



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Minutes - Final City Commission Regular Meeting

CITY COMMISSIONERS

Vanessa Carusone, Mayor
Linda M. Yates, Vice-Mayor
Christopher B. Hanks, Commissioner
Jill Luke, Commissioner
Debbie McDowell, Commissioner

APPOINTED OFFICIALS

Peter Lear, City Manager
Amber L. Slayton, City Attorney
Kathryn Peto, Interim City Clerk

Tuesday, September 11, 2018

1:00 PM

CITY COMMISSION CHAMBERS

MINUTES APPROVED AT THE 11-27-2018 MEETING.

CALL TO ORDER/ROLL CALL

The North Port City Commission Regular Meeting was called to order at 1:00 p.m. by Mayor Carusone.

Present: Mayor Carusone; Vice-Mayor Yates; Commissioners Hanks, Luke and McDowell; City Manager Lear; City Attorney Slayton; Interim City Clerk Peto; Recording Secretary Hale and Police Chief Garrison.

The invocation was provided by Pastor Eddie DeJesus of New Hope Community Church, followed by the Pledge of Allegiance led by the Commission.

1. APPROVAL OF AGENDA – COMMISSION

The following changes were requested: (1) to move 6.C. from the agenda to a meeting in October; (2) to move items 5.E., 5.F., and 5.G. after 5.A.; (3) to pull 7.A. and 7.I. for discussion; (4) to move 7.I. after 4.B.

A motion was made by Commissioner McDowell, seconded by Commissioner Luke, to approve the Agenda as presented, pull Items 7.A., and 7.I., moving Item 7.I. after 4.B.; moving Items 5.E., 5.F., and 5.G. after 5.A.; and pulling Item 6.C. from the Agenda. The motion carried by the following vote:

Yes: 5 - Mayor Carusone, Vice-Mayor Yates, Commissioner Hanks, Commissioner McDowell and Commissioner Luke

2. ANNOUNCEMENTS

A. [18-603](#) Current Vacancies for Boards and Committees.

Interim City Clerk Peto read the Current Vacancies for Boards and Committees into the record.

B. [18-604](#) Upcoming Expiration Dates for Boards and Committees.

Interim City Clerk Peto read the Upcoming Vacancies for Boards and Committees into the record.

3. PUBLIC COMMENT:

Public comment was held from 1:18 p.m. – 1:20 p.m.

Paul Grokowsky: the Sarasota County and North Port Police Departments' partnership in helping protect County Schools.

4. PRESENTATIONS: 15 MINUTE TIME LIMIT**A. [18-540](#) Presentation by Jim Foubister, Founder of Serve Florida regarding coordinating a volunteer project for the North Port Community.**

Jim Foubister, founder of Serve Florida provided a PowerPoint overview of the non-profit 501c3 organization that helps existing organizations to meet the needs of schools, widows, ministries, events, families, orphans, veterans and the community.

Discussion ensued: (1) City Staff is presently working on finding a drop off location for Toys for Tots donations; (2) the first Make a Difference Day sponsored by Serve Florida is scheduled for October 27, 2018 in Venice and City Staff is working with Serve Florida to schedule a subsequent event in North Port; (3) the website is servefl.com to register as a volunteer or to receive help; (4) affiliation with a church is not required to receive help; (5) a Proclamation will be prepared. There was no public comment.

B. [18-555](#) Presentation and acceptance of 2018 Strategic Plan

City Manager Lear and Christy Nolan provided a PowerPoint and an overview.

Discussion ensued: (1) upon adoption of the Strategic Plan, Staff will memorialize it in a laminated sheet for the Commission; (2) it was requested to highlight the one-year and three-year goals so the guide can be used as a tool moving forward; (3) the Commission's ten-year goals were used by Staff to help craft the core values and to identify the priorities; (4) the Citizen's Survey was also incorporated into the final document goals. There was no public comment.

A motion was made by Commissioner Luke, seconded by Commissioner Hanks, to accept the 2018 Strategic Plan as presented. The motion carried by the following vote:

Yes: 5 - Mayor Carusone, Vice-Mayor Yates, Commissioner Hanks, Commissioner McDowell and Commissioner Luke

7. CONSENT AGENDA:**I. [18-547](#) Renewal of Property and Casualty Insurance and Risk Management Services with Public Risk Insurance Agency (PRIA) for 2018/2019 in the budgeted amount of \$638,829 plus \$8,585 for Accidental Death & Dismemberment.**

Discussion ensued: (1) the three-year renewal pertains to the Request for Proposal (RFP)

to acquire a three-year contract with Ben Few & Company, LLC as the risk insurance broker, and the one-year option pertains to renewing with the Public Risk Insurance Agency (PRIA) plus another one-year option to renew with PRIA; (2) Risk & Benefits Manager Knowles and Michele Martin from PRIA provided an overview; (3) the option of \$16,260 for two-years' coverage of Accidental Death and Dismemberment, pre-paid in Fiscal Year 2018-19 would result in a modest savings vs. two \$8,585 annual installments during FY 2018-19 and 2019-20; (4) the City chose to pay two installments on an annual basis. There was no public comment.

A motion was made by Commissioner McDowell, seconded by Commissioner Luke, to renew the Property & Casualty Insurance and Risk Management Services with PRIA, the Public Risk Insurance Agency for Fiscal Year 2018-19 in the amount of \$638,829 plus the \$8,585 for the Accidental Death and Dismemberment. The motion carried by the following vote:

Yes: 5 - Mayor Carusone, Vice-Mayor Yates, Commissioner Hanks, Commissioner McDowell and Commissioner Luke

5. PUBLIC HEARINGS:

A. [18-573](#)

PLF 18-146, Sered Cranberry, Final Plat (QUASI-JUDICIAL)

Recording Secretary Hale, as a Notary Public, swore in all those wishing to provide testimony on the Agenda Item.

Ex parte communication was disclosed: Commissioner Hanks, with City Manager and Assistant City Manager during the agenda briefing; Commissioner McDowell, with City Manager, Assistant City Manager and City Attorney during the agenda briefing; Vice-Mayor Yates, with City Manager, Assistant City Manager and City Attorney during the agenda briefing; Commissioner Luke, with City Manager, Assistant City Manager and City Attorney during the agenda briefing; Mayor Carusone had no ex parte communications to disclose.

Applicant Scott Fingerson, representing the Petitioner, duly sworn, provided a brief overview of the request. Planning & Zoning Planner Pelfrey, duly sworn, provided a Staff report regarding the petition and noted Scrivener's errors regarding the size of the parcel and the location map points to West Villages not the intersection of Cranberry and Toledo Blade Boulevards.

