

Competitive Procurement Memorandum

Date: 1/17/2023

Subject: Secure building with no access points and Mitigation at 5845 Greenwood Ave (Scout House)

Rationale for the Method of Procurement: 3 Bids obtained.

Contractor Selected: Persons Services Corporation

Contract Type: Time & Materials

Explanation of Contract Price: Prior to contracting, Rostan Solutions obtained 3 quotes after walk thru of damaged property. Multiple attempts were made by the City to obtain the required documents to establish the lowest bidder, N&D Restoration. However, due to the urgency to secure the building so no further damage would occur, Persons Services Corporation was awarded the project. They were deemed responsible and responsive to the City's needs and understand the FEMA process.