



REQUEST FOR QUALIFICATIONS

RFQ No. 2023-17 | City of North Port
Construction Management Services
Continuing Services Contracts for
City of North Port

December 16, 2022 | 2:00 p.m.

Primary Point of Contact:
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TABLE OF CONTENTS

1	TRANSMITTAL LETTER	Page 3
2	DOCUMENTS	Page 5
3	TEAM'S PREVIOUS EXPERIENCE	Page 25
4	REFERENCES	Page 31
5	LITIGATION & INSURANCE	Page 34
6	CITY REQUIRED FORMS	Page 37



Braden River
Branch Library

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BOOK
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Braden River Library

1 TRANSMITTAL LETTER

1. TRANSMITTAL LETTER

December 16, 2022

City of North Port
Purchasing Division
Geoff Thomas, Contract Administrator I
4970 City Hall Blvd. 3rd Floor, Suite 337
North Port, Florida 34286

RE: RFP NO. 2023-17 CM Services – Continuing Services Contracts for City Of North Port

Dear Selection Committee Members:

Willis A. Smith Construction is in its 51st year of successfully building projects in Southwest Florida and we look forward to providing our relevant experience in the Continuing Contract CM “at Risk” for your upcoming projects. We have provided these services for decades for local municipal and governmental clients. These projects include roofing, remodeling, and renovation work which comprises a large portion of our portfolio experience. Our firm has a strong resume of working simultaneously on multiple, smaller projects. We have active CM Continuing Services for Minor Projects with the following clients:

- Manatee County Government
- School District of Manatee County
- New College of Florida
- University of South Florida
- Pinellas County School Board
- FSU – Ringling Museum of Art
- School Board of Sarasota County
- University of South Florida
- Florida SouthWestern State College

We fully understand the nature of fast-track projects and we are well-equipped to address the specific needs of the City of North Port. By working in a tight, highly communicative team arrangement between City of North Port representatives and your selected architects and engineers, we can ensure rapid turnover of these projects at the highest level of quality.

Specific benefits our team brings to the City of North Port:

- Proven Experience – Over 30 Years of Continuing Contract Format
- Track Record for Meeting all Budget/Schedule Goals - Continuously Selected for These Services
- Minimum Disruption to Sites – Top Safety
- Specific Knowledge of Reporting/Communication Systems
- Over 80 Available Resources to Meet All Your Anticipated Needs – Quick Responses
- Local – Post Construction Services Efficiently

We have a company culture which is committed to Excellence and Integrity. **Our senior team member, Brett Raymaker, who will be your main point of contact**, has been working on both major and minor continuing contract projects for 19 years. Knowing he is the leader provides you with the confidence that Willis A. Smith Construction will complete any and all projects assigned correctly and to your 100% satisfaction.

Respectfully,



F. John LaCivita, President
Willis A. Smith Construction, Inc.

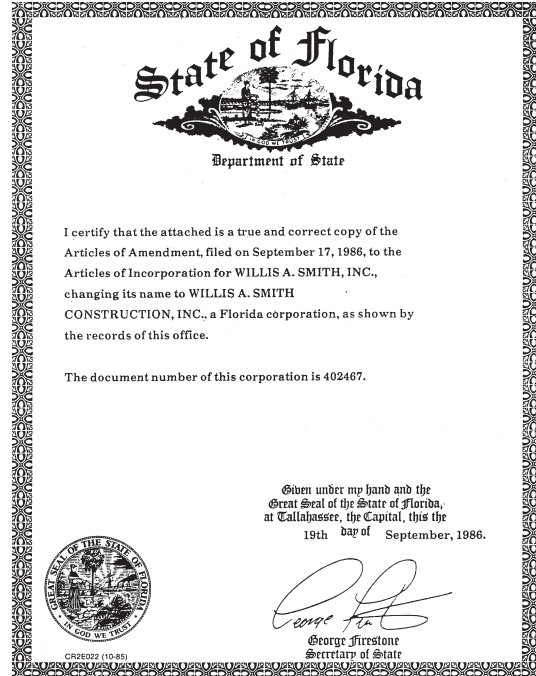
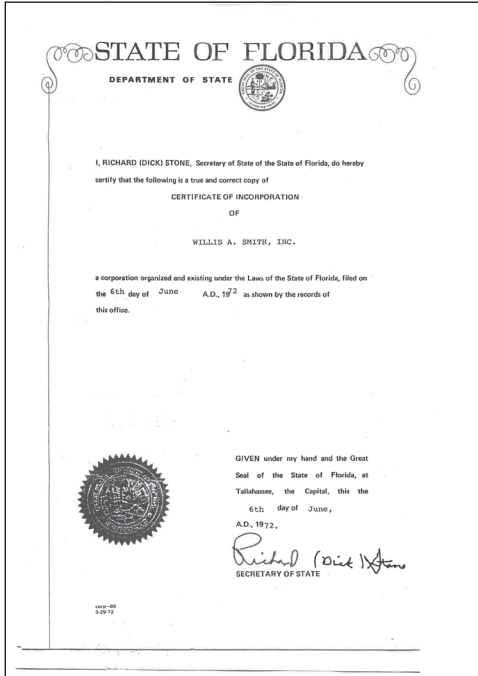


School Board of Sarasota County
Englewood Elementary School-Classroom Renovations

2 DOCUMENTS

2. DOCUMENTS

WILLIS A. SMITH CONSTRUCTION | CORPORATE CERTIFICATES



WILLIS A. SMITH CONSTRUCTION | LICENSE



2. DOCUMENTS



35 Years of Experience

26 Years with WSC

JOHN LACIVITA, LEED® AP President

As the President and an owner of Willis A. Smith Construction, Inc., John has total responsibility and the authority to allocate and commit the resources of the Company necessary for the successful completion of a project. Part of the Willis A. Smith Construction, Inc. family for 26 years, John brings more than 35 years of multi-disciplined experience in governmental, healthcare, educational, industrial commercial, retail, and religious construction.

John's project specific oversight will begin during pre-construction by supporting our Project Managers and the preconstruction team headed by Robbie Gronbach with estimating, value added analysis, bidding, GMP development, scheduling and purchasing controls. His comprehensive role will set a leadership example and provide support to the project staff throughout the pre-construction and construction phases. He will ensure all corporate and appropriate resources are available to the project staff to enable them to function more efficiently for a highly successful project completion.



Sheriff Tom Knight Support Services Facility



City of North Port Fire Station No. 86



Mote Laboratory Summerland Key

EDUCATION B. S. Building Construction – University of Florida

PROFESSIONAL LICENSE Certified General Contractor, State of Florida

PROFESSIONAL MEMBERSHIPS

Argus Foundation Board of Directors – 2014 to Present, Member Since 2003

Past President, Current Executive Committee

Bridge of Hope 2010 Flight of Hope Chair

Easter Seals Board November 2008 & Easter Seals Foundation February 2009-2018

Gulf Coast Builder's Exchange Board of Directors, Seat 7 – 2002-2005

Gulf Coast Business Review "40 under 40" 2003

Leadership Florida 2008-2009 Class XXVII

The Greater Sarasota Chamber of Commerce

Leadership Sarasota County Class 2004-2005

Executive Committee Member 2006-2012

Chairman – Adult Leadership Program 2005-2006, President 2018

Board Chairman 2018-2019

Sarasota County Development Services Advisory Committee

Board Member 2006 to Present

Sarasota County General Contractors Licensing and Examining Advisory

Board – Board of Directors 2005 to Present, Vice Chairman 2019-2020

The Pines of Sarasota Board of Directors, Corporate Board Member Since 2010 –

Chairman of Property Committee

Rotary Club of Sarasota Bay – 2007 to Present

Sarasota County Education Foundation – Board Member 2010 - 2016

2. DOCUMENTS



23 Years of Experience

19 Years with WSC

BRETT RAYMAKER, LEED® AP Vice President & Project Executive

As your Project Executive, Brett is responsible for overseeing every aspect of your project, directly managing all CM services through project completion. He manages all team services from preconstruction, through construction, and finally, project closeout. In addition to final responsibility for project schedule and budget, he has ultimate responsibility for quality and owner satisfaction. Brett has over 23 years of construction experience and has managed a diverse project portfolio including large and small scale public and private sector projects in Sarasota and Manatee County. Brett has established a successful record within the company. His involvement through the entire construction process has given him a knowledgeable hands-on approach to establish a successful project.

EDUCATION B. S. Building Construction – University of Florida

PROFESSIONAL LICENSE Certified General Contractor, State of Florida

PROJECT EXPERIENCE



North Port Fire Station No. 86

North Port Public Safety Building & Fire Station No. 86 – North Port, FL
26,000 SF | \$10,497,922 | City of North Port

Fire Station No. 9 & Fuel Station Bee Ridge Road – Sarasota, FL
19,300 SF | \$7,391,523 | Sarasota County Government

Fire Station No. 8 & Training Tower Apex Road – Sarasota, FL
19,300 SF | \$7,445,310 | Sarasota County Government



SRQ Fire Station No. 8

City of Venice Fire Station Number 1 and City Hall Expansion
18,438 SF + 12,275 SF Renovation | \$9,637,412 | City of Venice

Sheriff Tom Knight Support Services Facility – Venice, FL
74,000 SF | \$17,000,000 | Sarasota County Government

Fire Station No. 13 Siesta Key – Sarasota, FL
10,180 SF | \$5,888,144 | Sarasota County Government

Fire Station No. 12, 14, 16, 17 – Sarasota, FL
46,048 SF | \$14,998,344 | Sarasota County Government



SRQ Fire Station No. 13 Siesta Key

Fire Station No. 7 - Bradenton, FL
9,259 SF | East Manatee Fire & Rescue District

Fire Station No. 2 – Bradenton, FL
9,000 SF | \$2,344,803 | East Manatee Fire Rescue District