It was noted by the Mayor that there are no aggrieved or adversely affected persons in attendance to present.

Discussion ensued: (1) once the property is split the existing parcel ID will remain where the 7-11 is located and a new ID will be assigned to the other parcel; (2) splitting the storm water drainage between the parcels was considered and then it was decided to leave storm water management with the initial parcel, storm water for the second parcel can be addressed if it becomes necessary. There was no public comment.

A motion was made by Commissioner Luke, seconded by Commissioner McDowell, to approve PLF 18-146, Sered Cranberry, Final Plat. The motion carried by the following vote:

Yes: 5 - Mayor Carusone, Vice-Mayor Yates, Commissioner Hanks, Commissioner McDowell and Commissioner Luke

Recess 2:17 p.m. – 2:35 p.m.

E. [18-597](#) Ordinance No. 2018-22, Commission Compensation

A motion was made by Commissioner McDowell, seconded by Commissioner Hanks, to read Ordinance No. 2018-22 by title only. The motion carried by the following vote:

Yes: 5 - Mayor Carusone, Vice-Mayor Yates, Commissioner Hanks, Commissioner McDowell and Commissioner Luke

Interim City Clerk Peto read Ordinance No. 2018-22 into the record by title only.

PUBLIC COMMENT

David Duval: Commission compensation.

Commission comments following Public Comment: (1) it was noted that this item was discussed in 2016, and brought back to the Commission June 13, 2017 as an ordinance; (2) the majority of the Commission wanted compensation based on a methodology rather than a flat fee; (3) the State's methodology was used to calculate compensation for Commissioners; (4) the City's Charter states that compensation will be established by ordinance and the effective date of the ordinance does not take effect until the next general City election;

Discussion ensued: (1) changing the methodology for compensation will not require a new first reading; (2) it was explained that the whereas clauses in the ordinance can be modified, and it was suggested to keep the two ideas that it is a time-consuming endeavor, and should be justly compensated; (3) it was suggested the Section 2-23 on page two should read "Each city commissioner's annual salary..."; (4) a suggestion was made to remove the strikethrough from the language in Section (4)(a) and make it effective October 1, 2019 to allow time to budget for the increase; (5) it was explained that the ordinance needs to be made effective in the next general election; (6) if section (4)(b) is modified to October 1, 2019, a change will be needed in part (a) to provide for the salary until October 1, 2019; (7) the proposed ordinance would be a budget increase of \$127,600; (8) it was explained that additional language in the ordinance would be necessary for the Commission to forego a wage increase, and that it should indicate if a majority or supermajority vote is required, if a reason needs to be stated, and if any criteria would be necessary to support a change, and that it could provide that waiting for a general election wouldn't be necessary; (9) Commission compensation has been the same for eight years because changes can't be made without an ordinance taking effect until after a general election; (10) the current salary is set to a dollar amount with no annual increase, the proposed language provides for a formula based on population and if a salary increase was held back for a year, the following October it would adjust to the population count at that time; (11) based on the compensation study there was a 7% general increase for all employees which was \$3,090 per year; (12) a suggestion was made to remove the second whereas clause because the language gives the impression that someone with a disability or a retiree wouldn't be able to run for office, nor does it reflect the status of the current Commission; (13) it was suggested to remove the fifth whereas clause because there has been previous discussions of this item and it is not being rushed and it's misleading to the public; (14) salary for Commissioners in other areas was explained; (15) in Section 2-23 (4)(a) the reference to the Charter was stricken because all of the City's business must be conducted in accordance with the Charter; (16) a stipend for the mayor is not included in the new ordinance and it can be added, the old ordinance provided that the mayor receive an additional \$100 per month; (17) it was opined that the wording "livable wage" in the third whereas clause is subjective, and it was suggested to take out "base pay at a livable wage" and change to: "The City Commission desires to have future Commissioners annual compensation increases and

reductions associated with..."; (18) depending on the amount of salary, the base number and the calculations on the chart will need to be changed; (19) it was opined that the Commission shouldn't receive what employees receive because the Commission would have their own methodology; (20) the methodology is based on population and employee wages are determined through the budget; (21) Commissioner Hanks expressed concerns that the legislative body was not designed to be full-time, that the Commission's distinct purpose is to set policy and budget, and that the public needs to see and talk to the Commission; (22) in summary: [a] remove the second whereas clause; [b] in the third whereas clause remove the words between "Commissioner" and "annual"; [c] remove the fifth whereas clause; [d] add the word "annual" to section 2.23 where it says "Each city commissioner's salary..."; [e] add a provision that by supermajority vote to freeze an increase; [f] change the chart; (23) it was suggested that the fourth whereas clause be modified to reflect the changes in the chart; (24) the values used in the chart are explained in (4)(a) of the ordinance, and the items in (4)(a) were reviewed; (25) it was noted that the proposed salary in the motion will be based on the current annual salary and adding 5.5% that is given to the employees; (26) it was suggested to add back in the \$1,200 stipend for the Mayor; (27) Commissioner Hanks expressed concern that he will not support the motion, that he would be willing for the Mayor to receive more based on his philosophy of the entire board as previously stated, though he does believe the Mayor deserves it; (28) the Commission base salary, starting November 7, 2018, for FY2019 will be \$30,776 and the chart will be adjusted to reflect this, October 1, 2020 and each October 1 thereafter the salary will be adjusted as the group rate will be dependent on the population; (29) the Commission increase will be \$1,604.47 for FY2019.

A motion was made by Vice-Mayor Yates, seconded by Mayor Carusone, to continue Ordinance No. 2018-22 to a second reading at an evening time determined by the City Manager and prior to the November election, with the following changes: removing the second and fifth whereas clauses; in the third whereas clause removing the words "base pay at a livable wage and"; Section 2-23 adding the word "annual" in front of "salary; on page three, adding a provision for the Commission by super-majority vote to forego any increase in the salary; and adjust the chart to reflect the base salary for the Commission salary in 2019 that will be \$30,776.59. The motion carried by the following vote with Commissioner Hanks dissenting for reasons stated:

A motion was made by Vice-Mayor Yates, seconded by Commissioner McDowell, to amend the motion to include a provision for the \$1,200 per year additional for the Mayor position. The motion carried by the following vote with Commissioner Hanks dissenting for reasons stated:

Yes: 4 - Mayor Carusone, Vice-Mayor Yates, Commissioner McDowell and Commissioner Luke

No: 1 - Commissioner Hanks

A vote was taken on the main motion, as amended, to continue Ordinance No. 2018-22 to a second reading at an evening time determined by the City Manager and prior to the November election, with the following changes: removing the second and fifth whereas clauses; in the third whereas clause removing the words "base pay at a livable wage and"; Section 2-23 adding the word "annual" in front of "salary; on page three, adding a provision for the Commission by super-majority vote to forego any increase in the salary; and adjust the chart to reflect the base salary for the Commission salary in 2019 that will be \$30,776.59, and include a provision for the \$1,200 per year additional for the Mayor position. The motion carried by the following vote with Commissioner Hanks dissenting for reasons

stated:

Yes: 4 - Mayor Carusone, Vice-Mayor Yates, Commissioner McDowell and Commissioner Luke

No: 1 - Commissioner Hanks

Recess 4:39 p.m. - 5:02 p.m.

