

Procurement Memorandum

Date: April 19, 2023

Subject: Procurement Justification for the Replacement and repair of the North Port Scout House.

Rationale for the Method of Procurement:

The North Port Scout House experienced extensive damage due to Hurricane Ian. With this building closed to the Scout groups, other rentals at the George Mullen Activity Center and Morgan Family Community Center have also been impacted. The impacts due to relocating the Scout groups include Approximately \$4,700 lost in revenue due to rehoming Scout Troops in our rentable facilities at no cost; Between 250-300 Scouts from 13 Troops have been displaced due to the closure; Staff have had to relocate 78 Scout Troop reservations; Staff have had to relocate or cancel rentals that include but are not limited to Universal Dance, Jazzercise, Belly Dancing, Birthday Parties, and Elaine Lowers Church Group. The Scout House damages and required repairs include extensive repairs to the roof, insulation, dry wall, baseboards, caulking, and lanai. The City solicited quotes from five (5) vendors to perform the work required to restore the facility to pre-event condition. Three (3) vendors submitted quotes, and the lowest bid was chosen.

Contractor Selected: Halfacre Construction Company

Contract Type: Purchase Order with Fixed Fee, Required FEMA Clauses Appended

Explanation of Contract Price: The price is inclusive of all repairs necessary to restore the Scout House to pre-Hurricane Ian status. Price was quoted by Halfacre following a review of the damages and a discussion of the required repairs.