Fire Station No. 85 – North Port, FL
8,600 SF | \$2,863,710 | City of North Port

2. DOCUMENTS

BRETT RAYMAKER, LEED® AP - CONTINUED Vice President & Project Executive



City of Venice Fire Station No. 1

Training Tower – Bradenton, FL

4,182 SF | \$592,570 | East Manatee Fire Rescue District

WBTT Binz Building & Theatre Renovation – Sarasota, FL

49,200 SF | \$6,859,636 | Westcoast Black Theatre Troupe

ODA Performing & Visual Arts Center – Lakewood Ranch, FL

25,000 SF | \$4,278,351 | Out-of-Door Academy

Asolo Visitor Service Center – Sarasota, FL

41,273 SF | \$11,185,842 | FSU - Ringling Museum of Art

Booker High School Rebuild – Sarasota, FL

299,864 SF | \$50,814,538 | School Board of Sarasota County

PROFESSIONAL MEMBERSHIPS

USGBC (US Green Building Council) LEED® AP and Council Member

GCBX Board of Directors & Executive Member

First Tee of Sarasota/Manatee - Board of Directors Since 2021



SRQ Fire Station No. 16



SRQ Fire Station No. 9 Fueling Facility



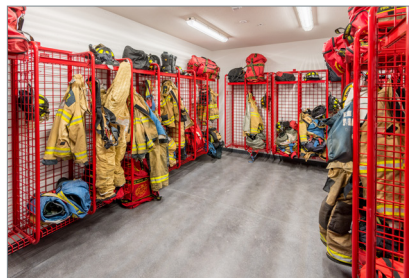
SRQ Fire Station No. 17



SRQ Fire Station No. 12



SRQ Fire Station No. 9



SRQ Fire Station No. 14



East Manatee Fire Rescue Station 7

2. DOCUMENTS



17 Years of Experience

12 Years with WSC

ROBBIE GRONBACH, LEED® AP

Director of Preconstruction

As Director of Preconstruction, Robbie has the responsibility to manage projects in the early stages of planning and design development through final completion/approval of the Guaranteed Maximum price. His involvement begins during the schematic/design development phases of drawings and will immediately absorb your goals, objectives and budget requirements as we begin our preconstruction services. Robbie manages the preconstruction process which provides significant budget and schedule control by “filling in the blanks” using historical data and specific knowledge of the types of construction and building systems that will be utilized. Detail oriented and project focused, we will utilize the latest technology and resources to create and present the same vision you have of your project. Robbie will also participate as a document reviewer and advisor for constructibility and value analysis. This review will be accomplished by interdisciplinary reviews of progress sets of documents in an attempt to identify conflicts or ambiguity on the plans prior to design completion and before they become issues in the field. This value analysis is another preconstruction role we offer for determining options for materials or systems delivering the same value at less cost or better value at the same cost. Our Preconstruction services will ensure the scope and design is completely understood by all participants and all code and compliance issues have been discussed and are part of the subcontractor’s implementation plan and schedule.

EDUCATION M.S. Building Construction - University of Florida
B.S. Building Construction - University of Florida

PROJECT EXPERIENCE

SCF Studio for the Performing Arts - Bradenton, FL

10,000 SF | \$5,790,805 | State College of Florida

SCF Building #8 Renovation | 26 West Central - Bradenton, FL

57,800 SF | \$4,467,272 | State College of Florida

PEI 3 Dorm Renovation – Sarasota, FL

18,144 SF | \$1.3 Million | New College of Florida

Palmer B Dorm Renovations – Sarasota, FL

8,600 SF | \$286,701 | New College of Florida

Koski Bell Tower – Sarasota, FL

N/A SF | \$388,908 | New College of Florida

North Port Public Safety Building & Fire Station No. 86 – North Port, FL

26,000 SF | \$10,497,922 | City of North Port

Fire Station No. 9 & Fuel Station Bee Ridge Road – Sarasota, FL

19,300 SF | \$7,391,523 | Sarasota County Government

Fire Station No. 8 & Training Tower Apex Road – Sarasota, FL

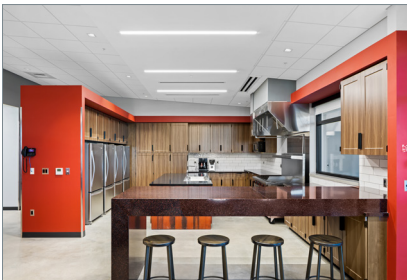
19,300 SF | \$7,445,310 | Sarasota County Government

City of Venice Fire Station Number 1 and City Hall Expansion

18,438 SF + 12,275 SF Renovation | \$9,637,412 | City of Venice

Sheriff Tom Knight Support Services Facility – Venice, FL

74,000 SF | \$17,000,000 | Sarasota County Government



City of North Port Fire Station No. 86



SRQ Fire Station No. 9



Sheriff Tom Knight Support Services Facility

2. DOCUMENTS

ROBBIE GRONBACH, LEED® AP - CONTINUED Director of Preconstruction

Transit Fleet Facility – Bradenton, FL

43,400 SF | \$15.3 Million | Manatee County Government

Fire Station No. 13 Siesta Key – Sarasota, FL

10,180 SF | \$5,888,144 | Sarasota County Government

Fire Stations No. 12, 14, 16 & 17 – Sarasota, FL

46,048 SF | \$14.9 Million | Sarasota County Government

Fire Station No. 2 – Bradenton, FL

9,259 SF | \$2.3 Million | East Manatee Fire Rescue District

Shannon Staub Library – North Port, FL

23,000 SF | \$5,451,756 | Sarasota County Government

The Bishop – Bradenton, FL

17,909 SF | \$6,793,338 | South Florida Museum

Waterside Community Town Center – Sarasota, FL

142,000 SF | \$31.2 Million | Schroeder Manatee Ranch

Gulf Gate Library – Sarasota, FL

25,800 SF | \$7.2 Million | Sarasota County Government

Glass Plant Facility – Venice, FL

93,000 SF | \$8 Million | PGT Industries

VA National Cemetery Amphitheater – Sarasota, FL

N/A SF | \$7.9 Million | The Patterson Foundation

Suncoast Technical College – North Port, FL

55,352 SF | \$16,282,575 | School Board of Sarasota County

Booker High School Rebuild – Sarasota, FL

299,864 SF | \$50.8 Million | School Board of Sarasota County

Ringling College of Art & Design Museum Campus – Sarasota, FL

87,000 SF | \$26.4 Million | Ringling College of Art and Design

Campus Expansion Program – Sarasota, FL

82,900 SF | \$39 Million | Ringling College of Art and Design

Historic Sarasota High School Restoration – Sarasota, FL

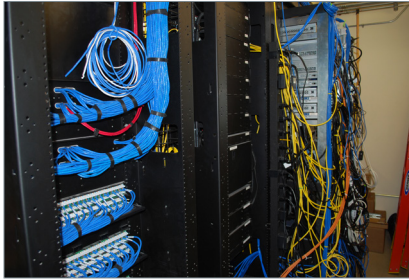
62,000 SF | \$19 Million | Ringling College of Art and Design

Bashaw Elementary School Renovation – Bradenton, FL

80,880 SF | \$12.9 Million | School District of Manatee County

School of Dental Medicine – Bradenton, FL

130,000 SF | \$32.8 Million | Lake Erie College of Osteopathic Medicine (LECOM)



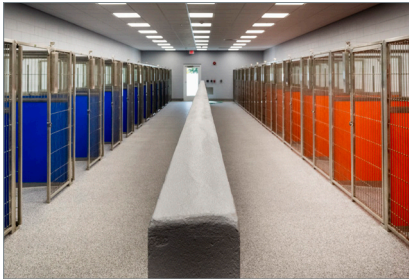
IT Cabling Ringling Museum



Gulf Gate Library



Suncoast Technical College



Bishop Animal Shelter

PROFESSIONAL MEMBERSHIPS/CERTIFICATIONS

USGBC LEED Accredited Professional

United States Green Building Council Myakka Branch Executive Council – Secretary 2015

Florida Green Building Coalition Member/Certifying Agent

SLX Construction Honor Society – Lifetime Member

2. DOCUMENTS



TED CAMPHOUSE Project Manager

Ted Camphouse brings over 30 years of construction experience to the project. Including experience as a general contractor, framing and finish carpenter; commercial/residential field construction management and project management. Ted was also a licensed building inspector and continues the education requirements for accreditation.

Ted is well versed in problem solving as it relates to design and structural issues, logistical details, and scheduling conflicts. He will also be responsible for project scheduling and financial tracking throughout the duration of the project.

31 Years of Experience

3 Years with WSC

EDUCATION Bachelor of Arts Degree, Industrial Arts Education, Trinity Christian College, Palos Heights, IL in cooperation with Chicago State University, Chicago, IL

PROJECT EXPERIENCE



FSU Medical School Immokalee Roof

USF Davis Hall Renovation – St. Petersburg, FL
5,500 SF | \$875,000 | University of South Florida

USF PRW Renovation – St. Petersburg, FL
2,000 SF | \$96,313 | USF St. Petersburg

USF Harbor Hall Renovation – St. Petersburg, FL
5,500 SF | \$671,011 | USF St. Petersburg



USFSP Harbor Hall Renovation

FSU Medical School Immokalee Roof – Immokalee, FL
45,000 SF | \$650,000 | Florida State University

Out of Door Academy Middle School – Sarasota, FL
12,734 SF | \$3,926,904 | Out-of-Door Academy

Trinity Evangelical Lutheran Church – Watseka, IL*
\$2.5 Million

St. John Lutheran Church – Darien, IL*
\$3 Million



Out-of-Door Academy Middle School

PROFESSIONAL MEMBERSHIPS
OSHA 30-Hour Safety Certification

2. DOCUMENTS



9 Years of Experience

6 Years with WSC

JEFFERY LOFFREDO

Project Manager

In his position as one of the Project Managers, Jeffery will directly manage your minor projects from early development through project completion. Jeffrey's involvement will begin during preconstruction with his input into constructability analysis, value engineering, detail estimating, budgeting, scheduling, submittal review, contract negotiations, subcontract procurement, coordination with the field superintendents and cost control. He is currently working on Buildings 1 - 5 as well as the Tenant Improvements at the Wellen Park Town Center in North Port.

EDUCATION

B.S. in Applied Engineering Technology concentration in Construction Management
Eastern Illinois University

PROJECT EXPERIENCE

Waterside Community Town Center – Sarasota, FL

142,000 SF | \$31.2 Million | Schroeder Manatee Ranch

Suncoast Technical College & Shannon Staub Library – North Port, FL

78,352 SF | \$21,734,331 | Sarasota County Government

South Florida Museum (The Bishop) - Bradenton, FL

17,909SF | \$6,923,306 | South Florida Museum

USF Continuing Contract Minor Projects - Tampa, St. Petersburg, and Sarasota Manatee

\$50,000 - \$1,000,000 | University of South Florida

New College Continuing Contract Minor Projects - Sarasota, FL

409 Units | \$50,000 - \$1,000,000 | New College of Florida

OTHER RELEVANT EXPERIENCE & QUALIFICATIONS

OSHA 30-Hour Safety Certification
Young Professionals Group of Sarasota
Gulf Coast Builders Exchange
LEED® Green Associate™



Suncoast Technical College and Shannon Staub Public Library - North Port



The Bishop (South Florida Museum)



Wellen Park Town Center



Waterside Town Center

2. DOCUMENTS



6 Years of Experience

2 Years with WSC

JEN SUFFERLING Project Manager

As one of the Project Managers, Jen will handle the planning and management of all construction management services during this project including coordination and administration of the contract documents, verification of estimated quantities and unit prices, preparation of purchase orders and subcontracts and monitoring job progress. She will also assist in the coordination of workers, material and equipment, insuring work is proceeding on schedule and within budget.

