

Procurement Summary Memorandum

Date: January 4, 2023

Subject: Hurricane Ian Site work to support reopening of Warm Mineral Springs Park

Rationale for the Method of Procurement: The City sought three (3) quotes as is required by its internal procurement policy. Three (3) bids were obtained. The lowest bidder, Wharton-Smith, Inc. was selected.

Contractor Selected: Wharton-Smith, Inc.

Contract Type: Fixed cost Purchase Order with NTE.

Explanation of Contract Price: Prior to contracting, negotiated with vendor after walk through of damaged facility. Wharton-Smith, Inc. was the lowest bidder, understood the FEMA process and was deemed responsible and responsive to the City's needs.