F. [18-396](#)

Ordinance No. 2018-09, GEN-08-026, Second Reading, Parking and Storage of Certain Vehicles

Interim City Clerk Peto read Ordinance No. 2018-09 into the record by title only.

Discussion ensued: (1) the ordinance does not address boats, recreational vehicles (RV) and trailers parking in the right-of-way (ROW); (2) Public Works Director Bellia and Zoning Coordinator Willette-Grondin explained the difference between improved and unimproved ROW, with the grassy area being unimproved, and the pavement being improved; (3) the ordinance was to include language preventing trucks, busses, tractors, trailers, boats and RVs from parking on the berm, shoulder or swale ROW; (4) Staff recommends changing the wording starting on line 195 of the redline copy to allow parallel, angled, and grouped parking on the berm or shoulder and/or swale adjacent to any residential lot; (5) the language as written would allow any type of vehicle to park there, it was suggested to state: "parallel parking of motor vehicles as defined in Section (a)"; (6) a suggestion was made to state "parking is permitted for automobiles and pickup trucks, it is not permitted for boats, trailers, trucks, truck tractors unless it's in the course of delivery"; (7) lines 185-201 are confusing as worded, and the language needs to be clarified; (8) the Table of Commission Changes has language as proposed by Public Works (PW), Sections 59-16(e) and (f) were reviewed; (9) the PW Staff has two recommendations: [a] to allow on a temporary basis, delivery, pick-up, or service activity on the roadway; [b] not allow parking of vehicles or boats, on a swale, or an arterial or collector roadway, and that temporary parking would be allowed on a local road; (10) it was suggested to use the terminology "paved area" of the ROW and the "swale area" of the ROW for clarification; (11) it was explained that long-term parking is not allowed on paved roadway, but it isn't possible to set a time limit for different temporary uses; (12) 59-16(e) addresses parking on pavement in the ROW, and 59-16(f) addresses parking on swales in the ROW; (13) following Staff's suggestion, the Commission agreed that "public" roadway and "public" ROW should be used to differentiate from private.

There was a general agreement that item 59-16(e) should state: Parking prohibited on public roadway. No vehicle or boat shall be parked on any public roadway within any district zoned for residential use except during the course of delivery, pick-up, or service activity, provided that on-coming traffic and pedestrians can be safely observed and that any obstruction of visibility from adjacent driveways or roadways do not cause a safety hazard. In no case shall any vehicle or boat parked on a residential lot interfere with the use of any sidewalk.

There was a general agreement that item 59-16(f) should state: Parking off public roadway. Parallel parking of motor vehicles as defined in Section (a) is permitted on the berm, shoulder and/or swale ROW area adjacent to any residential lot as follows, provided that on-coming traffic and pedestrians can be safely observed and that any obstruction of visibility from adjacent driveways or public roadways does not cause a safety hazard. In no case shall any vehicle or boat parked on a residential lot interfere with the use of any sidewalk.

Discussion continued: (1) it was opined that Staff's suggestion to not allow parking on

arterial and collector roads should not be included because it is prohibitive and does not follow the Commission's objective; (2) it isn't necessary to specifically list a trailer or RV as they have been defined as a vehicle in the ordinance, and boat was added because it is a water vehicle.

There was a general agreement for parallel parking in the same direction.

There was a unanimous consensus that items 4 and 5 from the handout will be incorporated into item 59-16(f), which state, item 4: In no case shall any vehicle or boat parked on a residential lot interfere with the use of any sidewalk, and that trucks, buses, truck tractors, trailers, boats and RVs are prohibited from parking on the berm, shoulder and or swale ROW area; item 5: No vehicle or boat shall be stored within the public ROW.

Discussion continued: (1) it was suggested that line 196 item (3) on the clean copy should start "No motor vehicle as defined in section (a) shall be parked on...."; (2) it was explained that parking is causing damage to the swales, and Staff is recommending that language on line 200-202 of the clean copy remain in the ordinance to allow Staff to put up no parking signs where necessary to protect the swales; (3) it was explained that temporary parking on the roadway is allowed even if parking is not allowed on certain swales.

There was a unanimous consensus that based on the third item in handout, line 196(3) should state: No motor vehicle as defined in section (a), shall be parked on the berm, shoulder and or swale right-of-way area adjacent to any residential lot where the owner of the vehicle is not also lawfully residing at the property, or without receiving the express permission of the property owner; except to be in compliance with the lawful direction of a law enforcement officer. In no instance shall parking be permitted where doing so may cause damage to the drainage swale.

Discussion continued: (1) it was suggested that consensus item no. 25 from the Table of Commission Directed Changes should state a "documented" home-based business in lieu of "registered"; (2) it was noted that the Commission supports the first five suggestions from the Vice-Mayor's handout; (3) a suggestion was made that line 239 of the red line copy should read: "Vehicles primarily used by a business are permitted to be parked anytime in the driveway of a residential lot."; (4) it was suggested that section (i) line 223 of the clean copy is not necessary and should be removed as allowable vehicles are already captured in section (c) on line 134; (5) concern was expressed for removing section (i)(1)(2)(3) because the ordinance needs to allow parking of commercial vehicles; (6) it was noted that vehicles allowed are covered in section (c) and prohibited vehicles are in section (j).

There was a unanimous consensus to remove section (i) in its entirety.

Discussion continued: (1) concern was expressed that item (c)(1) on line 134 should allow for two lots without having to be combined as long as they are adjacent or abutting, including lots that have a ROW in-between; (2) it was noted that allowing the parking for adjacent lots could create a parking lot issue; (3) Code Enforcement wouldn't be able to enforce on lots that aren't combined, and are not adjacent or abutting; (4) the Commission decided to not make any changes to item (c)(1); (5) it was suggested line 214(g) page 6 be changed to: "Any vehicle or boat offered for sale must be owned by the resident of the residential lot where the vehicle is parked. Only one vehicle may be offered for sale at any time."; (6) it was opined that any vehicle allowed on the property should be allowed to be displayed for sale; (7) to change the wording to say any vehicle or boat could include vehicles that aren't allowed; (8) it was explained that allowable vehicles are already defined and specifying vehicles in this section should be removed.

