



CITY OF NORTH PORT PROCUREMENT REQUEST FORM EMERGENCY PROCUREMENT



DEPARTMENT/DIVISION Public Works / Road and Drainage

NAME OF REQUESTOR Garrett Woods

NAME OF PREPARER Garrett Woods

The City shall not be bound by any transactions made contrary to procurement procedures.

For the Procurement Official to process a requisition or visa purchase request related to an emergency purchase, this form must be completed and submitted by the requesting party to the Purchasing Manager within 72 hours of an occurrence.

Emergency procurement pertains to any circumstance posing clear and immediate danger of injury to persons or property or of substantial economic loss to the City of North Port. Sec. 2-408 of the Procurement Code defines "Emergency repairs are those which, if not done immediately, would cause a threat to public health, welfare or safety.

THE CITY MANAGER MUST BE NOTIFIED IMMEDIATELY, FOLLOWED BY THE PURCHASING DIVISION.

In accordance with the City's Procurement Code Section 2-408. Emergency Procurement.

(a) Departments may, with the approval of the Purchasing Manager and without using the normal competitive process, procure emergency equipment, parts and repairs valued not to exceed \$100,000.00. The City Manager may approve emergency purchases exceeding \$100,000.00, not to exceed \$250,000.00 for the repair of road and drainage equipment, whether mobile or stationary, refuse equipment, marine vessels, public safety equipment, equipment for water and sewer operations, heating and cooling systems or emergency repairs to buildings or infrastructure facilities. Emergency repairs are those which, if not done immediately, would case a threat to public health, welfare or safety.

(b) Emergency procurement of goods or services greater than \$250,000.00 require Commission approval.

(c) All emergency procurements made pursuant to this section shall be documented with a written memorandum provided to and maintained by the City's Purchasing division, outlining in detail the justification for proceeding as an emergency procurement.

A. Description of Item(s) Purchased and Detailed Circumstances of the Emergency Purchase/Service:

(If additional space is needed, please attached separate memo)

The Public Works Department is in need of emergency condition assessment of the City of North Ports Bridges that were impacted by Hurricane Ian. The condition assessment will assist in providing needed plans, specifications, and estimates (PS&E) package, suitable for bidding the proposed construction, digitally signed and sealed by a Florida Registered Professional Engineer and delivered electronically to the County. The City of North Port has a contract #2019-23 for professional engineering services.

A. Total Cost of Purchase: \$ 500,000

Account #: 107-5000-541.34-00

Project #: IAN22



**CITY OF NORTH PORT PROCUREMENT REQUEST FORM
EMERGENCY PROCUREMENT**



B. Vendor Information

Vendor Name: HighSpans Engineering, Inc Contact: Schelle Buchholz
 Address: 2121 McGregor Boulevard - Suite 200
 City: Fort Myers State: FL Zip: 33990
 Phone: 239-573-8912 Email or Website Address: sbuschholz@highspans.com

I acknowledge that the procurement described herein was made in a manner consistent with the emergency procurement requirements of the City of North Port Procurement Code and Procurement Manual. I have been made aware of the Procurement Code (available on the P-Drive and Intranet) and the policies and procedures related to the City's procurement system.

GARRETT WOODS Digitally signed by GARRETT WOODS
 Date: 2022.10.04 11:54:08 -04'00'

Requestor _____ **Date** _____

Lisa Herrmann Digitally signed by Lisa Herrmann
 Date: 2022.10.04 15:36:07 -04'00'

Budget Administrator _____ **Date** _____

Kimberly Williams Digitally signed by Kimberly Williams
 Date: 2022.10.06 08:06:16 -04'00'

Finance Director _____ **Date** _____

Jerome Fletcher Digitally signed by Jerome Fletcher
 DN: DC=northport, DC=city, OU=Departments, O=City Manager, CN=Jerome Fletcher, E=jfletcher@cityofnorthport.com
 Reason: I am the author of this document
 Location: your signing location here
 Date: 2022.10.05 17:29:24 -04'00'
 Foxit PDF Reader Version: 11.1.0

City Manager _____ **Date** _____

Chuck Speake Digitally signed by Chuck Speake
 Date: 2022.10.04 12:35:00 -04'00'

Department Director _____ **Date** _____

Ginny Duyn Digitally signed by Ginny Duyn
 Date: 2022.10.05 09:33:39 -04'00'

Purchasing _____ **Date** _____

Jerome Fletcher Digitally signed by Jerome Fletcher
 Date: 2022.10.06 13:56:43 -04'00'

Assistant City Manager _____ **Date** _____

Print Form **Clear All Fields**

(FORM MUST BE COMPLETED IN ITS ENTIRETY FOR ACCEPTANCE)

Garrett Woods

From: Frances N. Lugo
Sent: Tuesday, October 4, 2022 2:34 PM
To: Garrett Woods
Subject: Re: HighSpan Engineering

Hi Garrett,

Yes, please.

Thank you,

Frances M Nuñez Lugo
Infrastructure and Facilities Manager
City of North Port
Department of Public Works
1100 N. Chamberlain Blvd
North Port, FL 34286
Phone: 941.240.8322
Flugo@northportfl.gov
www.northportfl.gov

A City where you can "Achieve Anything"

E-mail messages sent or received by City of North Port officials and employees in connection with official City business are public records subject to disclosure under the Florida Public Records Act

On Oct 4, 2022, at 2:23 PM, Garrett Woods <gwoods@northportfl.gov> wrote:

Hello Frances,

Per our conversation, can you please confirm that the estimate pricing from Highspan engineering was the following following past amounts and emergency request activities:

Bridge Inspections:

Cocoplum @Salford
Cocoplum @Cranberry
Cocoplum @Chamberlain
Cocoplum @Collingswood
Cocoplum @Haberland
Cocoplum @San Mateo
Cocoplum @Atwater

7 locations at an estimated amount of \$71,428.57 per location. This is a total estimated amount of \$500,000

Thank you.

Garrett Woods
Business Manager – Public Works Department
City of North Port
1100 N Chamberlain Blvd
North Port, FL 34286
Phone 941.240.8087
Cell 941.224.7744
Fax 941.240.8063
gwoods@northportfl.gov
<https://www.northportfl.gov/>

United States national motto: "In God We Trust"



**CITY OF NORTH PORT PROCUREMENT REQUEST FORM
EMERGENCY/EXIGENCY PROCUREMENT
(IN ACCORDANCE WITH FEDERAL GUIDELINES)**



DEPARTMENT/DIVISION Public Works/Road & Drainage

NAME OF REQUESTOR Lisa Guerreiro

NAME OF PREPARER Lisa Guerreiro

DATE COMPLETED 10/24/2022

The City shall not be bound by any transactions made contrary to procurement procedures.

For the Procurement Official to process a requisition or visa purchase request related to an **emergency or exigent purchase**, this form must be completed and submitted by the requesting party to Purchasing with the request. **THE CITY MANAGER MUST BE NOTIFIED IMMEDIATELY (VIA EMAIL/PHONE), FOLLOWED BY THE PURCHASING DIVISION.**

*When referring to procurement activity, FEMA defines both **exigency and emergency** as situations that demand immediate aid and action. The difference between the two is as follows:*

*In the case of an **exigency**, there is a need to avoid, prevent or alleviate serious harm or injury, financial or otherwise, to the applicant, and use of competitive procurement proposals would prevent the urgent action required to address the situation. Thus, a noncompetitive procurement may be appropriate.*

*In the case of an **emergency**, a threat to life, public health or safety, or improved property requires immediate action to alleviate the threat.*

Emergency or Exigency (in accordance with FEMA guidelines, must specify, see definitions above):

EXIGENCY

Name of Event (if applicable): Hurricane Ian

Project Number for Event (if applicable): IAN22

- A. Description of Item(s) Purchased and Detailed Circumstances of the Emergency or Exigency Purchase/Service:** Must answer who, what, when, where, why and how in the box below or separate memo. (Attach quote back-up).

The Public Works department is in need of an emergency condition assessment of the City of North Port's bridges along the Cocoplum Waterway that were impacted by Hurricane Ian. The scope includes tasks to assess the level of storm damage caused by the hurricane with an emphasis on flooding and scour effects, and a report consisting of structural and roadway safety deficiencies that can be visually inspected and recommendations for remedying those deficiencies. This NTE pricing provided is consistent with contract #2019-23 for professional engineering services.

This request is to replace the original approved emergency request for bridge assessment which was at a much higher cost. PO 49572 will be reduced accordingly.



**CITY OF NORTH PORT PROCUREMENT REQUEST FORM
EMERGENCY/EXIGENCY PROCUREMENT
(IN ACCORDANCE WITH FEDERAL GUIDELINES)**



B. Total Cost of Purchase: \$ 46,900.00

Account #: 107-5000-541.34-00

Project #: IAN22

C. Vendor Information

Vendor Name: Highspans Engineering, Inc. Contact: Schelle Buchholz

Address: 2121 McGregor Blvd Ste. 200

City: Fort Myers State: FL Zip: 33990

Phone: 239-573-8912 Email or Website Address: sbuschholz@highspans

I acknowledge that the procurement described herein was made in a manner consistent with the emergency procurement requirements of the City of North Port Procurement Code and Procurement Manual. I have been made aware of the Procurement Code (available on the P-Drive and Intranet) and the policies and procedures related to the City's procurement system.

Lisa Guerreiro
Digitally signed by Lisa Guerreiro
Date: 2022.10.24 15:33:27 -04'00'

Requestor _____ **Date** _____

Lisa Herrmann
Digitally signed by Lisa Herrmann
Date: 2022.10.26 11:48:37 -04'00'

Budget Administrator _____ **Date** _____

Kimberly Williams
Digitally signed by Kimberly Williams
Date: 2022.10.26 16:20:43 -04'00'

Finance Director _____ **Date** _____

Jerome Fletcher
Digitally signed by Jerome Fletcher
DN: DC=NorthPort, DC=City, OU=Departments, OU=CityManager, CN=Jerome Fletcher, E=fletcher@cityofnorthport.com
Reason: I am the author of this document
Location: your signing location here
Date: 2022.10.27 11:08:55-04'00'
Font PDF Reader Version: 11.1.0

City Manager _____ **Date** _____

Chuck Speake
Digitally signed by Chuck Speake
Date: 2022.10.25 11:13:53 -04'00'

Department Director _____ **Date** _____

Ginny Duyn
Digitally signed by Ginny Duyn
Date: 2022.10.26 12:12:37 -04'00'

Purchasing _____ **Date** _____

Jerome Fletcher Date: 2022.10.27 10:12:49 -04'00'

Assistant City Manager _____ **Date** _____

PRINT Clear All Fields

Proposed Scope of Services

Hurricane Ian Storm Damage Assessment – City of North Port



Project Name:	"Hurricane Ian Storm Damage Assessment for Various Bridges located in North Port"		
Contract Name:	Emergency P.O. to be issued		
Client:	City of North Port		
Contract #:	N/A	HEI TWO No:	054.04
Client PO #	TBD	NTP:	TBD
Date of Report	N/A	Contract Days:	TBD
Consultant:	HighSpans Engineering, Inc.	TWO Expires:	TBD
Report Period:	N/A	Client PM:	Danny Quick, PE

BRIDGE STORM DAMAGE INSPECTIONS AND REPORT

This proposed Task Work Order (TWO) includes structural engineering services for the City of North Port for the following bridges:

- Collingswood Blvd. over Cocoplum Waterway (175003)
- Chamberlain Blvd. over Cocoplum Waterway (175004)
- Cranberry Blvd. over Cocoplum Waterway (175005)
- S. Salford Blvd. over Cocoplum Waterway (175006)
- San Mateo Dr. over Cocoplum Waterway (175008)
- Atwater Drive over Cocoplum Waterway (175009)
- South Haberland Blvd. over Cocoplum Waterway (175036)

These services include tasks to assess the level of storm damage resulting from Hurricane Ian, with an emphasis on flooding and scour effects; the key deliverable consisting of a report that includes structural and roadway safety deficiencies that can be visually inspected and recommendations for remedying deficiencies. This scope document is broken down into three general tasks to be performed for each bridge with the **deliverables** for this task order consisting of the following:

Deliverables shall include an inspection report signed and sealed by a registered Florida Professional Engineer addressing identifiable hydraulic changes caused by Hurricane Ian via visual inspection of the above-ground improvements and updating the underwater bridge profile graphs provided by the City of North Port from FDOT's latest inspection reports. The report shall also include visual verification of the structural condition of the included bridges, with evaluation of the specific items listed below. The report will be delivered to the City of North Port in electronic format.

1. PROJECT MANAGEMENT AND COORDINATION

Staffing - The project will be led from our Ft. Myers office with Thomas M. Waits, P.E., serving as Sr. Engineer and Engineer of Record for the Report. The staff proposed to assist Tom for this task will include Mica Jackson, P.E., Dustin Spears, P.E., , Christopher Gallagher, E.I., Jason Hock, E.I., Chrissy Carrillo, E.I., and Vince Zaliauskas, P.E., Principal Engineer (QC).

Coordination – Our coordination with the City will focus on providing a comprehensive report with all necessary recommendations and supporting data to allow the City to prioritize and create a short-term strategy to address immediate concerns.

Proposed Scope of Services

Hurricane Ian Storm Damage Assessment – City of North Port



Schedule for Work – The contract will be executed by HEI staff exclusively. Draft report within 10 days of NTP and final report will be submitted in 30 calendar days after receiving notice to proceed from the City. Any issues discovered that are deemed critical to the safety of structure and/or traveling public will be reported immediately.

2. DATA COLLECTION AND EVALUATION

We understand that the report, which includes a structural assessment of the bridges, will need to be executed in the absence of any existing plans for construction of the bridges. The most recent FDOT Inspection Reports will serve as a starting point and will be corroborated and augmented by our own detailed visual inspections of superstructure, substructure, bridge approaches, and above ground foundation elements. Based on this, our approach to executing the project scope would be:

- a. **Bridge Inspection to Evaluate Bridge Structural Condition** – The first task of any inspection is to determine the need for emergency load restrictions or closure of the bridges to traffic resulting from damage sustained during Hurricane Ian, and to assess the level of effort necessary to affect a repair. We will perform an inspection of all structural elements on the bridges including arms-length examination of deck top surface, superstructure underside, substructure concrete surfaces, pile bent caps, deck features (railing, curbing, etc.), approach slabs, existing drainage at abutments, and sloped pavement areas adjacent to the abutments. As these elements are primarily concrete, we will be looking for signs of cracking, section loss, and misalignment of superstructure members that would indicate a serious underlying structural problem or durability/maintenance concern. The approach pavement and slabs will be assessed for undermining and settlement that would indicate a compromised foundation requiring correction. This investigation will be documented with photographs and descriptions of significant structural issues.
- b. **Underwater Investigations to Evaluate Foundation** – The bridge stability, scour, and foundation damage will be assessed through underwater probing of the channel bottom and recommendations for counter measures or improvements will be made by comparing the updated profiles to those included in the most recent FDOT inspection reports. The inspections will reveal any loss of foundation support, erosion and scour at intermediate piles and abutments, and any damage inflicted on the foundation by storm surge and debris. Underwater divers are not anticipated at this time but will be scheduled if needed. If divers are needed at up to 2 locations, fees from other tasks will be re-distributed to cover those costs.

3. BRIDGE CONDITION REPORT PREPARATION

Our report will provide a list of repairs to perform immediately to address all critical issues that were revealed in our inspection and which affect the structural capacity. These repairs could be performed by City maintenance staff or through public bidding with plans prepared by HighSpans Engineering, Inc. under a supplemental agreement to this task work order for the report.

Proposed Fee Per Bridge: \$6,700.00 NTE
TOTAL – Seven (7) Bridges \$46,900.00 NTE

Per Bridge
ESTIMATE OF WORK EFFORT AND COST - PRIME CONSULTANT

Name of Project:
County:
FPN:
FAP No.:

CONP Bridge Assessment
Sarasota
n/a
n/a

Consultant Name: HighSpans
Consultant No.: 54.04
Date: 10/7/2022
Estimator: JAH

Staff Classification		Principal Eng	Senior Engineer	Project Engineer (MJ)	Staff Engineer (DS)	Junior Engineer (E.I.) (CG)	Staff Hours by Activity	Salary Cost by Activity	Average Rate per Task
		\$255.00	\$230.00	\$194.00	\$163.00	\$110.00			
Task 1 - Project Management and Coordination with CONP	8	2	4	2	0	0	8	\$1,818	\$227.25
Task 2 - Hydraulic/Structural Inspection Including Mobilization	12	0	0	4	4	4	12	\$1,868	\$155.67
Task 3 - Draft Report	9	0	4	0	0	5	9	\$1,470	\$163.33
Task 4 - QC	9	1	4	0	0	4	9	\$1,615	\$179.44
Total Staff Hours	38	3	12	6	4	13	38		
Total Staff Cost		\$765.00	\$2,760.00	\$1,164.00	\$652.00	\$1,430.00		\$6,771	\$178.18

Survey Field Days by Subcons	SALARY RELATED COSTS:			\$6,771.00
4 - Person Crew:	OVERHEAD:			\$0.00
	OPERATING MARGIN:			\$0.00
	FCCM (Facilities Capital Cost Money):			\$0.00
	EXPENSES:			\$0.00
	Survey (Field - if by Prime)		\$ - / day	\$0.00
	SUBTOTAL ESTIMATED FEE:			\$6,771.00
	Subconsultant:	n/a		\$0.00
	Subconsultant:	n/a		\$0.00
	Subconsultant:	n/a		\$0.00
	SUBTOTAL ESTIMATED FEE:			\$6,771.00
	Geotechnical Field and Lab Testing			\$0.00
	SUBTOTAL ESTIMATED FEE:			\$6,771.00
	Optional Services			\$0.00
	GRAND TOTAL ESTIMATED FEE:			\$6,771.00



**CITY OF NORTH PORT PROCUREMENT REQUEST FORM
EMERGENCY/EXIGENCY PROCUREMENT
(IN ACCORDANCE WITH FEDERAL GUIDELINES)**



DEPARTMENT/DIVISION Public Works/Road & Drainage

NAME OF REQUESTOR Anthony Friedman

NAME OF PREPARER Garrett Woods

DATE COMPLETED 01/12/2023

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In the case of an exigency, there is a need to avoid, prevent or alleviate serious harm or injury, financial or otherwise, to the applicant, and use of competitive procurement proposals would prevent the urgent action required to address the situation. Thus, a noncompetitive procurement may be appropriate.

In the case of an emergency, a threat to life, public health or safety, or improved property requires immediate action to alleviate the threat.

Emergency or Exigency (in accordance with FEMA guidelines, must specify, see definitions above):

EXIGENCY

Name of Event (if applicable): Hurricane Ian

Project Number for Event (if applicable): IAN22

A. Description of Item(s) Purchased and Detailed Circumstances of the Emergency or Exigency Purchase/Service: Must answer who, what, when, where, why and how in the box below or separate memo. (Attach quote back-up).

The purpose of the work assignment is to conduct bridge inspections to ensure their safety and structural integrity following Hurricane Ian. It was the City's desire to add two additional bridges to the consultant's scope of work. These bridges included the roadway and the pedestrian bridges at Price Boulevard over the Myakkahatchee Creek. The scope of work shows a cost per bridge of \$6,700.00. The cost to include the two new bridges for inspection at the same not to exceed unit of \$6,700 per bridge. This will be added to existing purchase order #049572. This NTE pricing provided is consistent with contract #2019-23 for professional engineering services.

ORIGINAL REQUEST ATTACHED, PG 47



**CITY OF NORTH PORT PROCUREMENT REQUEST FORM
EMERGENCY/EXIGENCY PROCUREMENT
(IN ACCORDANCE WITH FEDERAL GUIDELINES)**



B. Total Cost of Purchase: \$ 13,400.00

Account #: 107-5000-541.34-00

Project #: IAN22

C. Vendor Information

Vendor Name: Highspans Engineering, Inc. Contact: Schelle Buchholz

Address: 2121 McGregor Blvd Ste. 200

City: Fort Myers State: FL Zip: 33990

Phone: 239-573-8912 Email or Website Address: sbuschholz@highspans.com

I acknowledge that the procurement described herein was made in a manner consistent with the emergency procurement requirements of the City of North Port Procurement Code and Procurement Manual. I have been made aware of the Procurement Code (available on the P-Drive and Intranet) and the policies and procedures related to the City's procurement system.

Lisa Herrmann 1/12/2023
 Requestor Date
 Lisa Herrmann
Digitally signed by Lisa Herrmann
 Date: 2023.02.01 13:44:01 -05'00'

Ginny Duyn 1/12/2023
 Department Director Date
 Ginny Duyn
Digitally signed by Ginny Duyn
 Date: 2023.02.01 16:57:41 -05'00'

_____ _____
 Budget Administrator Date
 Lisa Herrmann
Digitally signed by Lisa Herrmann
 Date: 2023.02.02 11:11:18 -05'00'

_____ _____
 Purchasing Date

A. Jerome J. Hill 2/2/27
 Finance Director Date
 City Manager

_____ _____
 Assistant City Manager Date

| **PRINT** | | Clear All Fields |

Garrett Woods

From: Schelle Buchholz <SBuchholz@highspans.com>
Sent: Friday, November 4, 2022 12:24 PM
To: Danny Quick; Garrett Woods
Cc: PWFinance; Frances N. Lugo; Anthony Friedman; Lindsay Eaton; Tom Waits
Subject: RE: [EXTERNAL] RE: BR175014_BCA_Price Blvd_North Port_Sarasota.pdf
Attachments: PO 049262 - HEI 054.02.04 North Port Bridge Repairs.pdf; Proposal 054.04v2 CONP Ian Bridge Inspections HEI.pdf

EXTERNAL EMAIL: This email is from an external source! Be careful of any links, attachments, o

Hi Garrett, et al.

Thanks for the reply, and sorry for the delay in sending this. I just found it in my drafts so I think my computer must have rebooted when I got distracted from sending this.

This is adding two bridges to the P.O. so we will need to do a change order for additional funds. The attached proposal shows the per bridge fee of \$6,700.

Also, I noticed on the current P.O., there is some verblage in it that is confusing to me. Can you clarify what this means?

This request is to replace the original approved emergency request for bridge assessment which was at a much higher cost. PO 49572 will be reduced accordingly.

Let me know how to proceed.

Thanks!

Schelle

Michelle "Schelle" Buchholz
SVP & CFO
HighSpans Engineering, Inc.
Email for Phone Appointment
(888) 449-2462 (fax)
SBuchholz@HighSpans.com



From: Danny Quick <dquick@northportfl.gov>
Sent: Tuesday, November 1, 2022 12:58 PM
To: Schelle Buchholz <SBuchholz@highspans.com>
Subject: FW: [EXTERNAL] RE: BR175014_BCA_Price Blvd_North Port_Sarasota.pdf

Schelle: Please see the note from Garrett.

Danny J Quick PE
City Engineer
City of North Port
Dept of Public Works
1100 N Chamberlain Blvd
North Port FL 34286
Office 941 240-8076

From: Garrett Woods <gwoods@northportfl.gov>
Sent: Tuesday, November 1, 2022 12:52 PM
To: Danny Quick <dquick@northportfl.gov>
Cc: Anthony Friedman <afriedman@northportfl.gov>; Frances N. Lugo <flugo@northportfl.gov>; PWFinance <PWFinance@northportfl.gov>
Subject: RE: [EXTERNAL] RE: BR175014_BCA_Price Blvd_North Port_Sarasota.pdf

Danny,

If the cost is not changing at the total amount of \$46,900, please ask High span to provide an updated quote (proposal) for the services including the new locations. PWFinance can send this in purchasing to use as the updated support. If they approve, we are all set.

If there is a change of cost, then a new work assignment form (change order to WA 2023-02PW), will need to be completed to support this activity. It will then have to go through the approval mill.

Garrett Woods
Business Manager – Public Works Department
City of North Port
1100 N Chamberlain Blvd
North Port, FL 34286
Phone 941.240.8087
Cell 941.224.7744
Fax 941.240.8063
gwoods@northportfl.gov
<https://www.northportfl.gov/>

United States national motto: "In God We Trust"

From: Danny Quick <dquick@northportfl.gov>
Sent: Tuesday, November 1, 2022 12:44 PM
To: Schelle Buchholz <SBuchholz@highspans.com>
Cc: Lindsay Eaton <LEaton@highspans.com>; Ariana Erickson <AErickson@highspans.com>; Garrett Woods <gwoods@northportfl.gov>
Subject: RE: [EXTERNAL] RE: BR175014_BCA_Price Blvd_North Port_Sarasota.pdf

Yes, this is how we would like to proceed. I'll have to defer to Garrett w/respect to process.

Danny J Quick PE
City Engineer
City of North Port
Dept of Public Works
1100 N Chamberlain Blvd
North Port Fl 34286
Office 941 240-8076

From: Schelle Buchholz <SBuchholz@highspans.com>
Sent: Tuesday, November 1, 2022 12:37 PM
To: Danny Quick <dquick@northportfl.gov>
Cc: Lindsay Eaton <LEaton@highspans.com>; Ariana Erickson <AErickson@highspans.com>
Subject: FW: [EXTERNAL] RE: BR175014_BCA_Price Blvd_North Port_Sarasota.pdf

EXTERNAL EMAIL: This email is from an external source! Be careful of any links, attachments, o

Hi Danny,

I was recently copied in on this and I need some clarification. Tom mentioned that we needed to add TWO bridges to the scope: "this proposal should be revised to add the 2 bridges - one at Price Blvd and the other a ped bridge adjacent to Price Blvd." Since we already have an Emergency P.O. on this project, wouldn't we do a Change Order to the PO adding 2 bridges and the funds for the additional bridges/structures?

Because we based the fee/manhour estimate on a "per bridge" amount, it seems like we could do a change order to add the 2 bridges and the additional funds, with the scope remaining the same, pretty easily.

If this is the way we should proceed, does the City of North Port have a Change Order Form or Format we need to follow?

Also, I noticed on the current P.O., there is some verbiage in it that is confusing to me. Can you clarify what this means?

This request is to replace the original approved emergency request for bridge assessment which was at a much higher cost. PO 49572 will be reduced accordingly.

Let me know, and thanks in advance for your assistance!

Schelle

From: Tom Waits <TWaits@highspans.com>
Sent: Monday, October 31, 2022 6:42 PM
To: Christopher Gallagher <CGallagher@highspans.com>; Dustin Spears <DSpears@highspans.com>
Cc: Mica Jackson <MJackson@highspans.com>; Jason Hock <JHock@highspans.com>; Schelle Buchholz <SBuchholz@highspans.com>
Subject: Fwd: [EXTERNAL] RE: BR175014_BCA_Price Blvd_North Port_Sarasota.pdf

Mica,
See below with the direction from the City to add these two bridges to our scope.
-tom

Thomas M. Waits, P.E.
Chief Engineer, Bridge Design
HighSpans Engineering, Inc.
2121 McGregor Blvd
Ft Myers, FL 33901

239-433-3000 (office)
850-242-6070 (cell)

Where Structural Design Meets Construction Engineering

From: Danny Quick <dquick@northportfl.gov>
Sent: Monday, October 31, 2022 5:41:31 PM
To: Tom Waits <TWaits@highspans.com>
Subject: Re: [EXTERNAL] RE: BR175014_BCA_Price Blvd_North Port_Sarasota.pdf

The scope is the same and add the pedestrian bridge.

Sent from my iPhone

On Oct 31, 2022, at 4:56 PM, Tom Waits <TWaits@highspans.com> wrote:

EXTERNAL EMAIL: This email is from an external source! Be careful of any links, attachme

Danny,

It looks like we would just be adding this 8th bridge to our scope and performing the same evaluation as the others. Please confirm that this is correct and we will amend the contract. Also I note that there is a pedestrian bridge with intermediate bents in the waterway immediately adjacent to the Price Blvd bridge. It may be wise for us to go ahead and evaluate this structure as well while our field crew is on site so please let me know if the City would like to have the trail bridge added to our scope.

Thanks,
-tom

Thomas M. Waits, P.E.
Chief Engineer

HighSpans Engineering, Inc.

2121 McGregor Blvd., Suite 200
Fort Myers, FL 33901
Cert. of Auth. 27559
239-433-3000 (office)
850-242-6070 (Mobile)

Where **Structural** Design Meets Construction **Engineering**

From: Danny Quick <dquick@northportfl.gov>
Sent: Friday, October 28, 2022 4:25 PM
To: Tom Waits <TWaits@highspans.com>
Cc: Chuck Speake <cspeake@northportfl.gov>; Tricia Wisner <twisner@northportfl.gov>; Garrett Woods <gwoods@northportfl.gov>; Anthony Friedman <afriedman@northportfl.gov>; Frances N. Lugo <flugo@northportfl.gov>; Mica Jackson <MJackson@highspans.com>; Schelle Buchholz <SBuchholz@highspans.com>
Subject: RE: [EXTERNAL] RE: BR175014_BCA_Price Blvd_North Port_Sarasota.pdf

Sounds good.

Danny J Quick PE
City Engineer
City of North Port
Dept of Public Works
1100 N Chamberlain Blvd
North Port FL 34286
Office 941 240-8076

From: Tom Waits <TWaits@highspans.com>
Sent: Friday, October 28, 2022 4:23 PM
To: Danny Quick <dquick@northportfl.gov>
Cc: Chuck Speake <cspeake@northportfl.gov>; Tricia Wisner <twisner@northportfl.gov>; Garrett Woods <gwoods@northportfl.gov>; Anthony Friedman <afriedman@northportfl.gov>; Frances N. Lugo <flugo@northportfl.gov>; Mica Jackson <MJackson@highspans.com>; Schelle Buchholz <SBuchholz@highspans.com>
Subject: [EXTERNAL] RE: BR175014_BCA_Price Blvd_North Port_Sarasota.pdf

EXTERNAL EMAIL: This email is from an external source! Be careful of any links, attachments

Danny,
We will have a look at the attached but from a cursory read it looks like the inspection we are doing is exactly what is recommended for the Price Blvd bridge so I believe we would just be adding an eighth bridge to our scope. We will read through the report in detail and be ready to talk on Monday if you are available.

Thanks,
-tom

Thomas M. Waits, P.E.
Chief Engineer

HighSpans Engineering, Inc.

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Fort Myers, FL 33901
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850-242-6070 (Mobile)

Where **Structural** Design Meets Construction **Engineering**

From: Danny Quick <dquick@northportfl.gov>
Sent: Friday, October 28, 2022 12:02 PM
To: Tom Waits <TWaits@highspans.com>
Cc: Chuck Speake <cspeake@northportfl.gov>; Tricia Wisner <twisner@northportfl.gov>; Garrett Woods <gwoods@northportfl.gov>; Anthony Friedman <afriedman@northportfl.gov>; Frances N. Lugo <flugo@northportfl.gov>
Subject: FW: BR175014_BCA_Price Blvd_North Port_Sarasota.pdf

Tom: We look forward to seeing your group on Tuesday. Question, FDOT did an inspection last month but due to flow velocities they recommend a followup per the attached.
Can you work this in next week and send the appropriate quote for processing?
Thanks!

Danny J Quick PE
City Engineer
City of North Port
Dept of Public Works

1100 N Chamberlain Blvd
North Port Fl 34286
Office 941 240-8076

From: Tricia Wisner <twisner@northportfl.gov>
Sent: Friday, October 28, 2022 10:04 AM
To: Danny Quick <dquick@northportfl.gov>
Cc: Frances N. Lugo <flugo@northportfl.gov>; Chuck Speake <cspeake@northportfl.gov>; Chelsea Buell <cbuell@northportfl.gov>
Subject: FW: DR175014_BCA_Price Blvd_North Port_Sarasota.pdf

FDOT Bridge condition assessment for Price over Myakkahatchee Creek attached.

Tricia Wisner, MDA
Assistant Director
Department of Public Works
City of North Port
O: 941-240-8060
C: 941-303-3632
twisner@northportfl.gov

From: Nicholas Herlhy <nherlhy@northportfl.gov>
Sent: Friday, October 28, 2022 9:59 AM
To: Tricia Wisner <twisner@northportfl.gov>
Subject: DR175014_BCA_Price Blvd_North Port_Sarasota.pdf