



Date Received - Date Stamp
JAN 16 2026

SPECIAL EVENTS ASSISTANCE PROGRAM APPLICATION

EVENTS WHERE CITY COSTS ARE FUNDED

The City Commission shall on a case by case basis approve special events for which some or all the costs of City fees and/or resources are subsidized through a specially funded account. For funding consideration, the event must be held in the City of North Port and meet the guidelines outlined in City Special Events Assistance Program Guidelines and the Unified Land Development Code Chapter 3, Section 3.10.1. Special Events.

INSTRUCTIONS

The applicant shall submit to the Parks & Recreation Department, a completed Special Events Assistance Program application. The application will be presented to the City Commission at the next available regularly scheduled meeting to consider the applicant's request for funding and either approve or deny the request. The funding amount, if granted, will be applied directly to City fees and/or resources; it shall be the responsibility of the applicant to pay the difference. A special event permit is not required at the time of application for assistance, however if an issued special event permit is required for the event, the applicant shall follow the guidelines for the special event permitting process.

GENERAL INFORMATION

Applicant:

North Port Area Chamber of Commerce

Is the applicant: Individual Corporation 501c3 Other 501c6

Contact Person:

William Gunnin

Address:

14140 Tamiami Trail

City:

North Port

State:

FLorida

Zip:

34287

Telephone No:

(941) 564-3040

Cell No.:

(941) 615-7265

Email:

wgunnin@northportareachamber.com

Preferred means of contact:

Email



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EVENT INFORMATION

Event Name:

Annual Business & Community Expo

Is the event open to public? [X] Yes [] No Admission charged? [] Yes [X] No

If the event is not open to the public and/or admission charged, the event does not qualify for the program.

Location Address:

1602 Kramer Way, North Port, Florida 34286

Date(s) of Event:

March 14, 2026

Hours (start & end):

9:00 am - 12:00 noon

Expected Attendance:

300

Amount of Request \$ 500.00

Financial Need: [] Yes [X] No

Will this event occur without financial assistance? [X] Yes [] No

Event is (check one): [] One-time event [X] Annual event

If annual event, how many years has your organization been holding this event? 41 years

Prior funding from City: [X] Yes [] No

If yes, amount received \$ 500.00

Description of Event:

The Annual Business & Community Expo is designed to showcase business products and services that are available to the community and to attract potential clients/customers to businesses and organizations. Every vendor participating in the Business & Community Expo will be giving away door prizes to the public. Raffle

AFFIDAVIT OF APPLICATION:

I certify that the information contained in this application is true and correct to the best of my knowledge, that I have read and understood that if funding is approved, I agree to abide by the guidelines and procedures governing this program.

Signed by Applicant

[Handwritten signature]

Date:

January 15, 2026

Please Print Name

William Gunnin