There was a general agreement that 214(g) page 6 be changed to: "Any vehicle or boat offered for sale must be owned by the resident of the residential lot where the vehicle is parked. Only one vehicle may be offered for sale at any time.

There was a general agreement to add language to the end of line 241(j): "except as provided in Section 59-16(c)(1)".

Discussion continued: (1) it was noted that the header of the ordinance refers to Chapter 59, and that there is a Chapter 59 in the ULDC and both are regarding different items; (2) when the ordinance is combined with the ULDC it will all be renumbered; (3) the chart on page five has been corrected to reflect 22,001 for the first column Lot Size, and the reference in the second column should be corrected to 22,000.

There was a general agreement that the second column of the chart on page five is to be changed to 22,000.

There was a general agreement to change (j)(3) on line 247 of the clean copy to: "wrecker, unless on-duty or on-call".

There was a general agreement to add "on-duty wreckers" to line 169 of the redline copy.

There was a general agreement to remove number four, group parking definition.

Discussion continued: (1) clarification was requested for the reference to section (c) as stated on line 157 of the clean copy; (2) the ordinance change allowing unregistered/unlicensed vehicles will not be retroactive regarding fines previously issued; (3) it was clarified that the redline copy page 142 is the section (c) referenced.

There was a general agreement to change the word "defined" to "permitted" on line 156 clean copy.

Discussion continued: (1) the Commission previously directed to remove language required unregistered/unlicensed vehicles to be covered with a tarp; (2) it was noted that line 169 clean copy addresses tarp covering for vehicles that are damaged or under repair.

There was a general agreement to remove "trucks" from item 5, line 162 clean copy.

Discussion continued: (1) line 163 clean copy refers to side or rear setback and it should be that a vehicle isn't supposed to park in the easement; (2) it was suggested to change the language to "side or rear drainage and utility easements".

There was a general agreement to replace the language "side or rear setback" with "...may be parked on the side or rear yard provided that there is no encroachment into the easement" on line 163 of the clean copy.

Discussion continued: (1) it was suggested to strike the language regarding weight restrictions regarding page three, item 16 Truck Tractor.

There was a general agreement to strike the last sentence on line 112 of the clean copy, and state: "...which has no provision for carrying loads independently and is used for commercial purposes."

Discussion continued: (1) concern was expressed regarding enforcement of parking on the roadway or on the swales, and that the ordinance doesn't address if action will be taken by the Police Department or Code Enforcement, and that public safety issues should be handled immediately by the Police Department; (2) it was clarified if something is parked in the roadway or swale that obstructs the view and causes a safety concern

the Police Department would be called; (3) summary of changes: [a] parking prohibited on public roadways, the word public is added to the two roadways, visibility from adjacent driveways on public roadways; [b] agreed to the 2nd, 3rd, 4th, 5th and 6th paragraphs of Vice-Mayor Yates suggestions on handout; [c] the 7th, 8th and 9th paragraphs of Vice-Mayor Yates handout is not needed because (i) was removed; [d] the last paragraph was agreed, with an amendment stating Section 59-16(c)(1); [e] 59-16(a)(4) remove the grouped vehicles definition; [f] (a)(16) under Truck Tractor, change the definition to remove the last sentence and add to the end "and is used for commercial purposes: [g] the graph, second column, change 22,001 to 22,000; [h] item (3) below the graph to say "as permitted in section (c); [i] item (4) to add "on-duty wreckers"; [j] item (2) above the chart should say "The following combined total maximum number of vehicles..." – add the word total; [k] item (5) below the graph, remove trucks, as well as rewording to say motor vehicles, recreational vehicles, boats and trailers may be parked on the side or rear yard provided there is no encroachment into the easements; [l] remove the entire section of item (i); [m] (j)(3) add wrecker on-call or on-duty; [n] and to update the changes in Chapter 74 in accordance with the changes made to Chapter 59; (4) following Staff's suggestions regarding changes to Section 74-92 it was noted that Chapter 74 will be updated by the changes made in Chapter 59; (5) it was suggested that Staff submit a copy of Chapter 59 to the Commission once the changes are incorporated. There was no public comment.

A motion was made by Vice-Mayor Yates, seconded by Commissioner McDowell, to approve Ordinance No. 2018-09 with the amended conditions as stated. The motion carried by the following vote:

Yes: 5 - Mayor Carusone, Vice-Mayor Yates, Commissioner Hanks, Commissioner McDowell and Commissioner Luke

G. [18-526](#)

Ordinance Nos. 2018-23 (TXT-18-034) and 2018-24 (TXT-18-097). Amending ULDC Chapter 25-Parking and Loading Regulations and Chapter 53-Zoning Regulations related to parking and storage of certain vehicles

A motion was made by Vice-Mayor Yates, seconded by Commissioner Luke, to read Ordinance 2018-23 by title only. The motion carried by the following vote:

Yes: 5 - Mayor Carusone, Vice-Mayor Yates, Commissioner Hanks, Commissioner McDowell and Commissioner Luke

Interim City Clerk Peto read Ordinance No. 2018-23 into the record by title only.

A motion was made by Commissioner Luke, seconded by Commissioner McDowell, to read Ordinance 2018-24 by title only. The motion carried by the following vote:

Yes: 5 - Mayor Carusone, Vice-Mayor Yates, Commissioner Hanks, Commissioner McDowell and Commissioner Luke

Interim City Clerk Peto read Ordinance No. 2018-24 into the record by title only.

Discussion ensued: (1) the outdoor parking is open in commercial that allows that type of storage, it is prohibited in some activity centers; (2) Senior Planner Hansen and Interim Planning Manager Galehouse explained that off-street parking requirements for wholesale, warehouse or storage use is one parking space for each 1,500 square feet of floor area; (3) in the current code outdoor storage of vehicles is not allowed, it didn't address that if you allowed outdoor storage that it would impact parking for that site; (4) the proposed ordinance will allow for outdoor storage; (5) it was noted that a private

