



## Procurement Request

### City of North Port

#### Request

**Request Type \***

Sole/Single Source/Standardization

**Capital? (?)**☐ No ☐ Yes**PRR-EX (?)**☐ Yes**FY \***

2026

**Preparer**

Vicki Edwards

**Pre-Director Approver(s) (?)**

	Name
1	

**Department \***

INFORMATION TECHNOLOGY

**Division(s)****Commission Meeting? \***☒ Yes ☐ No**Commission Date (?) \***

12/09/2025

**Agenda Item (?) \***

25-3072

**Purchase****Payment Method \***☐ Visa Purchase ☒ Purchase Order**Purchase Type \***☒ Single Purchase (current FY)  
☐ Blanket Purchase (current FY)**Purchase SubType \***☒ None ☐ Change Order  
☐ Amendment**Description \***

Renewal of our existing ESRI GIS Subscription.

Section 2-407 of the City of North Port Procurement Code provides guidelines for determining if good(s) or service(s) is/are a sole/single source. **All Sole/Single source requests will be posted on DemandStar & the City's Purchasing site for seven (7) business days.**

**Exemption Explanation (?) \***

ESRI is the sole provider of maintenance and training for this software which is utilized by multiple departments in the city for rendering geographic info for multiple applications utilized by employees as well as citizens.

**Steps taken to verify these goods and/or services are not available elsewhere (?) \***

NA

**Other vendors that were contacted (?) \***

NA

**Grant? \***☐ Yes ☒ No**Technology Related? (?) \***☐ Yes ☒ Renewal ☐ No**Technology type \***

Software, Subscription

**Exemption****Reason \***

Attach documentation from the manufacturer certifying the vendor selected is the only distributor/dealer/contractor for the products or services in question and/or holds the production, unique capability, copyrights, trademark, and/or patent to the item, and check the following applicable statement(s):

- ☐ Patent, copyright or unique design restrictions. (Sole Source)
- ☐ Proprietary rights in technical data and/or product formulations (e.g. cleaning compounds, lubricating oils, paint, etc.), which can only be determined through extensive laboratory analysis and examination. (Sole Source)
- ☐ Only producer, such as utility supplier or construction material supplier, that will meet the specialized needs of the department or perform the intended function. (Sole Source)

☐ Direct replacement parts, equipment or supplies that must be compatible with original equipment already installed but available only from the original equipment manufacturer. Most manufacturers have more than one dealer or distributor for their products. When this is the case, competition between dealers and/or distributors may be possible, eliminating the "sole or single source" restriction. (Single Source)

☐ When tests and/or demonstrations of equipment, supplies, part, etc. under actual operating conditions reveal superior quality, performance, design or other characteristics in a brand product(s), which is available from only one source. Testing must be performed as often as practical. (Single Source)

☐ Purchases for a brand product are to be made from one selected supplier, even though there are other suppliers that provide similar products. Options, such as pricing, availability, servicing, have been vetted and a supplier has been chosen that best meets the City's needs. (Single Source)

☒ Maintenance, repair services or warranty which require specialized test equipment, procedures, and technical expertise available only from the original equipment manufacturer or authorized/licensed dealer/field service representative. (Single Source)

☒ The part(s)/equipment are required to permit standardization and operating efficiencies within the organization and the parts and equipment are only available thorough a sole or single source. If competition is available, the parts and equipment must be competed. For brand-specific items, quotes should still be obtained. (Standardization)

☐ Other: None or some of the above apply. Provide detailed justification below.

Explanation \*

ESRI is the sole provider of maintenance and training for this software which is utilized by multiple departments in the city for rendering geographic info for multiple applications utilized by employees as well as citizens.

Original Purchase (?) \*

01/01/2012

Standardization cannot be on the first purchase.

Supporting backup \*

Click the Preview icon or right click link and select open in new tab or window to avoid downloading.

Environmental Systems Research Institute Inc Quotation Q-539305.pdf	269.71KB
Sole Source 2025.pdf	343.21KB

Purchase Details

Line Items					
Item #	Description *	Unit of Measure	Quantity *	Unit Price *	Subtotal
1	ESRI Enterprise License Agreement	Each	1.00	\$60,300.00	\$60,300.00
			Shipping (?) *	Total Charges	
			\$0.00	\$60,300.00	

Accounts (?)			
	Account # (?) *	Project #	Amount *
1	001-0710-516.54-00		\$60,300.00
Total Payments			\$60,300.00

Comments to Budget (?)

Backup Attachments

Click the Preview icon or right click link and select Open link in new tab or window to avoid downloading.

Additional Backup

Related NavLine Req, price sheet, quote, drawings, specifications, risk waiver, etc.

Environmental Systems Research Institute Inc Quotation Q-539305.pdf

269.71KB

Vendor Details

Vendor Information (?)

Except for Emergency purchases, vendor MUST already be setup as a vendor in NaviLine.

Vendor Name \*

ENVIRONMENTAL SYSTEMS RESEARCH

Vendor Number \*

3730

Vendor Name CST

Contact

Vendor Email

[wmcguire@esri.com](mailto:wmcguire@esri.com)

Remittance Address

INSTITUTE, INC., PO BOX 741076, LOS ANGELES, CA 90074-1076

Phone

909-793-2853

Vendor Documentation Current (?) \*

☒ Yes ☐ No

Risk Documentation Current (?) \*

☒ Yes ☐ No ☐ Waiver Attached

YTD Expenses (?)

Department Inclusive (?) \*

\$60,300.00