



CITY OF NORTH PORT



CONTRACT/AGREEMENT AMENDMENT FORM

Amendment No.: 2

City's Contract No./ Agreement No.: 2018-40

Commission Meeting Date: 7/11/2023

Purchase Order No.: 47814

Project Name: Professional Engineering/Architectural Services Site Selection and Design for Utilities Administration and Warehouse Facilities

Originating Department/Division: Utilities/Administration

Point of Contact/Project Manager: Michael Acosta, P.E.

Contractor: Stantec Consulting Services, Inc.

Amendment required as a result of:

Changed/Unforeseen Conditions

Errors and Omissions

Change in Scope

Time Extension/Deletion

Change in Price (+/-)

Owner's Request

Please complete the following sections, and attach additional pages as necessary:

Explanation of Request (What is changing? Include effect on completion time):

An increase in the contract price for a labor rate escalation is being requested by the Consultant, retroactively for services performed in 2022 and 2023 to date as well as for future services through project completion. Also, additional services are needed for the construction phase oversight of the project. The contract time is also being extended through the construction phase, adding 1095 days to bring the project to completion.

Reason for Amendment (Why is it changing?):

Labor escalation is being requested due to significant delays in the site selection process, including the rejection of one site by the Planning and Zoning Board and the City Commission after initial direction to move forward with the site. A second site selection process resulted in the purchase of property but has extended the timeline for the project well past the original schedule. The project is now in its fifth year. Additional construction phase services are needed because during the extended time for site selection, which put design of the site and building on hold, the local subconsultant that was to perform construction phase services no longer performs such services. It is proposed that Stantec will perform these services with in house, increasing the labor costs as well as adding costs for travel expenses. The total contract, including this amendment, is approximately 8.5% percent of the estimated construction cost of \$16,000,000 for the project, well below the industry standard of ten (10%) to fifteen (15%) percent of construction cost.

Attachments (list documents supporting change):


1. Amendment No. 2 Request

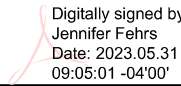
Please fill in the information below as applicable. You must double-click the chart to open in Excel before entering data.		
Account Number	Project Number	Amount
420-6060-536.62-00	U18UAB	\$171,251.50

CHANGE IN CONTRACT PRICE		CONTINGENCY FUNDS	
Please fill in the information below as applicable. You must double-click the chart to open in Excel before entering data.			
Original Contract Amount:	\$887,425.00	Use of Contingency Funds? (Yes or No)	Yes
Last Approved Amendment #	1	Original Contingency Amount:	\$144,251.00
Last Approved Change Order #	1	Approved Use of Contingency Amount:	\$64,760.00
Prior Approved Amount: Amendments	\$243,620.00	This (Decrease)/Increase:	\$0.00
Prior Approved Amount: Change Orders	\$64,760.00		
Current Contract Price:	\$1,195,805.00	Contingency Balance w/ this change approved:	\$79,491.00
This Change Add/(Deduct):	\$171,251.50		
Total Contract Amount w/ this change (pending approval):	\$1,367,056.50		

CHANGE IN CONTRACT TIME				
Please fill in the Initial & Final Dates of the Original Contract, and the Difference (days) for each subsequent amendment (the date will auto-fill for the amendment). Then fill in the corresponding Action and Basic Description. You must double-click the chart to open in Excel before entering data. There are extra rows hidden, and extra rows may be added if necessary.				
Initial Date	Final Date	Difference (days)*	Action	Basic Description
10/11/18	2/26/21	869 days	Original	Initial Execution
2/27/21	8/15/23	840 days	Amendment #1	Additional time needed due to site selection delays
8/16/23	8/15/26	1096 days	Amendment #2	Additional time needed for services through final completion of construction
Total		2805 days		
* Calendar days (not working days)				

RECOMMENDED:

By:  6/7/23
 Contractor Date

By: Jennifer Fehrs  Digitally signed by Jennifer Fehrs
 Date: 2023.05.31 09:05:01 -04'00'
 City POC/Project Manager Date

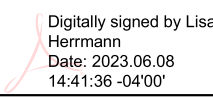
APPROVED:

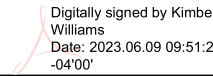
By: Nancy Gallinaro  Digitally signed by Nancy Gallinaro
 Date: 2023.06.02 14:10:09 -04'00'
 Department Director Date

By: Alla V. Skipper  Digitally signed by Alla V. Skipper
 Date: 2023.06.08 09:40:09 -04'00'
 Purchasing Date

By:  Date: 2023.06.14 09:06:26 -04'00'
 Assistant City Manager Date

By: _____
 City Clerk Date

By: Lisa Herrmann  Digitally signed by Lisa Herrmann
 Date: 2023.06.08 14:41:36 -04'00'
 Budget Administrator Date

By: Kimberly Williams  Digitally signed by Kimberly Williams
 Date: 2023.06.09 09:51:24 -04'00'
 Finance Director Date

By: _____
 City Manager Date

By: _____
 City Attorney Date