vehicle may be left in the parking spot where a work vehicle is parked, meaning only one parking spot is utilized; (6) it was suggested that outdoor parking not be included in the requirement of one spot per 1,500 square feet; (7) a suggestion was made to not include the additional language requiring one spot per 1,500 square feet, and leave that part in 25-17(B) as is; (8) another first reading is not needed for adjusting the title from the ordinance because it will be less inclusive; (9) it was explained that the language added on page four, section 53-112 Parking Requirements would apply to residential components within Planned Community Development (PCD) districts; (10) it was noted that Ordinance 2018-23 line 19 in the title references Article XIII, and Article XII is listed on line 174, one of them needs to be corrected; (11) line 191 Article XX, there isn't a reference to section 53-240; (12) mini storage would be allowed in industrial, commercial and activity centers four and six; (13) the code doesn't allow this outdoor storage as primary, it would be a secondary accessory; (14) the storage facility in activity center one is outside of City limits, the one on Toledo Blade Boulevard is in PCD zoning but they are not in activity center five and they would be able to expand if they have space, and there is another in activity center four but it is unknown if they have the space to expand; (15) it was suggested that a reference be added in Chapters 59 and 74 regarding Ordinance 2018-23, page three section 25-19 Reserved; (16) it was explained that Municode will make a parenthetical notation in the Code of the change to section 25-19; (17) it was suggested to make reference to Chapters 59 and 74 of the code in sections 53-35, 53-157, 55-8 and 25-19; (18) the corrections will not require another first reading, but because the sections are identified in the title and noticed, it will be re-advertised with the modified title before the second reading; (19) a suggestion was made to strike all language referencing recreational vehicles in section 53-240, unless legal suggests otherwise; (20) a summary of changes was noted: remove the added words in 25-17(B), remove reference to 25-17 in the title, line 191 add a section reference, correct the scrivener's errors in the title, striking any conflict in reference to recreational vehicles throughout, adding the first three references as notated on the Vice-Mayor's handout. There was no public comment.

A motion was made by Commissioner Luke, seconded by Vice-Mayor Yates, to continue Ordinance No. 2018-23 to second reading with changes as notated during the meeting. The motion carried by the following vote:

Yes: 5 - Mayor Carusone, Vice-Mayor Yates, Commissioner Hanks, Commissioner McDowell and Commissioner Luke

A motion was made by Commissioner Luke, seconded by Vice-Mayor Yates, to continue Ordinance No. 2018-24 to second reading with changes as notated during the meeting. The motion carried by the following vote:

Yes: 5 - Mayor Carusone, Vice-Mayor Yates, Commissioner Hanks, Commissioner McDowell and Commissioner Luke

6. GENERAL BUSINESS:

- A.** [18-475](#) Agreement No. 2018-16 with Calvin, Giordano & Associates for \$297,750.00 budgeted in Fiscal Year 2018.

City Manager Lear gave an overview of the item.

Discussion ensued: (1) Senior Planner Hansen explained that the consultant will setup the website, the City will provide a direct link to the site and will have the ability to make updates, the City will be responsible for quality control and the vendor will be responsible for maintenance; (2) attachment C in the Agreement provides a schedule for activities, and step (1)(3) is set for December; (3) Calvin, Giordano and Associates Project Manager

Luis Serna explained that attachment C is part of the Agreement and there is flexibility with timeframes based on community needs; (4) it was recommended that no major Unified Land Development Code (ULDC) revisions be made during the process; (5) concern was expressed that the Commission didn't want to incur additional fees for the meetings and discussions not noted in the Agreement or the chart; (6) it was noted that the consultant may want to limit the number of meetings at a certain price; (7) concern was expressed that there are only two workshops three hours each, and that the Agreement states there will be an extra charge for additional meetings; (8) phase one, item three is one public forum, phase two, items six and seven will be two community workshops at three hours each, phase three, item 11 will be two meetings; (9) the cost difference for meetings with the Commission and PZAB compared to the community meetings are due to the effort and greater level of detail provided in the reports to the Commission; (10) concern was expressed that there is an expectation that no changes will occur to the ULDC during this process which can take up to 18 months to complete, and the Commission will make changes as needed; (11) it was explained that the ULDC may be incorporated as a chapter into the administrative code, similar to the building code; (12) combining the ULDC into the administrative code will be discussed as part of the project management plan as noted in the scope of services; (13) the City Manager will provide copies of the vendor's monthly reports to the Commission; (14) the budgeted amount for this item was \$375,000, the Agreement is \$297,750 and it is recommended that the Commission approve a 5% contingency; (15) in summary: task number 11 will be two meetings, three hours each, that one of the PZAB meetings will be used elsewhere as needed, monthly reports will be provided to the Commission. There was no public comment.

A motion was made by Commissioner Luke, seconded by Commissioner McDowell, to approve Agreement No. 2018-16 for a complete rewrite of the City Unified Land Development Code including review of the City Administration Code and resolving inconsistencies between the two codes, in the amount of \$297,500 plus, a 5% contingency in the amount of \$14,875, for a total of \$312,375 with Calvin, Giordano and Associates.

A motion was made by Commissioner McDowell, seconded by Commissioner Luke, to amend the motion that the contract is contingent upon the verbal agreements incorporated in the contract today that task number 11 will be two meetings, three hours each, that one of the PZAB meetings will be used elsewhere as needed, monthly reports will be provided to the Commission. The motion carried by the following vote:

Yes: 5 - Mayor Carusone, Vice-Mayor Yates, Commissioner Hanks, Commissioner McDowell and Commissioner Luke

A vote was taken on the main motion, as amended, to approve Agreement No. 2018-16 for a complete rewrite of the City Unified Land Development Code including review of the City Administration Code and resolving inconsistencies between the two codes, in the amount of \$297,500 plus a 5% contingency in the amount of \$14,875, for a total of \$312,375 with Calvin, Giordano and Associates, and that the contract is contingent upon the verbal agreements incorporated in the contract today that task number 11 will be two meetings, three hours each, that one of the PZAB meetings will be used elsewhere as needed, monthly reports will be provided to the Commission. The motion carried by the following vote:

Yes: 5 - Mayor Carusone, Vice-Mayor Yates, Commissioner Hanks, Commissioner McDowell and Commissioner Luke

Recess 8:27 p.m. - 8:42 p.m.

5. PUBLIC HEARINGS:

- B. [18-445](#) Ordinance No. 2018-34, first reading, amending the Code of the City of North Port, Chapter 78, Utilities, Article V, Cross-Connection Control, Sections 78-125, 78-127, 78-129, 78-130, 78-132.

A motion was made by Commissioner McDowell, seconded by Commissioner Luke, to read Ordinance No. 2018-34 into the record by title only. The motion carried by the following vote:

Yes: 5 - Mayor Carusone, Vice-Mayor Yates, Commissioner Hanks, Commissioner McDowell and Commissioner Luke

Interim City Clerk Peto read Ordinance No. 2018-34 into the record by title only.

Discussion ensued: (1) it was suggested to remove references regarding interest rates in the fee schedule; (2) it was clarified that there isn't an interest rate in the fee schedule and it would not be charged, and having that provision allows for flexibility in the future if interest fees are to be included.

There was a consensus by majority to keep the references to interest rates in the Ordinance.

Discussion continued: (1) an explanation was provided by Public Utilities Assistant Director Desrosiers and Customer Service Coordinator Duffey, that once the test results are due and not received, notice is sent with a 14-day deadline to submit the passing test results, at that point they are eligible for disconnection without any further notice, the ordinance can be revised so that is consistent throughout; (2) there is a provision that notice is not required in an emergency situation, effort will be made to contact the owner.

There was a unanimous consensus to revise the sections addressing disconnection "without notice" and to revise the language throughout the Ordinance.

Discussion continued: (1) it was explained that the notice sent in reference to site inspections allows 30-days to respond, if they don't respond a second notice is sent allowing them 10-days to opt-in the City's program; (2) page five, item (c)(ii) is regarding installation, prior to the 10-day requirement two notices are sent with a 30-day and 60-day response period; (3) it was suggested that: [a] item (e) on page six should be a subsection to item (d) and not a separate item; [b] add the word "test results" after "Written", and replace "a" with "the" first line page five; [c] replace "may" with "shall" in item (5)(c) and (5)(e);

(4) opting-in for the City as agent for testing remains until they opt-out or property is sold, and they are not required to opt-out in writing;

(5) the wording "disconnection" and "reconnection service charges" are not the same verbiage used in the fee schedule, and it was suggested to make the language consistent; (8) the backflow devices are to be in close proximity to the meter boxes within the utility easement to allow the City access, when a property owner opts-in they are granting permission to access the property, in specific situations the City works with the property owner for access; (9) it was suggested that language be added on page four, section three to clarify that the work is being performed in the easement; (10) it was explained that notices are sent out 60-days in advance, and that the owner must provide test results before the due date; (11) concern was expressed in stating the property owner has 60-days to submit test results with a date certain when the ordinance provides for a 30-day notice; (12) a suggestion was made that items (6)(d) and (7)(e) that the

language referring to the City as their agent be removed, because it isn't applicable if the City is responsible for testing; (13) it was suggested that annual be changed to bi-annual in items (6)(e) and (9)(d) and in all portions of the ordinance as it relates to residential; (14) section 78-130 (1) providing for owner or water customer applies to commercial and residential; (15) page thirteen of the manual requires a permit which costs \$45, the basis of the permit is to review that it is properly installed and connected, not that it is functioning, it was noted that this is also a requirement in the building code; (18) Staff will notify customers of the change with information included in the billing, community meetings and an internet campaign; (19) in summary: [a] (5)(c) change may to shall; [b] (5)(e) change may to shall; [c] 78-130 section one, fixing the consistencies; [d] rewording section (6)(d); [e] rewording throughout the ordinance changing annual to bi-annual; [f] section (5) revise the language regarding disconnect without notice; [g] scrivener's errors that were omitted. There was no public comment.

A motion was made by Commissioner McDowell, seconded by Commissioner Luke, to continue Ordinance No. 2018-34 to the September 25, 2018 meeting, with the changes as described. The motion carried by the following vote:

Yes: 5 - Mayor Carusone, Vice-Mayor Yates, Commissioner Hanks, Commissioner McDowell and Commissioner Luke

C. [18-562](#)

Ordinance #2018-52, first reading, calling for the deactivation of the General Services Department, and the establishment and activation of the Parks & Recreation Department.

A motion was made by Vice-Mayor Yates, seconded by Commissioner Luke, to read Ordinance No. 2018-52 by title only. The motion carried by the following vote:

Yes: 5 - Mayor Carusone, Vice-Mayor Yates, Commissioner Hanks, Commissioner McDowell and Commissioner Luke

Interim City Clerk Peto read Ordinance No. 2018-52 into the record by title only.

Discussion ensued: (1) it was opined that Social Services belongs under Neighborhood Development, and that matter will be taken up at next year's strategic planning. There was no public comment.

A motion was made by Commissioner McDowell, seconded by Commissioner Luke, to approve Ordinance No. 2018-52 and continuing it to the September 25, 2018 Commission meeting. The motion carried by the following vote:

Yes: 5 - Mayor Carusone, Vice-Mayor Yates, Commissioner Hanks, Commissioner McDowell and Commissioner Luke

D. [18-596](#)

Ordinance No. 2018-53, Amending the Police Pension

A motion was made by Commissioner Hanks, seconded by Vice-Mayor Yates, to read Ordinance No. 2018-53 by title only. The motion carried by the following vote:

Yes: 5 - Mayor Carusone, Vice-Mayor Yates, Commissioner Hanks, Commissioner McDowell and Commissioner Luke

Interim City Clerk Peto read Ordinance No. 2018-53 into the record by title only.

There was no discussion or public comment.

A motion was made by Commissioner Luke, seconded by Commissioner Hanks, to continue Ordinance No. 2018-53 to second reading on September 25, 2018. The motion carried by the following vote.

Yes: 5 - Mayor Carusone, Vice-Mayor Yates, Commissioner Hanks, Commissioner McDowell and Commissioner Luke

- H.** [18-574](#) Ordinance No. 2018-32, First Reading, Petition No. TXT-18-147, Amending the City of North Port Unified Land Development Code Chapter 60 Fire Safety Regulations, Section 60-19 Conflicts to remove language in direct conflict with the Florida State Statutes and Florida Administrative Code.

A motion was made by Vice-Mayor Yates, seconded by Commissioner Luke, to read Ordinance No. 2018-32 by title only. The motion carried by the following vote:

Yes: 5 - Mayor Carusone, Vice-Mayor Yates, Commissioner Hanks, Commissioner McDowell and Commissioner Luke

Interim City Clerk Peto read Ordinance No. 2018-32 into the record by title only.

There was no discussion or public comment.

A motion was made by Vice-Mayor Yates, seconded by Commissioner McDowell, to continue Ordinance No. 2018-32 to September 25, 2018 for second reading. The motion carried by the following vote:

Yes: 5 - Mayor Carusone, Vice-Mayor Yates, Commissioner Hanks, Commissioner McDowell and Commissioner Luke

- I.** [18-551](#) Ordinance No. 2018-29 - Amending Sections 2-54 and 2-55 of the Code of the City of North Port, Relating to the Conduct of Special Meetings

A motion was made by Commissioner McDowell, seconded by Commissioner Hanks, to read Ordinance No. 2018-29 by title only. The motion carried by the following vote:

Yes: 5 - Mayor Carusone, Vice-Mayor Yates, Commissioner Hanks, Commissioner McDowell and Commissioner Luke

Interim City Clerk Peto read Ordinance No. 2018-29 into the record by title only.

There was no discussion or public comment.

A motion was made by Vice-Mayor Yates, seconded by Commissioner Hanks, to continue Ordinance No. 2018-29 to second reading on September 25, 2018. The motion carried by the following vote:

Yes: 5 - Mayor Carusone, Vice-Mayor Yates, Commissioner Hanks, Commissioner McDowell and Commissioner Luke

- J.** [18-478](#) Resolution No. 2018-R-17, GEN-18-156, a resolution of the City of North Port to formally adopt the Special Event Assistance Program Guidelines and Application.

Interim City Clerk Peto read Resolution No. 2018-R-17 into the record by title only.

Discussion ensued: (1) it was explained by Zoning Coordinator Willette-Grondin and Interim Planning Manager Galehouse that the first line of instructions on the form is regarding applying for the Assistance Program and the last line is regarding the Special Event permit; (2) if the event is not held the unused funds would be returned to the

Assistance Program account; (3) concern was expressed that the application is attached to the Resolution; (4) it was noted that the application asks if the requestor needs to have the financial assistance to hold the event; (5) it was suggested to remove the application from the Resolution. There was no public comment.

A motion was made by Commissioner McDowell, seconded by Mayor Carusone, to approve Resolution 2018-R-17 for adoption. The motion carried by the following vote:

Yes: 5 - Mayor Carusone, Vice-Mayor Yates, Commissioner Hanks, Commissioner McDowell and Commissioner Luke

6. GENERAL BUSINESS:

- B. [18-538](#)** Professional Services for City Fees, Rates, Methodologies and Assessments Agreement No. 2018-37 with Public Resources Management Group, Inc., Stantec Consulting Services, Inc., Willdan Financial Services, Inc., and GovRates, Inc.

Discussion ensued: (1) it was suggested to table this item to the September 25 or October 4 meeting; (2) Commissioner McDowell expressed concern about giving Staff blanket authorization unless the contract requires a contract over \$100,000, that she does agree with speeding up the procurement process, that the this will be done, and the Commission may not be aware and monies expended; (3) it was explained a contract would come before the Commission; (4) this contract is for a three-year period, and the procurement process will be renewed for new vendors to be added; (5) the City has a similar process utilized for engineering, this item will speed up the procurement process for studies; (6) this allows having a pool of vendors that have already gone through the procurement process, and not require the Request for Proposal (RFP). There was no public comment.

A motion was made by Commissioner Luke, seconded by Commissioner Hanks, to approve Agreement No. 2018-37 for professional services for City fees, rates, methodologies and assessments. The motion carried by the following vote with Commissioner McDowell dissenting for reasons stated:

Yes: 4 - Mayor Carusone, Vice-Mayor Yates, Commissioner Hanks and Commissioner Luke

No: 1 - Commissioner McDowell

- C. [18-569](#)** Fence Height Measurement Discussion with Possible Action

THIS ITEM WAS REMOVED FROM THE AGENDA.

- D. [18-543](#)** Discussion and possible action regarding appointment of Michael Petrosky and Jane White as Alternate Members to the Environmental Advisory Board and determination of First and Second Alternate.

Discussion ensued: (1) it was suggested to go in the order that the applications were submitted, with Michael Petrosky being the first alternate and Jane White being the second alternate. There was no public comment.

A motion was made by Commissioner Luke, seconded by Vice-Mayor Yates, to appoint Michael Petrosky as Alternate One, and Jane White as Alternate Two, to the Environmental Advisory Board. The motion carried by the following vote:

Yes: 5 - Mayor Carusone, Vice-Mayor Yates, Commissioner Hanks, Commissioner McDowell and Commissioner Luke

Recess 10:11 p.m. – 10:24 p.m.

Commissioner Hanks left the meeting at 10:11 p.m.

E. [18-609](#)

Discussion and possible action regarding the City of North Port 2019 State Legislative Priorities

City Manager Lear gave an overview of the item.

Discussion ensued: (1) it was suggested that the North Port fact sheet be updated to reflect 70,000 residents, and that printing be kept to a minimum as the Mayor and Vice-Mayor will be changing in November; (2) Staff is working to have the legislators come here and not wait to present North Port concerns in Tallahassee; (3) the Manasota League of Cities is meeting on September 13, and the different jurisdictions will be discussing priorities; (4) in summary: [a] make sheet 8-1/2" x 11"; [b] add River Road in parenthesis, with Englewood interchange; [c] include information that River Road is used by three counties, as well as an evacuation route; [d] within general create a new title of Public Safety and Wellness; [e] Public Safety and Wellness to include the CON, suicide/mental health, the DCF analysis and reorganization; [f] the CON should state that North Port, based on population, is the only City without a hospital; [g] add red tide and blue green algae issues; [h] flooding issues from the north.

A motion was made by Vice-Mayor Yates, seconded by Commissioner Luke, to direct the City Manager to update the state legislative priorities for 2019 as summarized. The motion carried by the following vote, with Commissioner Hanks absent:

Yes: 4 - Mayor Carusone, Vice-Mayor Yates, Commissioner McDowell and Commissioner Luke

Discussion continued: (1) cities around the country are asked to submit local concerns regarding the mandate of regulations for small cell wireless; (2) it was suggested to have the City Manager send a letter to the Federal Communications Commission (FCC) that is similar to the sample letter. There was no public comment.

There was a unanimous consensus that the City Manager formulate a letter based on the example, to be signed by the Mayor, and sent to the FCC.

7. CONSENT AGENDA:

A motion was made by Commissioner Luke, seconded by Vice-Mayor Yates, to approve the Consent Agenda items 7.B., through 7.H. and 7.J. through 7.L. The motion carried by the following vote with Commissioner Hanks absent:

Yes: 4 - Mayor Carusone, Vice-Mayor Yates, Commissioner McDowell and Commissioner Luke

A. [18-605](#)

Approval of minutes for the June 7, 2018 Commission Special Meeting, June 12, 2018 Commission Regular Meeting, June 14, 2018 Commission Joint Meeting with West Villages Improvement District, June 26, 2018 Commission Regular Meeting, July 2, 2018 Commission Special Meeting, July 5, 2018 Commission Special Meeting, July 9, 2018 Commission Special Meeting, July 10, 2018 Commission Regular Meeting, July 16

2018 Commission Budget Workshop Meeting, July 17, 2018 Commission Budget Workshop Meeting, July 18, 2018 Commission Budget Workshop Meeting, July 18, 2018 Commission Special Meeting, July 24, 2018 Commission Special Meeting, July 24, 2018 Commission Regular Meeting.

