/2025	4/1/2026 4/1/2026	COMBINED SINGLE LIMIT (Ea accident)	\$ 2,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			03127930	4/1/2025	4/1/2026	EACH OCCURRENCE	\$ 5,000,000
							AGGREGATE	\$ 5,000,000
								\$
C C	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WC067961230 (AOS) WC013711885 (CA)	4/1/2025 4/1/2025	4/1/2026 4/1/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
							E.L. EACH ACCIDENT	\$ 2,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 2,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 2,000,000
D	Professional Liability			B0146LDUSA2504949	4/1/2025	4/1/2026	Per Claim Aggregate	\$2,000,000 \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Evidence of Coverage

CERTIFICATE HOLDER CANCELLATION

Sample Certificate	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE