



**CITY OF NORTH PORT PROCUREMENT REQUEST FORM
EMERGENCY/EXIGENCY PROCUREMENT
(IN ACCORDANCE WITH FEDERAL GUIDELINES)**



DEPARTMENT/DIVISION Public Works/Road and Drainage

NAME OF REQUESTOR Garrett Woods

NAME OF PREPARER Garrett Woods

DATE COMPLETED 02/21/2023

The City shall not be bound by any transactions made contrary to procurement procedures.

For the Procurement Official to process a requisition or visa purchase request related to an **emergency or exigent purchase**, this form must be completed and submitted by the requesting party to Purchasing with the request. **THE CITY MANAGER MUST BE NOTIFIED IMMEDIATELY (VIA EMAIL/PHONE), FOLLOWED BY THE PURCHASING DIVISION.**

*When referring to procurement activity, FEMA defines both **exigency and emergency** as situations that demand immediate aid and action. The difference between the two is as follows:*

*In the case of an **exigency**, there is a need to avoid, prevent or alleviate serious harm or injury, financial or otherwise, to the applicant, and use of competitive procurement proposals would prevent the urgent action required to address the situation. Thus, a noncompetitive procurement may be appropriate.*

*In the case of an **emergency**, a threat to life, public health or safety, or improved property requires immediate action to alleviate the threat.*

Emergency or Exigency (in accordance with FEMA guidelines, must specify, see definitions above):

EXIGENCY

Name of Event (if applicable): Hurricane Ian - Lighting Repairs

Project Number for Event (if applicable): IAN22

A. Description of Item(s) Purchased and Detailed Circumstances of the Emergency or Exigency Purchase/Service: Must answer who, what, when, where, why and how in the box below or separate memo. (Attach quote back-up).

Due to damage from Hurricane Ian, Citywide street lighting repairs are needed. The lighting, poles, arms, and fixtures have been damaged. This is needed for Public safety for those who use the roadway transportation network. Nova Pole Industries Inc is the only provider for materials that are required to permit standardization and to match the existing streetlighting poles, arms, and fixtures already in place Citywide.



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B. Total Cost of Purchase: \$ 48,145.00

Account #: 107-5000-541.46-07

Project #: IAN22

C. Vendor Information

Vendor Name: Nova Pole Industries Inc Contact: Ron Steedman

Address: 64 Ma-Te-Way Park Drive

City: Renfrew State: ON, Canada Zip: _____

Phone: 239-573-9427 Email or Website Address: rlumenator@aol.com

I acknowledge that the procurement described herein was made in a manner consistent with the emergency procurement requirements of the City of North Port Procurement Code and Procurement Manual. I have been made aware of the Procurement Code (available on the P-Drive and Intranet) and the policies and procedures related to the City's procurement system.

GARRETT WOODS
Digitally signed by GARRETT WOODS
Date: 2023.02.21 11:29:14 -05'00'

Requestor _____ **Date** _____

Approved in Naviline 4/18/23

Budget Administrator _____ **Date** _____

Lisa Herrmann
Digitally signed by Lisa Herrmann
Date: 2023.04.19 14:00:45 -04'00'

Finance Director _____ **Date** _____

City Manager [Signature] 4/25/23
_____ **Date** _____

Chuck Speake
Digitally signed by Chuck Speake
Date: 2023.03.02 08:53:54 -05'00'

Department Director _____ **Date** _____

Ginny Duyn
Digitally signed by Ginny Duyn
Date: 2023.04.19 13:12:01 -04'00'

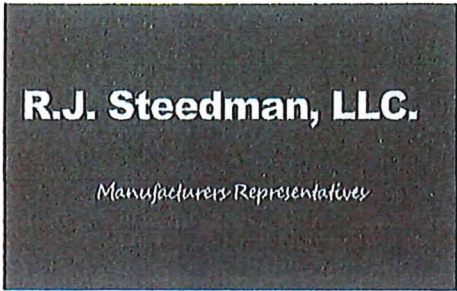
Purchasing _____ **Date** _____

Assistant City Manager [Signature] 4/25/23
_____ **Date** _____

PRINT Clear All Fields

2268 Southeast 28th Street Cape Coral, Fl. 33904
Phone: 239-573-9427

e-mail: RLUMENATOR@aol.com



Nova Pole Products

Utility Structures, Inc. PEMCO Lighting

To: City of North Port Attn: Bud Katzman From: Ron Steedman

Fax:

Date Jan 31, 2023

Re: Hurricane Ian replacements CC:

Please find direct factory pricing for the various lighting items as below:

(3) Complete Sumter Poles, Arms, and Fixtures.....\$6925.00 each.....\$20,775.00
(1) 40' t/base spun aluminum pole with 15' truss arm...\$3295.00 each.....\$3,295.00
(107) Fixture adapter for attachment to arm.....\$225.00 each.....\$24,075.00

(107) XCOR-2102021B-ACR-CCG-TX teardrop luminaire.\$2095.00 each..\$224,165.00

(1) 30' concrete round tapered pole, direct burial.....\$9995.00 each.....\$9995.00

Total.....\$282,305.00

All pricing includes frt

Ron Steedman

RJ Steedman, LLC Manufacturers Representative/ Agent for Pemco, USI & Nova Pole

2268 Southeast 28th Street Cape Coral, Fl. 33904
Phone: 239-573-9427

e-mail: RLUMENATOR@aol.com



Nova Pole Products

Utility Structures, Inc. PEMCO Lighting

To: City of North Port

From: Ron Steedman

Fax:

Date Jan 31, 2023

Re: Hurricane lan replacements CC:

As manufacturer's representative/agent for Nova Pole we are pleased to quote the following:

Nova Pole

- (3) Complete Sumter Poles, Arms, and Fixtures.....\$6925.00 each
- (1) 40' t/base spun aluminum pole with 15' truss arm.....\$3295.00 each
- (107) Fixture adapter for attachment to arm.....\$225.00 each

Price includes frt

A handwritten signature in black ink that reads "Ron Steedman".

Ron Steedman

RJ Steedman, LLC Manufacturers Representative/ Agent for Pemco, USI & Nova Pole