Discussion ensued: (1) it was noted that the July 24 Regular Meeting minutes haven't been updated to reflect recent change requests, and the July 18 minutes haven't been reviewed yet; (2) a suggestion was made to pull all July minutes as the Commission has a different definition for consensus and that should be captured in the minutes; (3) it was suggested that the minutes reflect if a consensus was unanimous or by majority.

A motion was made by Commissioner Luke, seconded by Commissioner McDowell, to approve Consent Agenda item 7.A. with just the June meetings. The motion carried by the following vote, with Commissioner Hanks absent:

Yes: 4 - Mayor Carusone, Vice-Mayor Yates, Commissioner McDowell and Commissioner Luke

Discussion continued: (1) minutes will be brought back for approval after the September 25 meeting; (2) it was noted that each Commissioner should have a voice during a consensus; (3) it was clarified that dissenting Commissioners do not need to be noted in a consensus; (4) it was suggested that a consensus is similar to a vote and for transparency the dissenting Commissioner(s) should be noted. There was no public comment.

A motion was made by Commissioner Luke, seconded by Commissioner McDowell, that only the June minutes be approved. The motion carried by the following vote, with Commissioner Hanks absent:

Yes: 4 - Mayor Carusone, Vice-Mayor Yates, Commissioner McDowell and Commissioner Luke

- B.** [18-519](#) Cash Receipts Summary - June 2018
- C.** [18-556](#) Cash Receipts Summary - July 2018
- D.** [18-552](#) Appointment of Joan Garcia as a Regular Member to the Art Advisory Board.
- E.** [18-553](#) Appointment of Michelle Calhoun as a Resident-At-Large position on the Historic and Cultural Advisory Board.
- F.** [18-564](#) A three-year Affiliation Agreement with the School Board of Charlotte County to enable health sciences students to participate in clinical experiences and complete training on North Port Fire Rescue ambulances.
- G.** [18-561](#) Southwest Florida Water Management District 2020 Cooperative Funding Application.
- H.** [18-558](#) Family Service Center Tenant Lease Agreement with The Loveland Center
- J.** [18-529](#) Contract No. 2018-71 with Odyssey Manufacturing Company for the

Northeast and Southwest Booster Stations Ammonia System Conversion Project.

- K. [18-530](#) Award of the Wastewater Treatment Plant Influent Channel Coating, formerly known as RFB 2018-70, to Mitchell & Stark Construction Company Inc.
- L. [18-521](#) Federal Fiscal Year (FFY) 2017 Edward Byrne Memorial Justice Assistance Grant (JAG) Program-Florida JAG Direct application.

6. GENERAL BUSINESS:

- F. [18-611](#) Approval of Final List of City Clerk Candidates

Discussion ensued: (1) the four recommended candidates in alphabetical order: [a] Kelly Bogner; [b] Ella Fast; [c] Heidi Leatherwood; [d] Kathryn Peto; (2) traffic violations are not the same as criminal history; (3) Mr. Bacon and Mr. Fitzgerald have noted veteran status on their applications and have been presented to the Commission for consideration; (4) Commission had requested all applications be presented and that back-ground checks be completed; (5) concern was expressed that some candidates noted that they have intentions to move to southwest Florida and Port Charlotte, and that they need to be made aware of the requirement to live in North Port; (6) three of the candidates live out of state and it was suggested to conduct interviews via skype rather than the City paying travel expenses for each.

There was a unanimous consensus that Staff will verify with the candidates that they understand that they must relocate to North Port.

A motion was made by Vice-Mayor Yates, seconded by Commissioner Luke, to direct the City Manager to arrange interviews with the following candidates: Kelly Bogner, Ella Fast, Heidi Leatherwood and Kathryn Peto, utilizing Skype, unless they choose to appear in person at their own expense. The motion carried by the following vote, with Commissioner Hanks absent:

Yes: 4 - Mayor Carusone, Vice-Mayor Yates, Commissioner McDowell and Commissioner Luke

Discussion continued: (1) it was suggested to conduct interviews on October 4, or as soon as possible; (2) it was noted that October 1 is reserved on the calendar for a Special Meeting; (3) all Commissioners will be present and skype candidates will appear on the monitor; (4) it was suggested to have Human Resources (HR) prepare the questions and have each Commissioner ask each candidate the same two questions from the list; (5) a sample of questions can be sent to the Commission for the September 25 meeting, and the Commission may set two of their own; (6) candidates may undergo skills testing, the City does not do psychological testing; (7) it was suggested that the candidates be tested for their knowledge of the Sunshine law and minutes prior to October 1; (8) a suggestion was made to question the candidates regarding their knowledge of the Sunshine law and public records rather than attempt online testing; (9) interviews will be conducted on October 1, giving each candidate an hour; (10) HR explained they will set a block of time and allow candidates to choose a time slot; (11) it was suggested to start interviews at 11:00 a.m. There was no public comment.

There was a unanimous consensus for the interviews to be conducted October 1, two questions each, interviews being an hour each starting at 11:00 a.m.

8. PUBLIC COMMENT:

There was no public comment.

9. COMMISSION COMMUNICATIONS:

Commissioner Luke: (1) suggested that the ad posted in the Florida League of Cities book include pictures of the Commission.

Commissioner McDowell: (1) noted that she will be placing items on the agenda for early October.

Vice-Mayor Yates: (1) section 1-21 of the Unified Land Development Code (ULDC) provides that updates should be presented annually in October, and with the ULDC being updated it was suggested to not restrict update reviews to October; (2) Chamber of Commerce is inviting candidates and elected officials to their Hob Nob event on October 4 at 5:30 p.m., and the Commission may have a table set up similar to North Port New Comer Day.

Discussion ensued: (1) there is a Commission meeting scheduled on October 4 starting at 1:00 p.m.; (2) it was suggested to start the Commission meeting at 11:00 a.m. that day to allow sufficient time; (3) the Planning and Zoning Advisory Board (PZAB) has a meeting scheduled in the Chambers that day starting at 9:00 a.m. and may be asked to reschedule their meeting to Room 244; (4) it was suggested that if the Commission can have a table free of charge for the Hob Nob event one should be reserved, and if there is a fee then no table should be rented.

Mayor Carusone: nothing to report.

Commissioner Hanks: was not present.

10. ADMINISTRATIVE AND LEGAL REPORTS:

There were no Administrative and Legal Reports.

11. ADJOURNMENT:

Mayor Carusone adjourned the North Port City Commission Regular Meeting at 11:43 p.m.

City of North Port, Florida

By: _____
Christopher B. Hanks, Mayor

Attest: _____
Kathryn Peto, City Clerk

Minutes approved at the City Commission Regular Meeting this ____ day of _____, 2018.