EDUCATION

Business/Construction Management - University of North Florida, 2018
Bachelor of Business Administration - University of North Florida, 2018

PROJECT EXPERIENCE

North Port Public Safety Building & Fire Station No. 86 – North Port, FL
26,000 SF | \$10,497,922 | City of North Port

Fire Station No. 9 & Fuel Station Bee Ridge Road – Sarasota, FL
19,300 SF | \$7,391,523 | Sarasota County Government

Sheriff Tom Knight Support Services Facility – Venice, FL
74,000 SF | \$17,000,000 | Sarasota County Government

14 Story Apartment Building/11 Story Parking Garage – Orlando, FL
260,000 SF | 409 Units | \$75,000,000 | Creative Village Lot M

5 Story Office Building – Jacksonville, FL
156,000 SF | \$20,000,000 | Town Center One

OTHER RELEVANT EXPERIENCE & QUALIFICATIONS

OSHA 30-Hour Safety Certification



Sarasota County Fire Station #9



North Port Public Safety Building



Creative Village Apts. and Parking Garage



Sheriff Tom Knight Support Services Facility

2. DOCUMENTS



BILL HARRIS Superintendent

Bill Harris has over 21 years of construction experience in his role as a Superintendent. Bill has exceptional interpersonal skills with the technical knowledge and expertise to effectively communicate across multiple interest groups to consistently meet required budgets and deadlines.

21 Years of Experience

3 Years with WSC

PROJECT EXPERIENCE

Suncoast Orthopedic Office - Venice, FL
20,854 SF | \$8,554,194 | Suncoast Orthopedic

Whitaker Bayou Studio Renovations - Sarasota, FL
69,903 SF | \$6,464,605 | Ringling College of Art + Design

Caples Marine Dock - Sarasota, FL
466 LF | \$415,322 | New College of Florida

FSU Healthcare Network Children's Care Clinic Exterior Renovations - Immokalee, FL
2,470 SF | \$223,689 | Florida State University

FSU Healthcare Network Children's Care Clinic Exterior Renovations - Immokalee, FL
45,000 SF | \$650,000 | Florida State University

Waterside Town Center - Lakewood Ranch, FL
138,176 SF | \$31,117,912 | SMR Communities

Morean Art Center Hot Shop Addition- St. Petersburg, FL
4,800 SF | \$164,407 | Art Center Association, Inc.

Middle School Addition - Sarasota, FL
12,734 SF | \$3,700,000 | Out-of-Door Academy



FSU Immokalee Health Clinic



ODA Middle School Addition



RCAD - Whitaker Bayou Studios Renovation

EDUCATION

Brookhaven College 1995
Associates in Arts and Science

CERTIFICATIONS/TRAINING

OSHA 30-Hr Certification

Licensed Forklift Operator

Licensed Equipment Operator and Trainer in US Army– D7 Dozer, Grader, Scoop Loaders, Semi Trucks, Compactors, Scraper, Crane

CPR and First Aid

2. DOCUMENTS



36 Years of Experience

4 Years with WSC

ERIC JONES Superintendent

In his position as superintendent, Eric will be responsible for the on-site, day-to-day management of the project and field coordination of the trade contractors. He will be in charge of jobsite safety and accident-control, as well as being responsible for labor and local jurisdiction relations. He will establish effective working relationships with the Owner's staff, architects, engineers, and building managers. Eric will maintain quality control, project cleanliness, daily reports, safety logs, inspection scheduling, and will effectively manage multiple trades.

He has a proven 36-year track-record of success in achieving time, budget and quality goals on numerous, multi-million dollar projects including new construction, remodels, and additions for commercial, industrial projects which included municipal and historical projects. Eric is very familiar with Continuing Contract projects and has been the superintendent for our Minor Project work at State College of Florida.



Gulf Gate Elementary School Improvements

Fire Training Tower - Bradenton, FL

N/A SF | \$1,533,890 | Cedar Hammock Fire Rescue District

Continuing Contract Projects - Bradenton, FL

N/A SF | Under \$4 Million | State College of Florida

Gulf Gate Elementary School Improvements - Sarasota, FL

N/A SF | \$720,486 | School Board of Sarasota County

SBSC - Educational Services Center/Transportation Site Entries Security - Sarasota, FL

N/A SF | \$1,300,000 | School Board of Sarasota County



Cedar Hammock Fire Training Tower

Peace River Electric - Port Charlotte, FL

2,000 SF | \$289,000 | Peace River Electric Cooperative

Trinity Tower Renovation - Venice, FL

1,984 SF | \$313,632 | Village on the Isle

ACTIVE REGISTRATION/LICENSES

OSHA 10 HR Certification

Four-hour First Aid Class with CPR certification

OTHER RELEVANT EXPERIENCE & QUALIFICATIONS

Pro-Core

Drop Box

Outlook

Excel



Trinity Tower Renovation

2. DOCUMENTS



TIM MILLER Superintendent

As a Superintendent, Tim will be working closely with the subcontractors in the direct supervision and coordination of all trade contractors involved. Tim has also been involved in the management of site logistics issues on educational project sites including permitting, tree protection and coordination of vertical and horizontal construction activities to expedite the overall schedule.

PROJECT EXPERIENCE

35 Years of Experience
10 Years with WSC

USF Coquina STEM Lab – St. Petersburg, FL
4,500 SF | \$699,418 | USF St. Petersburg

USF Exterior Waterproofing – Sarasota, FL
N/A SF | \$847,395 | USF Sarasota Manatee

Bon Seigneur Hall – Sarasota, FL
3,100 SF | \$219,142 | New College of Florida

SCF Building #8 Renovation | 26 West Central - Bradenton, FL
57,800 SF | \$3,749,612 | State College of Florida

Suncoast Technical College – North Port, FL
78,352 SF | \$21,139,813 | Sarasota Board of Sarasota County

Suncoast Technical College Three Phases – Sarasota, FL
415,000 SF | \$72,928,266 | School Board of Sarasota County

Blackburn Point Park Improvements – Sarasota, FL
350,000 SF | \$3,914,246 | Sarasota County

LECOM School of Dental Medicine – Bradenton, FL
130,000 SF | \$32,435,544 | Lake Erie College of Medicine

Operating Room Expansion – Bradenton, FL
3,475 SF | \$1,553,687 | Lakewood Ranch Hospital

ADDITIONAL EXPERIENCE

OSHA 30 HR Certification



USFSP Coquina STEM Lab



Suncoast Technical College



LECOM School of Dental Medicine

2. DOCUMENTS



25 Years of Experience

1 Year with WSC

SCOTT SCHULTZ Superintendent

In his position as one of the project superintendents, Scott will be responsible for the on site, day-to-day management of the project and field coordination of the trade contractors. He will be in charge of jobsite safety and accident-control, as well as being responsible for labor and local jurisdiction relations. Scott will also implement the close-out process to insure a smooth transition and move-in period.

Scott has over 25 years of experience as a strategic project leader in managing both commercial and residential projects. Excellent interpersonal skills and experience necessary to drive projects to safe and successful completion. Expertise includes planning building sites, successfully coordinating all key project stakeholders and logistics, and managing all aspects of the budget.



Mote SEA

District 12 Medical Examiner Facility - Sarasota, FL

60,000 SF | \$22,500,000 | District 12 Medical Examiner

Mote SEA Aquarium - Sarasota, FL

10 Acres - 121,500 SF | \$125,000,000 | Mote Marine Laboratory

Punta Gorda Charlotte Library - Punta Gorda, FL

24,000 SF | \$5,743,558 (Today's Dollars \$6,065,197) | Charlotte County

Springhill Suites by Marriott Hotel - Port Charlotte, FL

380,000 SF | \$11,000,000 | Marriott Hotel Group



Punta Gorda Charlotte Library

Sunseeker Hotels (3) 9-Story - Port Charlotte, FL

1,000,000 SF | \$300,000,000 | Sunseeker Resorts

EDUCATION

Victor J. Andrew High School - Tinley Park, IL
Marine Valley Community College - Palos Park, IL

ACTIVE REGISTRATION/LICENSES

SWFL Certified Water Management Inspector



Sunseeker Resort - Pt. Charlotte, FL

OTHER RELEVANT EXPERIENCE & QUALIFICATIONS

OSHA 10 HR Certification
OSHA 30 HR Certification
Four-hour First Aid Class with CPR certification

2. DOCUMENTS

TAB 2 - PROJECT APPROACH: PROJECT MANAGEMENT TECHNIQUES, CONTROLS, PROGRAM AND TECHNOLOGIES TO BE EMPLOYED TO MEET PROJECT SCHEDULE AND BUDGET REQUIREMENTS.

PROJECT MANAGEMENT TECHNIQUE

Brett Raymaker, Robbie Gronbach, and the assigned Project Manager will work with your team in the beginning, to help determine the phasing and sequencing of each project. Your projects may range from simpler ones to potentially more complex depending on the scope of work. Considerations will include: lay-down areas if needed, hours of operation if occupied, and any necessary staff relocations. These projects will require strong communication skills, excellent scheduling, and flexibility to keep schedules and budgets in line. Our team will use the following techniques to ensure your project is successful. From our project scheduling to project management systems, regiment meetings for detailed communication along with photo documentation plus having Willis Smith as your Construction Manager will guarantee that your projects are completed to your utmost satisfaction.

PROJECT SCHEDULING

We utilize an industry-standard program Microsoft Project to build on the schedule. Your designated Project Manager will continue to build on the schedule, adjusting as necessary to achieve the desired completion date. The schedule will be created during preconstruction, and the baseline will be completed at the time the Guaranteed Maximum Price (or GMP) is compiled and finalized. We call this the 'Master Schedule.' Our 'Master Schedule' will then be monitored and updated every month. We schedule the sub-trades and establish key milestone dates for product lead times and key decision dates for your staff to minimize any deleterious effect on the overall construction schedules.

Within the 'Master Schedule,' our on-site Project Team (Project Managers and Superintendents) create definitive "look ahead schedules." Its purpose will be to dig deeper into the granular level and specify all details. Our team, subcontractor trades, and vendors will utilize the three-week schedule in the field. This "look ahead schedule" will be updated weekly and distributed to every subcontractor and vendor. **EXAMPLE: if you are on our "look-ahead schedule" and receive this schedule for the first time... then you know... you are expected at the site working within the next couple of weeks or months. This gives the subcontractor/vendor more than enough time to plan their appropriate arrival to the project.** These schedules demonstrate to our subcontractors that we thoroughly know all the details of this project, and we will assist them in performing as proficiently as possible. The concept is relatively simple: we do not waste their time coming to either project too early or waiting until the last minute to be notified. This approach is well respected by all the local subcontractors and should provide more value to the City of North Port in time and cost savings.

Scheduling allows all team members to communicate and plan accordingly to stay informed on their specific project tasks. It is also vital to coordinate with your existing occupied campus, specifically with deliveries within the schedule, so there are no surprises to your team members.

PROJECT MANAGEMENT SYSTEMS

SAGE CONSTRUCTION SOFTWARE

Willis Smith Construction utilizes Sage Timberline Software to manage the related systems necessary to organize and track all the data required to **manage a project; accounting, project management, payroll, and job costing.** Timberline eliminates redundant tasks and data entry and improves collaboration with its integrated workflow process.

2. DOCUMENTS

Our project costs will be tracked monthly using Timberline construction accounting software, and we will submit our requisitions for payment on time every month. At the designated time/day of the month, Brett Raymaker and the Project Manager, will review the requisition with City of North Port staff, make any required edits from the review and submit the final requisition for funding.

PROCORE PROJECT MANAGEMENT SOFTWARE

Willis Smith embraces new technology utilizing Procore for our project management software. **This management tool is the leading provider of cloud-based applications and the current industry leader in the project management toolbox.** Procore will not replace Sage 300 for accounting software but instead integrates with it seamlessly in a user-friendly format. This tool helps deliver projects on time and within budget by creating efficiencies and allowing all team members, including owners, architects, engineers, and subcontractors, to access and share real-time project information. Using real-time data from the field also helps improve quality and safety by eliminating mitigating risks through daily logs, inspection reports, and documenting incidents all in one place.

Procore is used for all RFIs, field reports, submittals, and project drawings consolidated with a single login and a single cloud-based software under Procore. It also prepares the As-Built Drawings.

WEEKLY MEETINGS

For this project, we recommend a weekly **Owner/Architect/Construction Manager meeting** at the site to review project items requiring action. Our team will present an agenda prior to each meeting, and we will produce a set of minutes as to what was discussed in the meeting. We will use a **“Ball in Court”** format on issues to ensure they are resolved timely, preventing them from becoming issues that might delay the delivery of the project.

VIRTUAL MEETINGS

WSC utilizes Zoom or Microsoft Teams meeting technology where users can choose to record sessions, collaborate on projects, and share or annotate on one another's screens, all with one easy-to-use platform.

This technology has enabled us to keep in touch with our clients and staff to meet in total safety to keep our projects on track.

PHOTO DOCUMENTATION

Photo documentation is a useful tool to document job progress details and as-built conditions.

- MultiVista Time Lapse Program
- Monthly Photo Documentation - Aerial and Ground shots
- Webcams (if desired)
- 360-degree project photos to record hidden interior areas prior to drywall
- All archived in our system and included in Close-out Documents

DIRECT MATERIAL PURCHASE PROGRAM

We would recommend the City of North Port consider taking advantage of its tax-exempt status. We have a program in place for the processing of any Owner-paid materials to make this a simple process for the City of North Port. Materials with the potential to be purchased by the City of North Port will be identified and qualified during the preconstruction phase.

The program will be managed throughout the construction phase using our proven process to make this simple for the City to utilize.

2. DOCUMENTS

PERSONNEL ASSIGNED TO PROVIDE THE MOST EFFICIENT SERVICE

Willis Smith Construction has committed a proven team of individuals with specific relevant experience and proven backgrounds which combined will bring the City the following:

Successful CM at Risk Experience with the City of North Port

- Multiple Projects
- Tight Budget and Schedule Requirements
- Sustainable Design/Construction/Commissioning results – certifications achieved

Our team will be led by Brett Raymaker, our Project Executive and an owner of Willis Smith Construction.

During the preconstruction phase Brett will be working closely with Robbie Gronbach, our Preconstruction Director and his staff of four estimators/support personnel. Also involved during the preconstruction phase will be the assigned Project Manager and the Assigned Superintendent. As the project transitions into the construction phase, Brett Raymaker and the selected Project Manager will begin focusing on obtaining all required permits and will finalize the award of the trade contracts in order to start the required work. That Project Manager, will be supported by the selected Superintendent, who will be responsible for all aspects of the field implementation making sure the project is built in compliance with the design documents and all requirements of the building codes.

Key Individual Roles – Responsibilities - Multiple Project Managers and Superintendents will be available. We are including the following:

Brett Raymaker – Project Executive

- Recent CM Experience – Multiple Projects Tight Cost, Schedule Control Requirements
- Strong Sustainable Approach/Experience
- Working on Occupied Sites

Ted Camphouse, Jeffery Loffredo, Jennifer Sufferling – Project Manager and Main Point of Contact

- Project Experience – Multiple Projects Proven Results – Cost, Schedule and Quality Control Sustainable Construction Track Record
- Working on Occupied Sites

Bill Harris, Eric Jones, Tim Miller, and Scott Schultz – Superintendents

- Project Experience – Multiple Projects Proven Results – Cost, Schedule and Quality Control, and Sustainable Construction Track Record
- Working on Occupied Sites

2. DOCUMENTS

PERSONNEL ASSIGNED TO PROVIDE THE MOST EFFICIENT SERVICE

KEY INDIVIDUAL	% OF TIME	ROLE
John LaCivita, LEED AP President Location: Office	As Needed	John will provide oversight, team direction and resource allocation.
Brett Raymaker, LEED AP Vice President Location: Office & Jobsite	15% or More As Needed	Brett will oversee the management of the project and will coordinate staffing from early development through project completion. Brett will attend all Owner/Architect/Contractor Meetings.
Robbie Gronbach Director of Preconstruction Location: Office	15% or More As Needed for Preconstruction	Robbie will manage the preconstruction effort and will lead all preconstruction phase services including: estimating, design reviews, sustainability, life-cycle constructibility and bidding – GMP development.
Ted Camphouse, Jeffery Loffredo, Jennifer Sufferling Project Managers Location: Jobsite & Office	50%	The assigned project managers involvement begins during preconstruction with constructibility analysis, detailed estimating, budgeting, scheduling and purchasing controls. The PM will be in charge of the office management for the project consisting of estimating, value engineering, planning, master scheduling, contract negotiations, subcontract procurement, coordination with the field superintendent and cost control.
Bill Harris, Eric Jones, Tim Miller, or Scott Schultz Superintendents Location: Jobsite	100%	As the assigned superintendent, they will be responsible for the on-site day-to-day management of the project and field coordination of the trade contractors. They will also be in charge of site safety and quality control.

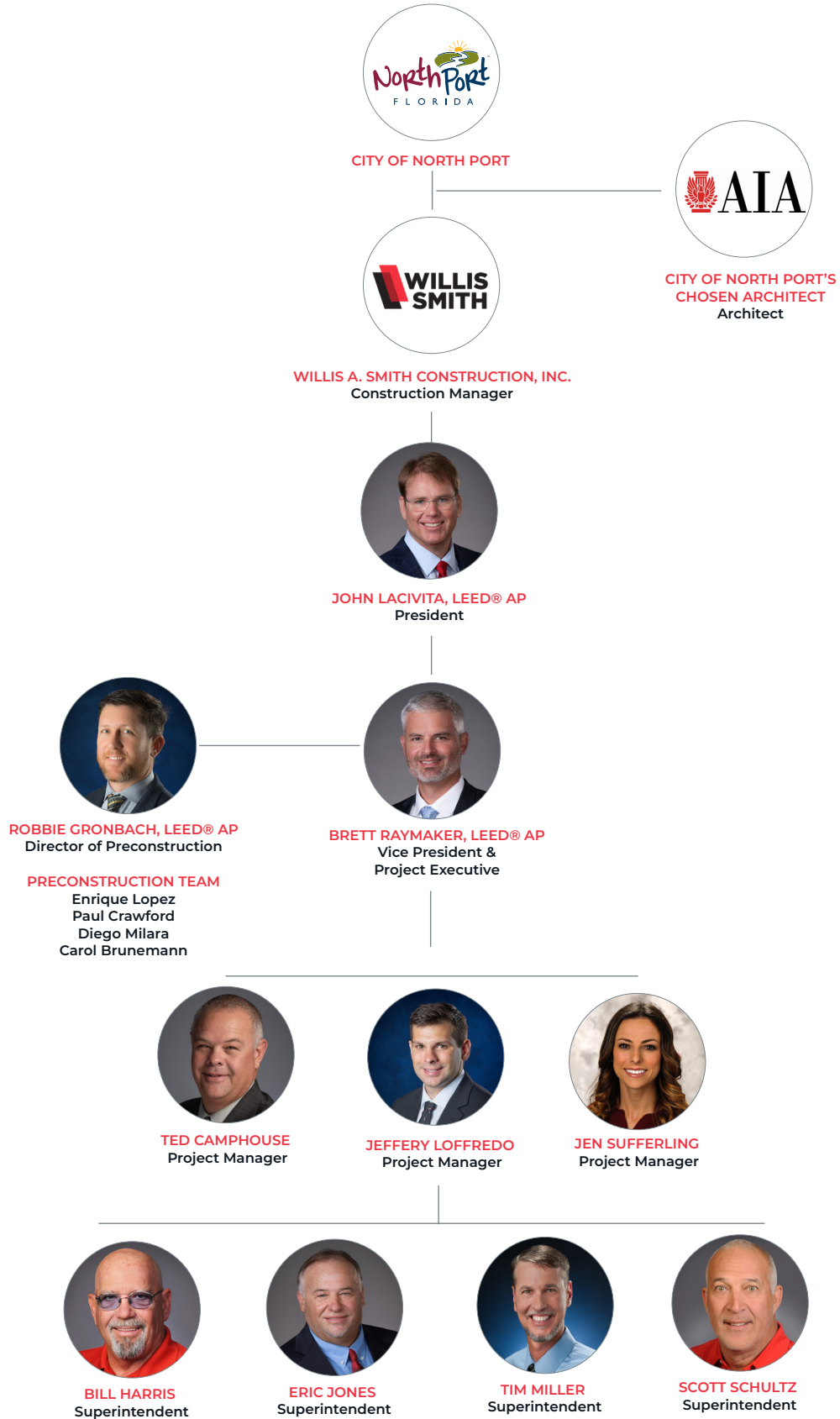
DETAILED INFORMATION EXPLAINING HOW LOCATION OF THE FIRM, KEY PERSONNEL AND SUB-CONTRACTORS WILL AFFECT THE PROJECT, INCLUDING HOW IMPACT OF ANY PHYSICAL DISTANCE WILL BE MITIGATED THROUGH THE USE OF TECHNOLOGY, PROCESSES OR OTHER MEANS.

Having been located in Southwest Florida for 51-years we have established lasting relationships with subcontractors and vendors. Those relationships have enabled us to continuously grow in small increments. This is an asset for your project in that we will get the better subcontractor coverage because of our local reputation. Our business philosophy has always been to treat subcontractors with respect and pay them in a timely manner no matter the situation. Because of this we get a better pricing and subcontractors are constantly asking for more work with our firm.

Our physical distance is not an issue with our main office in Sarasota and our secondary office in Wellen Park. Our Wellen Park office is located only 20 minutes from your offices at City Hall Boulevard. We utilize ZOOM and Microsoft Teams as another tool to streamline communication which saves on Time Management for the entire team.

2. DOCUMENTS

PROJECT TEAM ORGANIZATIONAL CHART



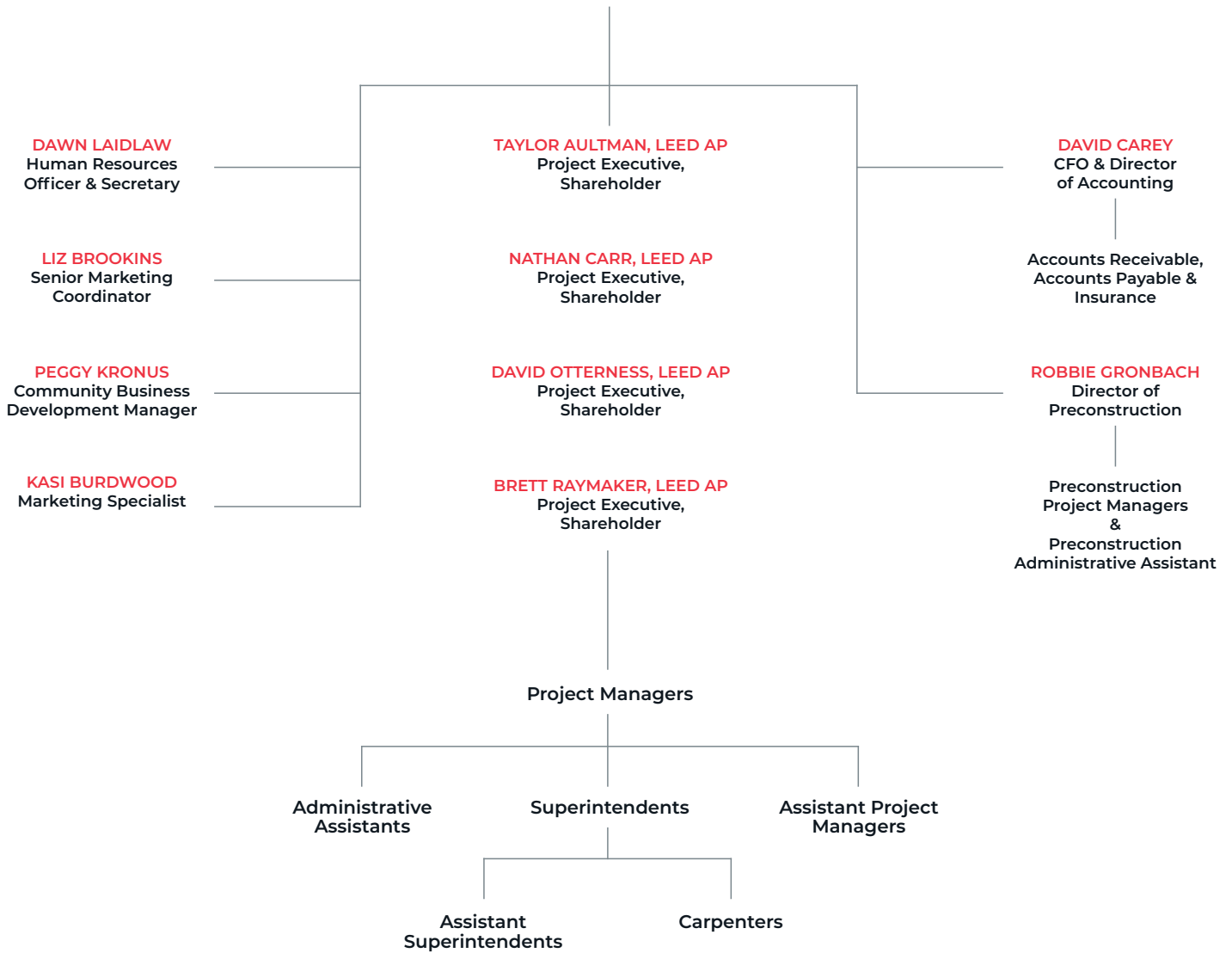
2. DOCUMENTS

CORPORATE ORGANIZATIONAL CHART



DAVID E. SESSIONS, LEED AP
CEO

JOHN LACIVITA, LEED AP
President & Treasurer





Manatee County Braden River Library

3 TEAMS PREVIOUS EXPERIENCE

3. TEAMS PREVIOUS EXPERIENCE

1

BRADEN RIVER LIBRARY EXPANSION - Bradenton, FL

YEAR COMPLETED

2021

OWNER

Manatee County Government

POINT OF CONTACT

Angela Honts, Manatee County Construction

POINT OF CONTACT PHONE

941-748-4501 ext. 5844

DESCRIPTION AND RELEVANCE

Expansion/Addition to the existing Braden River Library. This project began with a renovation to the interior of the existing library which included new MEP systems. The project continued with the 4,250 SF expansion to the building.
\$1,978,203



3. TEAMS PREVIOUS EXPERIENCE

2

SDMC- WILLIS ELEMENTARY SCHOOL CLASSROOM WING - Bradenton, FL

YEAR COMPLETED

2020

PROJECT OWNER

School District of Manatee County

POINT OF CONTACT

Regi Goff, Project Manager

POINT OF CONTACT PHONE

941-201-2025

DESCRIPTION AND RELEVANCE

New 7,280 SF classroom wing added to an existing elementary school. Project awarded under a Continuing Contract for Minor Projects. Prior to starting the classroom wing, a new basketball court was constructed to replace the one needing to be demolished to make space for the new classrooms. \$2,344,218



3. TEAMS PREVIOUS EXPERIENCE

3

FSU - ASOLO PERFORMING ARTS HALL - HVAC REPLACEMENT - Sarasota, FL

YEAR COMPLETED

2018

PROJECT OWNER

Florida State University

POINT OF CONTACT

Lawrence R. Rubin, Director of Facilities, Planning & Construction

POINT OF CONTACT PHONE

850-644-3591

DESCRIPTION AND RELEVANCE

Replacement of eight roof-top units, eight exhaust fans, two boilers and approximately 40 VAV boxes over the existing Asolo Performing Arts Hall.
\$1,869,806



3. TEAMS PREVIOUS EXPERIENCE



FSU MEDICAL SCHOOL IMMOKALEE ROOF - Immokalee, FL

YEAR COMPLETED

2018

PROJECT OWNER

Florida State University

POINT OF CONTACT

Lawrence R. Rubin, Director of Facilities, Planning & Construction

POINT OF CONTACT PHONE

850-644-3591

DESCRIPTION AND RELEVANCE

Metal roof replacement, exterior painting of a 45,000 SF facility. \$650,000



3. TEAMS PREVIOUS EXPERIENCE

5

STATE COLLEGE OF FLORIDA - BUILDING 8 - 26 WEST CENTRAL - Bradenton, FL

YEAR COMPLETED

2020

PROJECT OWNER

State College of Florida

POINT OF CONTACT

Chris Wellman

POINT OF CONTACT PHONE

941-752-5216

DESCRIPTION AND RELEVANCE

Remodel and renovation of a 46,800 SF existing building to form a partnership hub and incubator for start-up companies.

\$3,749,612





SDMC-Willis Elementary School Classroom Wing

4 REFERENCES

4. REFERENCES

REFERENCES/CLIENT LISTING

The firm shall provide a minimum of five (5) business related references for which they are currently providing or have provided within the last ten (10) years, services similar to the scope of services required by this RFP. A minimum of three (3) references must be for work performed in Florida. Attach additional sheets if necessary.

1. Business/Customer Name: School District of Manatee County

Name of Contact Person/Title: Regi Goff, Project Manager

Telephone# 941-201-2025 Fax N/A E-mail rgoff@manateeschools.net

Address 1 Matzke Way, Bradenton, FL 34208

Duration of Contract or business relationship (include project completion date) 11/08/2017 to 11 15-2018

Type of Services Provided CM-Willis Elementary Classroom Wing Total Cost \$2,344,218

2. Business/Customer Name: FSU- Ringling Museum

Name of Contact Person/Title: Lawrence R. Rubin, Director of Facilities, Planning & Construction

Telephone# 850 644-3591 Fax N/A E-mail lrubin@admin.fsu.edu

Address 109 Mendenhall Maintenance Bldg A, Tallahassee, Florida 32306

Duration of Contract or business relationship (include project completion date) 04/10/2018 to 12/10/2018

Type of Services Provided CM-Asolo Performing Art Hall HVAC Replacement Total Cost \$1,869,806

3. Business/Customer Name: School Board of Sarasota County

Name of Contact Person/Title: Jane Dreger, Director of Construction Services

Telephone# 941-316-8143 Fax N/A E-mail jane.dreger@sarasotacounty.net

Address 7895 Fruitville Road, Sarasota, FL 34240

Duration of Contract or business relationship (include project completion date) 06/10/2018 to 08/02/2019

Type of Services Provided CM-Suncoast Technical College Security Improvements Total Cost \$144,098

COMPANY NAME: Willis A. Smith Construction, Inc.

SIGNATURE: 

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

4. REFERENCES

4. Business/Customer Name: University of South Florida- St. Petersburg

Name of Contact Person/Title: James Waechter, Director Facilities Planning & Construction Services

Telephone# 727-873 4350 Fax N/A E-mail waechter@usf.edu

Address 140 7th Avenue South, TER 105, St. Petersburg, FL 33701

Duration of Contract or business relationship (include project completion date) 12/18/2020 to 06/18/2021

Type of Services Provided CM-USF Interior Renovation Harbor Hall -
St. Petersburg Campus Total Cost \$671,011

5. Business/Customer Name: New College of Florida

Name of Contact Person/Title: Itza Frisco, Construction Projects Coordinator

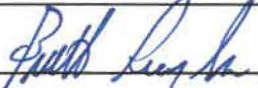
Telephone# (941) 487-4694 Fax N/A E-mail ifrisco@ncf.edu

Address 5800 Bay Shore Road, Sarasota, FL 34243

Duration of Contract or business relationship (include project completion date) 05/2020 to 07/2020

Type of Services Provided Pritzker Lab Renovations including
cabinets and flooring Total Cost \$103,344

COMPANY NAME: Willis A. Smith Construction, Inc.

SIGNATURE: 

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL



SCF- Building 8-26 West Central

5 LITIGATION & INSURANCE

5. LITIGATION & INSURANCE

LITIGATION

Willis A. Smith Construction, Inc. has never sued or been sued by an owner or an architect regarding our performance. Willis Smith's excellent claims history is reflected in the rates it pays for liability insurance, which are among the lowers paid by similar firms in the construction industry. Willis Smith is currently named as defendant in two lawsuits related to the same issue regarding a subcontractor. The claim does not pose a threat to the stability of the firm, and is covered by insurance, see below.

Circumstances

Both cases are the same

Plaintiffs' allege structural damage to their homes as a result of soil compacting activities at the neighboring jobsite.

Outcome

Both cases are the same

Case is in the discovery stage.

Case Number

(1) Fincher: 2018 CA 004687 NC

(2) Schermerhorn: 2018 CA 004684 NC

Court

Both cases are the same

Sarasota County Circuit Court, 12th District

5. LITIGATION & INSURANCE

INSURANCE

Please see the following Insurance Certificates for Willis A. Smith Construction, Inc.

Workers Compensation Insurance

Kathleen Gratz
 CBIZ Insurance Services, Inc.
 2033 Main Street, Ste 407
 Lakewood Ranch, FL 34237
 T: 941-748-1431

Liability

Russ Bobbitt
 Purmort Martin & Mercier Insurance Agency, Inc.
 2301 Ringling Boulevard
 Sarasota, Florida 34237
 T: 941-960-8778

ACORD		CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY)		
Client#: 158675		WILLSMI		12/08/2020		
<p>THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.</p> <p>IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. IF SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).</p>						
PRODUCER CBIZ Insurance Services, Inc. 1605 Main St, Suite 1010 Sarasota FL 34236		AGENT NAME: Susan Campbell PHONE: 941-960-8778 FAX: 941-960-8787 EMAIL: scamp@cbiz.com ADDRESS:				
INSURED		INSURER(S) AFFORDING COVERAGE				
Willis A Smith Construction, Inc. 5001 Lakewood Ranch Blvd N Sarasota, FL 34240		INSURER A: FCI Insurance Company NAIC #: 24570				
COVERAGE: CERTIFICATE NUMBER: REVISION NUMBER:						
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.						
TYPE	TYPE OF INSURANCE	ACORD 101 (POLY)	POLICY NUMBER	POLICY EFF. DATE (MM/DD/YYYY)	POLICY EXP. DATE (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY	<input type="checkbox"/>	EPP0532416	06/01/2019	06/01/2022	EACH OCCURRENCE \$ 1,000,000
	CLAIMS-MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> MED EMP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP/AGG \$ 2,000,000					
A	AUTOMOBILE LIABILITY	<input type="checkbox"/>	EPA0532416	06/01/2019	06/01/2022	COMBINED SINGLE LIMIT (EA accident) \$ 1,000,000
	ANY AUTO <input checked="" type="checkbox"/> SCHEDULED AUTOS ONLY <input checked="" type="checkbox"/> UNLICENSED AUTOS ONLY <input checked="" type="checkbox"/> BODILY INJURY (Per person) \$ 100,000 BODILY INJURY (Per accident) \$ 100,000 PROPERTY DAMAGE (Per accident) \$ 10,000 PIP - Basic \$ 5,000,000					
A	UMBRELLA LIAB	<input type="checkbox"/>	EPP0532416	06/01/2019	06/01/2022	EACH OCCURRENCE \$ 5,000,000
	EXCESS LIAB <input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> AGGREGATE \$ 5,000,000					
A	WORKERS COMPENSATION AND EMPLOYERS LIABILITY	<input checked="" type="checkbox"/>	001WC21A76711	01/01/2021	01/01/2022	E.L. EACH ACCIDENT \$ 1,000,000
	E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000					
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101 Additional Remarks Schedule, may be attached if more space is required)						
CERTIFICATE HOLDER		CANCELLATION				
Willis A. Smith Construction, Inc. 5001 Lakewood Ranch Blvd. Sarasota, FL 34240		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE CBIZ Insurance Services, Inc.				
ACORD 25 (2016/03) 1 of 1 The ACORD name and logo are registered marks of ACORD © 1988-2015 ACORD CORPORATION. All rights reserved. OPAS						

ACORD		CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY)		
Client#: 158675		WILLSMI		05/15/2019		
<p>THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.</p> <p>IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. IF SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).</p>						
PRODUCER Purmort and Martin Insurance Agency LLC 2301 Ringling Boulevard Sarasota FL 34237		AGENT NAME: Russ Bobbitt PHONE: (941) 366-7070 FAX: (941) 953-4901 EMAIL: russ@purmort.com ADDRESS:				
INSURED		INSURER(S) AFFORDING COVERAGE				
Willis A Smith Construction Inc & Willis A Smith Construction of Sarasota Inc 5001 Lakewood Ranch Blvd North Sarasota FL 34240		INSURER A: Axis Surplus Insurance Co NAIC #: 28620				
COVERAGE: CERTIFICATE NUMBER: REVISION NUMBER:						
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.						
TYPE	TYPE OF INSURANCE	ACORD 101 (POLY)	POLICY NUMBER	POLICY EFF. DATE (MM/DD/YYYY)	POLICY EXP. DATE (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY	<input checked="" type="checkbox"/>	EPP0532416	06/01/2019	06/01/2022	EACH OCCURRENCE \$ 1,000,000
	CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> MED EMP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP/AGG \$ 2,000,000					
A	AUTOMOBILE LIABILITY	<input checked="" type="checkbox"/>	EPA0532416	06/01/2019	06/01/2022	COMBINED SINGLE LIMIT (EA accident) \$ 1,000,000
	ANY AUTO <input checked="" type="checkbox"/> SCHEDULED AUTOS ONLY <input checked="" type="checkbox"/> UNLICENSED AUTOS ONLY <input checked="" type="checkbox"/> BODILY INJURY (Per person) \$ 100,000 BODILY INJURY (Per accident) \$ 100,000 PROPERTY DAMAGE (Per accident) \$ 10,000 PIP - Basic \$ 5,000,000					
A	UMBRELLA LIAB	<input checked="" type="checkbox"/>	EPP0532416	06/01/2019	06/01/2022	EACH OCCURRENCE \$ 5,000,000
	EXCESS LIAB <input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> AGGREGATE \$ 5,000,000					
B	WORKERS COMPENSATION AND EMPLOYERS LIABILITY	<input checked="" type="checkbox"/>	CM002875022018	09/27/2018	09/27/2019	E.L. EACH ACCIDENT \$ 5,000,000
	E.L. DISEASE - EA EMPLOYEE \$ 5,000,000 E.L. DISEASE - POLICY LIMIT \$ 5,000,000					
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101 Additional Remarks Schedule, may be attached if more space is required)						
CERTIFICATE HOLDER		CANCELLATION				
Informational Purposes Only		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Russ Bobbitt				
ACORD 25 (2016/03) The ACORD name and logo are registered marks of ACORD © 1988-2015 ACORD CORPORATION. All rights reserved.						



USF - St. Petersburg - Coquina Hall

6 CITY REQUIRED FORMS

6. CITY REQUIRED FORMS

A. REQUIRED SUBMITTAL FORMS: Provide fully executed forms.

- ATTACHMENT 1:** Proposal Submittal Signature Form
- ATTACHMENT 2:** Statement of Organization
- ATTACHMENT 3:** References – Consultant is to contact the references and advise his/her references that the City will be sending an e-mail and reference form which needs to be completed and e-mailed back to the City in a timely fashion.
- ATTACHMENT 4:** Drug-Free Workplace
- ATTACHMENT 5:** Public Entity Crime Information
- ATTACHMENT 6:** Non-Collusive Affidavit
- ATTACHMENT 7:** Lobbying Certification
- ATTACHMENT 8:** Conflict of Interest Form
- ATTACHMENT 9:** Disclosure Form (Consultant/Engineer/Architect)
- ATTACHMENT 10:** Scrutinized Company Certificate
- ATTACHMENT 11:** Vendor’s Certification For E-Verify System
- ATTACHMENT 12:** Certification by Bidder
- ATTACHMENT 13:** Certification Regarding debarments, suspension, and other responsibility matters primarily covered transactions Form
- ATTACHMENT 14:** Certifications and Representations Form
- ATTACHMENT 15:** Acknowledgment of Terms, Conditions, and Grant Clauses Form
- ATTACHMENT 16:** Federal Non-Collusion/Lobbying Certification
- SAMPLE INSURANCE CERTIFICATE:** Demonstrate your firm’s ability to comply with insurance requirements. Provide a previous certificate or other evidence listing the Insurance Companies names for both Professional Liability and General Liability and the dollar amounts of the coverage.

MBE/WBE/VBE: If claiming either Minority Business Enterprise/Women Business Enterprises/Veteran Business Enterprise, the Prime Firm (not sub-consultant) **shall be** certified as a Minority Business Enterprise by the State of Florida, Department of Management Services, Office of Supplier Diversity pursuant to Section 287.0943, Florida Statutes.

YES, CLAIMING STATUS AS PRIME ONLY

YES, I’VE ATTACHED THE CERTIFICATE OF MBE/WBE STATUS FROM THE STATE OF FLORIDA AS OUTLINED SECTION 1.

NOT CLAIMING MBE/WBE /VBE

PLEASE INITIAL AND RETURN WITH YOUR PROPOSAL.

INITIALS



6. CITY REQUIRED FORMS

PROPOSAL SUBMITTAL SIGNATURE FORM

The undersigned attests to his/her authority to submit this proposal and to bind the firm herein named to perform as per Agreement if the firm is awarded the Agreement by the City.

The undersigned further certifies that he/she has read the Request for Proposal, Terms and Conditions, Insurance Requirements and any other documentation relating to this request and this proposal is submitted with full knowledge and understanding of the requirements and time constraints noted herein.

As addenda are considered binding as if contained in the original specifications, it is critical that the firm acknowledge receipt of same. The submittal may be considered void if receipt of an addendum is not acknowledged.

Addendum No. 1 Dated 11/30/2022 Addendum No. _____ Dated _____
Addendum No. 2 Dated 12/12/2022 Addendum No. _____ Dated _____
Addendum No. _____ Dated _____ Addendum No. _____ Dated _____

Company Name Willis A. Smith Construction, Inc.

941-366-3116 BRaymaker@willissmith.com 941-954-5509
Telephone # E-Mail Fax #

5001 Lakewood Ranch Blvd.

Main Office Address

Sarasota FL 34240
City State Zip Code

Address of Office Servicing City of North Port, if different than above: SAME AS ABOVE

19503 W Villages Pkwy

Venice FL 34293
City State Zip Code

941-366-3116 BRaymaker@willissmith.com 941-954-5509
Telephone # E-mail Fax #

Brett Raymaker, Vice President

Name & Title of Firm Representative
Brett Raymaker 12/14/2022
Signature Date

Do you accept Visa? YES NO

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

6. CITY REQUIRED FORMS

STATEMENT OF ORGANIZATION (Information Sheet for Transactions and Conveyances Corporation Identification)

The following information will be provided to the City of North Port for incorporation in legal documents. It is, therefore, vital all information is accurate and complete. Please be certain all spelling, and capitalization is exactly as registered with the state or federal government.

Name of Respondent: Willis A. Smith Construction, Inc.

DBA (if any): N/A

Type of Entity (Sole Proprietor, Corporation, LLC, LLP, Partnership, etc): Corporation

Business Address: 5001 Lakewood Ranch Blvd., Sarasota, FL 34240

Phone: 941-366-3116 Fax: 941-954-5509

E-Mail: BRaymaker@willissmith.com

Print Name and Title of person authorized to bind: Brett Raymaker, Vice President

Federal Identification Number: 59-1399895

Signature: 

Respondent shall submit proof that it is authorized to do business in the State of Florida unless registration is not required by law.

(Please Check One)

Is this a Florida Corporation: Yes or No

If not a Florida Corporation,
In what state was it created: _____

Name as spelled in that State: _____

What kind of corporation is it: "For Profit" or "Not for Profit"

Is it in good standing: Yes or No

Authorized to transact business
in Florida: Yes or No

State of Florida Department of State Certificate of Authority Document No.: 402467

Does it use a registered fictitious name: Yes or No

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

6. CITY REQUIRED FORMS

Names of Officers:

President: F. John LaCivita Secretary: Dawn Laidlaw

Vice President: Brett Raymaker Treasurer: F. John LaCivita

Director: Nathan Carr, Vice President Director: Taylor Aultman, Vice President

Other: David Sessions, CEO Other: David Otterness, Vice President

Name of Corporation (As used in Florida):

Willis A. Smith Construction, Inc.

(Spelled exactly as it is registered with the state or federal government)

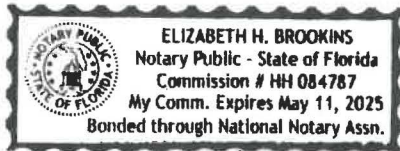
Corporate Address:

Post Office Box: _____
City, State Zip: _____
Street Address: 5001 Lakewood Ranch Blvd.
City, State, Zip: Sarasota, FL 34240

STATE OF Florida
COUNTY OF Sarasota

Sworn to and subscribed before me this 14th day of December, 2022, by Brett Raymaker who is personally known to me or has produced his/her driver's license as identification.

Elizabeth H. Brookins
Notary Public - State of Florida
Print Name: Elizabeth H. Brookins
Commission No: HH 084787



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6. CITY REQUIRED FORMS

REFERENCES/CLIENT LISTING

The firm shall provide a minimum of five (5) business related references for which they are currently providing or have provided within the last ten (10) years, services similar to the scope of services required by this RFP). A minimum of three (3) references must be for work performed in Florida. Attach additional sheets if necessary.

1. Business/Customer Name: School District of Manatee County

Name of Contact Person/Title: Regi Goff, Project Manager

Telephone# 941-201-2025 Fax N/A E-mail rgoff@manateeschools.net

Address 1 Matzke Way, Bradenton, FL 34208

Duration of Contract or business relationship (include project completion date) 11/08/2017 to 11-15-2018

Type of Services Provided CM-Willis Elementary Classroom Wing Total Cost \$2,344,218

2. Business/Customer Name: FSU- Ringling Museum

Name of Contact Person/Title: Lawrence R. Rubin, Director of Facilities, Planning & Construction

Telephone# 850 644-3591 Fax N/A E-mail lrubin@admin.fsu.edu

Address 109 Mendenhall Maintenance Bldg A, Tallahassee, Florida 32306

Duration of Contract or business relationship (include project completion date) 04/10/2018 to 12/10/2018

Type of Services Provided CM-Asolo Performing Art Hall HVAC Replacement Total Cost \$1,869,806

3. Business/Customer Name: School Board of Sarasota County

Name of Contact Person/Title: Jane Dreger, Director of Construction Services

Telephone# 941-316 8143 Fax N/A E-mail jane.dreger@sarasotacountyschools.net

Address 7895 Fruitville Road, Sarasota, FL 34240

Duration of Contract or business relationship (include project completion date) 06/10/2018 to 08/02/2019

Type of Services Provided CM-Suncoast Technical College - Security Improvements Total Cost \$144,098

COMPANY NAME: Willis A. Smith Construction, Inc.

SIGNATURE: 

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6. CITY REQUIRED FORMS

4. Business/Customer Name: University of South Florida- St. Petersburg
Name of Contact Person/Title: James Waechter, Director Facilities Planning & Construction Services
Telephone# 727-873 4350 Fax N/A E-mail waechter@usf.edu
Address 140 7th Avenue South, TER 105, St. Petersburg, FL 33701
Duration of Contract or business relationship (include project completion date) 12/18/2020 to 06/18/2021
CM-USF Interior Renovation Harbor Hall
Type of Services Provided St. Petersburg Campus Total Cost \$671,011

5. Business/Customer Name: New College of Florida
Name of Contact Person/Title: Itza Frisco, Construction Projects Coordinator
Telephone# (941) 487-4694 Fax N/A E-mail ifrisco@ncf.edu
Address 5800 Bay Shore Road, Sarasota, FL 34243
Duration of Contract or business relationship (include project completion date) 05/2020 to 07/2020
Pritzker Lab Renovations including
Type of Services Provided cabinets and flooring Total Cost \$103,344

COMPANY NAME: Willis A. Smith Construction, Inc.

SIGNATURE: 

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6. CITY REQUIRED FORMS

DRUG FREE WORKPLACE FORM

The undersigned Consultant in accordance with Florida Statute 287.087 hereby certifies that
Willis A. Smith Construction, Inc. does:
(Company Name)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug free workplace through implementation of this section.

Check one:

- As the person authorized to sign this statement, I certify that this firm complies fully with above requirements.
- As the person authorized to sign this statement, this firm **does not** comply fully with the above requirements.



Offeror's Signature

12/14/2022

Date

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6. CITY REQUIRED FORMS

PUBLIC ENTITY CRIME INFORMATION

As provided by F.S. §287.133, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a Contractor, Supplier, Subcontractor, or Consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

I, Brett Raymaker, being an authorized representative of the Respondent, Willis A. Smith Construction, Inc., located at 5001 Lakewood Ranch Blvd.

City: Sarasota State: FL Zip Code: 34240, have read and understand the contents above. I further certify that Respondent is not disqualified from replying to this solicitation because of F.S. §287.133.

Signature:  Date: 11/03/2022

Telephone #: 941-366-3116 Fax #: 941-954-5509

Federal ID #: 59-1399895

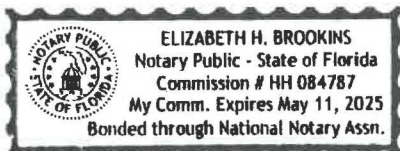
STATE OF Florida
COUNTY OF Sarasota

Sworn to and subscribed before me this 14th day of December, 2022, by Brett Raymaker who is personally known to me or has produced his/her driver's license as identification.


Notary Public - State of Florida

Print Name: Elizabeth H. Brookins

Commission No: HH 084787



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6. CITY REQUIRED FORMS

NON-COLLUSIVE AFFIDAVIT

State of Florida
County of Sarasota } SS.

Before me, the undersigned authority, personally appeared:
Brett Raymaker who, being first duly sworn, deposes and says that:

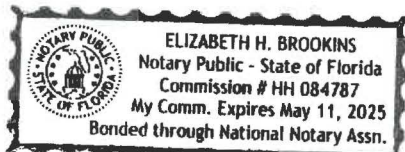
1. He/She is the Partner (Owner, Partner, Officer, Representative or Agent) of Willis A. Smith Construction, Inc., the Respondent that has submitted the attached reply;
2. He/She is fully informed respecting the preparation and contents of the attached reply and of all pertinent circumstances respecting such reply;
3. Such reply is genuine and is not a collusive or sham reply;
4. Neither the said Respondent nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other respondent, firm, or person to submit a collusive or sham reply in connection with the work for which the attached reply has been submitted; or have in any manner, directly or indirectly sought by agreement or collusion, or communication or conference with any respondent, firm, or person to fix the price or prices in the attached reply or of any other respondent, or to fix any overhead, profit, or cost elements of the reply price or the reply price of any other respondent, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the reply work.

Signed, sealed and delivered this 14th day of December, 2022.

By: *Brett Raymaker*
Brett Raymaker
(Printed Name)
Vice President
(Title)

STATE OF Florida
COUNTY OF Sarasota

Sworn to and subscribed before me this 14th day of December, 2022, by Brett Raymaker who is personally known to me or has produced his/her driver's license as identification.



Elizabeth H. Brookins
Notary Public - State of Florida
Print Name: Elizabeth H. Brookins
Commission No: HH 084787

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6. CITY REQUIRED FORMS

CONFLICT OF INTEREST FORM

F.S. §112.313 places limitations on public officers (including advisory board members) and employees' ability to contract with the City either directly or indirectly. Therefore, please indicate if the following applies:

PART I.

- I am an employee, public officer or advisory board member of the City
_____ (List Position Or Board)
- I am the spouse or child of an employee, public officer or advisory board member of the City
Name: _____
- An employee, public officer or advisory board member of the City, or their spouse or child, is an officer, partner, director, or proprietor of Respondent or has a material interest in Respondent. "Material interest" means direct or indirect ownership of more than 5 percent of the total assets or capital stock of any business entity. For the purposes of [§112.313], indirect ownership does not include ownership by a spouse or minor child.
Name: _____
- Respondent employs or contracts with an employee, public officer or advisory board member of the City
Name: _____
- None Of The Above

PART II:

Are you going to request an advisory board member waiver?

- I will request an advisory board member waiver under §112.313(12)
- I will NOT request an advisory board member waiver under §112.313(12)
- N/A

The City shall review any relationships which may be prohibited under the Florida Ethics Code and will disqualify any vendors whose conflicts are not waived or exempt.

COMPANY: Willis A. Smith Construction, Inc.

SIGNATURE:  Brett Raymaker, Vice President

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6. CITY REQUIRED FORMS

DISCLOSURE FORM
FOR
CONSULTANT/ENGINEER/ARCHITECT

Please select (only) one of the following three options:

Our firm has no actual, potential, or reasonably perceived, **financial*** or **other interest**** in the outcome of the project.

Our firm has a potential or reasonably perceived **financial*** or **other interest**** in the outcome of the project as described here: _____.

Our firm proposes to mitigate the potential or perceived conflict according to the following plan:
_____.

Our firm has an actual **financial*** or **other interest**** in the outcome of the project as described here:
_____.

***What does "financial interest" mean?**

If your firm, or employee of your firm working on the project (or a member of the employee's household), will/may be perceived to receive or lose private income depending on the government business choices based on your firm's findings and recommendations, this must be listed as a financial interest. An example would be ownership in physical assets affected by the government business choices related to this project. The possibility of contracting for further consulting services is not included in this definition and is not prohibited.

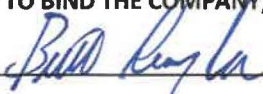
****What does "other interest" mean?**

If your firm, or employee of your firm working on the project (or a member of the employee's household), will/may be perceived to have political, legal or any other interests that will affect what goes into your firm's findings and recommendations, or will be/may be perceived to be affected by the government business choices related to this project, this must be listed as another interest.

BUSINESS NAME: Willis A. Smith Construction, Inc.

NAME (PERSON AUTHORIZED TO BIND THE COMPANY): Brett Raymaker, Vice President

SIGNATURE: _____



DATE: _____

12/14/2022

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6. CITY REQUIRED FORMS

LOBBYING CERTIFICATION

"The undersigned hereby certifies, to the best of his or her knowledge and belief, that":

STATE OF FLORIDA Florida

COUNTY OF SARASOTA Sarasota

This 14th day December of 20 22

Brett Raymaker, being first duly sworn, deposes and says that he or she is the authorized representative of Willis A. Smith Construction, Inc. (Name of the contractor, firm or individual), and that the vendor and any of its agents agree to have no contact or communication with, or discuss any matter related in any way to any active City of North Port solicitation, with any City of North Port elected officials, officers, their appointees or their agents or any other staff or outside individuals working with the city in respect to this request other than the designated Procurement Official Contact and to abide by the restrictions outlined in the General Terms and Conditions of the Solicitation. Technical questions directed to the project manager, is prohibited. These persons shall not be lobbied, either individually or collectively, regarding any questions for bid, proposal, qualification and/or any other solicitations released by the city. To do so is grounds for immediate disqualification from the selection process. The selection process is not considered final until such a time as the Commission has made a final and conclusive determination.

(a) No City appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence either directly or indirectly an officer or employee of the City, City Commission in connection with the awarding of any City Contract.

(b) If any funds other than City appropriated funds have been paid or will be paid to any person for influencing or attempting to influence a member of City Commission or an officer or employee of the City in connection with this contract, the undersigned shall complete and submit Standard Form-L "Disclosure Form to Report Lobbying", in accordance with its instructions.

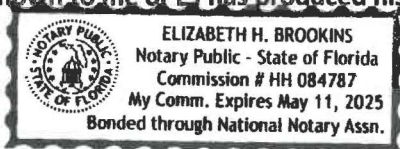
Signed, sealed and delivered this 14th day of December, 20 22.

By: [Signature]

Brett Raymaker
(Printed Name)
Vice President
(Title)

STATE OF Florida
COUNTY OF Sarasota

Sworn to and subscribed before me this 14th day of December, 20 22 by Brett Raymaker who is personally known to me or has produced his/her driver's license as identification.



[Signature]
Notary Public - State of Florida
Print Name: Elizabeth H. Brookins
Commission No: HH 084787

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6. CITY REQUIRED FORMS

Scrutinized Company Certification Form

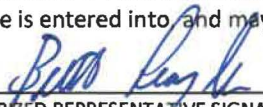
Company Name:	Willis A. Smith Construction, Inc.		
Authorized Representative Name and Title:	Brett Raymaker, Vice President		
Address:	5001 Lakewood Ranch Blvd	City: Sarasota	State: FL ZIP: 34240
Phone Number:	941-366-3116	Email Address:	braymaker@willissmith.com

A company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with the City of North Port for goods or services of any amount if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Florida Statutes, section 215.4725, or is engaged in a boycott of Israel.

A company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with the City of North Port for goods or services of \$1 million or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to Florida Statutes, section 215.473, or with companies engaged in business operations in Cuba or Syria.

CHOOSE ONE OF THE FOLLOWING

- This bid, proposal, contract or contract renewal is for goods or services of less than \$1 million. As the person authorized to sign on behalf of the above-named company, and as required by Florida Statutes, section 287.135(5), I hereby certify that the above-named company is not participating in a boycott of Israel.
- This bid, proposal, contract or contract renewal is for goods or services of \$1 million or more. As the person authorized to sign on behalf of the above-named company, and as required by Florida Statutes, section 287.135(5), I hereby certify that the above-named company is not participating in a boycott of Israel, is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, and it does not have business operations in Cuba or Syria.

I understand that pursuant to Florida Statutes, section 287.135, the submission of a false certification may result in the termination of the contract if one is entered into, and may subject the above-named company to civil penalties, attorney's fees and costs.	
Certified By:	 AUTHORIZED REPRESENTATIVE SIGNATURE
Print Name and Title:	Brett Raymaker, Vice President
Date Certified:	December 14, 2022

Solicitation/Contract/PO Number (Completed by Purchasing): _____

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6. CITY REQUIRED FORMS

CERTIFICATION BY BIDDER

Executive Order 11246 (contracts/subcontracts above \$10,000)

This certification is required pursuant to Executive Order 11246 (30 F.R. 12319-25). The implementing rules and regulations provide that any bidder or prospective contractor, or any of their proposed subcontractors, shall state as an initial part of the bid or negotiations of the contract whether it has participated in any previous contract or subcontract subject to the equal opportunity clause; and if so, whether it has filed all compliance reports due under applicable instructions.

Where the certification indicates that the bidder has not filed a compliance report due under applicable instructions, such bidder shall be required to submit a compliance report within seven calendar days after the ITB opening. No contract shall be awarded unless such report is submitted.

NAME AND ADDRESS OF BIDDER (include ZIP Code): Willis A. Smith Construction, Inc.
5001 Lakewood Ranch Blvd. Sarasota FL 34240

1. Bidder has participated in a previous contract or subcontract subject to the Equal Opportunity Clause. Yes No
2. Compliance reports were required to be filed in connection with such contract or subcontract. Yes No
3. Bidder has filed all compliance reports due under applicable instructions. Yes No
4. Have you ever been or are you being considered for sanction due to violation of Executive Order 112246, as amended? Yes No

Signed, sealed and delivered this 14th day of December, 2022.

By: Brett Raymaker

Brett Raymaker

(Printed Name)

Vice President

(Title)

STATE OF Florida

COUNTY OF Sarasota

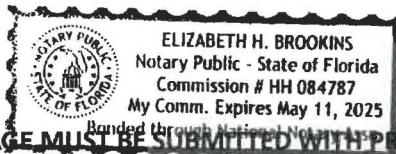
Sworn to and subscribed before me this 14th day of December, 2022, by Brett Raymaker who is personally known to me or has produced his/her driver's license as identification.

Elizabeth H. Brookins

Notary Public - State of Florida

Print Name: Elizabeth H. Brookins

Commission No: HH 084787



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6. CITY REQUIRED FORMS

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS PRIMARY COVERED TRANSACTIONS

This contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000.

The Bidder certifies that, neither the firm nor any person associated therewith in the capacity of owner, partner, director, officer, principal, investigator, project director, manager, auditor, and/or position involving the administration of federal funds:

(a) is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions, as defined in 49 CFR s29.110(a), by any federal department or agency;

(b) has within a three-year period preceding this certification been convicted of or had a civil judgment rendered against it for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a federal, state, or local government transaction or public contract; violation of federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) is presently indicted for or otherwise criminally or civilly charged by a federal, state, or local governmental entity with commission of any of the offenses enumerated in paragraph (b) of this certification; and

(d) has within a three-year period preceding this certification had one or more federal, state, or local government public transactions terminated for cause or default.

The Bidder certifies that it shall not knowingly enter into any transaction with any subcontractor, material supplier, or vendor who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this project by any federal agency unless authorized by the City of North Port.

The Bidder must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

This certification is a material representation of fact relied upon by the City of North Port. If it is later determined that the contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the City of North Port, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer.

The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

Willis A. Smith Construction, Inc.

Company (Bidder) Name

59-1399895

Tax ID Number

067219626

DUNS Number

Brett Raymaker

Authorized Representative Name


Authorized Representative Signature

59-1399895

Federal Issued Tax
Identification Number

(If Social Security number DO NOT enter)

067219626

DUNS Number

N/A

CAGE Code issued through www.sam.gov

DATE: 12/14/2022

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6. CITY REQUIRED FORMS

CERTIFICATIONS AND REPRESENTATIONS (GRANTFUNDS)

1. BYRD ANTI-LOBBYING AMENDMENT COMPLIANCE AND CERTIFICATION

For all orders above the limit prescribed in 2 CFR 215, Appendix A, Section 7 (currently \$100,000), the Offeror must complete and sign the following:

The following certification and disclosure regarding payments to influence certain federal transactions are made per the provisions contained in OMB Circular A-110 and 31 U.S.C. 1352, the "Byrd Anti-Lobbying Amendment."

The offeror, by signing its offer, hereby certifies to the best of his or her knowledge and belief that:

No Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress on his or her behalf in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan, or cooperative agreement;

If any funds other than Federal appropriated funds (including profit or fee received under a covered Federal transaction) have been paid, or will be paid, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress on his or her behalf in connection with this solicitation, the offeror shall complete and submit, with its offer, OMB standard form LLL, Disclosure of Lobbying Activities, to the Contracting Officer; and

He or she will include the language of this certification in all subcontract awards at any tier and require that all recipients of subcontract awards in excess of \$100,000 shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance is placed when this transaction was made or entered into. Submission of this certification and disclosure is a prerequisite for making or entering into this contract imposed by section 1352, title 31, United States Code. Any person making an expenditure prohibited under this provision or who fails to file or amend the disclosure form to be filed or amended by this provision, shall be subject to a civil penalty of not less than \$10,000, and not more than \$100,000, for each such failure.

SIGNATURE:  _____

COMPANY NAME: Willis A. Smith Construction, Inc.

DATE: 12/14/2022

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6. CITY REQUIRED FORMS

ACKNOWLEDGEMENT OF TERMS, CONDITIONS, AND GRANT CLAUSES

Flow down of Terms and Conditions from the Federal Regulations and/or Grant Agreement

Subcontracts: If the Bidder subcontracts any portion of the work under this Agreement, a copy of the signed subcontract must be available to the City of North Port for review and approval. The bidder agrees to include in the subcontract that:

- (1) the subcontractor is bound by the terms of this Agreement;
- (2) the subcontractor is bound by all applicable state and federal laws and regulations; and
- (3) the subcontractor shall hold the City of North Port, grant recipient and granting agency harmless against all claims of whatever nature arising out of the subcontractor's performance of work under this Agreement, to the extent allowed and required by law.

Grant Conditions and Federal Provisions

On behalf of the Bidder, I acknowledge, and agree to perform all of the specifications and grant requirements identified in this solicitation document(s).

SIGNATURE: _____



COMPANY NAME: Willis A. Smith Construction, Inc.

DATE: 12/14/2022

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6. CITY REQUIRED FORMS

FEDERAL NON-COLLUSION / LOBBYING CERTIFICATION

Brett Raymaker, being the authorized Agent, certifies that: He/she is the Vice President (Owner, Partner, Officer, Representative or Agent) of Willis A. Smith Construction, Inc., the Bidder that has submitted the attached Proposal.

NON-COLLUSION PROVISION CERTIFICATION

The undersigned hereby certifies, to the best of his or her knowledge and belief, that on behalf of the person, firm, association, or corporation submitting the bid certifying that such person, firm, association, or corporation has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action, in restraint of free competitive bidding in connection with the submitted bid. Failure to submit the executed statement as part of the bidding documents will make the bid nonresponsive and not eligible for award consideration.

LOBBYING CERTIFICATION

"The undersigned hereby certifies, to the best of his or her knowledge and belief, that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence either directly or indirectly an officer or employee of any state or federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal Contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal contract, grant loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-L "Disclosure Form to Report Lobbying", in accordance with its instructions.

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into.

Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, US Code. Any persons who fail to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure."

Elizabeth S. Brooks
Witness

By: Brett Raymaker
Brett Raymaker
(Printed Name)
Vice President
(Title)

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL