

DISASTER DEBRIS MONITORING SERVICES AND FINANCIAL RECOVERY MANAGEMENT IN THE CITY OF NORTH PORT

RFP NO. 2025-02 | MARCH 28, 2025

DISASTER DEBRIS MONITORING AND FINANCIAL RECOVERY MANAGEMENT SERVICES FOR THE CITY OF NORTH PORT, FLORIDA

SUBMITTED BY:

ROSTAN SOLUTIONS, LLC
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DOCUMENT COPY



TAB 1 – TRANSMITTAL LETTER

March 28, 2025

City of North Port
Finance Department
Attn: Geoff Thomas, Contract Administrator I
4970 City Hall Boulevard, Suite 337
North Port, Florida 34286

Re: RFP No. 2025-02 — Disaster Debris Monitoring Services and Financial Recovery Management

Dear Mr. Thomas and Selection Committee Members,

It is with sincere gratitude that Rostan Solutions, LLC (hereinafter, Rostan) submits our proposal in response the City of North Port's (hereinafter, City) request for proposals to provide disaster debris monitoring services and financial recovery management services. Rostan has held the humbling responsibility of serving as the City's provider for the abovementioned services since 2014, to include contract activations following Hurricanes Irma, Ian, and Milton. As the City is aware, we take our responsibility seriously. This means prioritizing responsiveness and understanding that attentiveness to detail, open and honest communication, and efficiency in our work efforts are paramount to supporting the City's recovery efforts and achieving successful outcomes.

Our mission is to promote and implement responsible solutions to ensure communities are better prepared to respond to, and expeditiously recover from, disaster events.

Some of the attributes that differentiate Rostan from our competitors include:

SELECTIVE ENGAGEMENTS

Rostan maintains a principled and responsible approach to pursuing contracts and work opportunities. ***So, what does this mean for the City?*** It means that we selectively pursue opportunities based on our known commitments in the area, and our ability to provide resources to multiple clients in these areas concurrently. The City, for more than a decade, has been considered a foundational Rostan client along Florida's Suncoast. As a foundational client, we can assure the City that you will always have priority access to our owned and managed resources, and that we will limit the pursuit of neighboring work opportunities that may present a resource conflict following large events.

FLORIDA PRESENCE

Simply put, Rostan is a Florida company. Our roots were established in the late 90's in the Ybor City area of Tampa Bay, and formalized in 2006 when Rostan became its own brand, as an owned subsidiary of Malcolm Pirnie, Inc. Today, Rostan is a privately held firm entering our 20th year in business. We are well established and a known quantity in Florida having served clients in more than 23 counties. Our most recent work in Florida followed the back-to-back impacts of Hurricanes Helene and Milton during the fall of 2024, resulting in 15 contract activations including for the City.

NATIONAL EXPERIENCE

Rostan has provided services to more than 250 clients in 24 US states and territories to include conducting more than 60 debris monitoring projects in the past 5 years. Rostan has provided services to all levels of government including the United States Government through the USACE, select state-level programs, and numerous local governments/agencies. This includes debris monitoring projects of all sizes from small, localized floods generating less than 1,500 CY of debris to massive 25 million+ CY projects incorporating multiple state-level agencies and dozens of local governments. Our team has pursued reimbursement through the Public Assistance grant program in seven (7) of the ten (10) FEMA Regions, including Region 4.

CUTTING EDGE TECHNOLOGY

HAULPASS® For nearly 20 years, HaulPass® has been recognized as the original and most trusted name in automated debris management systems (ADMS). Developed by Rostan following Hurricane Katrina, HaulPass® led the digital wave, replacing traditional 5-ply carbon ticketing methods. The second iteration of HaulPass® went live in 2019 in response to Hurricane Dorian and has been used on more than 60 projects since its introduction, including for the City in 2022 and 2024 following Hurricanes Ian and Milton. Rostan has invested millions of dollars in the development of HaulPass® and is continually innovating and developing new features to remain at the forefront of the ADMS industry. ***Since HaulPass® was developed, we have never delayed a recovery effort, stopped work, or been forced to use another data collection method.***

COST INTEGRITY

We recognize, while health and safety and recovery of your community is priority, that cost ultimately plays a factor in deciding who the City contracts with. Rostan fully understands the anticipated scope for this project and has provided hourly rates for each position that may be utilized on the fee schedule. As previous deployments would inform, we will continue to make all reasonable efforts to ensure staffing levels are optimized to provide appropriate project oversight and responsiveness to the City, while minimizing bloat and maintaining an efficient and cost-effective project.

POINTS OF CONTACT

Travis Mays, our Vice President of Debris Programs, will continue to serve as the administrative contact for the City, including contractual requirements and technical clarifications specific to this proposal. Jeff Cousins, our Director of Debris Programs, will continue to serve as the primary operational contact.

	ADMINISTRATIVE CONTACT	OPERATIONAL CONTACT
NAME	Travis Mays	Jeff Cousins
TITLE	Principal / Vice President	Director — Debris Programs
ADDRESS	3433 Lithia Pinecrest Road, Suite 287 Valrico, FL 33596	3433 Lithia Pincerest Road, Suite 287 Valrico, FL 33596
TELEPHONE	713-823-2002	954-707-8637
FAX	813-333-7330	813-333-7330
EMAIL	tmays@rostan.com	jcousins@rostan.com

In closing, we are grateful to have had the opportunity to support the City's recovery efforts throughout multiple events and remain committed to partnering with the City in the future, should the need arise. If you should have any questions or require any additional information, please do not hesitate to contact us. We appreciate your fair consideration and believe our proposal offers a personalized, innovative, and cost-reasonable approach to the services requested.

Very truly yours,

Sam Rosania
Principal / Executive Vice President
Rostan Solutions, LLC



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TAB 3 – EXPERIENCE AND EXPERTISE OF FIRM

3.1 Rostan Team Profile

3.2 Experience Overview

3.3 Past Five Years' Similar Projects

3.1 ROSTAN TEAM PROFILE

ROSTAN SOLUTIONS, LLC

Rostan is dedicated to providing expert guidance, resolute standards of care, and attentive focus in support of municipal and private sector clients throughout the United States. With a business practice built around the core elements of the disaster life cycle, Rostan employs high-character professionals with a broad range of experience and expertise.

OUR AREAS OF EXPERTISE

Rostan's business was formed with an initial focus on debris monitoring services and has grown over the past 20 years to encompass several related service lines including planning and mitigation, long-term recovery, post-disaster construction management, and specialized technical support services.

OUR PERSONNEL

With more than 50 professionals dedicated to their practice year-round, Rostan maintains firsthand knowledge of federal and state-level laws, policy and compliance, and disaster recovery guidance that governs the services that we provide to our clients.



Rostan's team has assisted state and local governments throughout all disaster recovery phases contemplated by the County's RFP. Rostan's key disaster debris management team members have more than 150 years of combined experience in disaster debris management operations and Public Assistance support services resulting from earthquakes, floods, tornadoes, snow/ice storms, fires, and hurricanes.

Our team is intimately familiar with the policies and procedures of the Federal Emergency Management Administration, National Resource Conservation Service (NRCS), Florida Department of Environmental Protection (FDEP), Florida Department of Transportation (FDOT), Florida Division of Emergency Management (FDEM), U.S. Department of Housing and Urban Development (HUD), and the Federal Highway Administration (FHWA). We have proven success in meeting document and record requirements for FEMA (HMGP and PA), HHS, HUD (CDBG), and NRCS grant programs. Our core personnel have remained consistent through the years enabling us to harness our collective experience as we grow and develop new talented resources to support our growing client base.

FIRM NAME			
Rostan Solutions, LLC			
FAX		**WEBSITE**	
813.333.7330		www.rostan.com	
ROSTAN OFFICE LOCATIONS			
3433 Lithia Pinecrest Road, Suite 287, Valrico, FL 33596 – *Corporate* 8282 Goodwood Boulevard, Baton Rouge, LA 70806 – *Regional Office* 3000 Gulf Breeze Parkway, Gulf Breeze, FL 32563 – *Regional Office* 4600 Goer Drive, Suite 200A, North Charleston, SC 29406 – *Regional Office* 2043 Coteau Road, Suite 101, Houma, LA 70364 – *Regional Office*			
ROSTAN PRINCIPALS [AUTHORIZED NEGOTIATORS]			
Darius Stankunas President 561-701-7390 dstankunas@rostan.com	Sam Rosania Executive Vice President 813.505.1313 srosania@rostan.com	Travis Mays Vice President 713.823.2002 tmays@rostan.com	Kyle Jones Vice President 225.202.3637 kjones@rostan.com
YEAR ESTABLISHED	**DUNS**	**SYSTEM FOR AWARD MANAGEMENT [SAM] STATUS**	
2006	964990340	Active	

ROSTAN SOLUTIONS SERVICE OFFERINGS — DISASTER LIFE CYCLE

PREPAREDNESS: *BEFORE DISASTER STRIKES, ROSTAN CAN HELP YOU BE READY FOR ANY EMERGENCY*

- Federal [FEMA] Procurement Policies and Procedures Review and Assessment
- Pre-Event Disaster Response and Recovery Procurement Support
- Comprehensive Emergency Plan Development and Review
- Continuity of Operations ("COOP") Plan Development and Review
- Debris Management Plan Development and Seasonal Review
- DMS Permitting and Regulatory Support Including Identification and Baseline Assessment
- FEMA Public Assistance Pre-Event Audit
- Community Rating System ("CRS") Support and Staff Augmentation
- Training and Exercises



RESPONSE & RELIEF: *ROSTAN IS YOUR PARTNER DURING THE DISASTER TO ENSURE OPERATIONAL CONTINUITY*

- Debris Monitoring [of Debris Removal]
  - General Debris Removal Management
  - Private Property Demolition and Debris Removal Oversight
  - Waterway Debris Removal Oversight
  - Data Development and Document Management
- Public Information and Outreach Support
- Emergency Procurement Support
- Project Management Services for Emergency Remediation and Repair Efforts
- Post-Disaster Damage Assessment and Inventory
- Residential and Public Infrastructure Substantial Damage Assessments
- Emergency Operations Center ("EOC") Staff Augmentation
- GIS-Based Support for Emergency Response and Planning Activities
- Federal, State, and Local Regulatory Compliance Monitoring

RECOVERY AND RECONSTRUCTION: *ROSTAN CAN LEAD YOUR DISASTER RECOVERY AND LONG-TERM REBUILDING EFFORTS*

- Federal Disaster Recovery Funding Program Administration
  - FEMA Public Assistance ("PA") Program, Including 406 Mitigation & Alternative Procedures Pilot ("428 Program") Project Development
  - HHS Administration for Children and Families ("ACF") Funding
  - National Resource Conservation Service ("NRCS") Emergency Watershed Protection Program ("EWP")
- Administrative Appeals Support for Adverse Agency Determinations
- Federal Procurement Regulation ["2 CFR Part 200"] Advisory Services
- Project Management and Construction Oversight
- After Action Planning
- Long-Term Recovery Planning
- Federal Single Audit Support

RESILIENCE, RISK REDUCTION, AND MITIGATION: *AFTER THE DISASTER, ROSTAN CAN HELP IDENTIFY AND SECURE MITIGATION FUNDING TO PROTECT AGAINST FUTURE DAMAGES*

- FEMA Hazard Mitigation Planning, Including:
  - Plan Development and Update
  - GIS and HAZUS-Based Risk Assessment
  - Planning Process Facilitation
- Identifying and Securing State and Federal Hazard Mitigation Funding:
  - FEMA Funding
    - ✧ Hazard Mitigation Grant Program ("HMGP")
    - ✧ Flood Mitigation Assistance ("FMA")
    - ✧ Building Resilient Infrastructure and Communities ("BRIC")
  - HUD Community Development Block Grant ("CDBG") Funding
    - ✧ CDBG Mitigation Funding ("CDBG-MIT")
    - ✧ CDBG Disaster Recovery Funding ("CDBG-DR")
- Benefit-Cost Analysis ("BCA") Preparation and Rehabilitation
- GIS Application Development
- Grant Management and Regulatory Compliance Support, Including Representation with State and Federal Agencies
- Client-Specific Grant Research and Funding Identification (USDA, NWRF, CWA, etc)

3.2 EXPERIENCE OVERVIEW

Rostan has a proven track record of providing debris monitoring services throughout the United States. The projects depicted below, all of which have been completed successfully or are ongoing, summarize our team's experience performing similar services over the past 5 years.

EVENT YEAR	CLIENT	STATE	EVENT NAME	FEMA-DR	DURATION	PRIME	ADMS USED	DEBRIS TYPE / QUANTITY
2024	Empath Health	FL	Hurricane Milton	4834	Dec. 2024	✓	HaulPass®	1 Hanger / 2 Stumps / 945.1 CY Vegetative
2024	Kenneth City	FL	Hurricane Milton	4834	Oct. 2024 - Feb. 2025	✓	HaulPass®	614.1 CY C&D / 413.0 CY Compacted C&D / 2,420.2 CY Mulch / 8,068.4 CY Vegetative
2024	City of Leesburg	FL	Hurricane Milton	4834	Oct. 2024 - Nov. 2024	✓	HaulPass®	46,359.1 CY Vegetative
2024	Town of North Redington Beach	FL	Hurricane Milton	4834	Oct. 2024 - Dec. 2024	✓	HaulPass®	18,899.6 CY C&D / 11,213.8 CY Compacted C&D / 251.5 CY Sand / 39.2 CY Vegetative
2024	City of Minneola	FL	Hurricane Milton	4834	Oct. 2024 - Nov. 2024	✓	HaulPass®	1,684.6 CY C&D / 4,587.5 CY Vegetative
2024	City of North Port	FL	Hurricane Milton	4834	Nov. 2024 - Feb. 2025	✓	HaulPass®	31,478.8 CY Mulch / 11,699.5 CY Vegetative
2024	City of PInellas Park	FL	Hurricane Milton	4834	Oct. 2024 - Nov. 2024	✓	HaulPass®	11,591.1 CY C&D / 2,239 Hangers / 13 Leaners / 25,184.2 CY Mulch / 157,365.5 CY Vegetative
2024	Town of Windermere	FL	Hurricane Helene	4828	Oct. 2024	✓	HaulPass®	12,302.4 CY Vegetative
2024	City of Belleair Beach	FL	Hurricane Helene	4828	Oct. 2024 - Nov. 2024	✓	HaulPass®	653.5 CY C&D / 3,599.3 CY Sand / 1,634.6 CY Sediment / 250.6 CY Vegetative
2024	Town of Indian Shores	FL	Hurricane Helene	4828	Oct. 2024 - Jan. 2025	✓	HaulPass®	2,555.3 CY C&D / 706.2 CY Compacted C&D / 4,228.0 CY Sand / 880.0 CY Sediment / 433.7 CY Vegetative
2024	Town of Redington Beach	FL	Hurricane Helene	4828	Dec. 2024	✓	HaulPass®	2,468.5 CY C&D / 668.0 CY Sand
2024	Town of Redington Shores	FL	Hurricane Helene	4828	Oct. 2024 - Jan. 2025	✓	HaulPass®	2,9442.8 CY C&D / 15,188.5 CY Compacted C&D / 16,267.7 CY Sand / 418.0 CY Sediment / 54.5 CY Vegetative
2024	City of Safety Harbor	FL	Hurricane Helene	4828	Oct. 2024 - Jan. 2025	✓	HaulPass®	3,417.9 CY C&D / 38,141.4 CY Vegetative
2024	City of St. Pete Beach	FL	Hurricane Helene	4828	Sep. 2024 - Dec. 2024	✓	HaulPass®	206,646.5 CY C&D / 63,114.1 CY & 3,203.069 Tons Compacted C&D / 7,080 lbs. HHW / 4,229.5 CY Mixed Debris / 1,985.4 CY Mulch / 1,042.3 CY Mulch / 13,483.8 CY Vegetative
2024	City of Treasure Island	FL	Hurricane Helene	4828	Oct. 2024 - Dec. 2024	✓	HaulPass®	68,655.3 CY C&D / 13,421.4 CY Sand / 17.9 CY Sediment / 6,894.1 CY Vegetative
2024	City of Freeport	TX	Hurricane Beryl	4798	Jul. 2024 - Aug. 2024	✓	HaulPass®	4,970.3 CY C&D / 1,024 Hangers / 51 Leaners / 62,954.50 CY Vegetative
2024	City of West Columbia	TX	Hurricane Beryl	4798	Jul. 2024 - Aug. 2024	✓	HaulPass®	329.40 CY C&D / 30,126.80 CY Vegetative
2024	City of Richardson	TX	Severe Storms, Straight-line Winds, Tornadoes, and Flooding	4781	Jun. 2024 - Jul. 2024	✓	HaulPass®	42,781.80 CY Mulch / 261,467.70 CY Vegetative
2024	Lyon County	KY	Severe Storms, Straight-line Winds, Tornadoes, Landslides, and Mudslides	4804	Jun. 2024 - Jul. 2024	✓	HaulPass®	1,185 Hangers / 12 Leaners / 10,309.00 CY Vegetative
2024	West Feliciana Parish	LA	Severe Storms	N/A	Apr. 2024 - May 2024	✓	HaulPass®	114,343.20 CY Vegetative
2024	City of Slidell	LA	Severe Storms	N/A	Apr. 2024 - May 2024	✓	HaulPass®	8,627.00 CY C&D / 19.72 Tons C&D / 57,008.20 CY Vegetative
2023	City of St. Pete Beach	FL	Hurricane Idalia	4734	Sep. 2023	✓	HaulPass®	357.10 CY C&D / 920.00 LBS HHW / 1,401.40 CY Vegetative
2023	Suwannee Valley Electric Coop	FL	Hurricane Idalia	4734	Oct. 2023 - Feb. 2024		HaulPass®	38,130 Hangers / 33,274 Leaners / 195,994.80 CY Mulch / 53,463.14 Linear Feet Power Line / 21,337.84 Linear Feet Power Poles / 528 Units Power Pole Hardware / 201 Units Transformers / 802,192.50 CY Vegetative

EVENT YEAR	CLIENT	STATE	EVENT NAME	FEMA-DR	DURATION	PRIME	ADMS USED	DEBRIS TYPE / QUANTITY
2022	City of North Port	FL	Hurricane Ian	4673	Oct. 2022 - Feb. 2023	✓	HaulPass®	232,204.80 CY C&D / 81,845.70 CY Compacted C&D / 20,712 Hangers / 2,979.00 LBS. HHW / 8,543 Leaners / 325,889.00 CY Mulch / 591.70 CY Stumps / 2,132,314.10 CY Vegetative
2022	City of Pinellas Park	FL	Hurricane Ian	4673	Oct. 2023	✓	HaulPass®	5,197.00 CY Vegetative
2022	City of Sarasota	FL	Hurricane Ian	4673	Oct. 2022 - Jan. 2023		HaulPass®	3,664.70 CY C&D / 3,794 Hangers / 257 Leaners / 31,205.00 CY Mulch / 28.30 CY Stumps / 3 Units Stumps / 110,683.50 CY Vegetative
2022	City of St. Pete Beach	FL	Hurricane Ian	4673	Oct. 2022	✓	HaulPass®	997.9 CY Mulch / 3,629.7 CY Vegetative
2022	Town of Windermere	FL	Hurricane Ian	4673	Sep. 2022 - Oct. 2022	✓	HaulPass®	13,926.10 CY Vegetative
2022	Village of Estero	FL	Hurricane Ian	4673	Oct. 2022 - Jan. 2023	✓	HaulPass®	110,514.60 CY C&D / 36,882.90 CY Compacted C&D / 1,110 Units E-Waste / 1,377 Hangers / 7,712.00 LBS. HHW / 47 Leaners / 1,976.40 CY Mixed Debris / 34,726.20 CY Mulch / 190,546.30 CY Vegetative / 660 Units White Goods
2022	Westport CDD	FL	Hurricane Ian	4673	Feb. 2023 - Mar. 2023	✓	HaulPass®	3897.80 CY Vegetative
2021	Brazoria County	TX	Hurricane Nicholas	N/A	Sep. 2021 - Oct. 2021	✓	HaulPass®	58,197.60 CY Vegetative
2021	City of Gretna	LA	Hurricane Ida	4611	Sep. 2021 - Oct. 2021	✓	HaulPass®	7,830.10 CY C&D / 54.91 Tons C&D / 27,187.90 CY Vegetative
2021	City of Slidell	LA	Hurricane Ida	4611	Sep. 2021 - Feb. 2022	✓	HaulPass®	19,896.50 CY C&D / 80.69 Tons C&D / 501 Hangers / 67 Leaners / 48.02 CY Stumps / 4 Units Stumps / 109,195.30 CY Vegetative
2021	Lyon County	KY	Severe Storms, Tornadoes, and Straight-Line Winds	4630	Dec. 2021 - Mar. 2022	✓	HaulPass®	54,957.90 CY C&D / 36 Hangers / 122 Leaners / 248.00 CY Stumps / 3 Units Stumps / 73,242.50 CY Vegetative
2021	New Orleans City Park	LA	Hurricane Ida	4611	Sep. 2021 - Dec. 2021	✓	HaulPass®	1,250 Hangers / 133 Leaners / 3,781.50 CY Mulch / 48,574.10 CY Vegetative
2021	Town of Pearl River	LA	Hurricane Ida	4611	Sep. 2021 - Oct. 2021	✓	HaulPass®	278.10 CY C&D / 4,035.60 CY Vegetative
2021	St. James Parish	LA	Hurricane Ida	4611	Apr. 2022 - Dec. 2023	✓	HaulPass®	6,158.90 CY Vegetative
2020	Cameron Parish	LA	Hurricane Laura	4559	Sep. 2020 - July 2023	✓	HaulPass®	800,493.10 CY C&D / 361.00 CY Concrete / 3,058 Units E-Waste / 1,528 Hangers / 46,180.00 LBS. HHW / 901 Leaners / 3 Units Large Metal Tanks / 252,551.10 CY Marsh Grass / 15,646.00 CY Mixed Waste / 577.89 Tons Regulated Asbestos Containing Material / 306 Units Small Engines / 928 CY Stumps / 11 Units Stumps / 1,978 Units Tires / 350,565.30 CY Vegetative / 4 Units Vehicles / 6 Units Vessels / 4,158 Units White Goods
2020	City of Gladbrook	IA	Severe Storms, Tornadoes, and Straight-Line Winds	4557	Sep. 2020	✓	HaulPass®	266 Hangers / 138 Leaners / 15,521.10 CY Vegetative
2020	City of State Center	IA	Severe Storms, Tornadoes, and Straight-Line Winds	4557	Sep. 2020 - Oct. 2020	✓	HaulPass®	402 Hangers / 50 Leaners / 8,091.50 CY Vegetative
2020	City of Tama	IA	Severe Storms, Tornadoes, and Straight-Line Winds	4557	Aug. 2020 - Sep. 2020	✓	HaulPass®	1,224.50 CY C&D / 1,162 Hangers / 257 Leaners / 85,644.40 CY Vegetative
2020	City of Toledo	IA	Severe Storms, Tornadoes, and Straight-Line Winds	4557	Aug. 2020 - Oct. 2020	✓	HaulPass®	710 Hangers / 141 Leaners / 45,312.20 CY Vegetative
2020	New Orleans City Park	LA	Hurricane Zeta	4577	Nov. 2020	✓	HaulPass®	506 Hangers / 52 Leaners / 11,007.70 CY Vegetative
2020	Tama Conservation Center	IA	Severe Storms, Tornadoes, and Straight-Line Winds	4557	Sep. 2020 - Oct. 2020	✓	HaulPass®	306 Hangers / 280 Leaners / 2,565.10 CY Vegetative
2020	Town of Carolina Beach	NC	Hurricane Isaias	4568	Aug. 2020 - Sep. 2020	✓	HaulPass®	676.59 Tons Mulch / 32,139.80 CY Vegetative
2020	West Feliciana Parish	LA	Hurricane Delta	4570	Nov. 2020 - Dec. 2020	✓	HaulPass®	8,222.10 CY Vegetative

3.3 PAST FIVE YEARS' SIMILAR PROJECTS

CITY OF NORTH PORT, FL
PUBLIC ASSISTANCE, GRANTS FUNDING, DEBRIS MANAGEMENT SERVICES
MULTIPLE PROJECTS | 2017 – ONGOING

HURRICANE IAN | FEMA DR-4673 | 2.8 MILLION CY | COST: $4.1 MILLION



North Port, FL is a city of more than 60,000 people and 100 square miles, located on the Southeastern border of Sarasota County. On September 28, 2022, Hurricane Ian made landfall in southwest Florida just below peak intensity as a category 4 hurricane. It was the third-costliest weather disaster on record, and the deadliest hurricane to strike the state of Florida since 1935. The City of North Port was one of the many municipalities affected by this major storm. The impacts were devastating. Many trees were down and many homes experienced flooding and wind damage. Rostan was contracted to provide debris monitoring and public assistance support services for the City of North Port. Within hours of the storm, Rostan personnel were on the ground hiring local monitors and meeting with the City and contractors to begin work. Rostan monitored nearly 43,000 truck loads of debris totaling approximately 2.4 million cubic yards (CY) collected from the Right-of-Way (ROW) and hauled to three local disposal facilities and 3,500 truck loads totaling approximately 400,000 CY of reduced debris hauled to two final disposal facilities. In addition, Rostan has monitored the removal of over 8,500 hazardous trees and 20,000 hazardous tree limbs from the ROW.

Additionally, Rostan has served as the program management consulting firm to City of North Port for all City mitigation and public assistance recovery projects. Rostan is responsible for coordinating all programmatic activities and serves as the City liaison to FEMA and FDEM for all correspondence and meetings. Additional responsibilities include data collection and dissemination for all tasks involved in the project as well as reporting to the state of Florida for record keeping, including state-required requests for reimbursement and quarterly reporting.

GRANT NAME	AWARD AMOUNT	SCOPE OF WORK	DATE
DR4673 (Ian) – Grants Management	$46,157,284.82	Grant and Program Management for CAT A-G projects	2022 – Present

HURRICANE IRMA | FEMA DR-4337 | 48,000 CY | COST: $470,000

Following Hurricane Irma, North Port was left with hundreds of damaged, hazardous trees and nearly 50,000 cubic yards of vegetative debris littering their roadways. Awarded the City's standby debris monitoring contract in 2014, Rostan served as the debris monitoring firm for the City—coordinating daily with both the hauling contractor and key City personnel to complete debris cleanup in 73 days. Following the cessation of debris operations, Rostan supported the City through the organization and submission project worksheets (PWs) for both "emergency" and "permanent" work under FEMA's Public Assistance (PA) program. In addition, though outside the scope of Rostan's engagement with the City, Rostan staff provided support to the City to help it secure an $800,000.00 Hazard Mitigation Grant Program (HMGP) grant to purchase and install a backup emergency generator at its City Hall/Emergency Operations Center.

Client Contact: Frank Lama, Solid Waste Manager, 1100 North Chamberlain Blvd, North Port, FL 34286
941-240-8074, flama@northportfl.gov

CITY OF PINELLAS PARK, FL
DEBRIS MANAGEMENT AND PUBLIC ASSISTANCE SUPPORT SERVICES
HURRICANE IAN | FEMA DR-4673 | 5,200 CY | 2022 | COST: $12,000



Hurricane Ian was one of the most destructive hurricanes to ever make landfall in the state of Florida. It devastated southwest and central Florida in many different places. Pinellas Park is a city located within Pinellas County that has a population of approximately 50,000 people. Rostan was ready to work as soon as the City requested our services to track the debris removal effort. Although this area was not hit as hard as some other areas, there was widespread damage throughout the City. This resulted in the collection of more than 5,000 cubic yards of debris which was eventually mulched and hauled to a final disposal landfill. Additionally, since 2019, Rostan has served as the program management consulting firm to the City of Pinellas Park for all city mitigation, CDBG, ARPA, and and public assistance recovery projects. Rostan is responsible for coordinating all programmatic activities and serves as the city liaison to FEMA and FDEM for all correspondence and meetings. Further responsibilities include data collection and dissemination for all tasks involved in the project as well as reporting to the state of Florida for record keeping, including state-required requests for reimbursement and quarterly reporting.

GRANT NAME	AWARD AMOUNT	SCOPE OF WORK	DATE
FY19 AFG GM	$3M+	Grant and Program Management	2021 – 2022
DR-4673 (Ian) Debris	$124,739	Debris Management and Monitoring	2022 – 2023
DR-4673 – Public Assistance	$100K+	Grant and Program Management	2022 – Present
DR-4337 HMGP	$3M+	HMGP – Grant Management	2021 – Present
ARPA GM	$12M+	ARPA – Grant and Program Management	2022 – Present
DR-4673 (Ian) HMGP	$2.5M+	HMGP – Garnett Subdivision Drainage	2022 – Present
FY19-FY22 CDBG - Harmony Heights Transportation Improvements	$2.5M+	CDBG – Grant and Program Management	2022 – Present
Youth Park Grant Management	$24M+	Grant and Program Management	2022 – Present

Client Contact: Kyle Arrison, Construction Services Director, 6250 82nd Ave, Pinellas Park, FL 33781
727-647-0170, karrison@pinellas-park.com

CITY OF ST. PETE BEACH, FL | DEBRIS MANAGEMENT SERVICES
MULTIPLE PROJECTS | 2022 • 2023

HURRICANE IDALIA | FEMA DR-4734 | 1,750 CY | COST: $30,000

Hurricane Idalia was a powerful and destructive Category 4 hurricane that caused significant damage across the southeastern

United States, especially Florida. The City of St. Pete Beach was one of the many municipalities affected by the storm. St. Pete Beach is home to approximately 10,000 full-time residents within Pinellas County and is one of the most popular tourist destinations on the west coast of Florida. Rostan was on the ground and ready to work within days of the storm making landfall. Rostan hired local monitors and immediately commenced work in tracking debris removal efforts. This resulted in over 1,400 cubic yards of vegetative debris, 350 cubic yards of construction and demolition debris, and 920 pounds of household hazardous waste being collected from the public right-of-way and hauled to a final disposal landfill.



HURRICANE IAN | FEMA DR-4673 | 3,630 CY | COST: $32,000

Hurricane Ian cast devastation upon a large majority of Florida and the city of St. Pete Beach happened to fall victim to some of the damage. Rostan was on the ground and ready to work within days of the storm making landfall. Rostan hired local monitors and immediately commenced work in tracking debris removal efforts. This resulted in nearly 4,000 cubic yards of vegetative debris being collected from the public right-of-way and hauled to a temporary disposal site. The debris was then mulched and hauled to a final disposal landfill.

Client Contact: Camden Mills, Public Service Director, 7581 Boca Ciega Dr, St. Pete Beach, FL 33706
727-363-9254, cmills@stpetebeach.org

VILLAGE OF ESTERO, FL
DEBRIS MANAGEMENT AND PUBLIC ASSISTANCE SUPPORT SERVICES
HURRICANE IAN | FEMA DR-4673 | 375,000 CY
2022 – 2023 | COST: $640,000

Rostan's work with the Village of Estero is representative of the services we provided to our clients throughout the state following Hurricane Ian. The Village of Estero is a community that covers an area of approximately 25 square miles with a population of 37,000 people. It is located in Lee County, FL just south of Fort Myers. Rostan has served as the Village's on-call debris monitoring consultant since 2017. Rostan was in communication with the Village's Department of Public Works before Hurricane Ian had made landfall in preparation for an imminent deployment. Rostan staff was on the ground October 2, 2022, with debris monitoring activities commencing on October 4. Rostan hired over 30 local employees to serve as debris monitors. Debris monitoring efforts were completed in 91 days and a total of 375,000 cubic yards of storm-generated debris was collected and properly disposed. Over 1,350 hazardous limbs and 47 damaged or uprooted trees were also removed. Additionally, 660 white goods, 555 electronic waste items, and just over 7,700 pounds of household hazardous waste was properly disposed.



Contact: David Willems, P.E., Public Works Director, 9401 Corkscrew Palms Circle, Estero, FL 33928
239-221-5035, willems@estero-fl.gov

LYON COUNTY, KY
DEBRIS MANAGEMENT AND PUBLIC ASSISTANCE SUPPORT SERVICES
SEVERE STORMS / TORNADOES | FEMA DR-4630
128,000 CY | 2021 – 2023 | COST: $295,000



In December of 2021, a vicious tornado ripped through the southwest Kentucky generating severe damage to in numerous counties. Rostan was contracted to provide debris monitoring and public assistance services in support of Lyon County, as it was one of the areas impacted by the storm. Within days, Rostan personnel were deployed to the County to hire local monitors and meet with the County and debris removal contractor to develop a work plan. Over the course of 60 days and approximately 2,500 loads, nearly 75,000 cubic yards of vegetative debris and over 36,000 cubic yards of construction and demolition debris were collected from the Right-of-Way and hauled to a disposal site. In addition to the debris collected, over 120 hazardous leaning trees and over 35 hazardous hanging limbs were removed from the right of way. Rostan also helped the County secure agreements with the Kentucky DOT and the USACE to remove debris from areas within the County that were under the jurisdiction of these state/federal entities. Parallel to debris monitoring, Rostan engaged with the County to provide public assistance services, primarily helping facilitate the development of FEMA Category A and B projects. This project was unique, as its reimbursement ratios included 100% reimbursement for a 30-day window that was determined after the fact and was unique to each category of work. ***The remainder of the project was reimbursed at 90% which is above the standard 75%***.

Client Contact: Jaime Green-Smith, Judge Executive, 500 West Dale Avenue, PO Box 598, Eddyville, KY 42038
270-388-7311, lyoncountyjudge@gmail.com

CITY OF SLIDELL, LA | DEBRIS MONITORING SERVICES | HURRICANE IDA
FEMA DR-4611 | 130,000 CY | 2021 – 2022 | COST: $325,000



Hurricane Ida was a destructive Category 4 storm that tore through Louisiana in August of 2021. The Cty of Slidell which is home to nearly 30,000 people was one of the places that was unfortunately affected by this major storm. Many trees were down, and houses saw some flooding throughout the city. Rostan was contracted to provide the debris monitoring services for the City of Slidell. Within days of the storm hitting, Rostan personnel were on the ground hiring local monitors and meeting with the City and contractors to begin work. Nearly 110,000 cubic yards of vegetative debris and nearly 20,000 cubic yards of construction and demolition debris were collected from the right of way and hauled to a disposal site. In addition to the debris collected from the right of way, over

500 hazardous hanging limbs and more than 60 hazardous leaning trees were removed from the ROW.

Client Contact: Blaine Clancy, P.E., Slidell City Engineer, 250 Bouscaren St., Slidell, LA 70458
985-646-4270, bclancy@cityofslidell.org

TOWN OF WINDERMERE, FL
DEBRIS MANAGEMENT AND PUBLIC ASSISTANCE SUPPORT SERVICES
MULTIPLE PROJECTS | 2017 • 2022 – PRESENT

HURRICANE IAN | FEMA DR-4673 | 13,900 CY | COST: $90,000



The Town of Windermere, FL is a beautiful enclave in the suburbs of Orlando that is home to a small population of approximately 3,000 people. Though small in geography, Windermere maintains an old-world feel with grand oaks lining many of the Town's original sand and shell streets. Unfortunately, this Town was one of the many impacted by the devastating Hurricane Ian. Within a day of the storm making landfall, Rostan personnel were on the ground ready to work. Rostan was able to quickly hire the necessary local staff and commence the tracking of the debris removal process throughout Windermere. The high winds caused many trees to be impacted, resulting in the collection of nearly 14,000 cubic yards of debris from the public Right-of-Way. Additionally, Rostan has served as the program management consulting firm to the Town of Windermere for all public assistance recovery projects. Rostan is responsible for coordinating all programmatic activities and serves as the town liaison to FEMA and FDEM for all correspondence and meetings. Additional responsibilities include data collection and dissemination for all tasks involved in the project as well as reporting to the State of Florida for record keeping, including state-required requests for reimbursement and quarterly reporting.

GRANT NAME	AWARD AMOUNT	SCOPE OF WORK	DATE
DR-4673 FHWA	$3M+	Grant and Program Management	2022 – Present
DR-4673 (Ian) Debris	$447,000+	Debris Management and Monitoring	2022 – Present
DR-4673 – Public Assistance	$100K+	Grant and Program Management for CAT A-G projects	2022 – Present

HURRICANE IRMA | FEMA DR-4337 | 16,400 CY | COST: $40,000

In the wake of Hurricane Irma, Rostan was contacted by the Town of Windermere, which did not have a standby debris monitoring contract. Hurricane Irma's winds caused extensive damage to the old-growth trees throughout the Town. Rostan was able to identify resources and respond to the Town's needs immediately. Our team monitored the removal of more than 16,000 cubic yards over the course of one month.

Client Contact: Tonya Elliott Moore, Director of Public Works, 614 Main Street, Windermere, FL 34786
407-876-2563 ext. 5325, tmoore@town.windermere.fl.us

CITY OF RICHARDSON, TX | DEBRIS MONITORING SERVICES
MULTIPLE PROJECTS | 2019 • 2024

SEVERE STORMS AND TORNADOES | FEMA DR- 4781
260,000 CY | 2024 | COST: $289,000

In late May of 2024, straight-line winds and severe storms impacted the City of Richardson, Texas, causing widespread damage and debris. The City of Richardson is located directly adjacent to Dallas, TX., and is a densely populated urban area with a population of 118,000 residents. The storms damaged thousands of trees and generated a significant amount of vegetative debris. Rostan was contracted to provide debris monitoring services for the City of Richardson. Rostan monitored the removal of over 4,750 truckloads of debris totaling over 261,000 cubic yards collected from the ROW.



Client Contact: Eric Robison, Director, Public Services Department
1260 Columbia Drive, Richardson, TX 75081, 972-744-4224, eric.robison@cor.gov

CAMERON PARISH, LA | DEBRIS MONITORING SERVICES
HURRICANE LAURA | FEMA DR-4559
1.4 MILLION CY | 2020 – 2023 | COST: $3.3 MILLION

On August 27, 2020, Hurricane Laura made landfall in Cameron Parish near peak intensity as a Category 4 storm, tying a record for the strongest hurricane ever to make landfall in Louisiana. It was the 10th strongest hurricane landfall by windspeed in US history. At approximately 1,937 square miles, Cameron is the third-largest Parish in Louisiana by land area. The impacts were devastating. The entire Parish was without power for weeks, months in some areas, and traditional communications were limited. Rostan was selected as the Parish's debris monitoring firm in a competitive procurement in August 2020, just one month prior to Hurricane Laura. Rostan has monitored more than 32,000 truckloads of debris totaling over 1,400,000 cubic yards (CY) collected from the ROW and hauled to 6 disposal facilities. Rostan has monitored the removal of nearly 2,000 hazardous trees and tree limbs, over 4,000 white goods, over 3,000 units of electronic waste, over 46,000 pounds of household hazardous waste, over 300 small engines, nearly 2,000 tires, and 6 vessels. Rostan was also involved in the initial development of the Parish's PPDR program and their PPDR operations.



Cllient Contact: Katie Armentor, Parish Administrator, Cameron Parish Police Jury
148 Smith Circle,Cameron, LA 70631, 337-775-2608, karmentor@cameronpj.org



TAB 3 – TEAM ORGANIZATION, MANAGEMENT, GENERAL & INDIVIDUAL QUALIFICATIONS

4.1 Firm and Project Organizational Structure

4.2 Key Personnel

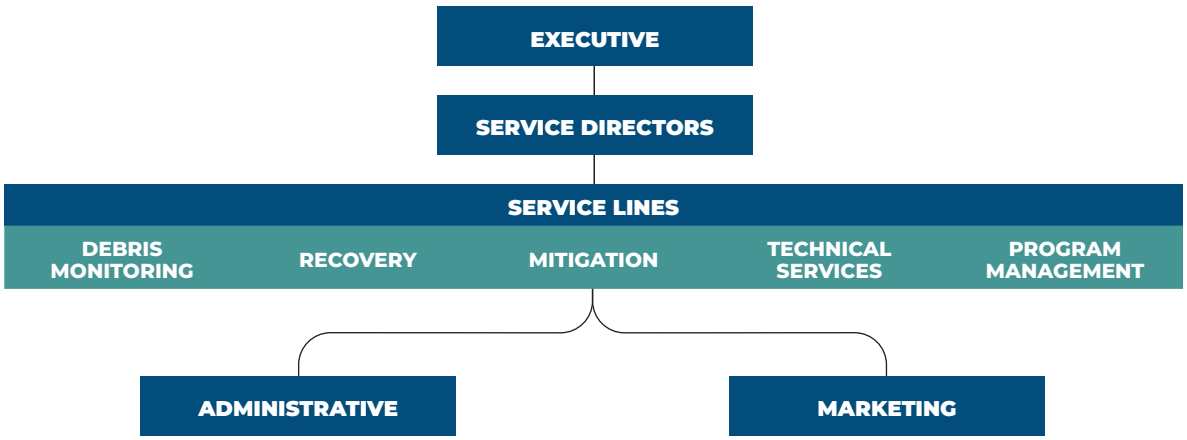
4.3 Rostan Team Resumes

4.4 Licenses

4.5 References

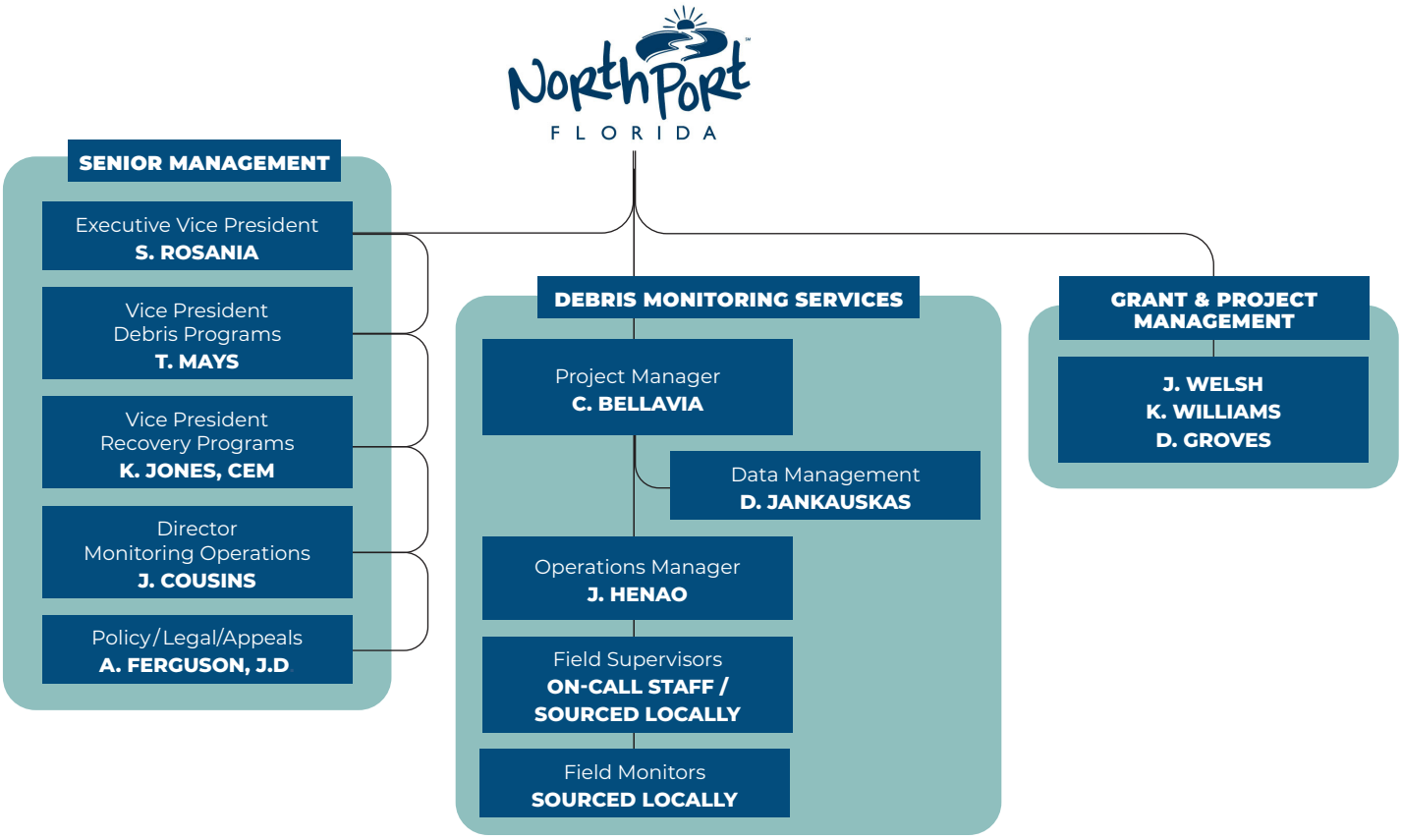
4.1 FIRM AND PROJECT ORGANIZATIONAL STRUCTURE

FIRM ORGANIZATIONAL STRUCTURE



PROJECT ORGANIZATIONAL STRUCTURE

The Rostan team is organized to create a seamless and transparent approach to projects. As shown in the following organizational chart, we have assembled a team of seasoned professionals with the qualifications and experience needed for this project. This organizational structure provides the City with a defined leadership and communication structure.



4.2 KEY PERSONNEL



Rostan has reviewed the scope of services for this project and assembled a project team consisting of highly familiar, competent professional staff with the experience and technical capabilities necessary to implement a project of this scope and manage it to successful completion. The key to an expeditious recovery includes careful planning and the ability to adapt to changing circumstances and conditions on a frequent basis. We strive to anticipate problems before they arise and resolve them by relying on our past experiences, best practices, and our understanding of current regulations.

Rostan believes that maintaining close communications with the City, contractors, and state/federal stakeholders provides for efficient recovery management. Our team has been organized to best meet the needs of the City, so that we can quickly, efficiently, and cost effectively execute the project tasks that the City requires. All key Rostan personnel assigned to this project are full-time staff and have considerable experience managing and supporting large-scale projects. Some of these projects are mentioned briefly below.

SAM ROSANIA

PRINCIPAL • EXECUTIVE VICE PRESIDENT

ROSTAN

Mr. Rosania is the Co-Founder and Executive Vice President of Rostan and has more than 40 years of experience working for the public and the private sector. Mr. Rosania's areas of expertise include disaster management and recovery, integrated solid waste management, and hazardous waste management. He is a co-founder of Rostan and has fulfilled an advisory and support role on every debris monitoring project since Rostan was founded.

TRAVIS MAYS

PRINCIPAL • VICE PRESIDENT

ROSTAN

Mr. Mays serves as Rostan's Vice President of Debris Programs. He has 17 years of experience and has personally led the management of some of Rostan's largest debris removal monitoring projects including multiple USACE projects and has had an oversight role on every debris monitoring project since 2011. He hzas been on staff with Rostan since 2008. ***Mr. Mays held a crucial role in overseeing the City's debris monitoring efforts during Hurricanes Irma, Ian, and Milton.***

KYLE JONES, CEM

PRINCIPAL • VICE PRESIDENT

ROSTAN

Mr. Jones is a Certified Emergency Manager (CEM) with emergency management and hazard mitigation experience. He is regarded as a subject matter expert in the HMGP and FEMA Public Assistance Programs through the International Association of Emergency Managers (IAEM) and has worked with recovery and mitigation projects since 2004. He also specializes in development of PWs, the FEMA appeal process, Code of Federal Regulation (CFR) analysis, and identification of Federal funding sources for clients. Mr. Jones has extensive programmatic knowledge of the 404 and 406 Grant Programs and has over a decade of hands-on experience in managing major Federal disaster declarations and program funding. Mr. Jones has been on staff with Rostan since 2018.

JEFF COUSINS

DIRECTOR – DEBRIS PROGRAMS

ROSTAN

Mr. Cousins has 20 years of experience managing debris monitoring and disaster recovery projects for clients at the local, state, and federal level. He serves as Rostan's Director of Monitoring Operations. Mr. Cousins is intimately familiar with the

scope of services anticipated for this project. In addition to numerous other clients, he has managed large-scale projects for clients including New Jersey Department of Environmental Protection, Cumberland County, TN, and Liberty County, FL. Mr. Cousins has an array of experience managing ROW debris removal; leaner, hanger, and hazardous stump removal; waterways debris removal, demolition, and PPDR operations from startup to closeout. He has been on staff with Rostan since 2004. ***Mr. Cousins was instrumental in overseeing the City's monitoring efforts during Hurricanes Irma, Ian, and Milton.***

ADAM FERGUSON

POLICY / LEGAL

ROSTAN

Mr. Ferguson has 19 years of experience in disaster recovery, mitigation, and grants management. He acts as a Senior Programmatic Specialist and Project Manager for Disaster Recovery Operations supporting states, local governments, and utilities in the identification, pursuit, and securing of state and federal aid. He is skilled in providing technical guidance and assistance in demonstrating programmatic eligibility. Mr. Ferguson also directs programmatic and administrative appeals processes for clients facing adverse agency determinations. He has been on staff with Rostan since 2017.

CHRIS BELLAVIA

PROJECT MANAGER

ROSTAN

Mr. Bellavia has 13 years of experience and has served in debris monitoring operations management supporting disaster recovery efforts throughout the country. He led kick-off of debris monitoring and management operations for the City of North Port following Hurricane Irma and mor recently, Hurricane Ian. Additionally, he served as Technical Services Manager for the 5.9 million cubic yard debris monitoring project for the U.S. Army Corps mission throughout Puerto Rico following Hurricane Maria. Mr. Bellavia has been involved in additional large-scale projects including Liberty County, FL, Charleston County, SC, Township of Brick, NJ, and New Jersey Department of Environmental Protection. He has been on staff with Rostan since 2012. ***Following Hurricanes Irma, Ian, and Milton, Mr. Bellavia held critical debris monitoring project management and operational roles for the City of North Port.***

JHON HENAO

OPERATIONS MANAGER

ROSTAN

Originally hired as a field supervisor, Mr. Henao has served as both operations and project manager on several Rostan projects in the past 8 years. He is extremely proficient in the use and deployment of HaulPass® and has led the deployment of the platform on a number of debris monitoring projects. Mr. Henao is an excellent personnel manager and thrives managing daily operation activities including personnel scheduling, equipment disbursement, and communication with different project stakeholders such as contractors and clients. Mr. Henao's dual language (English/Spanish) skills are extremely beneficial when hiring and training local employees. Before his involvement in the disaster recovery industry, Mr. Henao worked in the international logistics and transportation industry. He has been with Rostan since 2017. ***Mr. Henao was pivotal in the operations management of North Port's Hurricane Ian debris recovery efforts.***

DENISE JANKAUSKAS

DATA MANAGEMENT

ROSTAN

Ms. Jankauskas has 13 years of experience managing data collection and quality control of data elements for debris monitoring projects. Her strict attention to detail, coupled with a comprehensive background in graphics and design, enables her project teams to meet all project reporting requirements in a timely manner while maintaining the highest data integrity standards. She has been on staff with Rostan since 2012. ***Ms. Jankauskas was instrumental in the City's debris reporting efforts and data quality control efforts during Hurricanes Irma, Ian, and Milton.***

JAMIE WELSH

GRANT AND PROGRAM MANAGEMENT CONSULTING

ROSTAN

Ms. Welsh offers extensive experience in Disaster Planning and Recovery. Her work with disaster-related projects began in 2008 during recovery assistance efforts in the wake of Hurricane Gustav and have since earned the designation as subject matter expert in the area of Public Assistance, with specific expertise in reimbursements, identifying and recovering project overpayments, procurement, financial reconciliation, and closeout. She is well-versed in FEMA codes and regulations. Ms. Welsh has been on staff with Rostan since 2019.

KEITHAN WILLIAMS, PMP

GRANT AND PROGRAM MANAGEMENT CONSULTING

ROSTAN

Mr. Williams' experience stems from over 15 years working with local communities and managing a team of technical staff in furtherance of FEMA's PA program. His focus on quality assurance, supervisory and project management experience in the PA is an asset to communities immediately following a disaster and, in the years, following to ensure proper procurement and activities are addressed to maximize federal reimbursement. Mr. Williams is able to streamline reporting capabilities in the old FEMA Disaster Model.

DINA GROVES

GRANT AND PROGRAM MANAGEMENT CONSULTING

ROSTAN

Ms. Groves has expertise in cost analysis, analytics, and database creation. She has translated her previous experience with data collection/ analytics and management to the disaster recovery industry. Ms. Groves is very detail oriented and will ensure that the margin of error is little to none when reviewing documentation that needs to be sent to FEMA. She has been on staff with Rostan since 2021.

For more detailed information, resumes of these key individuals anticipated to serve the City can be found in Tab 4.3.

SUBCONTRACTING PLAN

While we do not intend to use subcontractors for this project, Rostan has traditionally had a sensitivity towards the utilization of minority-owned enterprises in the normal course of our business, which includes disadvantaged- veteran-minority-owned firms as subcontractors and as suppliers of goods and services. Furthermore, we extend our efforts beyond professional level services, whenever possible, to employ diverse firms for nontechnical needs that may arise during the normal course of operations. ***As a federally self-certified SBE ourselves***, Rostan has long been an advocate of diverse project participation.

TRAVIS MAYS

ROSTAN 4.3

Principal | Vice President

Mr. Mays joined the Rostan team in 2008 following a brief stint in the insurance industry after graduating from the University of Houston in 2006. He serves as a Principal and Rostan's Vice President of Debris Programs. Mr. Mays prefers a hands-on approach to projects and is regularly involved in the day-to-day activities of Rostan projects large and small. During his 17 years with Rostan, he has served in every operational debris monitoring role and utilizes this experience, and knowledge gained working on behalf of more than 100 clients, to shape his team's continued development.

Mr. Mays is integrally involved in the day-to-day management of Rostan's debris monitoring services line. Responsibilities include mobilization and logistics, resource management, procurement and contracting, budgeting, invoicing and accounts receivable, technical program and policy support, HaulPass® development and integration, and client development and management.

RECENT PROFESSIONAL EXPERIENCE

MULTIPLE FLORIDA JURISDICTIONS || FEMA DR-4834 || 2024-2025

DEBRIS MONITORING AND PUBLIC ASSISTANCE SUPPORT SERVICES

Serving as the primary contractual and administrative contact for clients, Rostan was activated to provide debris monitoring services by 7 clients following Hurricane Milton's severe wind impacts along the Florida Gulf Coast. Clients included:

City of Leesburg	City of Minneola	City of Pinellas Park	City of North Port
Town of Windermere	Town of Kenneth City	Empath Heath	

MULTIPLE FLORIDA/GEORGIA JURISDICTIONS || FEMA DR-4828/4830 || 2024-2025

DEBRIS MONITORING AND PUBLIC ASSISTANCE SUPPORT SERVICES

Serving as the primary contractual and administrative contact for clients, Rostan was activated to provide debris monitoring services for 16 clients across Florida and Georgia following Hurricane Helene's enduring impact on the east coast of Florida. Clients included:

YEARS OF EXPERIENCE
17

EDUCATION
Bachelor of Business Administration, University of Houston, 2006

CERTIFICATIONS & TRAINING
Construction Quality Management (CQM) – USACE/NAVFAC
Hazardous Waste Operations and Emergency Response Training (40HR Initial/8 HR Refresher)
IS-100: Introduction to Incident Command Systems

RECOVERY EVENTS	
2024	Severe Storms, LA Severe Storms, KY Severe Storms, TX Hurricane Beryl Hurricane Francine Hurricane Helene Hurricane Milton
2023	Hurricane Idalia
2022	Hurricane Ian
2021	Tornado, KY
	Wildfires, CA
	Hurricane Ida
	Hurricane Nicholas
2020	Wildfires, CA / OR
	Hurricane Zeta
	Hurricane Delta
	Hurricane Laura
	Severe Storms, IA
	Hurricane Isiaias

RECOVERY EVENTS	
2019	Hurricane Dorian
	Flooding, LA
	Tornado, TX
2018	Hurricane Michael
	Hurricane Florence
2017	Hurricane Maria
	Hurricane Harvey
	Hurricane Irma
2016	Hurricane Matthew
	Flooding, LA
2015	Flooding, SC
	Avian Flu, IA
	Ice Storms, TN
2012	Hurricane Sandy
2011	Hurricane Irene
	Tornado, MO
	Tornado, AL
2010	Earthquake, Haiti
2008	Hurricane Ike

Bellair Beach, FL	Indian Shores, FL	North Redington Beach, FL	Redington Beach, FL
Redington Shores, FL	Safety Harbor, FL	St. Pete Beach, FL	Treasure Island, FL
Garden City, GA	Glascock County, GA	Irwin County, GA	Lanier County, GA
Lincoln County, GA	McDuffie County, GA	Ocilla, GA	Warren County, GA

MULTIPLE NORTH CAROLINA JURISDICTIONS || PTC 8 || 2024
DEBRIS MONITORING SERVICES

Serving as the primary contractual and administrative contact for clients, Rostan was engaged by the Towns of Carolina and Kure Beach following localized severe flooding impacts resulting from Potential Tropical Cyclone 8 that skirted the North Carolina coast.

ASSUMPTION PARISH, LA || HURRICANE FRANCINE || FEMA DR-4817 || 2024
DEBRIS MONITORING SERVICES

Hurricane Francine impacted Louisiana in the early summer of 2024 causing widespread impacts. Assumption Parish activated its contract with Rostan to provide debris monitoring services. Served as the primary contractual and administrative contact for this client.

MULTIPLE TEXAS JURISDICTIONS || FEMA DR-4798 || 2024
DEBRIS MONITORING SERVICES

Hurricane Beryl impacted southeast Texas in early summer 2024 leaving several communities impacted by severe winds. Rostan was activated by the Cities of Freeport and West Columbia to provide debris monitoring services. Served as the primary client liaison as well as contract manager.

LYON COUNTY, KY || TORNADO || 2024
DEBRIS MONITORING AND PUBLIC ASSISTANCE SUPPORT SERVICES

In early summer 2024, Lyon County was impacted by severe storms including a tornado that touched down. While not as severe as the 2021 storms, debris removal was required so the County activated Rostan to provide debris monitoring services. Served as the primary client contact.

CITY OF RICHARDSON, TX || FEMA DR-4781 || 2024
DEBRIS MONITORING SERVICES

The City of Richardson was impacted by severe storms in the spring of 2024 resulting in Citywide damage. Over the course of three months, Rostan monitored the collection and disposal of more than 300,000 CY of debris Served as the initial client contact and contract manager.

MULTIPLE LOUISIANA JURISDICTIONS || 2024
DEBRIS MONITORING SERVICES

Following a series of severe storms and tornadoes, Rostan was activated by the City of Slidell and West Feliciana Parish to monitor the removal of vegetation from public rights of way. Served as the client manager and contract administrator.

MULTIPLE FLORIDA JURISDICTIONS || FEMA DR-4734 || 2023 – 2024
DEBRIS MONITORING SERVICES

Rostan was engaged by Tidal Basin to serve their client Suwannee Valley Electric Cooperative, servicing a four-county area in the neck of Florida. This project required immense resources, and Rostan deployed HaulPass® and personnel to support our ADMS in the field. More than 70,000 tree tickets and more than 800,000 cubic yards of debris were collected on this project.

Rostan was also engaged by the City of St. Pete Beach for a small project following Hurricane Idalia's near miss of the area.

TRAVIS MAYS

ROSTAN

Principal | Vice President

MULTIPLE FLORIDA JURISDICTIONS || FEMA DR-4673 || 2022 – 2023

DEBRIS MONITORING AND PUBLIC ASSISTANCE SUPPORT SERVICES

Project Principal and Vice President responsible for project quality control and providing technical expertise to support Rostan's deployment and debris monitoring projects for multiple jurisdictions following Hurricane Ian. Rostan was activated by several on-call clients in Florida to provide debris monitoring and public assistance support services. Rostan hired more than 300 local monitors to support these clients recovery efforts. Clients include:

City of Sarasota	Town of Windermere	City of Pinellas Park
Village of Estero	City of North Port	City of St. Pete Beach

The City of North Port, FL was particularly hard hit as the eyewall of Hurricane Ian hovered over the City for several hours. Nearly 200 monitors were hired to support this effort resulting in the collection of more than 2,000,000 cubic yards of debris and the removal of nearly 30,000 hazardous trees and hanging limbs. Three DMS locations and two final disposal sites were utilized.

LYON COUNTY, KY || FEMA DR-4630 || 2021 – 2022

DEBRIS MONITORING AND PUBLIC ASSISTANCE SUPPORT SERVICES

Rostan was hired by Lyon County, KY shortly after deadly tornadoes on December 10 impacted most of southwestern Kentucky. Rostan mobilized within a few days to begin monitoring operations and has monitored 125,000 CY.

MULTIPLE LOUISIANA JURISDICTIONS || FEMA DR-4611 || 2021 – 2022

DEBRIS MONITORING, PROGRAM MANAGEMENT, AND PUBLIC ASSISTANCE SUPPORT SERVICES

Following Hurricane Ida, Rostan was activated by several on-call clients in eastern Louisiana to support debris removal operations and implement private property debris removal (PPDR) programs. Clients include:

New Orleans City Park	City of Slidell	Plaquemines Parish	St. James Parish
City of Gretna	Town of Pearl River	Town of Lutcher	Town of Gramercy

MULTIPLE LOUISIANA JURISDICTIONS || FEMA DR-4559, DR-4570, DR-4577 || 2020 – 2022

DEBRIS MONITORING AND PUBLIC ASSISTANCE SUPPORT SERVICES

Project Principal and Vice President responsible for project quality control and providing technical expertise to support Rostan's deployment and debris monitoring projects for multiple jurisdictions in Louisiana following Hurricanes Laura, Delta and Zeta. Rostan provided services to West Feliciana Parish, the second debris removal project for this client in as many years, and to New Orleans City Park. Rostan's response in Cameron Parish, where Hurricane Laura made landfall, was Rostan's largest project of 2020, requiring more than 100 employees and documenting the collection of more than 1.4 million cubic yards.

TOWN OF CAROLINA BEACH, NC || FEMA DR-4568 || 2020

DEBRIS MONITORING AND PUBLIC ASSISTANCE SUPPORT SERVICES

Project Principal and Vice President provided technical assistance to support the City of Carolina Beach, NC following Hurricane Isaias landfall on August 3, 2020. This was Rostan's second deployment in Carolina Beach in the past three years, having previously responded to meet the City's needs following Hurricane Florence in 2018.

MULTIPLE IOWA JURISDICTIONS || FEMA DR-4557 || 2020

DEBRIS MONITORING AND PUBLIC ASSISTANCE SUPPORT SERVICES

Project Principal and Vice President provided technical expertise to support multiple municipalities that were affected by a sudden Derecho event in August 2020. Rostan provided FEMA reimbursement assistance, debris removal monitoring, DMS monitoring and hired, trained, and deployed more than 20 local staff. Municipal clients included the City of Tama, City of Toledo, City of Gladbrook, City of State Center and the Tama County Conservation District.

TRAVIS MAYS

ROSTAN

Principal | Vice President

CHARLESTON COUNTY, SC || FEMA DR-4464 || 2019 – 2020
DEBRIS MONITORING AND PUBLIC ASSISTANCE SUPPORT SERVICES

Charleston County, SC activated Rostan after Hurricane Dorian to provide debris monitoring services to oversee debris collection services county-wide. The largest of the five deployments, Rostan hired more than 100 local employees to serve as debris monitors and field supervisors. As a senior consultant and Rostan's Debris Programs Manager, Mr. Mays was involved integrally in the day-to-day operations on this project. He represented Rostan in all County meetings, coordinated the deployment of HaulPass®, and managed the quality control program for all project data. He is currently supporting the County's reimbursement effort.

LIBERTY COUNTY, FL || FEMA DR-4399 || 2018 – 2019
DEBRIS MONITORING AND PUBLIC ASSISTANCE SUPPORT SERVICES

Program Manager responsible for oversight and quality assurance of daily Hurricane Michael monitoring tasks. Served as a technical advisor to the Project Manager. Also served as the primary point of contact for Florida DOT and Florida DEM. ROW debris collection involved the hiring, training, and deployment of more than 100 local staff. Over 500,000 cubic yards of storm generated debris was removed and processed, and more than 34,000 hazardous trees and limbs were removed.

CITY OF LUMBERTON, NC || FEMA DR-4393 || 2018 – 2019
DEBRIS MONITORING AND PUBLIC ASSISTANCE SUPPORT SERVICES

Program Manager responsible for oversight and quality assurance of daily Hurricane Florence monitoring tasks. Served as a technical advisor to the Project Manager. This project consisted of two phases, standard ROW collection and waterways debris collection. ROW collection was completed in January 2019 and waterways debris collection in July 2019. Lumberton has had historical issues with the Lumber River flooding significant parts of the City.

PUERTO RICO DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS || FEMA DR-4339 2018 –2019
DEBRIS MONITORING AND PUBLIC ASSISTANCE SUPPORT SERVICES

Partnering with Xpert's Inc., Mr. Mays served as the technical lead for all Hurricane Maria debris data collection efforts. Through coordination with the project team, Mr. Mays was responsible for quality assurance of all project-related data tracked using HaulPass®. This data was used to reconcile invoices for 19 prime contractors and for reimbursement requests to FEMA.

USACE JACKSONVILLE DISTRICT / XPERT'S INC. || FEMA DR-4339 || 2017 – 2019
AUTOMATED DEBRIS MANAGEMENT SYSTEM

Served as the technical lead for HaulPass® deployment in support of Xpert's Inc./USACE debris removal efforts in Puerto Rico following Hurricane Maria. HaulPass® tracked more than 250,000 loads of debris totaling more than 5.9 million cubic yards from six regions and 58 municipalities on this project. In addition, nearly 1,700 hauling trucks were certified, and more than 60 disposal sites were utilized island wide. Over 250 QC Monitors were trained to use HaulPass®. All project data was reconciled nightly, and an operations report was issued to USACE daily. This project was one of the industry's largest data collection projects ever completed using an ADMS.

MULTIPLE TEXAS JURISDICTIONS || FEMA DR-4332 || 2017 – 2018
DEBRIS MONITORING AND PUBLIC ASSISTANCE SUPPORT SERVICES

Mr. Mays served as the Program Manager for all debris monitoring projects in the State of Texas following Hurricane Harvey. In total Rostan provided debris removal monitoring services to 7 clients including some of the most hard-hit/heavily flooded areas of east Texas near including the City of Orange and Hardin County, TX.

MULTIPLE FLORIDA JURISDICTIONS || FEMA DR-4337 || 2017 – 2018
DEBRIS MONITORING AND PUBLIC ASSISTANCE SUPPORT SERVICES

As a Senior Consultant, Mr. Mays was responsible for providing compliance and technical guidance to many Florida clients including the City of North Port, Town of Windermere, and City of Winter Springs. Rostan provided debris removal monitoring and PA support services to more than 20 clients in Florida following Hurricane Irma.

KYLE A. JONES, CEM

ROSTAN

Principal | Vice President

Mr. Jones is a Certified Emergency Manager with a tenured background in emergency management, public assistance, hazard mitigation, and other federal cost recovery programs. He specializes in maximizing funding sources for clients and applying the federal regulations and/or policies to projects. Mr. Jones also specializes in FEMA Appeals, Code of Federal Regulation analysis, and interfaces with FEMA / HUD and State Agencies on behalf of clients to ensure program success for project funding. Mr. Jones' extensive disaster recovery background yields tremendous programmatic knowledge of the 404 and 406 mitigation programs with nearly two decades of hands-on experience in managing HMGP / HMA, Public Assistance Programs, and other major federal disaster declarations on behalf of clients.

PROFESSIONAL EXPERIENCE

ROSTAN SOLUTIONS || BATON ROUGE, LA || 2018 – PRESENT
PRINCIPAL / VICE PRESIDENT

ARCADIS NORTH AMERICA || BATON ROUGE, LA || 2014 – 2018
DIRECTOR, DISASTER PROGRAMS

EAST BATON ROUGE PARISH || BATON ROUGE, LA || 2007 – 2014
CHIEF OF OPERATIONS / DEPUTY DIRECTOR

STATE OF LOUISIANA OFFICE OF EMERGENCY PREPAREDNESS — MILITARY DEPARTMENT || BATON ROUGE, LA 2003 – 2007
OPERATIONS SUPPORT & MANAGEMENT COORDINATOR

YEARS OF EXPERIENCE

21

EDUCATION

BA, Business Administration, Louisiana State University, 2007

PROFESSIONAL REGISTRATION

Certified Emergency Manager (CEM)

QUALIFICATIONS

- FEMA Professional Development Series
- IS-139: Exercise Design
- IS-230 b: Fundamentals of Emergency Management
- IS-235 b: Emergency Planning
- IS-240 a: Leadership & Influence
- IS-241 a: Decision Making & Problem Solving
- IS-242 a: Effective Communication
- IS-244 a: Developing & Managing Volunteers
- FEMA Multi-Hazard Emergency Planning for Schools – Train the Trainer
- HS/TEEX Threat & Risk Assessment Course
- IS-00001: Emergency Program Manager
- IS-07: A Citizen's Guide to Disaster Assistance
- IS-26: Guide to Points of Distribution
- IS-100: Intro to ICS
- IS-100.SCa: Intro to ICS for Schools
- IS-200: ICS for Single Resources & Initial Action Incidents
- IS-212: Intro to Unified Hazard Mitigation Assistance

KYLE A. JONES, CEM

ROSTAN

Principal | Vice President

PROJECT AND PROGRAMS EXPERIENCE

PROGRAM MANAGEMENT || 2014 – PRESENT

FEMA PUBLIC ASSISTANCE PROGRAMS

Served as the Program Executive for Public Assistance Programs on behalf of clients that are impacted by a disaster totaling over $5B in program management since 2014. Responsible for the operation and management of the program and representing client interests from the initial damage assessment phase, through the project scoping meeting, to costing and reimbursements until closeout and if applicable, appeals and/or arbitration across numerous sectors of Applicants and Sub-Applicants. Client Sectors include State Agency, Local County/Parish Government, Municipal Governments, Water Districts, Utilities, Houses of Worship, Private Non-Profits, Hospital Systems, School Systems, Housing Authorities, Drainage Districts and Airports.

FEMA HAZARD MITIGATION PROGRAMS

Served as the Program Executive for Hazard Mitigation Programs on behalf of clients that are allocated or seek to apply for Hazard Mitigation funding through the 404 HMGP Program or through the Non-Disaster Grant Programs. Mr. Jones has managed and overseen over $500MM in project awards spanning his career in residential mitigation projects for Acquisitions, Elevations, Mitigation Reconstructions, Safe Rooms, Drainage / Infrastructure Projects, Wind Retrofits, Green Infrastructure Design and Generator Initiative projects.

HUD / CDBG PROGRAMS

Served as the Program Executive for HUD and CDBG-DR programs on behalf of clients that are impacted and receive federal funding totaling over $100MM in program management since 2014. Mr. Jones is responsible for managing the overall project and representing client interests from the initial application development phase to the project award. He also oversees the project implementation and coordinates with project stakeholders on behalf of clients to fast track program implementation.

JEFF COUSINS

ROSTAN

Director of Debris Programs

Mr. Cousins has 19 years of experience with Rostan and serves as Rostan's Director of Operations for Debris Monitoring Services. He specializes in disaster management and recovery and has supported debris monitoring and reimbursement projects following some of the world's most devastating disasters, including Hurricane Katrina, the devastating 2010 earthquake in Haiti, Hurricane Sandy, Hurricane Irma, Hurricane Laura, and Hurricane Ian to name a few. He has experience in logistics and operations coordination, project planning and formulation, procurement assistance, debris management plan development, debris monitoring and ADMS system support, federal and state program policy, and reimbursement support.

RECENT PROFESSIONAL EXPERIENCE

NORTH PORT, FL || HURRICANE MILTON || FEMA DR-4834 || 2024-2025
DEBRIS MONITORING SERVICES

As Director of Debris Operations, oversaw project quality control and provided direct operational leadership following Hurricane Milton. Directed Rostan's monitoring efforts, tracking the removal and disposal of 12,000+ cubic yards of vegetative storm debris.

MULTIPLE FLORIDA JURISDICTIONS || HURRICANE IDALIA
FEMA DR-4734 || 2023 – 2024
DEBRIS MONITORING SERVICES

Rostan was engaged by Tidal Basin to serve their client Suwannee Valley Electric Cooperative, servicing a four-county area in the neck of Florida. This project required immense resources, and Rostan deployed HaulPass® and personnel to support our ADMS in the field. More than 70,000 tree tickets and more than 800,000 cubic yards of debris were collected on this project. Rostan was also engaged by St. Pete Beach for a small project following Hurricane Idalia.

YEARS OF EXPERIENCE
19

CERTIFICATIONS & TRAINING
IS-5.a: Introduction to Hazardous Materials
IS-100: Introduction to Incident Command System
IS-200: ICS for Single Resources and Initial Action Incidents
IS-300: Intermediate ICS
IS-400: Advanced ICS
IS-700: National Incident Management System (NIMS)
IS-800: National Response Framework
HAZWOPER (40-Hour)
OSHA Disaster Training

RECOVERY EVENTS	
2024	Severe Storms, LA Severe Storms, KY Severe Storms, TX Hurricane Beryl Hurricane Francine Hurricane Helene Hurricane Milton
2023	Hurricane Idalia
2022	Hurricane Ian
2021	Tornado, KY Hurricane Ida Hurricane Nicholas
2020	Hurricane Zeta Hurricane Delta Hurricane Laura Severe Storms, IA Hurricane Isaias
2019	Hurricane Dorian Flooding, LA Tornado, TX
2018	Hurricane Michael Hurricane Florence

RECOVERY EVENTS	
2017	Hurricane Harvey Hurricane Irma
2016	Hurricane Matthew Flooding, LA Tornado, VA
2015	Ice Storms, TN
2014	Ice Storms, GA
2012	Hurricane Sandy
2011	Hurricane Irene Tornado, MO Tornado, AL
2010	Earthquake, Haiti
2008	Hurricane Ike
2006	Ice Storms, NY
2005	Hurricane Wilma Hurricane Katrina

JEFF COUSINS

ROSTAN

Director of Debris Programs

MULTIPLE MUNICIPALITIES, FLORIDA || HURRICANE IAN
FEMA DR-4673 || 2022 – 2023
DEBRIS MANAGEMENT AND PUBLIC ASSISTANCE SUPPORT SERVICES

As Director of Debris Operations, Mr. Cousins provided support and technical assistance to the Project Managers, serving 6 municipalities in Florida. He was directly responsible for ensuring that our debris monitoring teams provided the highest level of client service. Mr. Cousins was involved in all day-to-day operations. Rostan has deployed more than 400 employees and tracked over 40,000 truckloads totaling more than 2.9 million cubic yards of storm debris. This includes removing more than 30,000 hazardous trees and limbs. Our debris monitoring clients included:

City of North Port Town of Windermere	Village of Estero City of St. Pete Beach	City of Sarasota City of Pinellas Park

LYON COUNTY, KY || TORNADOES || FEMA DR-4630 || 2021 – 2022
DEBRIS MONITORING AND PUBLIC ASSISTANCE SUPPORT SERVICES

Following the tornadoes that went through southwestern Kentucky, Mr. Cousins was responsible for project quality control and served as technical advisor to the Project Manager. Rostan mobilized within a few days to begin monitoring operations and has monitored 125,000 CY.

BRAZORIA COUNTY, TX || HURRICANE NICHOLAS || 2021
DEBRIS MONITORING AND MANAGEMENT

As Director of Debris Operations, Mr. Cousins Provided project quality control and technical support during Rostan's activation following Hurricane Nicholas in Brazoria County, TX. Rostan monitored the removal and disposal of nearly 60,000 CY. Nearly 900 loads of debris were received at the disposal site by County contractors. Additionally, Rostan documented receipt of debris at the DMS from several other municipalities within the County.

MULTIPLE MUNICIPALITIES, LOUISIANA || FEMA DR-4611 || 2021 – 2022
DEBRIS MONITORING, PROGRAM MANAGEMENT, AND PUBLIC ASSISTANCE SUPPORT SERVICES

Following Hurricane Ida, Rostan was activated by several on-call clients in eastern Louisiana to support debris removal operations and implement private property debris removal (PPDR) programs. Mr. Cousins provided oversight, quality control, and technical support. Clients include:

New Orleans City Park City of Gretna	City of Slidell Town of Pearl River	Plaquemines Parish Town of Lutcher	St. James Parish Town of Gramercy

CAMERON PARISH, LA || FEMA DR-4559 || 2020 – 2023
DEBRIS MANAGEMENT AND PUBLIC ASSISTANCE SUPPORT SERVICES

Director of Debris Operations provided support and technical assistance to the Project Manager in Cameron Parish following Hurricane Laura. Hurricane Laura was the 10th strongest hurricane on record. Mr. Cousins is involved in all day-to-day operations and represents Rostan in Parish meetings. Rostan has deployed more than 100 employees and tracked more than 22,000 truckloads totaling more than 1.3 million cubic yards of storm debris. This includes removing more than 1,700 hazardous trees and limbs, 3,200 white goods, and more than 1,300 electronic waste units.

NEW ORLEANS CITY PARK, LA || FEMA DR-4577 || 2020
DEBRIS MANAGEMENT AND PUBLIC ASSISTANCE SUPPORT SERVICES

Director of Debris Operations provided support and technical assistance to the Project Manager in New Orleans City Park following Hurricane Zeta. Over 500 hazardous trees/limbs were removed from the public right of way, as well as over 11,000 cubic yards of vegetative debris was removed and hauled to the final disposal location.

JEFF COUSINS

ROSTAN

Director of Debris Programs

MULTIPLE MUNICIPALITIES, IOWA || FEMA DR-4557 || 2020
DEBRIS MANAGEMENT AND PUBLIC ASSISTANCE SUPPORT SERVICES

Director of Debris Operations provided support and technical assistance to the Project Managers during Rostan's debris removal operations in 6 municipalities throughout Central Iowa. Over 3,600 hazardous trees/limbs were removed, and nearly 150,000 yards of vegetative debris was collected and disposed of.

WEST FELICIANA PARISH, LA || FEMA DR-4462 || 2019 – 2020
DEBRIS MANAGEMENT AND PUBLIC ASSISTANCE SUPPORT SERVICES

Director of Debris Operations provided support and technical assistance to the Project Manager following the Mississippi River's flooding in 2019. Rostan tracked the removal of over 120,000 yards of sediment debris from the public right of way.

TOWN OF CAROLINA BEACH, NC || FEMA DR-4568 || 2020
DEBRIS MANAGEMENT AND PUBLIC ASSISTANCE SUPPORT SERVICES

Mr. Cousins served as Project Manager and was responsible for overseeing all aspects of Rostan's services for The Town of Carolina Beach. This included hiring, training, and deploying a local team of debris removal monitors, providing daily client updates, contractor coordination, certification of hauler equipment, and deployment of the HaulPass® Automated Debris Management System. Over 47 days, over 30,000 cubic yards of disaster-generated debris was collected and taken to the final disposal.

CHARLESTON COUNTY, SC || FEMA DR-4464 || 2019– 2020
DEBRIS MANAGEMENT AND PUBLIC ASSISTANCE SUPPORT SERVICES

Mr. Cousins served as Project Manager and was responsible for overseeing all aspects of Rostan's services for Charleston County. This included hiring, training, and deploying a local team of debris removal monitors, providing daily client updates, contractor coordination, certification of hauler equipment, and deployment of the HaulPass® Automated Debris Management System. Over 100 local monitors were hired and trained, more than 655,000 cubic yards of debris was collected and processed, and more than 5,200 hazardous trees and limbs were removed.

LIBERTY COUNTY, FL || FEMA DR-4399 || 2018 – 2019
DEBRIS MANAGEMENT AND PUBLIC ASSISTANCE SUPPORT SERVICES

Mr. Cousins served as Rostan's Project Manager for our work in Liberty County following Hurricane Michael in October 2018. He was responsible for debris removal monitoring, client coordination, DMS monitoring, hauler invoice reconciliation, and the hiring, training, and deployment of more than 100 local staff. In addition, he was responsible for the successful deployment of the HaulPass® Automated Debris Management System. Over 522,000 cubic yards of storm-generated debris were removed and processed, and more than 34,000 hazardous trees were removed and disposed of.

TOWN OF CAROLINA BEACH, NC || FEMA DR-4393 || 2018
DEBRIS MANAGEMENT AND PUBLIC ASSISTANCE SUPPORT SERVICES

Project Manager in the Town of Carolina Beach, NC, following Hurricane Florence in September of 2018. Responsible for FEMA reimbursement assistance, client coordination, debris removal monitoring, DMS monitoring, and the hiring, training, and deployment of field staff. In addition, responsible for the successful deployment of the HaulPass® Automated Debris Management system

MULTIPLE MUNICIPALITES, FLORIDA || HURICANE IRMA || FEMA DR-4337 || 2017 – 2018
DEBRIS MANAGEMENT AND PUBLIC ASSISTANCE SUPPORT SERVICES

As Program Manager, Mr. Cousins directed all of Rostan's resources, serving 21 municipalities throughout Florida.

JEFF COUSINS

ROSTAN

Director of Debris Programs

He was directly responsible for ensuring that our debris monitoring teams provided the highest level of client service. Our debris monitoring clients included:

Broward County School District	City of North Port	Sunshine Water Control District
City of Belleair Beach	City of Port St. Lucie	Town of Indian Shores
City of Belleair Bluffs	City of St. Pete Beach	Town of Palm Beach
City of Coconut Creek	City of Winter Springs	Town of Redington Shores
City of Coral Springs	Coral Springs Improvement District	Town of Sewalls Point
City of Dania Beach	Martin County	Town of Windermere
City of Madeira Beach	New College of Florida	Village of Estero

Our services were customized to each client's needs but typically included debris collection monitoring, client coordination, truck certification, DMS monitoring, hauler invoice reconciliation, and FEMA reimbursement assistance. HaulPass®, Rostan's Automated Debris Management system, was deployed for every one of our clients. Under Mr. Cousins' guidance, Rostan staff monitored the collection and disposal of over 1,000,000 cubic yards of storm-generated debris throughout the State of Florida.

CHARLESTON COUNTY, SC || FEMA DR-4241 || 2015 – ONGOING

PUBLIC ASSISTANCE, GRANTS FUNDING, DEBRIS MONITORING AND MANAGEMENT

Consultant. Responsible for managing the Public Assistance (PA) program for Charleston County, South Carolina. Duties included managing the County's post-event debris removal project, including the utilization of HaulPass® to track the removal of more than 30,000 cubic yards of C&D, vegetative, and white goods debris. Additionally, I served as a member of Rostan's field assessment team tasked with assessing and quantifying flood-related damages to 222 unpaved roads and 33 drainage canals associated with the severe storms and flooding.

MARTIN COUNTY, FL || FEMA DR-4283 || 2016 – 2017

DEBRIS MANAGEMENT AND PUBLIC ASSISTANCE SUPPORT SERVICES

Project Manager. Served in Martin County, FL, following Hurricane Matthew in October of 2016. Responsible for invoicing, FEMA reimbursement assistance, client coordination, debris removal monitoring, DMS monitoring, and the hiring, training, and deployment of more than 40 local staff. In addition, responsible for the successful deployment of the HaulPass® Automated Debris Management system. Over 70 days, 155,000 cubic yards of vegetative debris were removed, processed, and taken to the final disposal location.

CITY OF PORT ST. LUCIE, FL || FEMA DR-4283 || 2016 – 2017

DEBRIS MANAGEMENT AND PUBLIC ASSISTANCE SUPPORT SERVICES

Project Manager. Served in The City of Port St Lucie, FL, following Hurricane Matthew in October of 2016. Responsible for FEMA reimbursement assistance, debris removal monitoring, DMS monitoring, and the hiring, training, and deployment of more than 50 local staff. In addition, responsible for the successful deployment of the HaulPass® Automated Debris Management system.

IBERIA PARISH, LA || FEMA DR-4277 || 2016

DEBRIS MANAGEMENT AND PUBLIC ASSISTANCE SUPPORT SERVICES

Project Manager in Iberia Parish, LA, following the severe flooding in August of 2016. Responsible for FEMA reimbursement assistance, client coordination, debris removal monitoring, DMS monitoring, and the hiring, training, and deployment of field staff. In addition, responsible for the successful deployment of the HaulPass® Automated Debris Management system.

ADAM T. FERGUSON

ROSTAN

Policy / Legal

Mr. Ferguson serves as a Senior Advisor to all of Rostan's Disaster Recovery Program, with a specific focus on Policy Analysis, Appeals, and Hazard Mitigation. He has served prominent roles in FEMA Disaster Declarations dating from Hurricane Katrina in 2005 through to the 2024 Hurricane Season. He oversees and provides direct support with benefit-cost analysis, programmatic appeals, and complex regulatory compliance issues.

PROJECT AND PROGRAMS EXPERIENCE

STATE OF NEW JERSEY || 2022 – PRESENT
LEAD BENEFIT-COST ANALYSIS DEVELOPER

Leads a highly specialized team of diverse professionals in providing state-level policy and technical support to local governments, utilities, and state agencies in identifying viable hazard mitigation projects and developing FEMA-compliant Benefit-Cost Analyses for FEMA's BRIC, HMGP, and FMA programs. This team also provides training to state and local officials and staff, as well as works with the State of New Jersey to rehabilitate and improve existing Benefit-Cost Analyses prepared by others.

LOUISIANA [MULTIPLE CLIENTS] || 2020 – PRESENT
SENIOR HAZARD MITIGATION ADVISOR

Works with multiple Parishes, jurisdictions, and state agencies within Louisiana to secure FEMA HMA Program funding, specializing in Benefit-Cost Analysis, complex scope of work development, and problem. Provides as-needed programmatic, policy [appeals], and technical support regarding both 404 and 406 Mitigation projects. Coordinates the resolution of complex grant management issues, request for information responses, and scope/budget modifications.

FLORIDA [MULTIPLE CLIENTS] || 2017 – PRESENT
SENIOR HAZARD MITIGATION ADVISOR

Following 2017 Hurricane Season, work with multiple applicants to FEMA's HMGP and 406 Mitigation programs to identify eligible activities, develop and document compliant applications, organize and construct Benefit-Cost Analyses, and coordinate with FEMA and State of Florida to secure federal funding. Provides as-needed programmatic and technical support regarding 406 Mitigation applicants on demonstrating cost-effectiveness and ensuring programmatic compliance.

STATE OF NEW JERSEY || 2013 – 2017
SENIOR HAZARD MITIGATION ADVISOR

Served as Senior Hazard Mitigation Advisor to the State of New Jersey's State Hazard Mitigation Office (SHMO) and staff for the HMGP following Superstorm/Hurricane Sandy. Responsible for training state staff, developing and conducting public briefings, providing quality control and oversight of contractor work product, and provide technical support for benefit-cost analysis and programmatic appeals.

YEARS OF EXPERIENCE

18

EDUCATION

University of Miami School of Law, J.D., 2012

University of North Carolina at Wilmington, M.P.A., 2004

University of North Carolina at Wilmington, B.A., Psychology, 2002

LICENSES & CERTIFICATIONS

Member – Florida Bar #0100223

PROFESSIONAL EXPERIENCE

ROSTAN SOLUTIONS || BATON ROUGE, LA || 2018 – PRESENT
SENIOR ADVISOR, DISASTER RECOVERY PROGRAMS POLICY / LEGAL

MONROE COUNTY, FL || FLORIDA || 2017 – 2018
FLOODPLAIN MANAGER

WITT O'BRIEN ASSOCIATES || WASHINGTON, DC || 2013 – 2017
HAZARD MITIGATION ADVISOR

FEDERAL EMERGENCY MANAGEMENT AGENCY
ATLANTA, GA || 2005 – 2009
HAZARD MITIGATION PROGRAM SPECIALIST R IV

CHRIS BELLAVIA

ROSTAN

Project Manager

Mr. Bellavia has 13 years of experience specific to post-disaster recovery and federal funding programs. He was hired in 2012 following Hurricane Sandy to support debris removal monitoring operations for 12 clients in New Jersey. His Hurricane Sandy involvement lasted nearly two years and included ROW, private property, and waterborne debris removal. Since then, Mr. Bellavia has progressed to become one of Rostan's lead Senior Project Managers, managing several complex and important projects along the way. He has extensive experience in project management, logistics, planning and training, data collection and reporting, quality control, and staffing.

PROFESSIONAL EXPERIENCE

CITY OF NORTH PORT, FL || HURRICANE MILTON || FEMA DR-4834 || 2024 – 2025
DEBRIS MONITORING SERVICES

Data Manager. Following Hurricane Milton, Mr. Bellavia served as a data manager for HaulPass® deployment in support of the debris removal efforts in the City of North Port. Mr. Bellavia was responsible for strict quality control and the gathering and dissemination of data in a cohesive and concise daily operational report for the client.

SUWANNEE VALLEY ELECTRIC COOPERATIVE || HURRICANE IDALIA
FEMA DR-4734 || 2023–2024
DEBRIS MONITORING SERVICES

Data Manager. Following Hurricane Idalia, Mr. Bellavia served as a data manager for HaulPass® deployment in support of the SVEC's debris removal efforts in four counties in northern Florida. Rostan was contracted to provide ADMS services on behalf of Tidal Basin in their effort to monitor debris removal spanning 4,100 miles of electrical lines. HaulPass® has tracked more than 17,000 loads of vegetative debris totaling over 800,000 cubic yards on this project. In addition, HaulPass® has tracked the removal of over 70,000 hazardous trees and limbs.

CITY OF NORTH PORT, FL || HURRICANE IAN || FEMA DR-4673 || 2022 – 2023
DEBRIS MONITORING SERVICES

Project Manager. Following Hurricane Ian, Mr. Bellavia was responsible for the management and coordination of the

YEARS OF EXPERIENCE
12

CERTIFICATIONS & TRAINING
CQM-C 784: Construction Quality Management
IS-100: Introduction to Incident Command System
IS-200 ICS: for Single Resource and Initial Action Incidents
IS-632: Introduction to Debris Operations
IS-634: Introduction to FEMA's Public Assistance Program
IS-700: National Incident Management System (NIMS)

RECOVERY EVENTS	
2024	Severe Storms, LA Severe Storms, KY Hurricane Beryl Hurricane Helene Hurricane Milton
2023	Hurricane Idalia
2022	Hurricane Ian
2021	Tornado, KY
	Hurricane Ida
	Hurricane Nicholas
2020	Hurricane Laura
	Severe Storms, IA
	Hurricane Isaias
2019	Hurricane Dorian

RECOVERY EVENTS	
2018	Hurricane Michael
	Hurricane Florence
2017	Hurricane Maria
	Hurricane Irma
2016	Hurricane Matthew
2015	Flooding, SC
	Avian Flu Response, IA
2012	Hurricane Sandy

debris project and the deployment of HaulPass® in the City of North Port, FL. This included hiring, training, and deploying a local team of debris removal monitors, providing daily client updates, serving as a primary interface with the debris contractors, certification of hauler equipment, and deployment of the HaulPass® Automated Debris Management System. Mr. Bellavia was also responsible for the coordination of all field operations and staff. To this day, HaulPass® has tracked the removal of over 20,000 hangers, 8,500 leaners and 2,700,000 cubic yards of debris.

LYON COUNTY, KY || TORNADO || FEMA DR-4630 || 2021 – 2022
DEBRIS MONITORING AND PUBLIC ASSISTANCE SUPPORT SERVICES

As Project Manager following the tornadoes that went through Kentucky, Mr. Bellavia was responsible for overseeing all aspects of Rostan's debris monitoring services for Lyon County. This included hiring, training, and deploying a local team of debris removal monitors, providing daily client updates, contractor coordination, certification of hauler equipment, deployment of the HaulPass® Automated Debris Management System, and compiling documentation to support client reimbursement efforts.

BRAZORIA COUNTY, TX || HURRICANE NICHOLAS || 2021
DEBRIS MONITORING AND PUBLIC ASSISTANCE SUPPORT SERVICES

As Project Manager following Hurricane Nicholas, Mr. Bellavia was responsible for overseeing all aspects of Rostan's services for Brazoria County. This included hiring, training, and deploying a local team of debris removal monitors, providing daily client updates, contractor coordination, certification of hauler equipment, deployment of the HaulPass® Automated Debris Management System, and compiling documentation to support client reimbursement efforts. Over the course of 31 days 83,000 cubic yards of disaster-generated debris was collected and taken to final disposal.

MULTIPLE MUNICIPALITIES, LA || HURRICANE IDA || FEMA DR-4611 || 2021
DEBRIS MONITORING AND PUBLIC ASSISTANCE SUPPORT SERVICES

Project Manager. Served during Rostan's debris removal operations in City of Gretna, City of Slidell, New Orleans City Park, and Town of Pearl River in the State of Louisiana. Mr. Bellavia was responsible for supporting project efforts by hiring, training, and deploying a local team of debris removal monitors, certification of hauler equipment, deployment of the HaulPass® Automated Debris Management System, and organizing and compiling documentation to support client reimbursement efforts.

CAMERON PARISH, LA || HURRICANE LAURA || FEMA DR-4559 || 2020 – 2021
DEBRIS MONITORING AND PUBLIC ASSISTANCE SUPPORT SERVICES

As Data Manager following Hurricane Laura, Mr. Bellavia was responsible for strict quality control of collected data and the gathering and dissemination of project data in a cohesive and concise daily operational report for the client and weekly reports for Louisiana Department of Environmental Quality (LDEQ).

MULTIPLE MUNICIPALITIES, IOWA || SEVERE STORMS, IA (DERECHO) FEMA DR-4557 || 2020
DEBRIS MONITORING AND PUBLIC ASSISTANCE SUPPORT SERVICES

FEMA Specialist. Served during Rostan's debris removal operations in City of Tama, City of Toledo, City of Gladbrook City of State Center, and Tama County Conservation Board in the State of Iowa. Mr. Bellavia was responsible for supporting project efforts by implementing quality control measures ensuring project data accuracy and organizing and compiling documentation to support client reimbursement efforts.

TOWN OF CAROLINA BEACH, NC || HURRICANE ISAIAS || FEMA DR-4568 || 2020
DEBRIS MONITORING AND PUBLIC ASSISTANCE SUPPORT SERVICES

As Project Manager following Hurricane Isaias, Mr. Bellavia was responsible for overseeing most aspects of Rostan's services for the Town of Carolina Beach. This included hiring, training, and deploying a local team of debris removal monitors, providing daily client updates, contractor coordination, certification of hauler equipment, and deployment of

the HaulPass® Automated Debris Management System. Over the course of 47 days over 30,000 cubic yards of disaster-generated debris was collected and taken to final disposal

CHARLESTON COUNTY, SC || HURRICANE DORIAN
FEMA DR-4464 || 2019 – 2020
DEBRIS MONITORING AND PUBLIC ASSISTANCE SUPPORT SERVICES

Mr. Bellavia was responsible for overseeing Rostan's debris monitoring services for Charleston County. This included hiring, training, and deploying a local team of debris removal monitors, providing daily client updates, contractor coordination, certification of hauler equipment, and deployment of the HaulPass® Automated Debris Management System. Over 100 local monitors were hired and trained, more than 655,000 cubic yards of debris was collected and processed, and more than 5,200 hazardous trees and limbs were removed.

LIBERTY COUNTY, FL || HURRICANE MICHAEL || FEMA DR-4399 || 2018 – 2019
DEBRIS MONITORING AND PUBLIC ASSISTANCE SUPPORT SERVICES

As Project Manager Mr. Bellavia was responsible for overseeing most aspects of Rostan's services for Liberty County. This included hiring, training, and deploying a local team of debris removal monitors, providing daily client updates, contractor coordination, certification of hauler equipment, and deployment of the HaulPass® Automated Debris Management System. Nearly 100 local monitors were hired and trained, more than 522,000 cubic yards of debris was collected and processed, and more than 34,650 hazardous trees, stumps and limbs were removed.

TOWN OF CAROLINA BEACH, NC || HURRICANE FLORENCE
FEMA DR-4393 || 2018
DEBRIS MONITORING AND PUBLIC ASSISTANCE SUPPORT SERVICES

As Project Manager following Hurricane Florence, Mr. Bellavia was part of the initial deployment responsible for overseeing all aspects of Rostan's services for the Town of Carolina Beach. This included hiring, training, and deploying a local team of debris removal monitors, providing daily client updates, serving as a primary interface with the contractor's management team, certification of hauler equipment, and deployment of the HaulPass® Automated Debris Management System. Over the course of 41 days, 400 tons and 30,000 cubic yards of disaster-generated debris was collected and taken to final disposal.

COMMONWELATH OF PUERTO RICO || HURRICANE MARIA
FEMA DR-4339 || 2017 – 2019
USACE JACKSONVILLE DISTRICT – AUTOMATED DEBRIS MANAGEMENT SYSTEM

Served as a technical project lead for HaulPass® deployment in support of Xpert's Inc./USACE debris removal efforts in the Commonwealth of Puerto Rico following Hurricane Maria. HaulPass® tracked more than 250,000 loads of debris totaling more than 5.9 million cubic yards from six regions and 58 municipalities. In addition, nearly 1,700 hauling trucks were certified, and more than 60 disposal sites were utilized during the project. Over 250 QC Monitors were trained to use HaulPass®. All project data was reconciled nightly, and an operations report was issued to USACE daily.

CITY OF NORTH PORT, FL || HURRICANE IRMA || FEMA DR-4337 || 2017 – 2018
DEBRIS MONITORING AND PUBLIC ASSISTANCE SUPPORT SERVICES

As Project Manager, Mr. Bellavia was responsible for overseeing all aspects of Rostan's services for the City of North Port. This included hiring, training, and deploying a team of more than 19 debris and DMS monitors, providing daily client updates, serving as a primary interface with the contractor's management team, certification of hauler equipment, and deployment of the HaulPass® Automated Debris Management System. Over the course of 77 days, over 47,000 cubic yards of disaster-generated debris was collected and taken to final disposal. 675 hazardous limbs and 6 damaged or uprooted trees were also removed.

CHRIS BELLAVIA

ROSTAN

Project Manager

CHARLESTON COUNTY, SC || HURRICANE MATTHEW
FEMA DR-4286 || 2016 – 2017
DEBRIS MONITORING AND PUBLIC ASSISTANCE SUPPORT SERVICES

As FEMA Specialist, following Hurricane Matthew in October 2016, Mr. Bellavia was responsible for FEMA reimbursement assistance and responsible for the successful deployment of the HaulPass® system. Over the course of 114 days, 18,434 hangers, 410 leaners and 415,000 cubic yards of vegetative debris was removed, processed, and taken to final disposal.

BERKELEY COUNTY, SC || HURRICANE MATTHEW || FEMA DR-4286 || 2016
DEBRIS MONITORING AND PUBLIC ASSISTANCE SUPPORT SERVICES

Project Manager following Hurricane Matthew in October 2016. Responsible for FEMA reimbursement assistance, client coordination, debris removal monitoring, DMS monitoring, invoicing, and hiring, training, and deployment of more than 30 local staff. Additionally, responsible for the successful deployment of the HaulPass® system. Over the course of 61 days, 1,800 hangers, 90 leaners and 60,000 cubic yards of vegetative debris was removed, processed, and taken to final disposal.

CHARLESTON COUNTY, SC || FLOODING || FEMA DR-4241 || 2015 – ONGOING
PUBLIC ASSISTANCE, GRANTS FUNDING, DEBRIS MONITORING AND MANAGEMENT

Operations Manager. Managed the County's post-event debris removal field operations, including the utilization of HaulPass® to track debris removal. Responsible for daily operations and coordination efforts to co-develop reimbursement strategies with the client. Additional responsibilities include reconciliation of multiple departments' force account expenditures for PA emergency work categories A and B, conducting FEMA site visits and development of scope of services and cost estimates for PA categories C and D PWs, as well as developing long-term projects and strategies for Mitigation improvements.

IOWA (STATEWIDE) || AVIAN FLU RESPONSE || USDA 2124 DISASTER || 2015
DATA MANAGEMENT AND ADMINISTRATION

Served as a site administrator and Area Supervisor responsible for the collection and tracking of project related costs associated with labor hours, equipment usage, and material consumption. Data was collected in the field through manual verification and input into a custom web interface. Served at various facilities throughout the project including two of the largest facilities employing over 400 temporary personnel each.

TOWNSHIP OF BRICK, NJ || HURRICANE SANDY
FEMA DR-4086 || 2012 – 2014
PUBLIC ASSISTANCE, GRANTS FUNDING, DEBRIS MONITORING AND MANAGEMENT

Operations Manager. Responsible for tracking all aspects of debris removal and disposal monitoring following Hurricane Sandy including Right-of-Way (ROW) debris removal, private property debris removal and demolition efforts. Duties included supervision and training of field staff, scheduling, permit approval and verification, Right-of-Entry (ROE) development, compliance with public and federal notification procedures and management of HaulPass® data collection and technical support.

NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION
HURRICANE SANDY || FEMA DR-4086 || 2012 – 2014
DEBRIS MONITORING AND PUBLIC ASSISTANCE SUPPORT SERVICES

Field Supervisor. Responsible for debris monitoring operations for 9 New Jersey municipalities plus NJDEP following Hurricane Sandy. Duties included supervision and training of field staff and management of HaulPass® hardware and technical support. NJDEP project was specific to waterborne debris removal in the central coastal region of New Jersey to include Barnegat Bay.

JHON HENAO

ROSTAN

Operations Manager

Mr. Henao has been with Rostan Solutions since 2017. Originally hired as a field supervisor, he has served as operations and project manager on several Rostan projects in the past 5 years. Mr. Henao is extremely proficient in the use and deployment of HaulPass® and has led the deployment of the platform on many debris monitoring projects. Mr. Henao is an excellent personnel manager and thrives in managing daily operations and coordinating with contractors and clients. Mr. Henao's dual language (English/Spanish) skills are extremely beneficial when hiring and training local employees. Before his involvement in the disaster recovery industry, Mr. Henao worked in the international logistics and transportation industry.

RECENT PROFESSIONAL EXPERIENCE

SUWANNEE VALLEY, FL || HURRICANE IDALIA || FEMA DR-4734 || 2023 – 2024
AUTOMATED DEBRIS MANAGEMENT SYSTEM

Served as Operations Manager for HaulPass® operations in support of the Suwannee Valley Electrical Coop. Mr. Henao helped oversee the tracking of over 71,000 hazardous tree and limb removals and over 800,000 CY of debris removal, including electrical components, spanning a 4-county area covering over 4,100 miles.

CITY OF NORTH PORT, FL || FEMA DR-4673 || 2022 – 2023
DEBRIS MONITORING AND MANAGEMENT

Following Hurricane Ian, Rostan was activated by the City of North Port to provide debris monitoring services. Mr. Henao, following the completion of his project in Windermere, was brought in to augment the supervision of the project, as Rostan had hired nearly 200 people to support the monitoring effort.

TOWN OF WINDERMERE, FL || FEMA DR-4673 || 2022
DEBRIS MONITORING AND MANAGEMENT

Following Hurricane Ian, Rostan's standby contract with the Town of Windermere was activated requiring immediate deployment to provide debris monitoring services in support of debris removal operations. Mr. Henao was the assigned Project Manager during Rostan's deployment, responsible for staffing, daily assignments, and reporting.

LOUISIANA CITY OF SLIDELL || FEMA DR-4611 || 2021
DEBRIS MONITORING AND MANAGEMENT

Following Hurricane Ida, Rostan was activated by several on-call clients in Eastern Louisiana to support debris removal operations and implement private property debris removal (PPDR) programs. Mr. Henao was brought in to support daily operating activities for the City of Slidell.

YEARS OF EXPERIENCE
8

CERTIFICATIONS & TRAINING
C++ Certification, 2000
UX – User Experience Design Certification, 2022

EDUCATION
Florida International University, B.A., Business Administration, Minor Marketing & Entrepreneurship, 2001

RECOVERY EVENTS	
2024	Hurricane Milton
2023	Hurricane Idalia
2022	Hurricane Ian
2021	Hurricane Ida
2020	Severe Storms, IA
	Wildfires, CA / OR
2018	Hurricane Michael
2017	Hurricane Maria

JHON HENAO

ROSTAN

Operations Manager

CALIFORNIA / OREGON || FEMA FM-5365/5369 || 2020
WILDFIRE RESPONSE AND INSPECTION SERVICES

Served as a Senior Consulting Utility Forester (SCUF) on the Archie Creek Fire in Oregon and the Slater Fire in Northern California/Oregon. Conducted hazardous tree inspections along transmission and distribution lines in rugged, remote terrain.

LIBERTY COUNTY, FL || FEMA DR-4399 || 2018
DEBRIS MONITORING AND PUBLIC ASSISTANCE SUPPORT SERVICES

Following Hurricane Michael, Rostan was contracted by Liberty County/FDOT to monitor debris collection countywide. This project involved the hiring, training, and deployment of more than 100 local staff. Over 500,000 cubic yards of storm-generated debris was removed and processed, and more than 34,000 hazardous trees and limbs were removed.

PUERTO RICO DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS
FEMA DR-4339 || 2017 –2018
DEBRIS MONITORING AND PUBLIC ASSISTANCE SUPPORT SERVICES

Rostan deployed to Puerto Rico in 2017 in support of Xperts/USACE to provide ADMS services for debris collection from Hurricane Maria. Mr. Henao was an area manager responsible for the deployment and maintenance of the HauPass® ADMS in one of 6 project regions. Data tracked using Haulpass® accounted for several million yards and more than 250,000 load tickets. More than 300 data collection devices were in operation at the project peak. Responsibilities included technology management, logistics, and reporting of the daily project activities including; documentation of debris removal, temporary disposal site, and final disposal site activities.

DENISE JANKAUSKAS

ROSTAN

Data Manager

Ms. Jankauskas has 13 years of post-disaster experience, joining the Rostan team after the devastation sustained by Hurricane Sandy throughout New York and New Jersey. Prior to Rostan, she was a senior graphic designer at large publishing companies in New York City. She specializes in project data management and quality control, GIS, reporting, and leads Rostan's marketing production efforts. Ms. Jankauskas combines her strict attention to detail, design credentials, data management expertise to administer Rostan's data QC program and deliver integrity-driven deliverables with quality production value.

RECENT PROFESSIONAL EXPERIENCE

CITY OF NORTH PORT, FL || HURRICANE MILTON || FEMA DR-4834 || 2024 – 2025
DEBRIS MONITORING SERVICES

Data Manager. In addition to proposal development, responsible for data quality control oversight.

SUWANNEE VALLEY ELECTRIC COOPERATIVE || FEMA DR-4734
DEC. 2023 – FEB. 2024
AUTOMATED DEBRIS MANAGEMENT SYSTEM

Data Manager. Serving as ADMS data support on behalf of Tidal Basin's support of SVEC's debris removal efforts in four counties in northern Florida. Kicked-off ADMS reporting practices and project information databases. Performing and ensuring strict data quality control as well as responsible for implementing any necessary data updates within the HaulPass® software system.

MULTIPLE MUNICIPALITIES, FL || FEMA DR-4673 || 2022 – 2023
DEBRIS MANAGEMENT AND PUBLIC ASSISTANCE SUPPORT SERVICES

Data Manager. Serving the City of North Port, City of Pinellas Park, City of Sarasota, City of St. Pete Beach, Town of Windermere, and Village of Estero in Florida following Hurricane Ian. Responsible for gathering and dissemination of operational data and visual documentation of multiple debris streams / disposal sites into a cohesive and concise daily operational report for the client including strict data quality control. Additionally responsible for proposal development for Estero, North Port, Pinellas Park, St. Pete Beach, and Windermere.

YEARS OF EXPERIENCE
12

EDUCATION
BFA, The Cooper Union for the Advancement of Science & Art, 1995

SOFTWARE PROFICIENCIES
HaulPass®
Adobe Creative Suite
Microsoft Office Suite

CERTIFICATIONS & TRAINING
IS-100.c: Introduction to Incident Command System
IS-0632.a: Introduction to Debris Operations

RECOVERY EVENTS	
2024	Severe Storms, LA Severe Storms, KY Severe Storms, TX Hurricane Beryl Hurricane Francine Hurricane Helene Hurricane Milton
2023	Hurricane Idalia
2022	Hurricane Ian
2021	Tornado, KY
	Hurricane Ida
	Hurricane Nicholas
2020	Hurricane Zeta
	Hurricane Delta
	Hurricane Laura

RECOVERY EVENTS	
2020	Severe Storms, IA
	Hurricane Isaias
2019	Hurricane Dorian
	Flooding, LA
	Tornado, TX
2018	Hurricane Michael
	Hurricane Florence
2017	Hurricane Maria
	Hurricane Irma
2016	Hurricane Matthew
2015	Ice Storms, TN
2012	Hurricane Sandy

DENISE JANKAUSKAS

ROSTAN

Data Manager

LYON COUNTY, KY || FEMA DR-4630 || 2021– 2022
DEBRIS MANAGEMENT AND PUBLIC ASSISTANCE SUPPORT SERVICES

Data Manager. Served following the December tornadoes. Responsible for gathering and dissemination of operational data and visual documentation into a cohesive and concise daily operational report for the client including strict data quality control.

BRAZORIA COUNTY, TX || HURRICANE NICHOLAS || 2021 – 2021
DEBRIS MANAGEMENT SERVICES

Data Manager. In addition to proposal development, responsible for data quality control oversight.

MULTIPLE MUNICIPALITIES, LA || FEMA DR-4611 || 2021 – 2021
DEBRIS MANAGEMENT AND PUBLIC ASSISTANCE SUPPORT SERVICES

Data Manager. Served the City of Gretna, City of Slidell, New Orleans City Park, and the Town of Pearl River in Louisiana following Hurricane Ida. Responsible for gathering and dissemination of operational data and visual documentation into a cohesive and concise daily operational report for the client including strict data quality control. Additionally responsible for proposal development for City of Slidell and New Orleans City Park.

CAMERON PARISH, LA || FEMA DR-4459 || 2020 – 2023
DEBRIS MANAGEMENT AND PUBLIC ASSISTANCE SUPPORT SERVICES

Data Manager. Serving during debris removal operations following Hurricane Laura. In addition to proposal development, responsible for gathering and dissemination of operational data and visual documentation into a cohesive and concise daily operational report for the client including strict data quality control. The project monitored and documented over 1.4 million cubic yards of debris collected across 8 debris streams.

CITY PARK NEW ORLEANS, LA || FEMA DR-4570 || 2020 – 2020
DEBRIS MANAGEMENT AND PUBLIC ASSISTANCE SUPPORT SERVICES

Data Manager. Responsible for data quality control oversight for debris removal monitoring efforts following Hurricane Zeta.

MULTIPLE MUNICIPALITIES, IA || FEMA DR-4557 || 2020 – 2020
DEBRIS MANAGEMENT AND PUBLIC ASSISTANCE SUPPORT SERVICES

Data Manager. Following the 2020 Severe Storm “derecho” event, responsible for data quality control oversight of debris removal monitoring efforts for the City of Gladbrook, City of State Center, City of Tama, City of Toledo, and Tama County Conservation Board, Iowa.

WEST FELICIANA PARISH, LA || FEMA DR-4462 || 2020 – 2020
DEBRIS MANAGEMENT AND PUBLIC ASSISTANCE SUPPORT SERVICES

Data Manager. Served during debris removal monitoring operations following the 2019 Flooding event. In addition to proposal development, responsible for gathering and dissemination of operational data and visual documentation into a cohesive and concise daily operational report for the client as well as strict data quality control.

CHARLESTON COUNTY, SC || FEMA DR-4464 || 2019 – 2020
DEBRIS MANAGEMENT AND PUBLIC ASSISTANCE SUPPORT SERVICES

Data Manager. Served during debris removal operations following Hurricane Dorian. In addition to proposal development, responsible for gathering and dissemination of operational data and visual documentation into a cohesive and concise daily operational report for the client as well as strict data quality control. Additionally, responsible for DMS closeout report compilation. The project monitored and documented over 615,000 cubic yards and nearly 40,000 tons of debris.

DENISE JANKAUSKAS

ROSTAN

Data Manager

CITY OF RICHARDSON, TX || TORNADO || 2019 – 2019
DEBRIS MANAGEMENT SERVICES

Data Manager. In addition to proposal development, responsible for data quality control oversight.

LIBERTY COUNTY, FL || FEMA DR-4399 || OCT. 2018 – MAY 2019
DEBRIS MANAGEMENT AND PUBLIC ASSISTANCE SUPPORT SERVICES

Data Manager. Served during debris removal operations following Hurricane Michael. Responsible for gathering and dissemination of operational data and visual documentation into a cohesive and concise daily operational report for the client and strict data quality control. The project monitored and documented over 525,000 cubic yards of debris and nearly 35,000 leaning trees and hazardous limbs.

CITY OF LUMBERTON, NC || FEMA DR-4393 || OCT. 2018 – JUL. 2019
DEBRIS MANAGEMENT AND PUBLIC ASSISTANCE SUPPORT SERVICES

Data Manager. Served during debris removal operations following Hurricane Florence. In addition to proposal development, responsible for gathering and dissemination of operational data and visual documentation into a cohesive and concise daily operational report for the client and data quality control. Additionally, supported waterway debris removal monitoring reporting and GIS mapping efforts.

TOWN OF CAROLINA BEACH, NC
FEMA DR-4393 • SEPT. 2018 – NOV. 2018 || FEMA DR-4568 • AUG. 2020 – OCT. 2020
DEBRIS MANAGEMENT AND PUBLIC ASSISTANCE SUPPORT SERVICES

Data Manager. Served during debris removal operations following Hurricanes Florence and Isaias. In addition to proposal development, responsible for gathering and dissemination of operational data and visual documentation into a cohesive and concise daily operational report for the client, data quality control, maintenance and organization of all digital files.

PUERTO RICO DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS (DTOP)
FEMA DR-4339 || AUG. 2018 – MAR. 2019
DEBRIS MANAGEMENT DATA SERVICES

Data Manager. Served for DTOP debris removal following Hurricane Maria. Responsible for dissemination of operational data and visual documentation into cohesive and concise nightly operational reports for the client while maintaining strict data quality control.

USACE – JACKSONVILLE DISTRICT / XPERT'S INC. || PUERTO RICO
FEMA DR-4339 || OCT. 2017 – DEC. 2018
DEBRIS MANAGEMENT DATA SERVICES

Data Manager. Served USACE / Xpert's, Inc. for the Commonwealth of Puerto Rico debris clean-up following Hurricane Maria. Responsible for dissemination of operational data and visual documentation into cohesive and concise daily and weekly operational reports for the client while maintaining strict data quality control. Reporting breakdowns included over 5.9 million cubic yards of 11 debris streams across 57 participating municipalities, 6 debris zones, and over 90 state agencies

VARIOUS CLIENTS, FL || FEMA DR-4337 || SEP. 2017 – JAN. 2018
DEBRIS MANAGEMENT AND PUBLIC ASSISTANCE SUPPORT SERVICES

Data Manager. Served for Florida debris clean-up following Hurricane Irma. In addition to proposal development for standby clients, responsible for gathering and dissemination of operational data and visual documentation into a cohesive and concise daily operational report for the client, data quality control, as well as documentation and preparation of project closeout reports. Clients included:

DENISE JANKAUSKAS

ROSTAN

Data Manager

City of Belleair Beach	City of North Port	New College of Florida
City of Belleair Bluffs	City of Port St. Lucie	Town of Indian Shores
City of Coconut Creek	City of St. Pete Beach	Town of Palm Beach
City of Coral Springs	City of Winter Springs	Town of Redington Shores
City of Dania Beach	Coral Springs Improvement District	Town of Windermere
City of Madeira Beach	Martin County	

CHARLESTON COUNTY, SC
FEMA DR-4286 • OCT. 2016 – FEB. 2017 || FEMA DR-4346 • SEP. 2017 – JAN. 2018
DEBRIS MANAGEMENT AND PUBLIC ASSISTANCE SUPPORT SERVICES

Data Manager. Served the County during post-Hurricane Matthew and post-Hurricane Irma debris-removal efforts. In addition to proposal development, responsible for gathering and dissemination of operational data and visual documentation into a cohesive and concise daily operational report for the client, data quality control, and maintenance and organization of all digital files.

MARTIN COUNTY, FL || FEMA DR-4283 • FEMA DR-4337 || OCT. 2016 – JAN. 2017
DEBRIS MANAGEMENT AND PUBLIC ASSISTANCE SUPPORT SERVICES

Data Manager. Served for Martin County, Florida debris clean-up following Hurricane Matthew and Hurricane Irma. In addition to proposal development, responsible for gathering and dissemination of operational data and visual documentation into a cohesive and concise daily operational report for the client, data quality control, maintenance and organization of all digital files, as well as documentation and preparation of project closeout reports.

CHARLESTON COUNTY, SC || FEMA DR-4241 || OCT. 2015 – JAN. 2020
PUBLIC ASSISTANCE, GRANTS FUNDING, DEBRIS MONITORING AND MANAGEMENT

Data Manager. Responsible for gathering and dissemination of operational data and visual documentation into a cohesive and concise daily operational report for the client, data quality control, and maintenance and organization of all digital files following the flooding which occurred in October 2015. Additionally, responsible for proposal development, invoicing, organization and implementation of Flood Insurance Rate Maps, photo documentation, drainage mapping, as well as development of client progress reports and presentations.

ADDITIONAL RELATED EXPERIENCE

2016 **DATA MANAGER || BERKELEY COUNTY, SC || FEMA DR-4286**
Debris Management and Public Assistance Support Services

2016 **DATA MANAGER || THE CITY OF GARDEN CITY, GA || FEMA DR-4284**
Debris Management and Publi c Assistance Support Services

2015–2016 **DATA MANAGER || CUMBERLAND COUNTY, TN || FEMA DR-4211**
Debris Management and Public Assistance Support Services

2015 **PROJECT MANAGER || WHITE COUNTY, TN || FEMA DR-4211**
Debris Management and Public Assistance Support Services

2013–2014 **OPERATIONS MANAGER || BOROUGH OF KEANSBURG, NJ || FEMA DR-4086**
HaulPass® Data Collection For Residential Demolition Project

2012–2014 **DATA ANALYST || TOWNSHIP OF BRICK, NJ || FEMA DR-4086**
Public Assistance, Grants Funding, Debris Monitoring and Management

2012 – 2014 **DATA ANALYST || NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION FEMA DR-4086**
Debris Management and Public Assistance Support Services

2012–2013 **FIELD SUPERVISOR || USACE–NEW YORK DISTRICT || FEMA DR-4085**
Debris Management Services

JAMIE WELSH

ROSTAN

Grant and Project Management Consulting

Ms. Welsh offers extensive experience in Disaster Planning and Recovery. Her work with disaster-related projects began in 2008 during recovery assistance efforts in the wake of Hurricane Gustav and have since earned the designation as subject matter expert in the area of Public Assistance, with specific expertise in reimbursements, identifying and recovering project overpayments, procurement, financial reconciliation, and closeout. She is well-versed in FEMA codes and regulations, which allows her to carefully monitor and oversee all recovery program tasks to ensure maximum funding recovery and minimal funding de-obligation.

RELEVANT PROFESSIONAL EXPERIENCE

ROSTAN SOLUTIONS || BATON ROUGE, LA || 2022 – PRESENT
DIRECTOR OF GRANT MANAGEMENT

Currently serves as Director of the Grant Management group for Rostan Solutions, leading a team of 12 Client Managers and overseeing various disaster programs for over 50 clients across six states. Stay abreast of evolving grant regulations, guidelines, and policies, implementing proactive measures to mitigate risks; establish grant compliance processes to ensure adherence to all regulatory requirements; identify, research, and assess potential grant opportunities from diverse sources including but not limited to FEMA Public Assistance Hazard Mitigation Program, Louisiana Office of Community Development Non-Federal FEMA PA Match Program, and Louisiana Housing Corporation Community Development Block Grant (CDBG) to support disaster recovery projects; collaborate with cross-functional teams to maintain program effectiveness; collaborate with clients, government agencies, project managers, client managers, and shareholders to ensure seamless integration of grant-funded projects; implement streamlined communication channels for both internal and external personnel; provide guidance, mentoring, and training to team members; develop accurate and detailed budgets for grant proposals, aligning financial projections with grantor expectations; monitor grant expenditures, collaborating closely with finance teams to maintain fiscal responsibility; represent the company in grant-related forums, enhancing visibility and positioning for future funding opportunities; participate in client board and council meetings to report on recovery.

ROSTAN SOLUTIONS || BATON ROUGE, LA || 2019 – 2022
PROGRAM MANAGER

Served as Program Manager under various disasters to Plaquemines Parish (LA), Plaquemines Parish Medical Center (LA), City of Diamondhead (MS), City of North Port (FL), City of Sulphur (LA), Concordia Parish Police Jury (LA), West

YEARS OF EXPERIENCE
12

EDUCATION
BA, Political Science, Minor in English, Loyola University New Orleans, 2009

RECOVERY EVENTS	
2022	Hurricane Ian
2021	Hurricane Ida
2020	Hurricane Zeta
	Hurricane Delta
	Hurricane Sally
	Hurricane Laura
	Covid-19 (FEMA DR-4484)
2019	Hurricane Barry
	Flooding, LA

RECOVERY EVENTS	
2017	Hurricane Harvey
	Hurricane Irma
	Tropical Storm Nate
2016	Flooding, LA
2012	Hurricane Isaac
2008	Hurricane Gustave
	Hurricane Ike
2005	Hurricane Rita
	Hurricane Katrina

Feliciana Parish Sheriff's Office (LA), and Lyon County Fiscal Court (KY). Responsibilities included providing policy guidance and program recommendations to clients; ensuring the meticulous preparation and submission of grant applications; formulating eligible projects and conducting thorough reviews to ascertain compliance and eligibility; facilitating the obligation of grant funds and monitored project progress to guarantee adherence to FEMA's stringent standards; delivering technical expertise in FEMA and client meetings; resolving program-related disputes; requesting and receiving reimbursement of expenditures timely; efficiently processing closeout; and staying current on policy updates, collectively contributing to the efficient and transparent implementation of the Public Assistance program.

CSRS, INC. || BATON ROUGE, LA || 2016 – 2019
PUBLIC ASSISTANCE CONSULTANT

Served as the grants management consultant to the East Baton Rouge Parish School System managing 40 projects consisting of remediation, permanent repair, and contents claimed under federally funded grant for DR-4277 Louisiana Severe Storms and Flooding (August 2016 Flood) awarded from FEMA's Public Assistance Grants Program. Provided expertise in Federal policy, federal code and law which governs disaster recovery assistance. Worked closely and collaborated with various funding agencies and internal School Board departments to ensure the proper use and application of the Public Assistance funding. Focused on maximizing eligible, allocable federal dollars, and capturing all storm damaged elements. Used substantial experience gained through work performed on numerous disaster recovery projects for the benefit of the school system. Worked efficiently to reduce the timeline for eligibility determinations that support project cash flow sources, kept all stakeholders informed of progress and issues for resolution, and fostered a strong team atmosphere. Achieved $43,455,222.49 in reimbursements.

DMS DISASTER CONSULTANTS || BATON ROUGE, LA || 2016
PROJECT SPECIALIST

Served as a Project Specialist to Division of Administration Office of Risk Management as Katrina Overpayments Team Lead to include acting as subject matter expert in Public Assistance project overpayments; performed detailed analyses of overpaid FEMA projects presented by GOHSEP; conducted research to determine ORM's role in the projects' federal obligations and further coordinated between the two agencies and respective applicants in finalizing ORM's financial responsibility. Performed daily DOA Facility Planning and Control (FP&C) project reconciliation reviews to determine all payments made by ORM across all claims associated to the respective project inquiries; conducted formal analyses of all payments by assembling and developing final actual costs for grant closure. Co-Lead under FEMA DR-4277 to include researching and performing daily ORM total property and auto claims to-date report for management and FEMA Kickoff Meeting purposes. Compiled extensive claim data currently submitted to Third-Party Administrator Sedgwick. Details include incurred estimated damages and respective costs. Provided reports to management as well as summary of Category 1644 losses with preliminary comprehensive and individual reserve totals.

GOVERNOR'S OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS
BATON ROUGE, LA || 2016
PROBLEM RESOLUTION OFFICER I

Served as a subject matter expert in Public Assistance programs; provided technical assistance to Public Assistance applicants, the internal Grants Management section, and Closeout; worked with established processes, policies, and procedures pertaining to the FEMA and state recovery programs; conducted research in finding legal and policy decisions for determining the proper application of the Public Assistance grants; analyzed and recommended alternatives for a wide range of program issues; coordinated and/or worked with applicants to gather/compile information and/or documentation to request eligible reimbursements and closeouts; composed internal and

external correspondence and reports; advised higher level management on all situations as needed; provided management with accurate and timely status reports; and attended agency coordination, planning, and operational meetings as well as trainings and exercises. Reconciled approximately $2,252,901.81 in overpayments.

GOVERNOR'S OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS || BATON ROUGE, LA || 2013 – 2016

DISASTER RECOVERY SPECIALIST II

Provided administration and management to the Port of New Orleans and City of New Orleans in preparing documentation, invoices, and information to request reimbursement for federally funded grants awarded from FEMA's Public Assistance Grants Program; reviewed approved grants and processes payments in conjunction with the State of Louisiana and FEMA; and provided guidance and assistance to the sub-grantee to ensure compliance with applicable federal and state laws and regulations; Section: Public Assistance; Group: New Orleans; Specific Applicants: Port of New Orleans (primary applicant; $17,401,787.34 in approved expenses) and City of New Orleans and St. John the Baptist Parish School Board (secondary applicants).

KEITHAN WILLIAMS, PMP

ROSTAN

Grant and Project Management Consulting

Mr. Williams' experience stems from detailed work at the State of Louisiana coordinating with local communities and managing a team of technical staff. His focus on quality assurance, supervisory and project management experience in Public Assistance is an asset to communities immediately following a disaster and, in the months, and years following, to ensure proper procurement and activities are addressed to maximize federal reimbursement.

PROJECT AND PROGRAMS EXPERIENCE

PUBLIC ASSISTANCE (PA) GRANT PROGRAM MANAGEMENT || LOCAL GOVERNMENTS IN FLORIDA AND LOUISIANA || HURRICANES MICHAEL, IAN, AND DELTA; SEVERE STORMS AND FLOODING RECOVERY || 2019 – PRESENT

Project Manager providing program management services to local governments in Florida that were damaged during Hurricane Michael in 2018, including disaster recovery scoping meetings and application development for federal funding sources. Tasked to lead and develop an understanding of the project and recovery priorities, preparing the project plan, work with Clients to logically group and prioritize projects. Perform the work necessary to achieve the stated objectives of the project as well as identifying need for and engaging technical specialists when appropriate. Review scopes of work and costs, monitor project progress, resolve eligibility issues, and analyze documentation to close out the project successfully. At the request of jurisdictions, additional responsibilities include staff augmentation and other basic engineering services to determine and estimate damages to roads and levees for development of eligible FEMA PA Project Worksheets (PWs), incurred from the flooding incident associated with the disaster. Provide technical assistance in FEMA meetings and education services to local communities for reimbursement requests.

PUBLIC ASSISTANCE (PA) GRANT PROGRAM MANAGEMENT LOCAL GOVERNMENTS IN MARYLAND, NEW YORK, AND FLORIDA COVID-19 RECOVERY || 2020 – PRESENT

Project Manager providing program management services to local governments in States of Florida, New York, and Maryland that were impacted by the COVID-19 Pandemic, including disaster recovery scoping meetings and application development for federal funding sources. Reconciling and documenting expenses eligible for Public Assistance under the COVID-19 Emergency Declaration. Performing grant formulation addressing work and expenses necessary to mediate the effects of the pandemic.

YEARS OF EXPERIENCE

19

EDUCATION

BS, Computer Science, Southern University, 2002

LICENSES & CERTIFICATIONS

PMP® #2750744

FEMA Emergency Management Institute Professional Development Series

PROFESSIONAL EXPERIENCE

ROSTAN SOLUTIONS, LLC || BATON ROUGE, LA
2019 – PRESENT
PROJECT MANAGER

GOVERNOR'S OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS
BATON ROUGE, LA || 2006 – 2019
STATE APPLICATION LIAISON — TEAM LEAD

KEITHAN WILLIAMS, PMP

ROSTAN

Grant and Project Management Consulting

PUBLIC ASSISTANCE (PA) GRANT PROGRAM MANAGEMENT
LOCAL GOVERNMENTS IN NEW YORK || TROPICAL STORM ISAIAS RECOVERY
2021 – PRESENT

Project Manager providing program management services to local governments in the State of New York that were damaged during Tropical Storm Isaias, including disaster recovery scoping meetings and application development for federal funding sources. Lead and develop an understanding of the project and recovery priorities, preparing the project plan, work with clients to logically group and prioritize projects. Perform the work necessary to achieve the stated objectives of the project, identifying need for and engaging technical specialists when appropriate. Review scopes of work and costs as well as monitor project progress, resolve eligibility issues and analyze documentation to close out the project successfully. At the request of jurisdictions, additional responsibilities include staff augmentation and other basic engineering services to determine and estimate damages to roads and levees to develop eligible FEMA PA Project Worksheets (PWs), incurred from the flooding incident associated with this disaster. Provide technical assistance in FEMA meetings and education services to local communities for reimbursement requests.

PUBLIC ASSISTANCE (PA) PROGRAM ADMINISTRATION
STATE APPLICANT LIAISON || 2008 – 2019

Managed PA Programs for Louisiana Parishes from the State/Grantee level for hurricanes Katrina/Rita, Gustav/Ike, Isaac and other events such as the Mississippi River flood events, Tornados throughout the state of Louisiana, and the Great Flood of 2016. Through the tenure at the State of Louisiana, coordinated Preliminary Damage Assessments, developed understanding of each applicant's projects and recovery priorities, assisted with Recovery Scoping Meetings with applicants and FEMA, evaluate claims and provide recommendations to FEMA regarding eligibility resolve eligibility issues, facilitate exit briefings, and manage team of junior staff members. Participated in several phases of the Public Assistance Program such as Preliminary Damage Assessments, Applicant Briefings, Kick-off Meetings, PW formulation with FEMA, 406 Mitigation, Grants Management, and Closeout. I've also served as GOHSEP's State Applicant Liaison tasked w/ assisting GOHSEP and FEMA with the formulation of CAT Z PWs for State Management Expenses. Assist Applicants with procurement as well as policy and guidance used by FEMA. Utilize available resources such as the 44 CFR, PA Guide, Stafford Act, etc.

PUBLIC ASSISTANCE (PA) PROGRAM ADMINISTRATION
GRANTS MANAGEMENT || 2006 – 2007

Helped establish financial procedures to payments and reporting for the Katrina/Rita Disasters in Louisiana. Performed expense/payment reconciliation to ensure accuracy of financial reporting and resolved internal problems that required detailed investigation.

PUBLIC ASSISTANCE (PA) PROGRAM ADMINISTRATION
GRANTS MANAGEMENT || 2006 – 2008

While working at the Joint Field Office as Grants Manager Lead with PinPoint Resources (subcontractor to James Lee Witt and) in LA, continued assisting the State as one of the original hires tasked to train and supervise new staff to review and document expenses submitted by Applicants.

PUBLIC ASSISTANCE (PA) PROGRAM ADMINISTRATION || EMAC || 2008 – 2019

Served as a Public Assistance subject matter expert deployed by State of LA to Virginia, Maryland, Tennessee, Colorado, and Florida.

PUBLIC ASSISTANCE (PA) PROGRAM ADMINISTRATION
PLANNING AND TRAINING || 2006 – 2019

Train staff in both public and private sectors utilizing resources used by FEMA 44 CFR, 2 CFR, PAPPG, Stafford Act, etc. Traveled to Federally declared disaster areas to train Emergency Managers and Applicants on the PA Program. Assisted FEMA in developing Public Assistance training courses. Requested by FEMA to review and provided feedback on training courses before releasing to EMI students.

PUBLIC ASSISTANCE (PA) PROGRAM ADMINISTRATION
CRITICAL AND NON-CRITICAL PNPS || 2006 – 2018

Worked with several School Districts throughout the State of LA; help guiding them through the Public Assistance program. Assigned as State Applicant Liaison to some of the largest Applicants recovering from Hurricane Katrina, such as Recovery School District and Orleans Parish School Board, managing over $1bil each. Served as Liaison to all LA Region 8 school boards since Hurricane Gustav. Led Grants Management team tasked with reviewing and documenting Applicant expenses for reimbursement of federally obligated funds sent to State for payment of eligible claims. Aided the recovery of Electrical Coops that utilized projects force account labor, equipment and materials complete worked with actual cost of over $100Mil in expenses, by educating on the proper fashion to submit supporting documentation to expedite funding. Work with hundreds of non-critical PNPs as a grants Manager or State Applicant Liaison.

PUBLIC ASSISTANCE (PA) PROGRAM ADMINISTRATION
MUNICIPALITIES, PARISHES, AND SHERIFF || 2006 – 2018

Tasked as Grants Manager or State Applicant Liaison for all municipalities in Region 8 LA as well as various Parishes throughout the State of LA and counties through the country while working EMAC Missions. Work with first responders such as police and fire departments requesting assistance through towns or cities that submitted a request for public assistance. Work with parties to ensure expenses related to cooperative endeavor agreements and memorandum of understanding agreements are documented and reimbursed. Helped reconcile large files difficult for Applicants to track due to the utilization of force account labor, equipment, and materials as well as time and material contracts and mutual aids.

PUBLIC ASSISTANCE (PA) PROGRAM ADMINISTRATION
IMPROVED, ALTERNATE, AND 428 ALTERNATIVE PROCEDURES || 2006 – 2019

Educated Applicants on alternative options to utilize funding on PA projects. Assisted Applicants on the submission and amendment of over 100 special projects (improved, alternate, and 428) totaling over $3 billion dollars.

DINA GROVES

ROSTAN

Grant and Project Management Consulting

Ms. Groves has 3 years of experience in the disaster recovery industry in private and public sector with expertise in cost analysis, analytics, and database creation. She has translated her previous experience with data collection/ analytics and management to the disaster recovery industry. Ms. Groves is very detail oriented and will ensure that the margin of error is little to none when reviewing documentation that needs to be sent to FEMA.

PROJECT AND PROGRAMS EXPERIENCE

ROSTAN SOLUTIONS || MULTIPLE LOCATIONS || 2021 – PRESENT

Serves as Program Consultant responsible for organizing, summarizing, and presenting client damage documentation to FEMA. Facilitates data collection to establish proper, required documentation for reimbursements. Monitors claims and ensures eligible reimbursements are received. Prepares requests for reimbursements, quarterly reporting, benefit-cost analysis, and programmatic change requests. Clients include:

FLORIDA		
Babcock Ranch CISD	City of North Port	City of Pensacola
City of Pinellas Park	West Port CDD	Town of Windermere
LOUISIANA		
Beauregard Parish	City of Shreveport	City of Sulphur
City of Westlake	St. James Parish	Town of Gramercy
Town of Lutcher	Union General Hospital	West Feliciana Parish
MISSISSIPPI		
Panola Medical Center	Quitman Community Hospital	
TEXAS		
Statewide		
USVI		
Catholic Diocese of St. Thomas		
WISCONSIN		
Group Health Cooperative of South-Central Wisconsin		

YEARS OF EXPERIENCE
4

EDUCATION
B.S., University of Central Florida, 2008

CERTIFICATIONS & TRAINING
FEMA Damage Assessments Training

SKILLS
Microsoft Excel
Microsoft Word
Adobe Pro
Canva
Critical Thinking
Problem Resolution

4.4 LICENSES

State of Florida
Department of State

I certify from the records of this office that ROSTAN SOLUTIONS, LLC is a limited liability company organized under the laws of the State of Florida, filed on October 30, 2014, effective November 1, 2014.

The document number of this limited liability company is L14000169270.

I further certify that said limited liability company has paid all fees due this office through December 31, 2025 and that its status is active.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Third day of January, 2025

Secretary of State

Tracking Number: 1731534341CC

To authenticate this certificate,visit the following site,enter this number, and then follow the instructions displayed.

https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication

State of Florida
Board of Professional Engineers
Rostan Solutions LLC

Has satisfied the requirements of Section 471.023, Florida Statutes. In recognition thereof, the Board of Professional Engineers hereby authorizes this firm to offer engineering services in the State of Florida in accordance with Chapter 471, Florida Statutes, and the rules of the Board.

Witness the Seal of the Board and the Signature of the Board's duly authorized Chair this 13 day of November, 2014.

CA LIC No: 30927

Chair

FBPE FLORIDA BOARD OF PROFESSIONAL ENGINEERS

4.5 REFERENCES

Rostan has extensive experience providing debris monitoring and consulting services and we believe in remaining involved with our clients until the recovery process is complete. We have many long-term client relationships, and we are humbled by and proud of our references. Provided below are references for relevant projects.

CITY OF PINELLAS PARK, FLORIDA

Kyle Arrison, Construction Services Director
Tel: 727-647-0170
Email: karrison@pinellas-park.com
6250 82nd Ave., Pinellas Park, FL 33781

CITY OF ST. PETE BEACH, FLORIDA

Camden Mills, Public Services Director
Tel: 727-363-9254
Email: cmills@stpetebeach.org
7581 Boca Ciega Dr, St. Pete Beach, FL 33706

VILLAGE OF ESTERO, FLORIDA

David Willems, P.E., Public Works Director
Tel: 239-221-5035
Email: willems@estero-fl.gov
9401 Corkscrew Palms Circle, Estero, FL 33928

LYON COUNTY, KENTUCKY

Jaime Green-Smith, Judge Executive
Tel: 270-388-7311
Email: lyoncountyjudge@gmail.com
500 West Dale Avenue, PO Box 598, Eddyville, KY 42038

CITY OF SLIDELL, LOUISIANA

Blaine Clancy, P.E., Slidell City Engineer, 250 Bouscaren St.,
Slidell, LA 70458
985-646-4270, bclancy@cityofslidell.org



TAB 5 – APPROACH TO PROJECT / SCHEDULE

5.1 Overview

5.2 Understanding the Project

5.3 Resources and Capacity

5.4 Debris Monitoring Operations and Management

5.5 Automated Debris Management System (ADMS)

5.1 OVERVIEW

Rostan has developed a tried-and-true method for managing debris monitoring projects and the federal programs that financially support recovery efforts. Our work plan is founded on a thorough understanding of the required services and incorporates substantial experience and cutting-edge digital platforms to deliver a responsive and comprehensive effort in support of the City's recovery goals.

Rostan' approach is grounded by five key principles. Focusing on these principles ensures a safe, cost-effective, and efficient recovery project. These principles are identified below:

1	**SAFETY**	Safety is paramount and tops the list of Rostan's project management principles. Focusing on the public's safety and wellbeing first ensures that the primary project goal is always in focus. This extends to the recovery effort itself requiring project employees to place personal safety at the forefront.
2	**LISTEN**	Listening requires a desire to understand each client's unique situation and project goals. Active communication guards against misinterpretation and makes certain all project stakeholders are working toward the same objectives.
3	**REINVEST**	One of the key goals of any disaster recovery project is to ensure the economic survivability of the community. Rostan uses locally hired residents, resources, and businesses to support our project efforts. This approach guarantees considerable portions of project revenue are reinvested back into the community either directly or through subcontractor participation.
4	**RESPONSIVE**	An efficient, focused response is critical when communities are dependent on your efforts to recover from devastating disasters. Confidence in the reliability of project partners provides a sense of ease knowing resources will be available during a time of need.
5	**FUNDING**	Federal funding programs can be onerous and managing the administrative burden time consuming. Our work product is developed to meet the requirements of the applicable funding agencies that administer available post-disaster grants to ensure reimbursement funding opportunities are maximized.

5.2 UNDERSTANDING THE PROJECT

UNDERSTANDING THE REQUEST FOR PROPOSAL

Rostan understands that the purpose of the City's RFP is to secure services necessary to augment the City's recovery efforts should a disaster occur. Based on the RFP and the provided scope of services we anticipate the scope of work to include, but not be limited to the following primary components:

Project/Operations Management
Debris Evaluations/Damage Assessments
Coordination with the Debris Removal Contractor and Town Representatives
Debris Removal Vehicle Certification
Right-of-Way Debris Collection Monitoring
Debris Management Site and Disposal Site Monitoring
Providing an Automated Debris Management System
Data Compilation, Processing, and Document Management
Operational Progress and Project Reporting
Administrative Support Services
Contractor Payment Monitoring and Reconciliation
Grant Management Services
Technical Services & Infrastructure Recovery Support
Mitigation Program Development and Support
Appeals/Arbitration Support Services

It is anticipated that Rostan employees will perform their dedicated functions on behalf of and at the direction of the City. Tasks will be delineated through task orders and required work will be performed within negotiated not to exceed budgets.

5.3 RESOURCES AND CAPACITY

As a nimble, client-focused firm, Rostan understands the importance of resource management. We never over-commit our resources ensuring our clients always have timely access to the valued expertise and support they would expect. Our strategy is to selectively pursue, develop, and maintain client relationships that we believe to be beneficial to both parties. We have always limited the number of pursuits we undertake by both geography and population while considering our current standby obligations in those areas.

We can ensure a technically skilled and seasoned team will always be available to the City without compromise.

RESOURCES

Debris monitoring projects require two primary resources, labor and ADMS hardware/software.

Labor Resources: Rostan employs key resources full-time to ensure we have capacity to support our contractual obligations regionally with experienced management creating a foundational approach to the project. This allows us to add and subtract secondary resources as needed without harming the overall project quality or effort. This is a distinguishing trait of our company. Many competing firms are contractually spread too thin forcing them to utilize hourly resources to fill key positions like Project Manager when large disasters occur.

Additional Labor Resources: An industry standard establishes that several monitoring project positions are staff with hourly employees. Typically, Rostan supports field supervisor positions with on-call resources that work on projects seasonally. We have developed a substantially deep bench in this position and regularly engage known resources to support projects in this role. Additionally, debris monitors are hired locally to support projects. Rostan has developed a substantial and effective digital marketing campaign to identify and secure local resources to support these positions extremely quickly. The quantity is determined based on project demand and fluctuates accordingly. We work closely with debris removal contractors to ensure we have appropriate coverage daily.

ADMS: Rostan owns its ADMS HaulPass®, and the hardware required to support it. We house enough equipment to simultaneously supply all our clients' projects with sufficient ADMS equipment. Our software is supported by a remote development team available 24-hours a day. Our relationships with our key vendors ensure we have access to additional equipment in short order.

STAFFING

Rostan resources are spread strategically across the Gulf and East Coast from Texas to New York. Rostan's primary resource concentrations are in Florida and Louisiana, ensuring project resources are close enough to respond to clients along the entire Gulf Coast within 24 hours. Rostan currently employs roughly 50 full-time personnel, all focused year round on disaster related disciplines. While responding to disasters, our roster often swells considerably, to as many as 400-500 personnel. For example, following Hurricane Ian in 2022, Rostan hired more than 300 personnel in Florida to support project needs, including more than 200 for the City's recovery project alone.

Rostan's disciplines and full-time personnel counts include:

POSITION	PERSONNEL COUNT
Executive	4
Attorney	1
Mitigation	4
Project Managers	8
Grant Consultants	13
Technical Specialist	15
Administration	5
Total	**50**

HOW WE HIRE

Our goal in any disaster recovery effort is to hire locally to the greatest practical extent. We believe that maximizing the use of locally hired personnel not only helps the community recover more quickly, but it also provides operational efficiencies due to familiarity with roads, neighborhoods, and local culture. Rostan utilizes modern mediums of outreach such as social media and internet job posting sites, while also employing "old fashioned" techniques, such as "word of mouth", and accessing potential local candidates through client recommendations, military veterans' organizations, religious organizations, and local labor surplus offices.

5.4 DEBRIS MONITORING OPERATIONS AND MANAGEMENT

Working in coordination with the industry's most prominent debris hauling companies to achieve client goals, Rostan provides a professional, well managed, and responsive operation coupled with quality project deliverables that support funding reimbursement pursuits. This section identifies our role in providing these services, the tasks associated, and the data management and collection platforms we have developed to support these efforts. HaulPass® has become an integral component of nearly every debris monitoring task Rostan performs and as such will be mentioned frequently throughout this section. For greater detail on the HaulPass® system, please refer to *Section 5.5 Automated Debris Management Systems (ADMS)*.

Rostan's approach to providing debris monitoring services has been honed through our response efforts in support of clients following dozens of major disasters and is consistent and compliant with FEMA guidance and program policy (e.g., *Public Assistance Program & Policy Guide FP-104-009-2 / January 2025*, *Public Assistance Debris Monitoring Guide / March 2021*, and supplementals).

PLANNING AND SEASONAL TRAINING

Rostan encourages off-season engagement to prepare and plan for future potential events. Part of this planning process incorporates annual review of operating plans, service contracts, and DMS site availability and permitting. This value-added service is intended to bring project stakeholders together and define recovery strategies.

Disaster Debris Management Plans (DDMP) are typically reviewed during offseason planning sessions, amended as needed, and appended to Comprehensive Emergency Management Plans. Rostan can review the City's DDMP and would welcome the opportunity to conduct a thorough review and update the components as necessary.

Included in the following Table is a sample Debris Monitoring Plan. Rostan will develop a similar plan through coordination with the City to flesh out details and responsibilities with the goal of ensuring that all support functions have accountable resources.

PRELIMINARY DEBRIS MONITORING PLAN		
DEBRIS MONITORING TASKS	**ACTION ITEM**	**TIMELINE**
PRE-EVENT TASKS		
PLANNING AND COORDINATION	Summarize operational and communications plan, DMS locations, and logistics and staging areas	During off-season and 72 hours prior to mobilization
INITIAL PRE-EVENT COORDINATION	Telecommunications and/or in-person contact with client	72 hours prior to mobilization
DEBRIS CONTRACTOR COORDINATION	Place debris contractor on stand-by	72 hours prior to mobilization
OEM AND FEMA COMMUNICATION	Coordinate OEM and FEMA client public assistance conference calls	As requested
LOGISTICS AND OPERATIONS COORDINATION	Implement preliminary mobilization of Rostan Reserves	72 hours prior to field operations launch
	Preliminary staging of field kits	72 hours prior to field operations launch
	Initiate Event Manager/HaulPass® data and GIS database	72 hours prior to field operations launch
PRE-EVENT COMMUNICATION	Prior to a disaster event the Project Manager and/or City Liaison will participate in conference call to discuss event status with staff and contractors	Occurs daily morning and afternoon within 72-hour field operations launch window
	Prior to a disaster event the Project Manager and/or City Liaison will report to the EOC or other designated forward staging area	Report as requested
DEBRIS MONITOR MOBILIZATION	Mobilization of Rostan Reserves	Incident occurrence is imminent
	Implement Rostan staff recruiting plan	72 hours prior to field operations launch
	Remote staging of equipment and personnel	72 hours prior to field operations launch

PRELIMINARY DEBRIS MONITORING PLAN		
DEBRIS MONITORING TASKS	**ACTION ITEM**	**TIMELINE**
POST-EVENT TASKS		
ADMINISTRATIVE TASKS	Obtain Presidential Disaster Declaration	6 to 48 hours after mobilization
	Obtain Notice to Proceed/Issue Certificate of Insurance	Incident occurence to 48 hours after
	Continue with staffing plan implementation and training	6 hours after field operations launch and until the end of the debris mission
OPERATIONS MANAGEMENT TASKS	Perform preliminary damage and debris assessments	2 to 48 hours after incident
	Evaluate Debris Management Sites (DMS)	2 to 48 hours after incident
	Perform preliminary debris cost estimate	2 to 48 hours after incident
	Update GIS Map with debris zones	2 to 48 hours after incident
	Compile and issue Daily Report	Daily beginning 1st day of operations
	Obtain Permit or appropriate approvals for DMS locations	12 hours after incident until all necessary DMS locations are operational
MONITOR DEBRIS CONTRACTOR FIRST PUSH	Monitor equipment and labor hours of debris contractor equipment that is mobilized utilizing T&M daily log forms	70-hour T&M period
MONITOR RIGHT-OF-WAY DEBRIS COLLECTION	1st Pass — Monitor debris contractor crews collecting eligible disaster debris from public ROWs and public property	Week 1 through Week 6
	2nd Pass — Monitor debris contractor crews collecting eligible disaster debris from public ROWs and public property	Week 7 through Week 10
	3rd Pass — Monitor debris contractor crews collecting eligible disaster debris from public ROWs and public property	Week 11 through Week 12
MONITOR SPECIAL WASTE COLLECTION	Monitor debris contractor crews collecting eligible special waste disaster debris such has appliances, stumps, leaning trees, hanging limbs, and HHW etc. from public ROWs	Week 5 through Week 12
DMS OVERSIGHT AND MONITORING	Document pre-DMS conditions with photographs and other means as required by regulatory agencies	1st week until debris mission complete
	Observe debris contractor operations at the site to assure environmental compliance	1st week until debris mission complete
	Perform “load calls” of debris contractor debris loads	Throughout mission
	Monitor debris contractor upon exit of DMS	Throughout mission
	Document post-DMS conditions with photographs and other means as required by regulatory agencies and that site is restored to original condition	Following completion of debris removal activities
MONITOR CITIZEN DROP-OFF SITES	Document pre-site conditions with photographs and other means as required by regulatory agencies	Prior to opening DMS locations
	Document and record residents and debris drop-off	Throughout mission
	Observe debris contractor operations at the site to assure environmental compliance. Document the amount of debris processed	Throughout mission
MONITOR CITIZEN DROP-OFF SITES *(continued)*	Document post-site conditions with photographs and other means as required by regulatory agencies and that site is restored to original condition	Following completion of debris removal activities
MONITOR FINAL DISPOSAL	Obtain documentation that final disposal location is permitted and approved for the debris material	1st week until debris mission complete
	Monitor final disposal of debris contractor and obtain scale record or load manifest	Throughout mission
DATA MANAGEMENT/HAULPASS EVENT MANAGER	Manage and facilitate roll-based access and use of HaulPass	Throughout mission
	Establish API or system integrations with project stakeholders	As requested
	Perform debris contractor invoice reconciliation	As invoices are submitted by debris contractor
	Issue applications for payment of debris contractor invoices	As invoices are submitted by debris contractor
	Coordinate and facilitate data transfers request from debris contractor, state and federal personnel	Throughout mission
CALL CENTER	Operate and staff call center in coordination with CIC	As requested
WATERWAY DEBRIS REMOVAL MONITORING	Monitor debris collection crews collecting eligible debris from area waterways	If needed
MONITOR PRIVATE PROPERTY DEBRIS REMOVAL	Manage PPDR program	If needed
DEMOLITION OF STRUCTURES ON PRIVATE PROPERTY	Manage Demo program	If needed
PROJECT CLOSEOUT	Provide electronic documents for reimbursement support	Mission completion

STAFFING

Rostan Reserves — Staff reserves consist of cadres of veteran disaster debris monitoring personnel identified and assembled over years of responding to disaster events nationwide. These staff reserves allow us to supplement our deployment efforts

while engaging and training locally hired staff. Rostan staff reserves are well versed in FEMA regulations and guidelines, such as *FEMA 325*, *327*, *329*, *Public Assistance Debris Monitoring Guide / March 2021*, and *Public Assistance Program & Policy Guide FP-104-009-2 / January 2025*.

Recruiting and Additional Personnel — Due to the increase of disaster events in recent years, Rostan has developed a traveling labor force that responds to debris monitoring job opportunities nationwide. Our goal in any disaster recovery effort is to hire locally to the greatest practical extent. We believe that maximizing the use of locally hired personnel not only helps the community recover more quickly but it also provides for operational efficiencies due to familiarity with neighborhoods, roads and traffic patterns, and local culture. Rostan utilizes modern mediums of outreach such as social media and internet job posting sites, while also employing "old fashioned" techniques, such as "word of mouth," and accessing potential local candidates through veteran organizations, religious organizations, and local labor surplus offices. We generally refrain from using paid, third-party employment agencies. Our experience leads us to believe that these agencies are not properly invested in the well-being of the candidates nor the community.

HEALTH AND SAFETY

Rostan's health and safety approach is based upon our lessons learned, near misses, industry best practices, applicable federal, state, local regulations, and contractual requirements. Rostan will designate a health and safety officer for the duration of the project to support field operations with respect to health and safety protocols and procedures established in the Health and Safety Plan (HASP). Rostan will develop a HASP that addresses health and safety procedures for the overall debris monitoring field operation, each DMS, each citizen drop-off site, and final disposal sites.

Each debris monitor is provided with field training, including an emphasis on hazards and vulnerabilities and methods to reduce risk on the job site. These topics are covered in our field training guides. Rostan provides required personal protective equipment that field personnel must wear while working in designated work areas. Each operating day begins with a morning operational and safety meeting attended by all field personnel.

TYPICAL ROSTAN PERSONAL PROTECTIVE EQUIPMENT (PPE) CONSISTS OF:



SAFETY HAT



SAFETY GLASSES



SAFETY VEST



STEEL-TOE BOOTS



MOBILE PHONE



EAR PLUGS

Additional PPE is available as operational parameters may dictate, e.g., life vests, dust masks, sun screen, insect repellent, work gloves, etc.

QUALITY ASSURANCE AND QUALITY CONTROL (QA/QC)

Rostan personnel at all levels are aware of the importance of providing a quality work product. We will provide a designated QA/QC Officer to oversee Rostan's operational performance and support the Project Manager, Operations Manager and Field Supervisors in implementing our QA/QC protocols and procedures..

QA/QC TASKS GENERALLY INCLUDE BUT ARE NOT LIMITED TO:
Daily review of HaulPass® ticket data, scale receipts and other manifests
DMS permit application review and approvals
Reconnaissance of current debris zones for daily progress
Random re-certifications of debris contractor vehicles
Random health and safety inspections and audits
ADDITIONALLY, THE HAULPASS® SYSTEM PROVIDES SIGNIFICANT QA/QC FUNCTIONS FOR:
ROW Monitor location tracking and performance measurement
Damage resolutions
GIS-based debris collection progress mapping
DMS Monitor performance measurement and audits
Debris contractor performance measurement and resource allocation
Debris contractor invoice reconciliation
Reimbursement support documentation audit

FIELD OPERATIONS AND REPORTING

Operations Management — Includes priority communication with debris removal contractors and community stakeholders on a daily or more frequent basis as needed. Each day begins with a meeting in the field, assigning crews and monitors to areas of operation and establishing the collective operating goals for that day. At the close of each operating day, contractors, Rostan representatives, and community stakeholders will meet to plan for the following operating day. Field monitors are deployed with debris contractor crews to monitor the loading of trucks and to issue load tickets. We provide area field supervisors that are responsible for a defined geographic area in support of monitoring efforts. Our supervisors will work closely with debris cxontractor supervisors to anticipate, and address changing field conditions, manage communications, deploy field staff, and adjust as necessary to efficiently manage debris collection operations.

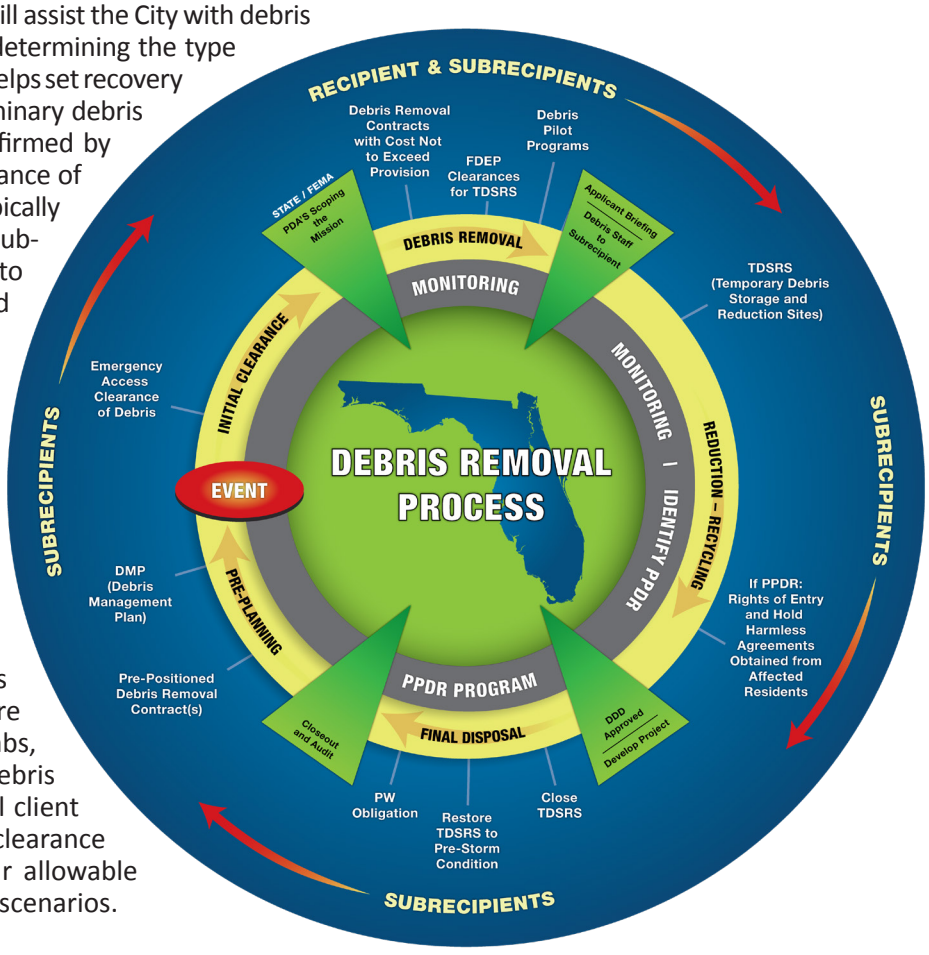
In addition, we will coordinate and communicate with the City regarding overall debris recovery status, debris contractor performance and provide daily operations status updates.

Reporting — Rostan provides daily reporting to document each day's activities and capacity. Reports are typically released by 12:00 PM noon, on the following operating day unless another reporting deadline is required. The HaulPass® website is accessible via a web interface to view current operational information such as:

Debris volumes collected by debris type Debris volumes hauled by type	Debris quantities by DMS Equipment certification totals

PRELIMINARY DEBRIS ASSESSMENTS

Within 24 – 48 hours of activation, Rostan will assist the City with debris estimates. Debris estimation is critical to determining the type and size of a debris recovery operation and helps set recovery expectations, timeframes, and goals. Preliminary debris estimates are based on modeling and confirmed by aerial, topographical, and visual reconnaissance of the affected area. Field estimates are typically gathered by surveying a representative sub-set of each community and extrapolated to develop a damage picture for the affected area. Following Hurricanes, this may be City-wide. Following floods or other more localized events like a tornado, the affected area may be isolated to certain neighborhoods or geographic subsets.



MONITORING FIRST PUSH/ CUT AND TOSS

Following an extreme event, an initial push may be required as soon as possible following the "all clear". Critical arteries and emergency response routes are prioritized and cleared of fallen trees, limbs, and other disaster debris by teams of debris contractors, electric company crews, local client crews and Rostan monitors. The debris clearance phase may go beyond the FEMA 70-hour allowable time and materials window under certain scenarios.

If requested, Rostan will provide monitors to document and record time and materials efforts during the debris clearance phase. Rostan can and will facilitate the administration

and management of documentation to be provided in support of project worksheet development for Category B reimbursement from FEMA.

RIGHT-OF-WAY (ROW) DISASTER DEBRIS COLLECTION MONITORING



Right-of-Way (ROW) monitors are trained with respect to FEMA *Public Assistance Program & Policy Guide FP-104-009-2 / January 2025* and *Public Assistance Debris Monitoring Guide / March 2021* guidance. Our training also includes health and safety components, eligibility requirements specific to the local, state, and federal regulations, and debris contractor monitoring. Rostan's Operations Manager and Supervisors work closely with the City and debris contractor personnel to provide ROW Monitors for each debris crew mobilized by the debris contractor. Rostan's Operations Manager and Supervisors are responsible for ROW Monitor training, scheduling, deployment, QA/QC, as well as reacting to daily changes associated with debris contractor crews, monitor issues and FEMA inquiries.

Each Rostan ROW Monitor will be equipped with a HaulPass® handheld unit as well as all necessary field equipment and required health and safety personal protective equipment (PPE). Rostan ROW Monitors are capable of performing any of the tasks listed below:

Monitor eligible disaster debris collection from ROW and public property
Initiate a HaulPass® load ticket for each eligible load of disaster debris
Monitor debris contractor activities
Report Health & safety concerns
Report and document property damage or accidents
Monitor collection of special waste such as appliances, HHW, etc.
Mobilize and de-mobilize daily

SPECIAL WASTE MONITORING

Special Waste is disaster debris material that is typically collected separately from Vegetative and C&D storm debris. The most common special wastes include:

White Goods Household Hazardous Waste (HHW)	Hazardous Stumps Hanging Limbs Leaning Trees	Abandoned Vehicles Derelict Boats

Rostan Special Waste Monitors are experienced ROW Monitors that have received additional training and experience monitoring special wastes. Rostan assigns a monitor to each debris contractor special waste crew. Rostan's Operations Manager coordinates closely with the debris contractor to facilitate a safe and efficient operation. Rostan monitors use HaulPass® to document each eligible debris item (e.g., hazardous stump, refrigerator, etc.) with photographs tagged with GPS coordinates and any footnotes.

HAZARDOUS TREES AND STUMPS

Trees are highly susceptible to wind damage especially over prolonged periods of sustained high winds. Saturated ground conditions often exacerbate the situation. It is not uncommon for communities to remove thousands of trees and limbs following even moderate events. As a result, FEMA authorizes the removal of substantially damaged trees, damaged limbs, and stumps from trees that have fallen. As the costs for this type of work can be expensive, it is critical that a debris monitoring provider understand the governing policy and have the wherewithal to effectively document the work as it is being performed. Rostan has monitored the removal of hundreds of thousands of damages trees, limbs, and stumps, and has developed specific

modules within HaulPass® to handle the documentation requirements for these unique debris streams.

HaulPass® tree modules are designed to capture the work type, the associated diameter, and photo document the required work prior to and after it is conducted. The tree work module also has built in parameters that reject trees and limbs with diameters below eligibility requirements and includes handy reference language regarding the criteria that qualify trees, limbs, and stumps.

Rostan selects only the most efficient and competent debris monitors to observe and document tree work due to the advanced eligibility and documentation requirements.



CANAL, DRAINAGE, AND WATERWAY DEBRIS MONITORING

Removal and monitoring of debris from canals and waterways increases the complexity and potential danger of a typical ROW debris management event and requires special considerations. Rostan has extensive experience monitoring debris removal from navigable and non-navigable waterways. Given the cost associated with this type of debris removal, it is imperative that debris, along with hazardous limbs and trees, be completed in a "single pass" if possible. To support a single pass effort, Rostan will conduct a comprehensive survey of the area of concern to catalogue debris and tree work. Collection of this type of information allows critical planning to occur prior to mobilizing collection resources. Once completed a drone may be used to video record the area. This information is useful in dealing with concerned residents whose properties abut drainage systems such as canals. It is our policy to provide an experienced monitor for each debris collection crew.



TYPES OF DEBRIS FIELDS INCLUDE:
Storm drains, catch basins, and flood control ditches
Canals, streams, rivers, and inland waterways
Bays, beaches, and channels
TYPES OF DEBRIS MAY INCLUDE:
Displaced damaged structures such as buildings, docks, pillars, etc.
Derelict vessels and vehicles
Vegetative storm debris such as tree trunks, limbs, etc.
C&D debris
Displaced sand and soil
Dredge spoils

Rostan understands the importance of taking additional safety precautions when performing debris monitoring in waterways.

DEBRIS MANAGEMENT SITE (DMS) SELECTION AND APPROVALS

Effective debris management begins with the identification of potential DMS locations. We will assist the City in obtaining necessary approvals and permits from local, state and federal agencies for each site. Initially, our project team coordinates with the City to obtain relevant information such as current site ownership, current site use, right-of-entry considerations for privately owned sites, planned reduction methodologies for each site, and City-specific objectives for each site. We then can collect baseline data on the designated DMS consistent with federal, state and local requirements and in general accordance with FEMA guidelines. Baseline data collection and monitoring activities are focused on achieving successful and timely site closure. Information obtained for each site is compiled into a baseline DMS report, as well as a closure report that we prepare after all debris has been removed from the site. If requested, we conduct both baseline and closure groundwater and soil sampling to document conditions prior to and after debris management activities and establish whether the DMS was adversely affected by these activities.

MONITORING DMS OPERATIONS

We conduct frequent observations throughout the debris management process as debris is stored, reduced, and removed

from various DMS sites, and until site restoration to pre-disaster condition is complete. We evaluate the debris contractor's procedures for proper storage, management, and disposal of all debris types and advise the City of any potential issues that could affect reimbursement funding. We also can provide drone imagery to document overall site activities during debris management operations.



Following debris operations, our project team will prepare a DMS closure report documenting the site conditions upon closure. This report compares baseline and closure environmental conditions that typically includes a comparison of analytical data collected as well as photographic documentation for visual comparison.

TOWER MONITORING AND LOAD CALLS





Rostan provides Tower Monitors that have extensive experience in DMS monitoring activities and have worked with us on previous disaster recovery events. Rostan Tower Monitors understand debris site management and equipment. It has been observed by others that Rostan Tower Monitors are among the most professional and technically competent in the industry. Our monitors are trained to verify the truck volume, identify truck modifications, accurately make the load call, document daily volumes managed, and observe contractor activities.

EQUIPMENT AND VEHICLE CERTIFICATION

Rostan has experienced and fully dedicated and equipped certification teams prepared to deploy immediately following an event in order to identify potential equipment certification site(s), establish the certification site(s), oversee certification operations, certify equipment, and provide accurate record keeping maximizing reimbursement. Certification can be generated cubic yardage and/or tonnage. Rostan certification teams are experienced with volumetric measurement and calculations for all types of debris contractor vehicles and equipment used in the industry. Our certification staff follow Rostan's standard operating procedures which are consistent with FEMA *Public Assistance Program & Policy Guide FP-104-009-2 / January 2025* and *Public Assistance Debris Monitoring Guide / March 2021* and contain some of the following components:

HaulPass® System Equipment/Vehicle Certification Form

HaulPass® Smartcard and Placard Issued for each vehicle or piece of equipment

Debris contractor Safety Checklist verified

Random QA/QC Re-Certifications — conduct random audits of contractor equipment to ensure the volume is consistent with the original placard

Rostan utilizes HaulPass® for digitally recording, storing and managing the information associated with each piece of equipment. More on the HaulPass® role is included in the Certifications subsection of *Section 5.5 Automated Debris Management Systems (ADMS)*.

Rostan certification teams can certify 24 hours per day, 7 days per week if required.

ADDITIONAL MONITORING RELATED SERVICES

DRONES

Rostan may deploy drones in support of operations, data collection, and reporting objectives. Drones provide an aerial "set of eyes", generating unique perspectives and the ability to access areas that are otherwise difficult to reach by traditional means. Drones can help locate debris in remote areas, capture baseline, ongoing, and post-event site conditions at DMS locations, and be used as a debris estimating tool. While drones have been around en masse for a number of years now, their utilization to support debris removal projects is just fully being realized.

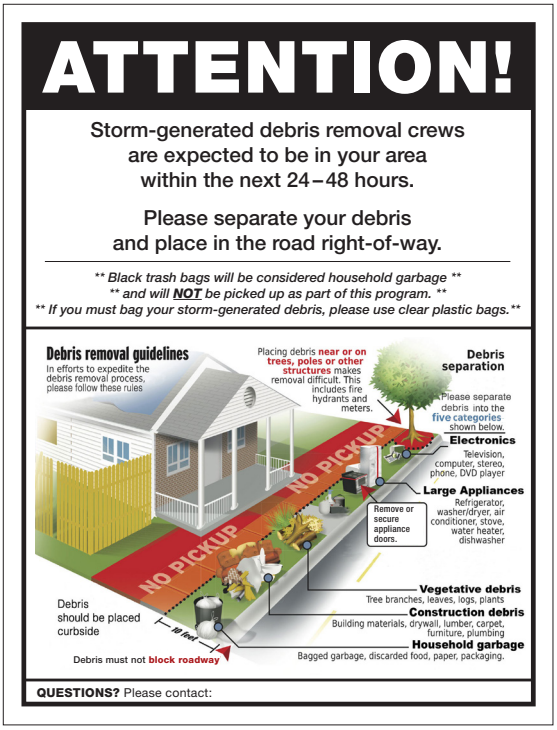


CALL CENTER

Rostan can establish a call center for residential inquiries, claims reporting, and management of claims resolution if needed. This call center can be established locally or managed from one of our permanent office locations.

PUBLIC INFORMATION ASSISTANCE

Rostan can develop public notices, documents, narratives, and memos to support City public information efforts and can support the City Public Information Officer on an as-needed basis.



CONTRACT INVOICE REVIEW AND PAYMENT APPLICATIONS

Rostan will review, validate and reconcile debris management contractor(s) invoices prior to submission to the City for processing. Rostan will conduct a meeting at the beginning of the debris management operation to fully explain the process to the City and debris contractor(s) representatives. All invoices from the debris contractor(s) shall be directed to Rostan for reconciliation with field data collection databases.. Within seven (7) calendar days of receipt, invoices shall be reviewed by Rostan to be accepted or rejected. Rostan will issue in writing to the City and the debris contractor the acceptance or rejection of the invoices and a payment recommendation. If the invoice is rejected, Rostan will clearly state the reasons for rejection and work with the debris contractor to resolve immediately.

DAMAGE CLAIMS

Rostan will coordinate with City personnel to respond to any potential property damage claims resulting from the debris removal process. This includes damage to private property and damage observations to public facilities like road surfaces or drainage. Road damages resulting from debris removal efforts can be potentially be pursued as damages claimed as a result of a disaster event through FEMAs PA program. Rostan is pleased to provide our damage complaint tracking service built into the Tag Items feature in the Haulpass® toolbox. More information about Tag Items can be found in *Section 5.5 Automated Debris Management System (ADMS).*

5.5 AUTOMATED DEBRIS MANAGEMENT SYSTEM (ADMS)

HAULPASS®: BACKGROUND

Following Hurricane Katrina in 2005, while on deployment for the US Army Corps of Engineers (USACE), Rostan was responsible for the management, administration, and reconciliation of more than 25 million cubic yards worth of paper load tickets. This experience challenged Rostan to develop a better, more secure, and reliable approach to debris monitoring and the immense administrative burdens that encumbered the industry's traditional approach. HaulPass® was developed and piloted to USACE in early 2006, proving to be a better approach that would become the industry benchmark for years to come.

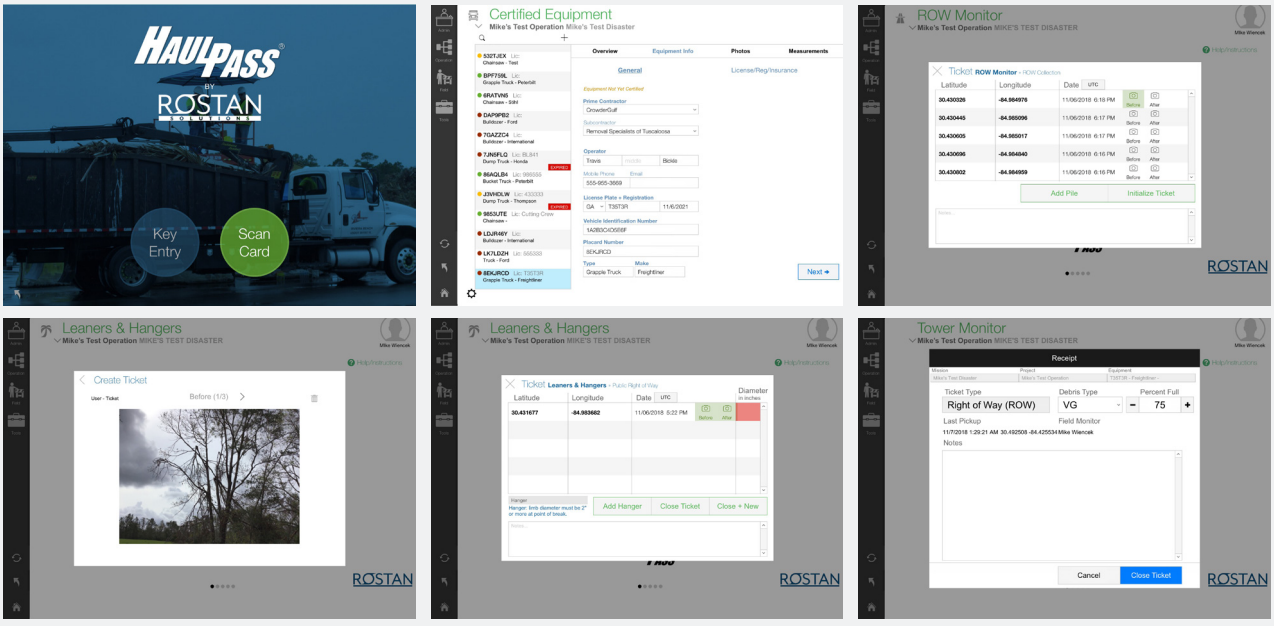
For nearly 5 years, HaulPass® remained the singular ADMS solution in the debris monitoring services industry as competitors were slow to adapt. As a result, HaulPass® was the only ADMS to have been offered by respondents in all 11 Regions under the USACE Advanced Contracting Initiative (ACI) program and the only ADMS to be validated by the USACE in 2008. Industry competitors were soon forced to adapt or risk remaining uncompetitive in the lucrative federal marketplace.

Rostan is the exclusive provider of our proprietary HaulPass® ADMS — the most proven system in the industry. HaulPass® is so reliable and easy to use that Rostan has not utilized paper load tickets since 2008 — for any client, period.

While HaulPass® in its original form remained extremely dependable until its retirement following the 2018 hurricane season, Rostan had begun a strategic rebuild to capitalize on emerging technologies and to move HaulPass® to a new operating platform to ensure its long-term viability.

The updated HaulPass® was successfully deployed on its first assignment in the fall of 2019 marking the beginning of a new era for Rostan and HaulPass®. In the years since, having been deployed on more than a dozen projects to date, the updated HaulPass® has proven to be as reliable as the original while capitalizing on new technologies to develop features maximizing cutting edge hardware and software capabilities.

HAULPASS® INTERFACE



HAULPASS®: SYSTEM OVERVIEW

HaulPass® combines three primary components, our field application, data systems, and the website, to provide a comprehensive operations and data management platform organized to promote efficiency and minimize administrative burdens associated with federal grant programs. HaulPass® can now operate in two modes, completely connected (live) when data services are available throughout the project area, and in remote mode when connectivity may be limited, especially after a catastrophic event.

FIELD APPLICATION

Designed on the Claris/FileMaker platform, a subsidiary of Apple Inc., the HaulPass® field application includes certification interfaces, ticketing modules, tools, operations and disposal site setup, configuration menus, and administration preferences. Built exclusively for Apple iOS devices, HaulPass® was optimized specifically for iPads. Combining an iPad with an RFID reader/writer enveloped in a custom case, both produced by Infinite Peripherals, results in a hardware outfit that can run the entire field application. To produce paper receipts, HaulPass® integrates a thermal printer into select processes if necessary.

General access to the field application is restricted to authorized users only and application features including ticketing modules are further restricted based on user permission sets. The permissions structure invokes an enhanced level of control and security that was not achievable on older hardware platforms.

The field applications encompass a level of flexibility and customization options that enable HaulPass® to meet data collection demands of even the most unique projects. Supported by a full development team, HaulPass® has transitioned from a data collection and load ticketing application to an operations management platform, complete with multiple ticketing modules, equipment certifications, survey and assessment tools, and contractor damage tracking.

DATA SYSTEMS

HaulPass® is supported by a variety of data platforms that are seamlessly integrated to develop, process, transfer, store, and secure/backup data. Rostan maintains ownership and control of all data systems and storage services ensuring that we will always have access to client data.

AWS S3 AND GLACIER	
aws	Serves as the foundation for HaulPass'® cloud storage needs. S3 is a secure, durable, and scalable object storage infrastructure that supports HaulPass® data storage demands for active and recent projects. Glacier is used for long-term/indefinite storage of past-project data long after it is typically needed.
MYSQL	
MySQL	Serves to process and temporarily store data synchronized through MirrorSync. MirrorSync is the sync engine that communicates between the field application and MySQL. MySQL ultimately synchs with the FileMaker Database on standard process schedules.
FILEMAKER	
FileMaker An Apple Subsidiary	Serves as the HaulPass® development and architectural platform and houses the primary database structure.

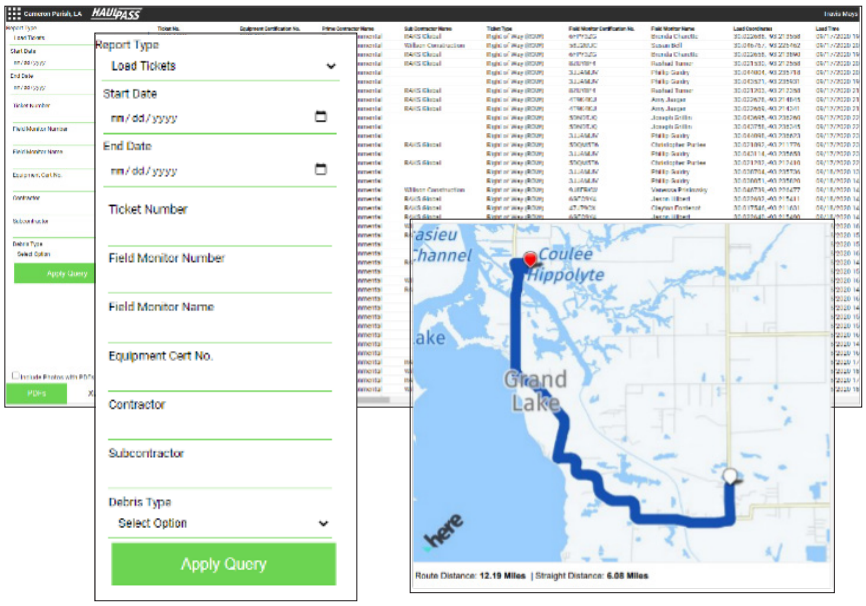
Rostan can integrate an API directly with our data systems if desired.

THE WEBSITE

To complement HaulPass®, Rostan has also undertaken a complete rebuild of our web interface, www.haulpass.com. The website, accessible by credentialed project stakeholders, provides users with the ability to query, export, and review data in multiple format types as well as interact with the HaulPass® GIS interface supported by ESRI/ArcGIS.

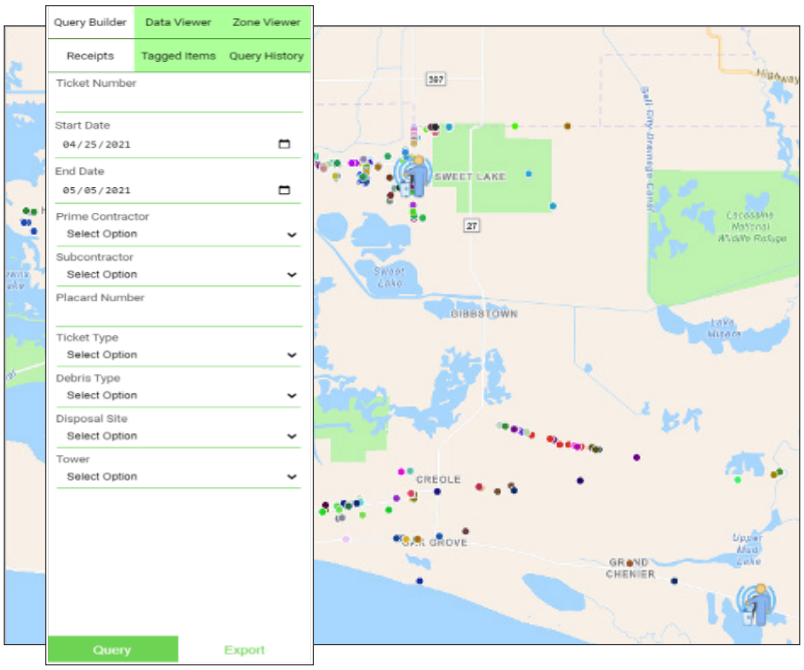
DATA ACCESS

The HaulPass® website is the primary direct access interface for project stakeholders. Project data is used to monitor work progress, review work performed and produce project reports, reconcile contractor invoices, drive operational objectives, and support reimbursement claims. HaulPass® data is arranged in a series of standard reports and can be queried to dissect standard report data before exporting in .xlsx (Excel) or .pdf (PDF) formats. PDF records allow stakeholders to export ticket imagery that is not otherwise available in standard table format. PDF records also include a map reproduction of the pickup and disposal locations. Rostan can easily develop and make available client specific reports upon request.



MAPPING AND GIS

The HaulPass® website has an interactive GIS interface supported by ESRI/ArcGIS that is available to project stakeholders and updated as data points are generated. Queries allow users to dissect geographical data and retrieve ticket records associated with geo-points. Queries are stackable, making it easy to define a particular data subset. The map displays in traditional and satellite view and has the capacity to integrate layers for greater operational awareness.

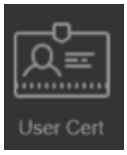


HAULPASS®: CORE MODULES

HaulPass® core modules include two primary categories, ticketing and certifications. Certifications enables user and equipment to interact with the ticketing modules to collect data and track debris removal efforts as they occur.

CERTIFICATIONS

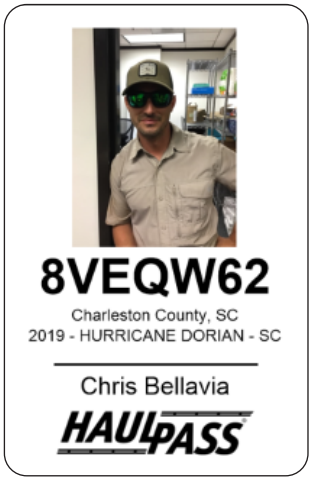
HaulPass® certifications include two certification types, one focused on users, and the other focused on the equipment used to remove debris.



User certifications provide credentialed employees with access to the HaulPass® system. Users are provided with role-based access to the different features, functions, and modules included within HaulPass®. Dedicated user roles enable Rostan to keep tight control over system access minimizing a user's ability to create redundant, unnecessary, or even worse fraudulent records.

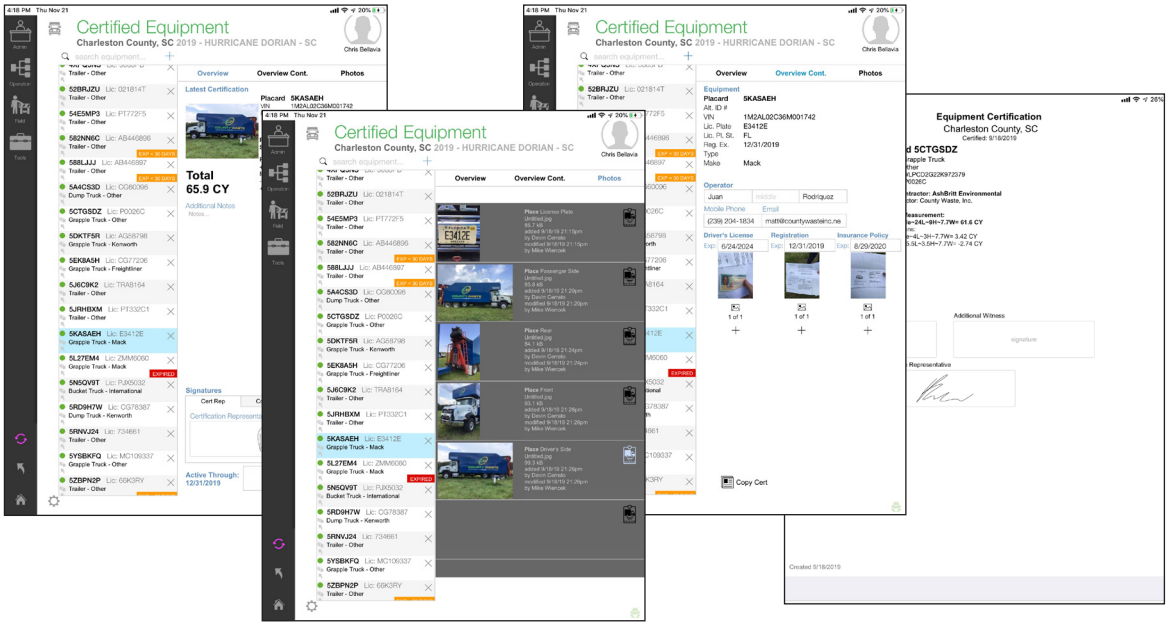


Equipment certifications are required FEMA documentation and primarily serve to establish the debris carrying capacity of each truck, container, or trailer. HaulPass® completely digitizes the certification process to include photo documentation, certified measurements, and signature verification of the certifier, contractor representative, and stakeholder witness if necessary. Each piece of certified equipment is issued a HaulPass® card used to transfer load ticket and transactional data between the point of collection and the point of temporary or final disposal.





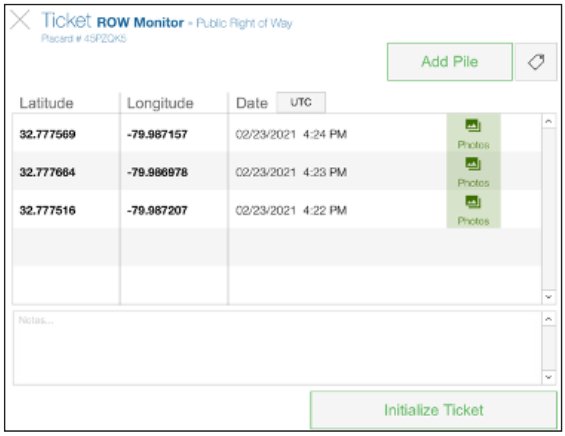
HAULPASS® EQUIPMENT CERTIFICATION



TICKETING

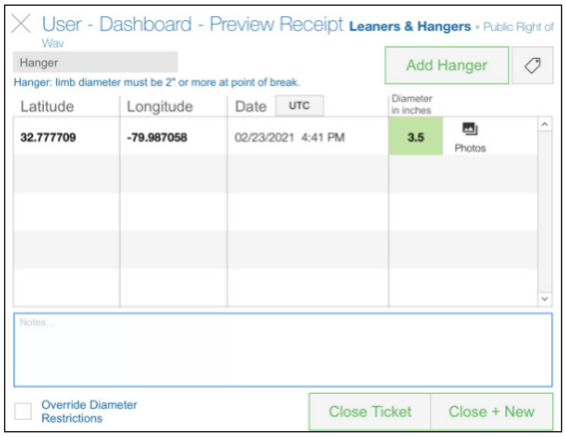


HaulPass® incorporates a series of ticketing modules designed to track typical post-disaster debris streams. Ticketing modules were designed with flexibility in mind to allow for easy on-the-fly adjustment when new debris types are inevitably encountered. Primary ticketing functions include ROW debris removal and disposal, hazardous trees, stumps and limb removal, and specialized debris such as white goods and vehicles and vessels. All ticketing modules require certified users to verify each equipment certification prior to initiating a transaction-based ticket.



RIGHT-OF-WAY (ROW) MODULE

The ROW module is designed to capture equipment specific transactions that involve one or many loading locations and one disposal location. ROW transactions are generated in two parts consisting of load (field) data and disposal (tower) data that when combined create a complete ticket record. The ROW module pairs with the Tower module to complete what are primarily volume or weight-based transactions and incorporates distance and disposal-based fees that may be associated with the hauling transactions.

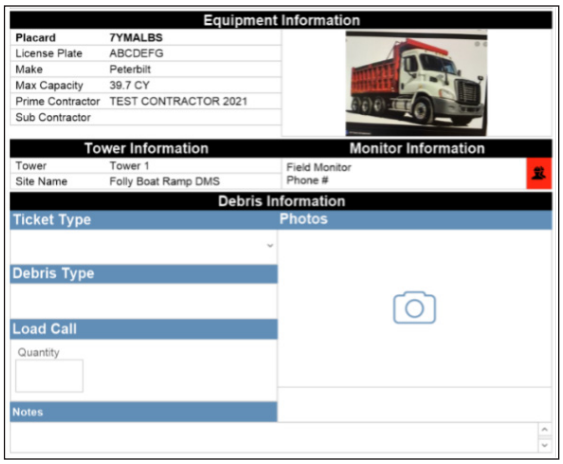


HAZARDOUS TREES MODULE

The Hazardous Trees module is used to document the removal of overhead hazards to include hanging limbs and trees that require complete removal. FEMA has established specific requirements for hazardous trees to include verifiable measurements and photo documentation to prove the hazards physical relation to the ROW. Hazardous trees are treated as per unit transactions and do not require the use of the Tower module. Each transaction creates a digital ticket record which can include a paper receipt as needed.

SPECIALIZED DEBRIS MODULE

Specialized Debris modules were developed to capture less common debris streams typically produced only by the most severe disaster events. White goods (appliances) and vehicle and vessel removal are two Specialized Debris streams that require the capture of unique data points. This led to the creation of modules specifically designed to capture the necessary elements associated with each debris type.



TOWER MODULE

The Tower module pairs with all ticketing modules that required a disposal location. Authorized system users verify the hauling equipment, authorize acceptance of debris, and assign a quantity to each load received. The Tower module requires disposal site configurations which are established the HaulPass® operations setup menu. Digital ticket records are closed, and a paper receipt can be issued to the equipment operator as needed.

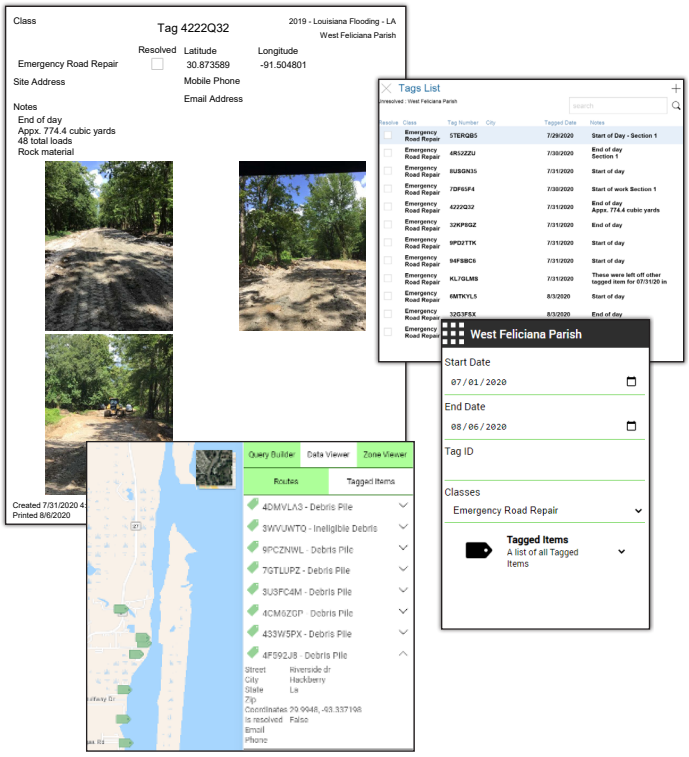
HAULPASS®: TOOLBOX

HaulPass® includes a built-in toolbox full of system enhancing features. A few of these integrated tools are discussed in greater depth below:

TAG ITEM – FEATURES

Tag Item

The Tag Item tool was designed to enhance operations management by enabling field users to document project aspects that aren't directly tied to ticketing functions. Each tagged item is assigned a class and requires associated data points like location, point of contact, photos, and notes. Classes include categories like contractor caused damages, missed or ineligible debris piles, and infrastructure damages. This tool has replaced traditional spreadsheets, paper documentation, emails, and has proven itself as an essential component of HaulPass®.



FEE REPORTS

Fee Reports

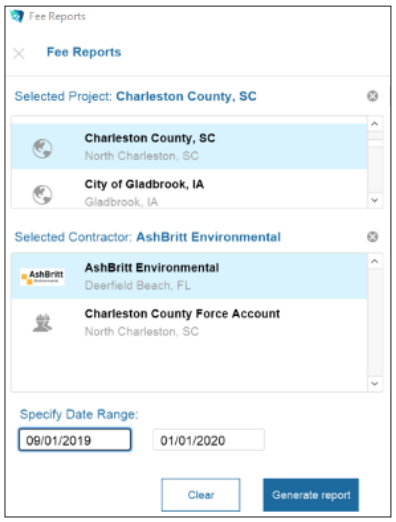
One of the more critical debris removal tasks is the ability to accurately capture project costs in near-real time. This helps prevent cost overruns and ensures communities work within their budget constraints. The HaulPass® Fee Reports tool is an export function that allows Rostan to review debris hauling expenditures as needed and as they occur. Contractor fee schedules can be added to HaulPass® data tables allowing ticket data to query the fee schedule and produce associated hauling costs. Fee reports are validated and upon approval become the supporting documentation for invoice reconciliation and reimbursement requests.

SURVEYS – TYPES

Surveys

HaulPass® has two built-in Survey tools each with a distinct function set. The first survey type is utilized to establish debris removal needs and/or to verify debris removal completion. This survey tool creates a bread crumb trail of verified debris locations, debris types, and estimated quantities. Images may also accompany each survey record.

This operational tool can be used to support preliminary damage assessments and damaged inventory submittals, as well as verify debris has been removed from remaining areas near the end of a debris collection project. The second survey type focuses on property or parcel surveys and is integrated with the Parcels app to establish a need for debris removal from private property under the FEMA PPDR program.



The HaulPass® toolbox is continually adapting to incorporate new features aimed at expediting recovery through efficient design and simplicity of use.

HAULPASS®: HARDWARE

One of the key considerations made while updating HaulPass® was streamlining the system's hardware requirements. The new system is a slimmed down version of the original, supported by strong vendor relationships that enable Rostan to procure additional hardware and supplies as needed to support project efforts.

HARDWARE

Rostan maintains on-hand and in a ready state sufficient equipment to supply more than 400 field personnel with HaulPass® equipment. We maintain strong vendor accounts with our major hardware providers and can secure additional hardware in less than 48 hours. In more than 15 years providing ADMS as a service we have never delayed a project or have been unable to properly service a client due to hardware shortages.



CONSUMABLES

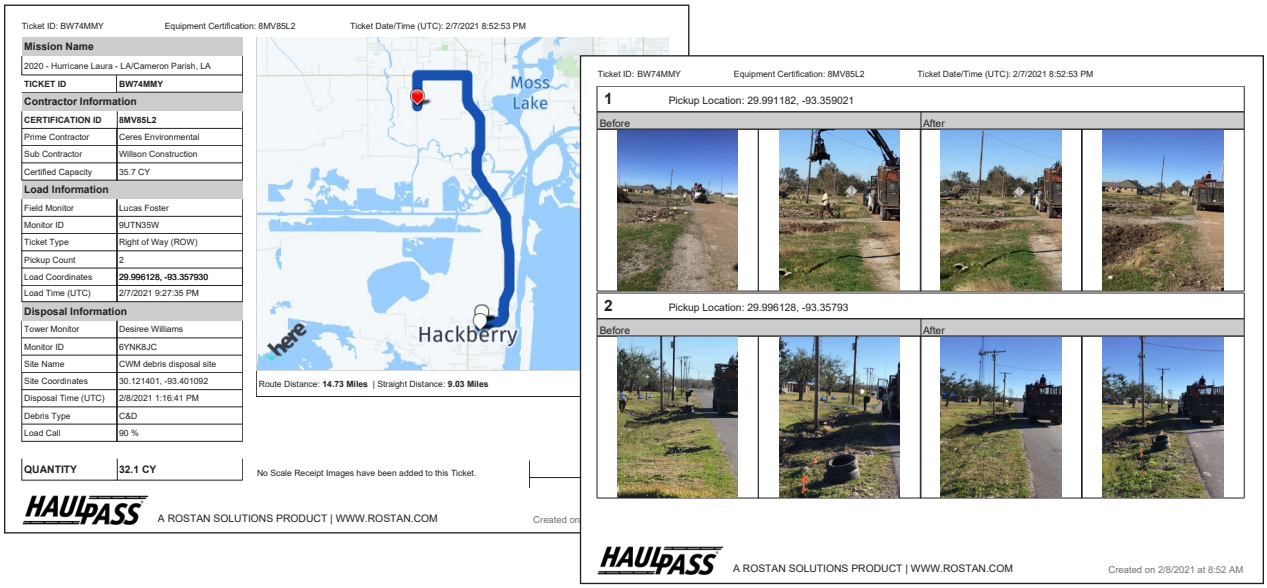
While HaulPass® is now capable of running entirely digitally in a connected environment, smart cards remain integral to HaulPass'® ability to run in a non-connected environment. We source our smart cards, which are now contactless, factory direct, purchasing them 10,000 at a time. We currently have several years' worth of smart cards in inventory.

HaulPass® is designed to produce thermal paper receipts for load tickets if necessary. We keep on-hand enough paper products to produce 100,000 load tickets with more available on short notice. HaulPass® is not dependent on paper and can run completely paperless. Rostan has integrated an email function whereby emails are sent to contractors containing PDFs of load ticket receipts.

HAULPASS®: EXPORTS & REPORTS

HaulPass® is the data collection engine that drives all Rostan reporting. From singular ticket exports to daily operational summaries, Rostan utilizes HaulPass® data to develop components of every project deliverable. Sample exports and reports are included below.

HAULPASS® INDIVIDUAL TICKET .PDF EXPORT



Ticket ID: BW74MMY | Equipment Certification: 8MV85L2 | Ticket Date/Time (UTC): 2/7/2021 8:52:53 PM

Mission Name	
2020 - Hurricane Laura - LA/Cameron Parish, LA	
TICKET ID	BW74MMY
Contractor Information	
CERTIFICATION ID	8MV85L2
Prime Contractor	Ceres Environmental
Sub Contractor	Willson Construction
Certified Capacity	35.7 CY
Load Information	
Field Monitor	Lucas Foster
Monitor ID	9UTN35W
Ticket Type	Right of Way (ROW)
Pickup Count	2
Load Coordinates	29.996128, -93.357930
Load Time (UTC)	2/7/2021 9:27:35 PM
Disposal Information	
Tower Monitor	Desiree Williams
Monitor ID	6YNK8JC
Site Name	CWM debris disposal site
Site Coordinates	30.121401, -93.401092
Disposal Time (UTC)	2/8/2021 1:16:41 PM
Debris Type	C&D
Load Call	90 %
QUANTITY	32.1 CY

Route Distance: **14.73 Miles** | Straight Distance: **9.03 Miles**

No Scale Receipt Images have been added to this Ticket.

HAULPASS A ROSTAN SOLUTIONS PRODUCT | WWW.ROSTAN.COM

Created on

Ticket ID: BW74MMY | Equipment Certification: 8MV85L2 | Ticket Date/Time (UTC): 2/7/2021 8:52:53 PM

1 Pickup Location: 29.991182, -93.359021

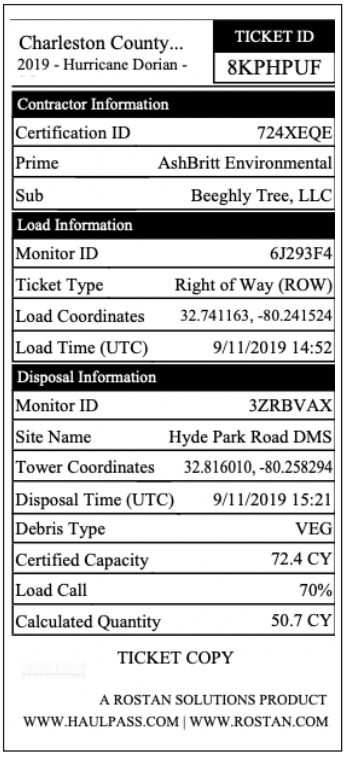
Before | After

2 Pickup Location: 29.996128, -93.35793

Before | After

HAULPASS A ROSTAN SOLUTIONS PRODUCT | WWW.ROSTAN.COM Created on 2/8/2021 at 8:52 AM

HAULPASS® RECEIPT EXPORT



Charleston County... | 2019 - Hurricane Dorian - | TICKET ID 8KPHPUF

Contractor Information	
Certification ID	724XEQE
Prime	AshBritt Environmental
Sub	Beeghly Tree, LLC
Load Information	
Monitor ID	6J293F4
Ticket Type	Right of Way (ROW)
Load Coordinates	32.741163, -80.241524
Load Time (UTC)	9/11/2019 14:52
Disposal Information	
Monitor ID	3ZRBVAX
Site Name	Hyde Park Road DMS
Tower Coordinates	32.816010, -80.258294
Disposal Time (UTC)	9/11/2019 15:21
Debris Type	VEG
Certified Capacity	72.4 CY
Load Call	70%
Calculated Quantity	50.7 CY

TICKET COPY

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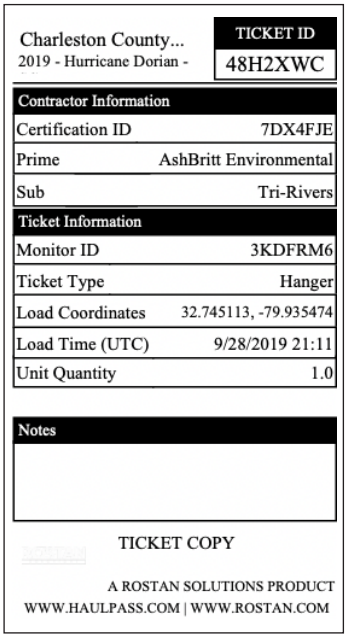

Charleston County... | 2019 - Hurricane Dorian - | TICKET ID 48H2XWC

Contractor Information	
Certification ID	7DX4FJE
Prime	AshBritt Environmental
Sub	Tri-Rivers
Ticket Information	
Monitor ID	3KDFRM6
Ticket Type	Hanger
Load Coordinates	32.745113, -79.935474
Load Time (UTC)	9/28/2019 21:11
Unit Quantity	1.0

Notes

TICKET COPY

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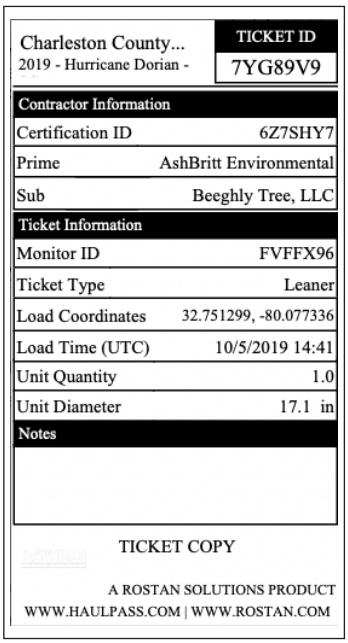


Charleston County... | 2019 - Hurricane Dorian - | TICKET ID 7YG89V9

Contractor Information	
Certification ID	6Z7SHY7
Prime	AshBritt Environmental
Sub	Beeghly Tree, LLC
Ticket Information	
Monitor ID	FVFFX96
Ticket Type	Leaner
Load Coordinates	32.751299, -80.077336
Load Time (UTC)	10/5/2019 14:41
Unit Quantity	1.0
Unit Diameter	17.1 in

Notes

TICKET COPY

A ROSTAN SOLUTIONS PRODUCT
WWW.HAULPASS.COM | WWW.ROSTAN.COM

ROSTAN DAILY OPERATIONAL REPORT

ROSTAN

CITY OF NORTH PORT, FLORIDA Debris Management Daily Report

NOVEMBER 19, 2022 | **HURRICANE IAN | FEMA DR-4673**

75°F	44,931.0 CY	774	45
TODAY'S WEATHER	TODAY'S VOLUME	TODAY'S LOADS	DAY OF OPER

DAILY ACTIVITY SUMMARY

Hurricane Ian debris removal operations began at 0600 in the City of North Port today. Representatives from Rostan and Ceres Environmental Services, Inc. (Ceres) mustered prior to commencing field operations to outline the daily operating plan and discuss health and safety best practices. 119 hauling units were utilized throughout the day to remove and properly dispose of debris from designated Rights-of-Way (ROWs). Additionally, 15 bucket trucks were utilized to remove hazardous trees and limbs from designated Rights-of-Way. Each Ceres crew was accompanied by at least 1 Rostan representative ensuring that debris was removed from eligible locations.

There were no incidents to report.



HAULER CREWS

Ceres utilized 119 hauling units and 15 bucket trucks to remove hurricane debris and hazardous trees and limbs from eli
Removal efforts consisted of construction and demolition (C&D) and vegetative debris.

MONITORING

ROSTAN

ZONES WORKED

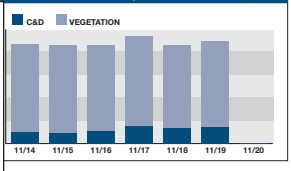
Ceres crews cleared hurricane debris from the following locations:

102	207	401	502
103	208	402	503
104	301	403	504
201	302	404	505
202	303	405	506
203	304	406	507
204	305	407	508
205	306	408	
206	307	501	

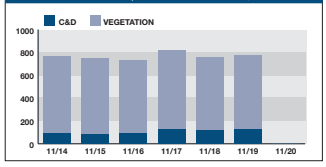
NOVEMBER 20, 2022—OPERATIONS PLAN

Debris Removal Operations are expected to commence at approximately 0600 and conclude at or near 1800. Ceres crews will muster with Rostan personnel prior to departing for the field.

CUBIC YARDS DAILY TOTALS | WEEK OF NOVEMBER 14, 2022



LOADS DAILY TOTALS | WEEK OF NOVEMBER 14, 2022



ROSTAN

DEBRIS REMOVAL SUMMARY: C&D

DISPOSAL SITE	LOADS TODAY	TOTAL LOADS	DEBRIS ACCEPTED TODAY [CUBIC YARDS]	DEBRIS ACCEPTED TOTAL [CUBIC YARDS]
ORLANDO BLVD. DMS	124	2,823	7,106.40	156,844.00
PROJECT TOTALS–**C&D**	**124**	**2,823**	**7,106.40**	**156,844.00**

DEBRIS REMOVAL SUMMARY: PROJECT VOLUME

		DEBRIS ACCEPTED TODAY	DEBRIS ACCEPTED TOTAL

DEBRIS REMOVAL SUMMARY: VEGETATIVE

DISPOSAL SITE	LOADS TODAY	TOTAL LOADS	DEBR [CU
TOLEDO BLADE BLVD. DMS	424	1,982	
WILCOX AVENUE DMS	226	24,467	
PROJECT TOTALS–**VEGETATIVE**	**650**	**26,449**	

DEBRIS REMOVAL SUMMARY: HANGERS & LEANERS

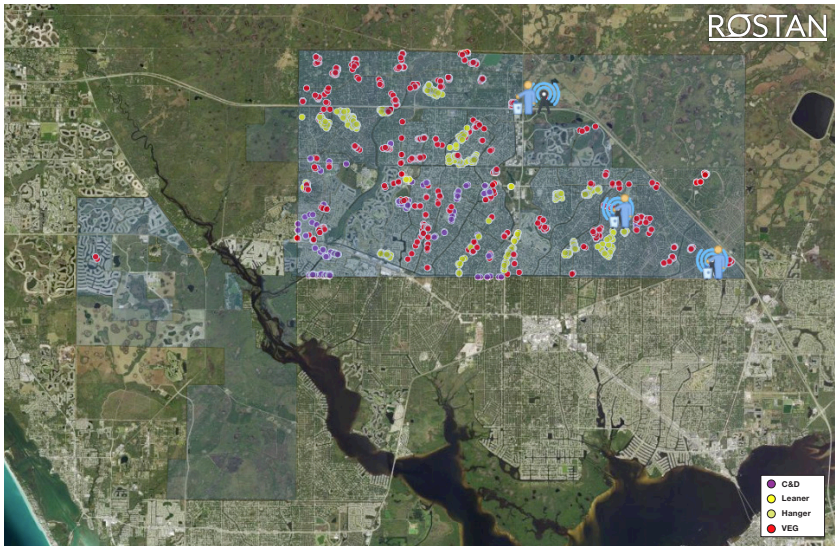
DEBRIS TYPE	HAZARDOUS TREES TODAY
HANGING LIMBS	467
LEANING TREES	178
PROJECT TOTALS–**HANGERS & LEANERS**	**645**

HAULPASS ***All data represented in this summary is subject to audit of HaulPass® database, field logs, e

– 3 –

DEBRIS LOADING LOCATIONS | NOVEMBER 19, 2022

ROSTAN

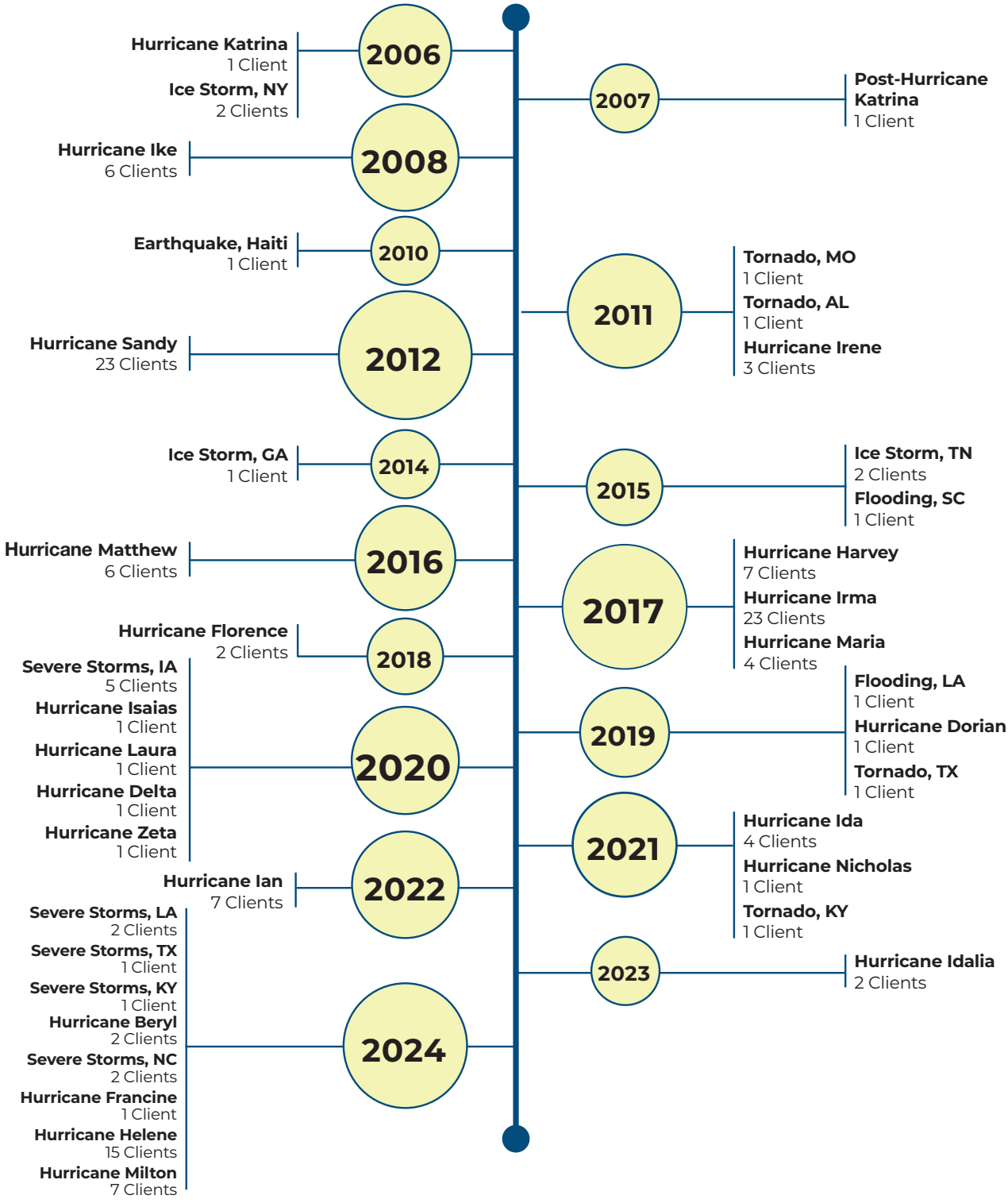


HAULPASS ***All data represented in this summary is subject to audit of HaulPass® database, field logs, etc. and should be considered an operational summary only.***

– 4 –

A PROVEN PRODUCT

HaulPass® has been successfully deployed uninterrupted and without failure since 2006. Deployed in response to some of the most devastating natural disasters in history, the HaulPass®' resume and proven reliability in the hands of a veteran debris removal monitoring team has established it as the industry's most trusted ADMS system. We would welcome the opportunity to provide the City with a thorough demonstration and incorporate any feedback on how we can customize our digital platforms to best meet the needs of the City. We can also pre-certify City force account equipment that may be utilized in response to a future debris recovery project.





TAB 6 – RESPONSE TIME REQUIREMENTS

6. RESPONSE TIME REQUIREMENTS

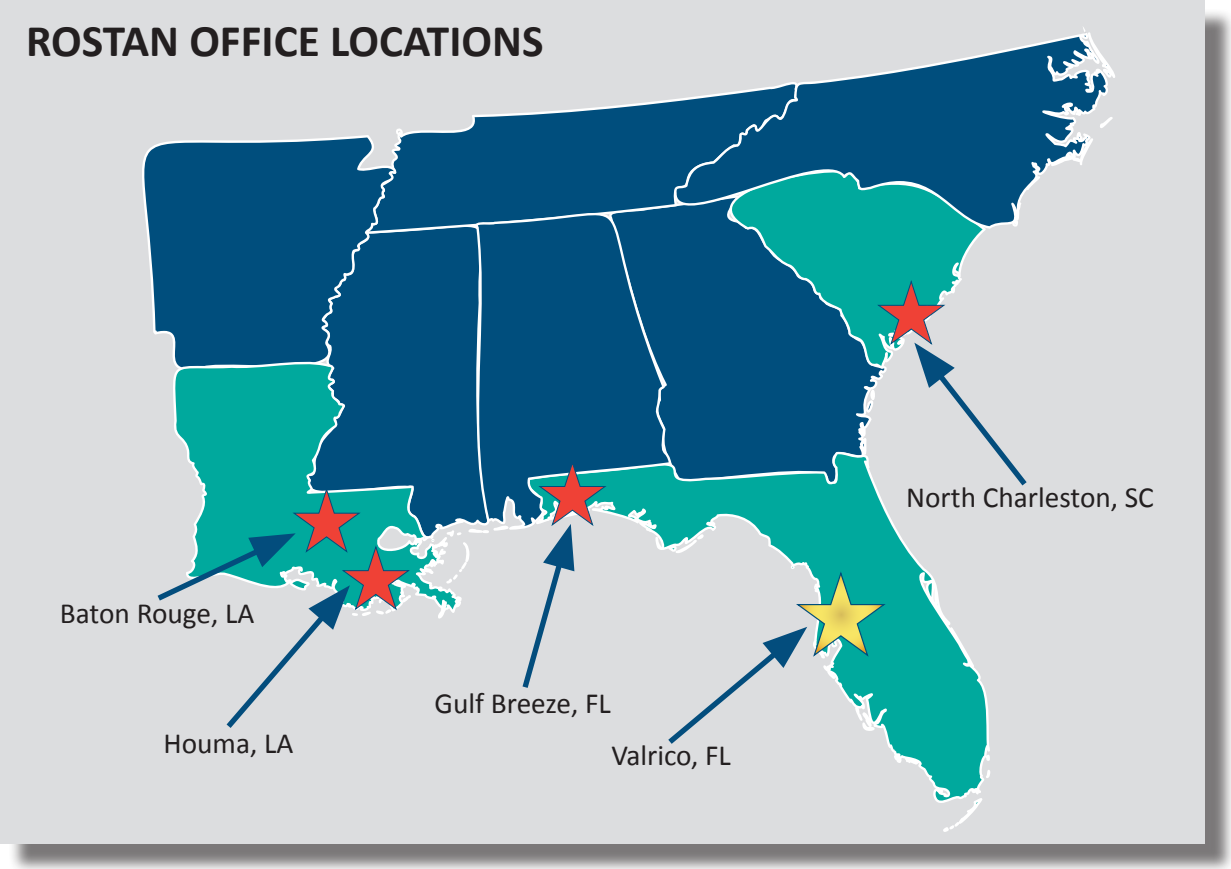
Rostan understands the importance of responsiveness and is highly prepared to respond accordingly in the event of a disaster. Rostan has responded to the City following an event on three occasions. Each event dictated the nature of the deployment to include the response needs and the resources that were required. For this very reason, Rostan carefully incorporates response times into our debris management action plan. A thorough account of this action plan can be found in our Preliminary Debris Monitoring Plan in *Section 5.3*.

Rostan guarantees the City the following response times will be met for a hurricane or other predictable event:

TASK	GUARANTEED RESPONSE TIME
Rostan staff would report to the City's EOC	24 hours after event
Rostan ready to assist the City with truck certification	24 hours after event
Rostan to have monitors ready to begin debris removal operations*	24 hours after event
* *Complete staffing needs may be met within 72-96 hours depending on the severity of the event and accessibility to the project site.*	

PRIMARY MOBILIZATION LOCATION

Upon activation, Rostan will assess the resource requirements of the project and mobilize resources from our resource hubs in Florida, South Carolina, and Louisiana. Due to the nature of disaster events, we must anticipate an all-hands approach requiring resources from multiple locations, and scale back accordingly once the impacts have been properly assessed.





TAB 7 – PROPOSED PRICES

7. PROPOSED PRICES

POSITIONS	HOURLY LABOR RATES	EST. HOURS*	EXTENDED TOTAL
Project/Operations Manager	$85.00	180	$15,300.00
Field Supervisor	$50.00	210	$10,500.00
Debris Site/Tower Monitors	$36.00	1,740	$62,640.00
Field Debris Collection/Code Monitors	$36.00	7,830	$281,880.00
Load Ticket Data Entry Clerks	N/C	2,180	N/C
Billing/Invoice Analysts	$50.00	60	$3,000.00
Project Assistants	$30.00	150	$4,500.00
FEMA, FHWA Coordinator	$125.00	20	$2,500.00
Environmental Specialist	$75.00	30	$2,250.00
GIS Analyst	$75.00	20	$1,500.00
Scheduler/Expeditor	$36.00	100	$3,600.00
Traditional Ticketing ****	N/C		N/C
Electronic Ticketing ****	N/C		N/C
Data Manager**	$75.00	25	$1,875.00
Other Positions:* **** if not included in pricing above**			
Senior Consultant / Engineer	$155.00		
Total of Extended Prices			**$389,545.00**

Expenses and Travel: *Rates are inclusive of all costs with the exception of those expenses related to per diem for meals and incidentals, allowable mileage and/or rental vehicles, rental vehicle petroleum products, airfare, and lodging (lodging may be billed as actual cost or as a lodging per diem cost item). Per diem amounts will comply with General Services Administration (GSA) Federal Travel Regulation (FTR) and Travel/Per Diem Bulletins. Receipts will be provided for non per diem expense costs.*

Rostan exclusively uses the HaulPass® ADMS for all data collection efforts. Costs associated with the utilization and deployment of HaulPass® are included in the above listed rates.

SENIOR CONSULTANT
Recognized expert in technical or professional field capable of analyzing extremely complex project scope and defining specific planning tasks associated with each recovery project. Knowledgeable and thoroughly understands local planning regulations and procedures regarding planning processes and capable of mediating with approval agencies in code related issues. Providing assistance to the FEMA Public Assistance applicants (subgrantees) to develop a restoration and mitigation plan for the required Project Worksheets and 406 Mitigation Proposals primarily associated with Categories C through G. Assistance with the local mitigation planning requirements (DMA 2000).

ENGINEER
Exercises independent judgment and evaluation, strong professional skills, provides competent technical skills to the organization and takes the lead in developing technical solutions for recovery projects. Develops progressively more complex written reports and communicates with company staff on tasks and projects. Providing assistance to the FEMA Public Assistance applicants (subgrantees) to develop scopes of work and cost estimates for the required Project Worksheets and 406 Mitigation Proposals. Preliminary / conceptual design for restoration and mitigation of damaged infrastructure. Also, work with FEMA representatives and relevant local, State and/or Federal agencies to resolve special considerations associated with specific projects (e.g., asbestos related issues on demolition projects, other environmental issues, dredge spoils etc.).



TAB 8 – LITIGATION AND INSURANCE

8. LITIGATION AND INSURANCE

Rostan is presently involved in the following claims. These claims represent all present, past, and pending litigation.

Rostan Solutions, LLC (**Plaintiff**) v. Corpus Christi Independent School District
Case Number: 4:2022cv01712 | Filed: May 25, 2022 | Status: Ongoing.

Rostan Solutions, LLC (**Plaintiff**) v. Community Church Assembly of God Church d/b/a Community Christian School and Community Church Assembly of God Church doing business as Community Christian School
Case Number: 1:2022cv00268 | Filed: June 28, 2022 | Settled: August 22, 2024

Rostan Solutions, LLC (**Plaintiff**) v. Integrated Solutions Consulting Corp. and the City of Sarasota, Florida
Case Number: 2023 CA 007797 NC | Filed: November 1, 2023 | Settled: February 10, 2025

ROSTSOL-01 CGONZALEZ1

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 1/13/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Shelia Robertson
Acrisure Southeast Partners Insurance Services, LLC 1317 Citizens Blvd Leesburg, FL 34748	PHONE (A/C, No, Ext): (800) 845-8437 FAX (A/C, No): E-MAIL ADDRESS: SRobertson@acrisure.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Homeland Insurance Company of New York	34452
INSURER B : Travelers Casualty Insurance Company of Americ	19046
INSURER C : Travelers Casualty and Surety Company	19038
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Rostan Solutions, LLC
3433 Lithia Pinecrest Road
Suite 287
Valrico, FL 33596

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR X Contractor Pollution GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT LOC OTHER:	X		793012804-0001	9/29/2024	9/29/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 1,000,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
B	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY			BA2X192989	9/29/2024	9/29/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
A	UMBRELLA LIAB X OCCUR X EXCESS LIAB CLAIMS-MADE DED RETENTION $			793012805-0001	9/29/2024	9/29/2025	EACH OCCURRENCE AGGREGATE	$ 5,000,000 $ 5,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N: N If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		UB5J864819	9/29/2024	9/29/2025	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
A	Professional Liab			793012804-0001	9/29/2024	9/29/2025	Each Claim	1,000,000
A	Professional Liab			793012804-0001	9/29/2024	9/29/2025	Aggregate	2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Re: Collection and debris site monitoring services as well as coordinate and manage all storm debris management activities in accordance with the Federal Emergency Management Agency (FEMA)
The City of North Port, its officers, officials, employees and volunteers are included as additional insured under the terms and conditions of the attached forms on the General Liability policy when additional insured status is required by written contract.

CERTIFICATE HOLDER

City of North Port
4970 City Hall Blvd.
North Port, FL 34286

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)

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TAB 9 – ADDITIONAL INFORMATION

9.1 Public Assistance / Grants Management Consulting

9.1 PUBLIC ASSISTANCE / GRANTS MANAGEMENT CONSULTING

OVERVIEW

Rostan will act as an extension of the City during all meetings and correspondence with the State/FEMA and will facilitate the grant management in accordance with FEMA policies. This includes but is not limited to, consulting and advising the City as a subject matter expert for any grant modification requests. Rostan will represent all City information and intents to FEMA and the State in a manner which maximizes the outcome for the City to the fullest extent possible. Part of this approach includes the development of a strategy which meets the needs of the City and is appropriate per applicable guidance and regulation.

Rostan will provide personnel resources to the City with expertise and experience for identification of damage and costs, project worksheet development and oversight, and analysis of all available mitigation opportunities and subsequent proposal development. Our team will work directly with the City in applying for grant funding and developing components, which will capture, document, and organize information in an appropriate, eligible, and compliant manner for presentation to FEMA and the State.

Our team, as FEMA Program, Technical and Policy experts, is well-equipped to provide continued support to the City for FEMA Public Assistance and Hazard Mitigation Programs. The Public Assistance (PA) Grant Program (including 406 Mitigation) provides assistance to state entities maintaining and operating public infrastructure to respond, recover and mitigate impacts. Our experts will assist with project development, formulation, cost estimating, project validation, project worksheet development, appeals, audits and grant closeouts. These solutions will be funded through approved FEMA Project Worksheets (PW) and Hazard Mitigation Proposals (HMP). Our Team will work closely with each City Department and also with the Administration to validate projects immediately following an event through our customized local government Approach.

For ***Public Assistance Programs***, the 'Rostan Phased Recovery Approach' illustration outlines the various phases of the City' recovery effort in alignment with the new FEMA Delivery Model, and truly showcases our expertise of how the FEMA P.A. Program is managed. Our approach is specifically customized and tailored to FEMA's newly implemented process and is designed for speed and fast track of project funding.

Our customized approach begins with sound understanding of the proposal requirements, but also captures additional recommendations in resource capacity and contract structure/ capacity to deliver aggressive results based on our collective team's credentialed experience in disaster recovery. The elements included within the organizational structure represent not only our understanding of the Request for Proposals, but more importantly illustrate how our comprehensive team intends to deliver results for the City.

Our approach focuses on our existing relationships with FEMA and the intimate knowledge that our team has of the solicitation with regard to the organizational type of the City. Our experience with the local government will allow us to expedite the delivery of the Key Service Areas for the City. Our Approach also involves the IMMEDIATE need of a standing meeting with FEMA and the State to keep all stakeholders engaged and to keep projects moving.

For ***Hazard Mitigation Programs***, it is the intent of Rostan, to aggressively pursue hazard mitigation funding to address City needs for all vulnerable facilities. Our success with the City of Slidell, highlights our capabilities in being able to apply for, secure, and manage HMGP funding on behalf of the City. Rostan staff will pave the way for the City to position for Hazard Mitigation Funding and will open to door for other opportunities to mitigate vulnerable critical infrastructure and insufficient drainage systems.

ROSTAN PHASED RECOVERY APPROACH

PHASE 1: OPERATIONAL PLANNING & APPLICANT COORDINATION

Client Conducts Applicant Briefings
Rostan assists Client with preparation for briefings, if Applicable; This initial interaction is critical in determining the Applicant's needs for funding and cash flow

Requests for Public Assistance (RPA) within 30 Days of Declaration
Rostan prepares request, if Applicable.

Assessment of Client Financial Status
Rostan will work with Client to determine the need for expedited cash flow, including evaluating the pro's and con's for Immediate Needs Funding requests and financing project costs

Exploratory Call
Rostan begins to determine categories of work to be claimed by developing Damage Inventory for RSM.

Recovery Scoping Meeting (RSM)
Rostan facilitates RSM meeting, identify Categories of Work being claimed.

PHASE 2: ASSESSMENTS AND ELIGIBILITY – SITE INSPECTION, DDD FORMULATION, EEI DEVELOPMENT

Conduct Site Inspections and FEMA Eligibility Assessments
Rostan Technical Team leads and coordinates Site Inspections and FEMA Eligibility Assessments to capture disaster damages for all facilities via our proprietary Capture software.

Detailed Damage Dimension Formulation
Rostan formulates facility damage dimensions into reporting template for FEMA review and validation; Rostan consolidates damaged facilities into groups for FEMA review and adjusts the Damage Inventory

Essential Elements of Information Development
Once DDD's are formulated, Rostan populates the project's EEI questions for completion; Projects are then sent to FEMA PDMG for review / comment and Inspector validation

PHASE 3: SCOPING AND COSTING VALIDATION

Develop Project SOW and Costs
Once project's DDD and EEI are validated, Rostan plugs the validated dimensions into RSmeans (estimating software) for costing; Rostan then takes these costs to develop the project scope of work in the FEMA Cost Estimating Format (CEF); Projects are then submitted to the Consolidated Resource Center (CRC) for Obligation

Eligibility and Compliance Reviews / Project Worksheet Completion
Rostan ensures that all eligible projects are properly presented and defended during reviews; this includes any Request for Information / Determination Memo response to ensure project worksheet formulation

PHASE 4: OBLIGATION / AWARD, REIMBURSEMENT DRAWS OR APPEAL PROCESS

Obligation of Funds to the Recipient
Rostan ensures the most beneficial and expedited obligation of funds for applicant; Ensures project has movement within the FEMA Grants Portal

Requests for Reimbursement Push
Rostan will have project files and project controls aligned to streamline the reimbursement process. Our team will work in tandem with FEMA and the State to ensure costs are reimbursed timely in accordance with state and federal timelines.

Appeal of Determination Memo
Rostan assists with preparedness for meeting and produces plans for a fast recovery

PHASE 5: POST-AWARD MONITORING & AMENDMENTS

Quarterly Progress Reports; Version Requests; and Audits
Rostan Staff setup standardized approaches for monitoring projects post award

Requests for Reimbursement Push
Rostan will have project files and project controls aligned to streamline the reimbursement process. Our team will work in tandem with FEMA and the State to ensure costs are reimbursed timely in accordance with state and federal timelines.

PHASE 6: FINAL RECONCILIATION & CLOSEOUT

Project Closeout (Within 180 days of work completion)

Subrecipient Closeout

Disaster Closeout

CUSTOMIZED APPROACH FOR THE CITY

Our approach to this project is centered around the fact that we understand how local government operates and functions better than our competitors. Our approach is customized to the needs of the City and focuses on speed, sound process delivery, and a well-organized, efficient management team who understand City processes, facilities, and infrastructure.

Our primary objective through this approach is to build continuity and relationships with the staff/ administration at the City, and to become familiar with the infrastructure and assets at each City facility so that when a disaster occurs, our team can navigate through the FEMA process at an effective/efficient pace.

Our methodology for integrating our approach into the recovery and mitigation processes for the City is fundamentally simplistic. The flow chart illustrated on the following page depicts our Phases of Work Progress as it relates to a client's recovery efforts. In short, after an event, various timelines are set in place, and the urgency to collect data and damage documentation from the Applicant is hard pressed. Having a systematic process for collecting this information into a centralized point is vital for the success of the recovery program. Our Team will assist the City to implement measures and protocols with the latest technology platforms available to ensure damages are collected, captured and cataloged efficiently.

Our Team provides this and more to the City. The City will benefit immediately from our learned experiences, familiarity with your assets, and from our relationships with the State and FEMA to streamline funding for City projects. The ability to utilize our expertise will continue to benefit the City and will speed up the recovery effort since we are familiar with your processes and facilities.

In order to effectively implement project schedules within various damaged City facilities, we will work closely with the City Administration, including the coordination for (a) a comprehensive comparative cost analysis for whether each site requires repair or replacement, (b) a recommended course of action for project timeline, (c) a plan for implementation for each recommended course of action, including associated projected costs and timelines in bringing each site to safety and environmental compliance (d) identification of any and all available funding options, including but not limited to FEMA reimbursement, insurance proceeds, CDBG-DR funds, including monitoring and compliance. Throughout this process, our Team will ensure all required FEMA and other federal funding source requirements are met. The differentiating factor for delivering this objective will be the systematic use of our technology platforms to standardize reporting mechanisms and allow the City to have real-time visibility and access.

Our Team encompasses the ability to streamline field damage assessments and required FEMA reporting. Working closely with City staff and regulatory agencies, the State and FEMA, our team will review the comprehensive field inspection reports, surveys and needs assessment of all facilities that were impacted by an event, whether previously identified or not. Through our team's proprietary software, the **Rostan Information Management System (Rostan-IMS)**, we are able to aggregate assessment data at a rapid and accurate pace and prioritize City assets, based on the FEMA Public Assistance Category of Work, including Category A – Debris, Category B – Emergency Protective Measures, Category C – Roads and Bridges, Category D – Water Control Facilities, Category E – Buildings and Equipment, Category F – Utilities, and Category G – Parks, Recreation, and Other. These data sets will allow the City to view, real-time, assessment progress for damages at each facility, where applicable.

Having nearly 2 decades of disaster recovery program experience, Rostan has a vast, complete knowledge of the disaster recovery program lifecycle. This experience has allowed us to pioneer a modified database that focuses on process and reporting efficiency, customization, and allow for mobility and ease of execution.

MONITORING & QA/QC

As with the development of well thought out policies and procedures, monitoring plans are just as important. Our monthly status reports will include, but not be limited to an email report with current status of grant funds, reimbursements, minutes and sign-in sheets from meetings, issues that affect the project funding and outstanding information requests. In fact, the disaster regulations specifically spell out the need for the approval of Quality Control and Monitoring plans. We commit to continuing to provide the appropriate and most qualified staff to perform the full spectrum of services,

from project kickoff to closeout/audit, and we will leverage our SharePoint to accomplish this.

We will convene with City Officials at the initial kick-off meeting to discuss the best option for the City and the appropriate access the City' wishes to have to our SharePoint Site. Protocols for document upload will be discussed and agreed to and progress reports will be generated to offer insight to the City into progress toward project completion and obligation.

Our Team will customize and assist with a framework specific to the City to ensure that milestones are on target and financial elements are considered during the recovery process. Our QA/QC review procedures set management and quality processes into motion before project work begins. At the onset of the project, we determine data quality objectives, metrics, and the technical path to achieve these. We are accustomed to working across disciplines, business, and geographic lines to achieve successful project results for our clients.

LEVERAGE AVAILABLE FUNDING

FINANCIAL, ACCOUNTING, REPORTING AND GRANT MANAGEMENT

City Administration and Finance staff are challenged with augmenting existing sources of funding, identifying and leveraging new sources, and creating cost-effective budgets while meeting existing City demands. Funding opportunities to meet such needs after a presidentially declared disaster is vital for the immediate and long-term recovery of the City.

Our team takes a proactive role to assist our clients in obtaining and maximizing project funding. Our success has been built upon developing specific knowledge about funding available in the various geographic regions, gaining expertise in the various sources, cultivating relationships with funding agencies, as well as developing funding strategies that maximize return on investment. Our methodology below depicts our exceptional resource capabilities and outlines our best practice approach for managing the financial and accounting aspects for the City' recovery efforts.

NEGOTIATE AND WORK WITH FEMA ON BEHALF OF THE CITY

The element of negotiating and working closely with FEMA is truly undervalued, when in reality, it is an art form. Rostan will negotiate with FEMA and State personnel, where necessary with City approval, throughout the development, approval and implementation process to ensure that the grant funding is adequate and maximizes the outcome for the City. Being an effective consultant and representative of the City means maximizing all available funding to the City, while reducing financial risk, liability and exposure. Our close coordination with FEMA is methodically planned and well calculated. We concede to smaller issues to achieve greater results that are part of a larger picture. Our Team will to provide qualified and professional staff to negotiate with FEMA and the State on behalf of the City. We have a deep respect for quality performance, and we value accurate reporting as a standardized tool in our collective project delivery, coordination, and communication approach. Our work product speaks for itself and is simply unmatched in our ability to negotiate and work directly with FEMA Region 4 and FEMA Headquarters. We relish the opportunity to represent the City in their FEMA needs and are proud of our work performed to date. the City will not find a more trusted partner that can effectively negotiate FEMA claims and damages on its behalf, than Rostan.

Simply put, our standard of work is respected,
our personnel who will represent the City are respected,
and we will ensure that the City of North Port is RESPECTED.

UNDERSTANDING THE FEMA PROCESS AND MANAGING GRANT AND PROGRAMMATIC REQUIREMENTS

Our Team understands applicable Federal policies and regulations that govern FEMA and other federally funded programs. Our objective is to ensure that the City recover all eligible costs that were incurred as a result of a disaster and to provide local dedicated staff and resources to ensure satisfaction from project inception through closeout as expeditiously as possible, working intimately with outside stakeholders, such as the State, HUD, and FEMA. Understanding the comprehensive, detailed policies, procedures, and compliance requirements can be daunting for clients receiving Disaster Recovery funding. We are comprised of the best and the brightest in FEMA PA, HM, and CDBG, and our experience outlined in this proposal supports

the resourcefulness that we will deliver to the City. Our performance will be measured through the below objectives:

- Meeting with the City to discuss additional expenses and funding deficits
- Preparation, presenting and managing all associated grant amendments to the State and FEMA as requested by the City
- Performing all duties in compliance with the State and FEMA from the City guidance and regulation requirements 100% of the time
- Reporting grant management progress to the City monthly
- Providing and managing tracking of funds and budgetary changes to the City monthly
- Assisting in responding to and submitting any request for information to FEMA prior to given deadline

Our team, as infrastructure experts, are well-equipped to provide support for the FEMA Public Assistance Grant Program and the process immediately following a declared incident. The Public Assistance Grant Program, including 406 Mitigation, provides assistance to eligible entities who maintain and operate public infrastructure to respond, recover and mitigate impacts. We will assist with and oversee project formulation, cost estimating, project validation, project worksheet development, appeals, audits and grant closeouts on behalf of the City.

Our Team consists of experts that can do more than just administer and facilitate the grant process. Our experts will work directly with the City to implement and deliver the solutions that will rebuild City infrastructure better than it was before, to establish resiliency. These solutions will be funded through approved FEMA Project Worksheets (PW) and Hazard Mitigation Proposals (HMP), on top of any insurance proceeds. Our Team will assist with both implementations of these eligible projects as well as fulfillment of the reimbursement process.

REGULATORY AND FINANCIAL COMPLIANCE

REGULATORY

One of the most often overlooked elements of a recovery or mitigation project is complying with the applicable regulatory agencies. Our role with the City will be to ensure complete program compliance and comply with all Environmental, Historic, Labor Compliance, Davis-Bacon, Public Health & Safety Requirements/ Legal Requirements. Rostan has an impeccable history with state and federal government agencies and will serve as the lead in this endeavor due to their credentialed experience and relationships. Our experts have tremendous working relationships with all the regulatory agencies and will work closely (training, outreach, SOPs, site visits, and desk reviews) with the City to ensure full compliance with all applicable laws, regulations, and other programmatic and financial requirements including all environmental, historic, and public health and safety requirements. Our team will use all opportunities to monitor project and grant activities, including checklists, database records, quarterly reports, site visits and conference calls to assure that all legal requirements of both programs are satisfied.

Our Team will implement the following steps to ensure compliance with federal regulations, provide audit coordination and assist the City with responding to audit findings. Throughout the grant administration and formulation process, we intend to utilize the below QA/QC process to detect fraud, waste, and abuse. This includes:

IMPLEMENTING A CONTROLLED ENVIRONMENT Based on program requirements and guidance, there will be a set of clear expectations. A complete review of program policies and procedures will be completed prior to ramp-up activities.
ESTABLISHMENT OF RESPONSIBILITY Training to identify suspected fraud, waste, and abuse will be conducted with appropriate staff and specific roles will be assigned.
REGULAR RISK ASSESSMENT Throughout the grant cycle, specific personnel will be tasked with identifying and analyzing various factors that create risk for the projects and develop methodologies and procedures to minimize this risk.
DOCUMENTATION STANDARDS Strict documentation standards will be required and will maximize the use of source documents that can be independently and objectively verified.

MONITORING
All internal policies, procedures, and other control mechanisms will be regularly monitored to ensure effectiveness. Monitoring touch points includes desk monitoring, site visits, and performance tracking and reporting.
TRANSPARENCY
Transparency will be encouraged throughout all program areas where possible. Findings of fraud, waste, and abuse will be anonymized and distributed to stakeholders to increase awareness and transparency of program operations.

Rostan sets itself apart from other competitors in our strategy and unique approach to working with the State and delivering recovery, mitigation, and closeout services. We have longstanding relationships with both State and FEMA personnel and will work directly with the State to facilitate all projects and recover eligible damages/costs. The Rostan Team is well-positioned to provide support for the process following declared incidents through project closeout. Rostan will lead and facilitate, as directed by the City, all applicant meetings, Requests for Information (RFIs), Requests for Reimbursements (RFRs), project formulation, review of documentation, cost estimating, project validation, Project Worksheet (PW) development, appeals, audits, and grant closeouts.

FINANCIAL

Fiscal Management describes the policy and procedural development for fiscal control, including the processes for project cash request and disbursement, accounts receivable/payable, and the program income tracking. Our team will assist the City, with planning and strategy to not only manage cash flow, but also maximize the funding, offset any applicable non-federal matching requirements, and ensure compliance with federal regulations and State audit requirements. This includes sound fiscal/budget controls and a systematic approach for documentation and records storage. Currently, Rostan uses and interfaces with clients via its Microsoft Office SharePoint site. This link allows for clients to upload project specific data to a secure access point and enables our team to access files in seconds. This process speeds up project reporting capabilities and allows our team to process reimbursements timelier and push the documentation through to the State and FEMA respectively.

Our Team offers access to national networks, robust software suites; customized data systems and web-based tools and solutions. Our team has recent and extensive experience in operating within FEMA's new Grants Portal system for the Public Assistance Program, a key qualification to successfully obtaining federal reimbursement, as well as working with State-Level Mb3 systems for reporting.

We will assist the City in accounting for all of these costs initially as estimates for grant development and funding, and finally as actual costs to be used for reimbursement of eligible grant funding. The actual costs will eventually have to be reconciled; and we will assist with the reconciliations of costs, reimbursement pursuits through FEMA, and will facilitate any future audits, appeals (if needed), programmatic/financial reporting, and lastly grant and financial closeouts.

PROTOCOLS

SITE INSPECTION PHASE

Assessing damages is a time-sensitive, essential element in the response and recovery process. We understand the financial implications to the City of a poorly performed site inspection operation. Our team can provide personnel experienced with training on how to identify and account for all potentially eligible damages, and how to ensure that the proper claims and estimates are submitted in a timely manner. Alongside local officials, we will assist with the development of metrics, milestones, and timetables appropriate for each project that will provide the most benefit to the City.

SCOPE OF WORK DEVELOPMENT AND ELIGIBILITY

We will assist the City with the completion of the applications. All necessary forms will be developed, such as the budget/cost summary form, supplemental information, program schedule, activity beneficiary form, target area and project maps, project description, cost estimates, other funds supplemental documentation, proofs of publication, statement of assurances, etc.

Federal grant applications submitted, must be program eligible, cost effective, environmentally sound, and technically feasible. Team reviewers include former PA, HM, and CDBG-DR project managers and experienced technical staff. Typical elements that must be satisfied:

- ✓ Compliance with all requirements of federal grant eligibility — Damage, impacts, at risk
- ✓ A beneficial impact upon the declared disaster area, and compliance with any applicable state directives in the state program administrative plan for the specific disaster
- ✓ Solution of a problem independently
- ✓ Cost-effectiveness and evidence of substantial reduction of the future losses
- ✓ Long-term and technically feasible
- ✓ Conformance with all applicable environmental, historic, or cultural preservation requirements
- ✓ Required non-federal match
- ✓ Leveraging issues for multiple grant sources
- ✓ Conformance with all applicable federal, state and local regulations (e.g., NFIP regulations or state/local building codes)
- ✓ High level technical feasibility

Once the application is determined to be complete and feasible, the team's in-depth technical review begins to drill down into the details of the proposed project to confirm the benefit-cost analysis; apply any pertinent regulations; review cost estimates, site plans and architectural drawings; affirm thoroughness of the application; check that all documentation required for environmental and/or historic preservation is included; and if warranted, provide assistance with Requests for Information (RFI).

POLICY ADVISORY SERVICES

Rostan is unlike any traditional consulting firm. Rostan has two (2) licensed attorneys who specialize in FEMA Recovery and Mitigation Policy. The City will benefit from our collective experience in FEMA Appeals and Arbitrations and in how we leverage FEMA's own precedent cases against them. Our FEMA work in six (6) other FEMA regions across the country afford our team the advantage of having visibility on other FEMA Region's eligibility determinations surrounding similar projects. The Rostan Policy Team offers the following:

- Provide on-going research for project eligibility determinations to establish precedent case work
- Develop a multi-tiered QA/QC process to ensure that awards and contracts meet all federal regulations
- Use quarterly reporting mechanisms to document progress, including any procurement activity
- In coordination with the State, perform regular desk monitoring through the review of Requests for Reimbursement for front-end audits
- Provide checklists to be submitted with Requests for Reimbursement
- Review bid documents, advertisements, addendums if applicable, wage rates, attend bid openings, pre-construction conferences, etc. to ensure compliance with state and federal laws
- Perform labor compliance reviews, as applicable
- All costs will be reviewed for eligibility and cost reasonableness (If the project is competitively bid, there will be no need for this review)
- Assist the City/sub-grantee in developing RFP/RFQ materials for engineering, architectural or construction services to ensure all required items are included, such as proper wage rates, minority goals, etc
- If needed, attend and provide assistance at preconstruction conferences, bid opening, tabulation and minutes, bid award and contractor eligibility
- Assure that corrective action plans are developed, enforced, and implemented, as needed
- Ensure compliance with Single Audit Act requirements, review audit reports, as necessary

REIMBURSEMENT REQUESTS

Our comprehensive portfolio includes the submission of Requests for Reimbursement for many federal programs, specifically for Public Assistance and Hazard Mitigation Programs. In fact, the Rostan Team is responsible for some of the largest reimbursement requests for local governments on record, both for Public Assistance and also for the sole Hazard Mitigation Grant Program Project. Our Team is designed and structured to effectively streamline and manage eligible costs and all force account expenses, provide appropriate and specific source documentation of expenses, and deliver direct allocation of costs to the appropriate funding source when match is required. ***Our objective, to the fullest extent possible, is to make EVERY Disaster that impacts the City a budget neutral Disaster.*** This is attainable through our Team correlating the implementation of the project scope with the grant funding scope to streamline the reimbursement process, identify potential matching elements, and decreasing confusion and delays with the FEMA Consolidated Resource Center. This also involves our Program Team having a trusted relationship with the local FEMA personnel, assigned Program Delivery Managers, and the State — *which we will demonstrate to the City.*

Our Team will work with the City to develop reporting protocols and schedules for activity logs, timesheets, and any other required or designed report. Rostan has developed templates for project monitoring correspondence, application review, and contract development correspondence, and correspondence related to every phase of a project's life cycle. Correspondence or documents that are not template in nature can be quickly drafted upon request and sent to the City for review, approval, and use. Ensuring clear communication has been and will continue to be a pillar for success with federal programs. All templates will be provided to the City for review and acceptance, and we will work with the City in the development of a Comprehensive Building Assessment Report.

CLOSEOUT

To minimize challenges with the project close-out process, we begin the accounting for closeout on day one of implementation, ensuring details are not forgotten or documents misplaced by the time critical audit preparation efforts begin. Our Team will begin preparing, internally, for a front-end audit in order to streamline projects through closeout. This process involves close coordinate with the State as the projects are being initially developed. Our approach is centered around State involvement from the onset of a project so we can avoid any unnecessary delays for missing documentation. As part of this process and best practice, our Team will conduct monthly project monitoring reviews of all associated will take place throughout the project life to reduce any corrective actions at the end of a project. An essential element of any project close-out is the development and maintenance of a Closeout Checklist. Our Team will be responsible for the maintenance of these checklists and the City will have real-time visibility with access to our SharePoint site, where these files will be stored. Prior to submitting reimbursement requests to the State, our teams will conduct a thorough file review and QA/QC check to ensure project files are complete. Once complete, both our Project Manager, as well as our Program Executive, will sign off on the checklist to finalize the file for submittal to the State.



TAB 10 – SUBMISSION REQUIREMENTS AND REQUIRED SUBMITTAL FORMS

- [X] Proposal Submittal Signature Form
- [X] Statement of Organization
- [X] References
- [X] Minimum Qualifications Requirements
- [X] Conflict of Interest
- [X] Drug-Free Workplace (If Applicable)
- [X] Public Entity Crime Information
- [X] Non-Collusive Affidavit
- [X] Disclosure Form for Consultant/Engineer/Architect
- [X] Lobbying Certification
- [X] Scrutinized Company Certification
- [X] Price Schedule Form
- [X] State of Florida Registration Requirements (http://www.sunbiz.org/search.html) Proposer shall be registered with the State of Florida to perform the professional services required for this proposal. A copy of Registration must be included with submission.

D. FEDERAL REQUIRED FORMS:

- [X] Certification by Bidder – Executive Order 11246
- [X] Federal Non-Collusion/Lobbying
- [X] Certification Regarding Debarment, Suspension, and Other Responsibility Maters Primary Covered Transactions
- [X] Acknowledgement of Terms, Conditions, and Grant Clauses
- [X] Certifications and Representations -Grant Funds

E. SAMPLE INSURANCE CERTIFICATE: Demonstrate your firm's ability to comply with insurance requirements. Provide a previous certificate or other evidence listing the Insurance Companies names for both Professional Liability and General Liability and the dollar amounts of the coverage.

[X] YES [ ] NO Sample Insurance Certificate is included with the submittal

F. MBE/WBE/VBE: If claiming Minority Business Enterprise/Women Business Enterprise/Veterans Business Enterprise, the Prime Firm (not sub-Contractor) **shall be** certified as a Minority Business Enterprise by the State of Florida, Department of Management Services, Office of Supplier Diversity pursuant to Section 287.0943, Florida Statutes.

[ ] YES, CLAIMING MBE/WBE/VBE STATUS AS PRIME ONLY

[ ] YES, I'VE ATTACHED THE CERTIFICATE OF MBE/WBE/VBE STATUS FROM THE STATE OF FLORIDA, AS OUTLINED SECTION 12.

[X] NOT CLAIMING MBE/WBE/VBE

G. CREDIT CARDS Does your company accept Credit Card Payments? [ ] **YES** [X] **NO**

Credit card payments will be processed upon the City's inspection and acceptance of goods/services and receipt of invoice for payment. The City will not pay fees for credit card transactions.

THE REMAINDER OF THIS PAGE IS LEFT BLANK INTENTIONALLY

COMPANY: Rostan Solutions, LLC

SIGNATURE: _____

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

ROSTSOL-01 CGONZALEZ1

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 1/13/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Shelia Robertson
Acrisure Southeast Partners Insurance Services, LLC 1317 Citizens Blvd Leesburg, FL 34748	PHONE (A/C, No, Ext): (800) 845-8437 FAX (A/C, No): E-MAIL ADDRESS: SRobertson@acrisure.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Homeland Insurance Company of New York	34452
INSURER B : Travelers Casualty Insurance Company of Americ	19046
INSURER C : Travelers Casualty and Surety Company	19038
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

Rostan Solutions, LLC
3433 Lithia Pinecrest Road
Suite 287
Valrico, FL 33596

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR	X		793012804-0001	9/29/2024	9/29/2025	DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
	X Contractor Pollution						MED EXP (Any one person)	$ 10,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	POLICY X PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
B	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO			BA2X192989	9/29/2024	9/29/2025	BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
A	UMBRELLA LIAB X OCCUR						EACH OCCURRENCE	$ 5,000,000
	X EXCESS LIAB CLAIMS-MADE			793012805-0001	9/29/2024	9/29/2025	AGGREGATE	$ 5,000,000
	DED RETENTION $							$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						X PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N: N	N / A		UB5J864819	9/29/2024	9/29/2025	E.L. EACH ACCIDENT	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
A	Professional Liab			793012804-0001	9/29/2024	9/29/2025	Each Claim	1,000,000
A	Professional Liab			793012804-0001	9/29/2024	9/29/2025	Aggregate	2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Collection and debris site monitoring services as well as coordinate and manage all storm debris management activities in accordance with the Federal Emergency Management Agency (FEMA)

The City of North Port, its officers, officials, employees and volunteers are included as additional insured under the terms and conditions of the attached forms on the General Liability policy when additional insured status is required by written contract.

CERTIFICATE HOLDER

City of North Port
4970 City Hall Blvd.
North Port, FL 34286

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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PROPOSAL SUBMITTAL SIGNATURE FORM

The undersigned attests to his/her authority to submit this proposal and to bind the firm herein named to perform as per Agreement, if the firm is awarded the Agreement by the City.

The undersigned further certifies that he/she has read the Request for Proposal, Terms and Conditions, Insurance Requirements and any other documentation relating to this request and this proposal is submitted with full knowledge and understanding of the requirements and time constraints noted herein.

As addenda are considered binding as if contained in the original specifications, it is critical that the firm acknowledge receipt of same. The submittal may be considered void if receipt of an addendum is not acknowledged.

Addendum No. N/A Dated N/A Addendum No. _____ Dated _____
Addendum No. _____ Dated _____ Addendum No. _____ Dated _____
Addendum No. _____ Dated _____ Addendum No. _____ Dated _____

Company Name Rostan Solutions, LLC

Contact Name Sam Rosania

813-333-7042	srosania@rostan.com	813-333-7330
Telephone #	**E-Mail**	**Fax #**

3433 Lithia Pinecrest Road, Suite 287
Main Office Address

Valrico	FL	33596
City	**State**	**Zip Code**

Address of Office Servicing City of North Port, if different than above: [X] ***SAME AS ABOVE***

Office Address

City	**State**	**Zip Code**

Telephone #	**E-mail**	**Fax #**

Sam Rosania, Principal / Executive Vice President
Name & Title of Firm Representative

	3/25/2025
Signature	**Date**

THIS PAGE MUST BE COMPLETED AND SUBMITTED WITH YOUR PROPOSAL

STATEMENT OF ORGANIZATION
(Information Sheet for Transactions and Conveyances Corporation Identification)

The following information will be provided to the City of North Port for incorporation in legal documents. It is, therefore, vital all information is accurate and complete. Please be certain all spelling, and capitalization is exactly as registered with the state or federal government.

Name of Respondent:
Rostan Solutions, LLC

DBA (if any):
N/A

Type of Entity (Sole Proprietor, Corporation, LLC, LLP, Partnership, etc):
LLC

Business Address:
3433 Lithia Pinecrest Road, Suite 287, Valrico, FL 33596

Phone: 813-333-7042 **Fax:** 813-333-7330

E-Mail
srosania@rostan.com

Print Name and Title of person authorized to bind:
Sam Rosania, Principal / Executive Vice President

Federal Identification Number:
20-5425053

Signature:

Respondent shall submit proof that it is authorized to do business in the State of Florida unless registration is not required by law.

(Please Check One)

Is this a Florida Corporation: [X] Yes or [ ] No

If not a Florida Corporation,
In what state was it created: _____
Name as spelled in that State: _____

What kind of corporation is it: [X] "For Profit" or [ ] "Not for Profit"

Is it in good standing: [X] Yes or [ ] No

Authorized to transact business in Florida: [X] Yes or [ ] No

State of Florida Department of State Certificate of Authority Document No.: L14000169270

Does it use a registered fictitious name: [ ] Yes or [X] No

THIS PAGE MUST BE COMPLETED AND SUBMITTED WITH YOUR PROPOSAL

Names of Officers:

President: Darius Stankunas

Secretary:

Vice President: Sam Rosania, Executive VP

Treasurer:

Director:

Director:

Other: Travis Mays, Vice President

Other: Kyle Jones, Vice President

Name of Corporation (As used in Florida):
Rostan Solutions, LLC
(Spelled exactly as it is registered with the state or federal government)

Corporate Address:

Post Office Box:

City, State Zip:

Street Address:
3433 Lithia Pinecrest Road, Suite 287
City, State, Zip:
Valrico, FL 33596

STATE OF South Carolina
COUNTY OF Charleston

Sworn to and subscribed before me this 25th day of March, 2025, by Sam Rosania who ☒ is personally known to me or ☐ has produced his/her driver's license as identification.

Notary Public - State of South Carolina
Print Name: Christopher Bellavia
Commission No: 471432659

NOTARY SEAL:



THIS PAGE MUST BE COMPLETED AND SUBMITTED WITH YOUR PROPOSAL

Attachment 5
REFERENCES/CLIENT LISTING

The Proposer (Firm/Company) shall demonstrate a minimum of three (3) consecutive years' experience of providing DEBRIS MANAGEMENT/DISASTER RECOVERY services as the **prime contractor** and at least in one (1) event; the prime contractor in a jurisdiction of at least 50,000 people. Proposers shall demonstrate meeting this minimum qualification requirement in the reference section of the Response Form. Proposers shall provide ALL requested information in the Contact and Qualifications Form to demonstrate meeting this requirement. Proposer's not demonstrating minimum similar and acceptable experience may be deemed non-responsible. In the event the Proposer has performed work for the City of North Port, the City's experience shall be considered when evaluating references for determining a responsible Proposer.

The timeline for referenced projects is **January 2021 through December 2023**. The Proposer shall demonstrate a project with the earliest completion date in 2021 and the latest completion date in 2023. Attach additional sheets if necessary.

1. Business/Customer Name: City of Pinellas Park, Florida

Name of Contact Person/Title: Kyle Arrison, Construction Services Director

Telephone# 727-647-0170 Fax _____ E-mail karrison@pinellas-park.com

Address 6250 82nd Ave, Pinellas Park, FL 33781

Phone Number 727-647-0170

Duration of Contract or business relationship 2022 – Present

Type of Services Provided Debris Management and Public Assistance Support Services

2. Business/Customer Name: Village of Estero, Florida

Name of Contact Person/Title: David Willems, P.E., Public Works Director

Telephone# 239-221-5035 Fax _____ E-mail willems@estero-fl.gov

Address 9401 Corkscrew Palms Circle, Estero, FL 33928

Phone Number 239-221-5035

Duration of Contract or business relationship 2017 – 2024

Type of Services Provided Debris Management and Public Assistance Support Services

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

3. Business/Customer Name: City of St. Pete Beach, Florida

Name of Contact Person/Title: Camden Mills, Public Services Director

Telephone# 727-363-9254 Fax _____ E-mail cmills@stpetebeach.org

Address 7581 Boca Ciega Dr, St. Pete Beach, FL 33706

Phone Number 727-363-9254

Duration of Contract or business relationship 2017 – Present

Type of Services Provided Debris Management and Public Assistance Support Services

4. Business/Customer Name: Lyon County, Kentucky

Name of Contact Person/Title: Jaime Green-Smith, Judge Executive

Telephone# 270-388-7311 Fax _____ E-mail lyoncountyjudge@gmail.com

Address 500 West Dale Avenue, PO Box 598, Eddyville, KY 42038

Phone Number 270-388-7311

Duration of Contract or business relationship 2021 – Present

Type of Services Provided Debris Management and Public Assistance Support Services

5. Business/Customer Name: City of Slidell, Louisiana

Name of Contact Person/Title: Blaine Clancy, P.E., Slidell City Engineer

Telephone# 985-646-4270 Fax _____ E-mail bclancy@cityofslidell.org

Address 250 Bouscaren St., Slidell, LA 70458

Phone Number 985-646-4270

Duration of Contract or business relationship 2021 – Present

Type of Services Provided Debris Monitoring Services

COMPANY NAME: Rostan Solutions, LLC

SIGNATURE: _____

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

ATTACHMENT 5

REFERENCE AND PERFORMANCE QUESTIONAIRRE VERIFICATION FORM

1. Contractor Information (Proposer information)

FIRM NAME: Rostan Solutions, LLC

ADDRESS: 3433 Litiha Pinecrest Road, Suite 287, Valrico, FL 33596

Telephone number#: 813-333-7042

E-mail: tmays@rostan.com

Point of Contact Travis Mays, Vice President **Contact Phone Number** 713-823-2002

2. Worked Performed as X **Prime** _____**Sub Contractor** _____**Joint Venture** ____**Other (Explain)**
Percent of project work performed 100 **%**
If Subcontractor, who was the prime (Name/Phone #) N/A

3. CONTACT INFORMATION
Contract Number: RFP 20/002

Contract Type: X **Firm Fixed Price** _____**Cost Reimbursement** _____**Other (please specify):**_____

Contract Title:
Emergency Program Management Support Services

Contract Location:
City of Pinellas Park, Florida

Award Date (mm/dd/yy) 10/10/2022

Actual Completion Date: 10/26/2022

Original Contract Price (Award Amount): $12,000.00

Final Contract Price (to include all modifications, if applicable): $12,000.00

Explain the Difference: N/A

4. PROJECT DESCRIPTION: Complexity of Work _____**HIGH** _____ **MED** _____**ROUTINE**
How is this project relevant to project submission?

5. CLIENT INFORMATION
Name: Kyle B. Arrison **Title:** Transportation, Stormwater and Construction Services Director
Name of Entity: City of Pinellas Park
Phone Number: 727-369-5621
E-Mail: karrison@pinellas-park.com

RFP 2025-01 EMERGENCY RESPONSE SERVICES, DEBRIS MANAGEMENT SERVICES, AND ANCILLARY PREPARATION/RECOVERY SERVICES

PERFORMANCE EVALUATION	(CHECK) "YES" OR "NO"
1. Was the scope of work performed similar in nature?	☑ YES OR ☐ NO
2. Did this company have the proper resources and personnel by which to get the job done? If no, please describe: _____	☑ YES OR ☐ NO
3. Were any problems encountered with the company's work performance? If yes, please describe: _____	☐ YES OR ☑ NO
4. How long did the company/individual work for you?	Years: 8 Months: 0
5. On a scale of 1 to 10, 10 being best, how would you rate the overall work performance, considering professionalism; final product; personnel; resources. Rate from 1 to 10. (10 being highest)	10
6. If the opportunity were to present itself, would you rehire this company? If no, please state why:_____	☑ YES OR ☐ NO
7. Date Questionnaire completed	(mm/dd/yy) 03/21/2025

8. Please provide any additional comments pertinent to this company and the work performed for you (you may use additional pages):_____

Kyle B. Arrison

Signature

INSTRUCTIONS:

PROPOSER WILL SEND THIS FORM TO EACH REFERENCED CLIENT LISTED ON ATTACHMENT 3. THE CLIENT IS TO COMPLETE THIS FORM AND RETURN DIRECTLY BACK TO THE PROPOSER. THE PROPOSER WILL SUBMIT THE COMPLETED FORM WITH THEIR PROPOSAL. IT IS THE PROPOSER'S RESPONSIBILITY TO OBTAIN AND SUBMIT ALL COMPLETED FORMS WITH THEIR PROPOSAL PACKAGE.

IF THERE ARE UNFORESEEN CIRCUMSTANCES AND THE CLIENT CANNOT RETURN COMPLETED FORM DIRECTLY TO THE PROPOSER, COMPLETED FORMS MAY BE DIRECTLY SUBMITTED TO: PURCHASING@NORTHPORTFL.GOV REFERENCING THE RFP #: 2025-01.

THE CITY RESERVES THE RIGHT TO VERIFY ANY AND ALL INFORMATION ON THIS FORM.

NOTE: IF COMPLETED REFERENCES ARE NOT RETURNED TO PURCHASING, IT MAY AFFECT THE EVALUATION RATING.

ATTACHMENT 5

REFERENCE AND PERFORMANCE QUESTIONAIRRE VERIFICATION FORM

1. Contractor Information (Proposer information)

FIRM NAME: Rostan Solutions, LLC

ADDRESS: 3433 Litiha Pinecrest Road, Suite 287, Valrico, FL 33596

Telephone number#: 813-333-7042

E-mail: tmays@rostan.com

Point of Contact Travis Mays, Vice President **Contact Phone Number** 713-823-2002

2. Worked Performed as X **Prime** _____**Sub Contractor** _____**Joint Venture** ____**Other (Explain)**
Percent of project work performed 100 **%**
If Subcontractor, who was the prime (Name/Phone #) N/A

3. CONTACT INFORMATION
Contract Number: RFB 2020-01

Contract Type: X **Firm Fixed Price** _____**Cost Reimbursement** _____**Other (please specify):**_____

Contract Title:
Disaster Debris Monitoring

Contract Location:
Village of Estero, Florida

Award Date (mm/dd/yy) 9/26/2022

Actual Completion Date: 1/21/2023

Original Contract Price (Award Amount): $640,000.00

Final Contract Price (to include all modifications, if applicable): $640,000.00

Explain the Difference: N/A

4. PROJECT DESCRIPTION: Complexity of Work _____**HIGH** _____ **MED** _____**ROUTINE**
How is this project relevant to project submission?

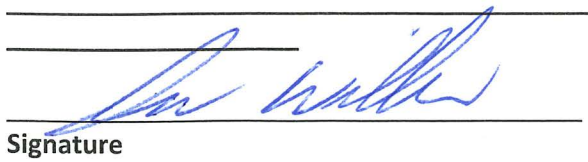
5. CLIENT INFORMATION
Name: David Willems **Title:** Public Works Director
Name of Entity: Village of Estero
Phone Number: (239) 851-3525
E-Mail: willems@estero-fl.gov

RFP 2025-01 EMERGENCY RESPONSE SERVICES, DEBRIS MANAGEMENT SERVICES, AND ANCILLARY PREPARATION/RECOVERY SERVICES

PERFORMANCE EVALUATION	(CHECK) "YES" OR "NO"
1. Was the scope of work performed similar in nature?	[X] YES OR [ ] NO
2. Did this company have the proper resources and personnel by which to get the job done? If no, please describe: _____	[X] YES OR [ ] NO
3. Were any problems encountered with the company's work performance? If yes, please describe: _____	[ ] YES OR [X] NO
4. How long did the company/individual work for you?	Years: _____ Months: 4
5. On a scale of 1 to 10, 10 being best, how would you rate the overall work performance, considering professionalism; final product; personnel; resources. Rate from 1 to 10. (10 being highest)	10
6. If the opportunity were to present itself, would you rehire this company? If no, please state why:_____	[X] YES OR [ ] NO
7. Date Questionnaire completed	(mm/dd/yy) 03/14/2025

8. Please provide any additional comments pertinent to this company and the work performed for you (you may use additional pages):

Rostan provided great leadership and the necessary resources that helped the Village of Estero recover from Hurrican Ian. They were able to keep the debris hauler moving and ensured the Village was reimbursed for the maximum amount of debris removal.



Signature

INSTRUCTIONS:

PROPOSER WILL SEND THIS FORM TO EACH REFERENCED CLIENT LISTED ON ATTACHMENT 3. THE CLIENT IS TO COMPLETE THIS FORM AND RETURN DIRECTLY BACK TO THE PROPOSER. THE PROPOSER WILL SUBMIT THE COMPLETED FORM WITH THEIR PROPOSAL. IT IS THE PROPOSER'S RESPONSIBILITY TO OBTAIN AND SUBMIT ALL COMPLETED FORMS WITH THEIR PROPOSAL PACKAGE.

IF THERE ARE UNFORESEEN CIRCUMSTANCES AND THE CLIENT CANNOT RETURN COMPLETED FORM DIRECTLY TO THE PROPOSER, COMPLETED FORMS MAY BE DIRECTLY SUBMITTED TO: PURCHASING@NORTHPORTFL.GOV REFERENCING THE RFP #: 2025-01.

THE CITY RESERVES THE RIGHT TO VERIFY ANY AND ALL INFORMATION ON THIS FORM.

NOTE: IF COMPLETED REFERENCES ARE NOT RETURNED TO PURCHASING, IT MAY AFFECT THE EVALUATION RATING.

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E-mail: tmays@rostan.com

Point of Contact Travis Mays, Vice President **Contact Phone Number** 713-823-2002

2. Worked Performed as X **Prime** _____**Sub Contractor** _____**Joint Venture** ____**Other (Explain)**
Percent of project work performed 100 **%**
If Subcontractor, who was the prime (Name/Phone #) N/A

3. CONTACT INFORMATION

Contract Number: _____

Contract Type: X **Firm Fixed Price** _____**Cost Reimbursement** _____**Other (please specify):**_____

Contract Title:
Disaster Debris Monitoring & Management Services

Contract Location:
City of St. Pete Beach, Florida

Award Date (mm/dd/yy) 9/26/2022

Actual Completion Date: 10/28/2022

Original Contract Price (Award Amount): $32,000.00

Final Contract Price (to include all modifications, if applicable): $32,000.00

Explain the Difference: N/A

4. PROJECT DESCRIPTION: Complexity of Work _____**HIGH** X **MED** _____**ROUTINE**
How is this project relevant to project submission?
Debris management services for emergency response

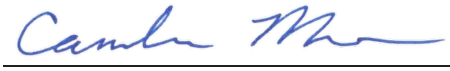
5. CLIENT INFORMATION
Name: Camden Mills **Title:** Public Services Director
Name of Entity: City of St. Pete Beach
Phone Number: 727-363-9254
E-Mail: cmills@stpetebeach.org

RFP 2025-01 EMERGENCY RESPONSE SERVICES, DEBRIS MANAGEMENT SERVICES, AND ANCILLARY PREPARATION/RECOVERY SERVICES

PERFORMANCE EVALUATION	(CHECK) "YES" OR "NO"
1. Was the scope of work performed similar in nature?	☑ YES OR ☐ NO
2. Did this company have the proper resources and personnel by which to get the job done? If no, please describe: _____	☑ YES OR ☐ NO
3. Were any problems encountered with the company's work performance? If yes, please describe: _____	☐ YES OR ☑ NO
4. How long did the company/individual work for you?	Years: _____ Months: 6+
5. On a scale of 1 to 10, 10 being best, how would you rate the overall work performance, considering professionalism; final product; personnel; resources. Rate from 1 to 10. (10 being highest)	9.5
6. If the opportunity were to present itself, would you rehire this company? If no, please state why:_____	☑ YES OR ☐ NO
7. Date Questionnaire completed	(mm/dd/yy) 03/21/2025

8. Please provide any additional comments pertinent to this company and the work performed for you (you may use additional pages):

Rostan provided debris removal monitoring services following Hurricanes Helene and Milton. They were timley, professional, and proactive. They went above and beyond to provide exceptional services and verify work was completed in accordance with FEMA requirements.



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E-mail: tmays@rostan.com

Point of Contact Travis Mays, Vice President **Contact Phone Number** 713-823-2002

2. Worked Performed as X **Prime** ____ **Sub Contractor** ____ **Joint Venture** ____ **Other (Explain)**
Percent of project work performed 100 **%**
If Subcontractor, who was the prime (Name/Phone #) N/A

3. CONTACT INFORMATION

Contract Number: ____

Contract Type: X **Firm Fixed Price** ____ **Cost Reimbursement** ____ **Other (please specify):** ____

Contract Title:
Disaster Debris Monitoring and Grant Management Services

Contract Location:
Lyon County, Kentucky

Award Date (mm/dd/yy) 12/14/2021

Actual Completion Date: 3/5/2022

Original Contract Price (Award Amount): $295,000.00

Final Contract Price (to include all modifications, if applicable): $295,000.00

Explain the Difference: N/A

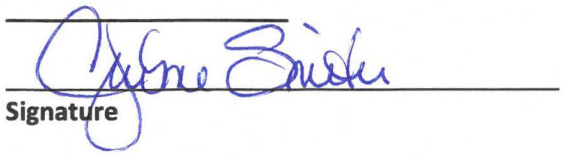
4. PROJECT DESCRIPTION: Complexity of Work ____ **HIGH** ____ **MED** ____ **ROUTINE**
How is this project relevant to project submission?

5. CLIENT INFORMATION
Name: Jaime Green-Smith **Title:** Judge Executive
Name of Entity: Lyon County, Kentucky
Phone Number: 270-388-7311
E-Mail: lyoncountyjudge@gmail.com

RFP 2025-01 EMERGENCY RESPONSE SERVICES, DEBRIS MANAGEMENT SERVICES, AND ANCILLARY PREPARATION/RECOVERY SERVICES

PERFORMANCE EVALUATION	(CHECK) "YES" OR "NO"
1. Was the scope of work performed similar in nature?	☒ YES OR ☐ NO
2. Did this company have the proper resources and personnel by which to get the job done? If no, please describe:	☒ YES OR ☐ NO
3. Were any problems encountered with the company's work performance? If yes, please describe:	☐ YES OR ☒ NO
4. How long did the company/individual work for you?	Years: 3 Months: 3
5. On a scale of 1 to 10, 10 being best, how would you rate the overall work performance, considering professionalism; final product; personnel; resources. Rate from 1 to 10. (10 being highest)	10
6. If the opportunity were to present itself, would you rehire this company? If no, please state why:	☒ YES OR ☐ NO
7. Date Questionnaire completed	(mm/dd/yy) 03/14/25

8. Please provide any additional comments pertinent to this company and the work performed for you (you may use additional pages): GREAT Company to work with. EXCELLENT STAFF!



Signature

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Telephone number#: 813-333-7042

E-mail: tmays@rostan.com

Point of Contact Travis Mays, Vice President **Contact Phone Number** 713-823-2002

2. Worked Performed as X **Prime** ____ **Sub Contractor** ____ **Joint Venture** ____ **Other (Explain)**
Percent of project work performed 100 **%**
If Subcontractor, who was the prime (Name/Phone #) N/A

3. CONTACT INFORMATION
Contract Number: RFP # 21-P004

Contract Type: X **Firm Fixed Price** ____ **Cost Reimbursement** ____ **Other (please specify):** ____

Contract Title:
Post-Disaster Debris Monitoring

Contract Location:
City of Slidell, Louisiana

Award Date (mm/dd/yy) 9/2/2021

Actual Completion Date: 2/9/2022

Original Contract Price (Award Amount): $325,000.00

Final Contract Price (to include all modifications, if applicable): $325,000.00

Explain the Difference: N/A

4. PROJECT DESCRIPTION: Complexity of Work ____ **HIGH** ____ **MED** ____ **ROUTINE**
How is this project relevant to project submission?

5. CLIENT INFORMATION
Name: Blaine Clancy **Title:** City Engineer
Name of Entity: City of Slidell
Phone Number: 985-646-4270
E-Mail: bclancy@cityofslidell.org

RFP 2025-01 EMERGENCY RESPONSE SERVICES, DEBRIS MANAGEMENT SERVICES, AND ANCILLARY PREPARATION/RECOVERY SERVICES

PERFORMANCE EVALUATION	(CHECK) "YES" OR "NO"
1. Was the scope of work performed similar in nature?	☑ YES OR ☐ NO
2. Did this company have the proper resources and personnel by which to get the job done? If no, please describe: _____	☑ YES OR ☐ NO
3. Were any problems encountered with the company's work performance? If yes, please describe: _____	☐ YES OR ☑ NO
4. How long did the company/individual work for you?	Years: 4 Months: _____
5. On a scale of 1 to 10, 10 being best, how would you rate the overall work performance, considering professionalism; final product; personnel; resources. Rate from 1 to 10. (10 being highest)	10
6. If the opportunity were to present itself, would you rehire this company? If no, please state why: _____	☑ YES OR ☐ NO
7. Date Questionnaire completed	(mm/dd/yy) 03/20/25

8. Please provide any additional comments pertinent to this company and the work performed for you (you may use additional pages): _____



Signature

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MINIMUM QUALIFICATION REQUIREMENTS

If the Proposer does not meet ANY ONE of the Minimum Qualification Requirement they will be deemed non-responsive and/or non-responsible and thereby rejected.

1. PROPOSER'S CERTIFICATION OF MEETING ALL THE SOLICITATION'S MINIMUM QUALIFICATION REQUIRMENTS:

a. The Proposer (Company) has experience in the past seven (7) years in providing debris monitoring services to government entities. YES _X_ NO _____

b. Proposer's staff is familiar with FEMA debris removal eligibility criteria, adequately trained and possesses the skills to fulfill the duties of the job. YES _X_ NO _____

c. Proposer will provide a safe working environment, including properly constructed monitoring towers. YES _X_ NO _____

d. Proposer (Debris monitor) is not employed or affiliated with the debris removal contracor. YES _X_ NO _____

2. PERFORMANCE QUESTIONNAIRE – Proposers shall complete the questionnaire in its entirety:

f) Has the Proposer ever failed to complete a contract/project awarded to them?
☒ No or ☐ Yes – If YES, complete the following:

Project Description: _____ Owner:_____

Reason for failure to complete: _____

g) Has the Proposer ever defaulted on any awarded contract/project?
☒ No or ☐ Yes – If YES, complete the following:

Project Description: _____ Owner: _____

Reason for default: _____

h) Does the Proposer have current: 1) Outstanding contract claims against them by any Owner; or 2) contract litigation or dispute with any Owner; 3) Performance/Payment Bonds claims?
☒ No or ☐ Yes – If YES, complete the following:

Project Description: _____ Owner: _____

Provide a detailed description of current claims or ligation with contract/project Owner:
_____

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

_____

d) Does the Proposer have pervious: 1) Contract claims against them by any Owner; or 2) Contract litigation or disputes with any Owner; 3) Performance/Payment Bonds claimed within the past THREE (3) YEARS?

☒ No or ☐ Yes – If YES, complete the following:

Project Description: _____ Owner: _____

Provide a detailed description of claims or ligation with any contract/project Owner:

_____
_____

e) Is the Proposer currently debarred or suspended from bidding on any governmental agencies solicitations?

☒ No or ☐ Yes – If YES, complete the following:

Project Description: _____ Owner: _____

Reason for debarment or suspension: _____

3. SUBCONTRACTOR AFFIDAVIT

MANDATORY: THIS SECTION MUST BE COMPLETED IN ORDER FOR YOUR RESPONSE TO BE CONSIDERED RESPONSIVE. The following work will be accomplished by the Subcontractors listed below:

C. ☐ Percentage of Work/Services to be performed by Subcontractors: _____; or
D. ☒ ALL Work/Services to be performed by the Proposer.

SUBMISSION OF SUBCONTRACTOR LIST – Upon request by the City, the apparent low Proposer, and any other Proposer so requested, shall submit a list of all Subcontractors to the City within forty-eight (48) hours.

After due investigation, if the City has reasonable objection to any proposed Subcontractor, the City may request the apparent low Proposer to submit an acceptable substitute Subcontractor without an increase in the price(s) proposed. If the apparent low Proposer declines to make any such substitution, the City has the right to reject the Proposer's submittal package and consider the next lowest Proposer. If bond was required, collection on the Proposer's Bid Bond/Surety will be pursued by the City. Any Subcontractor so listed and to whom the City does not make written objection prior to the giving of the Notice of Award will be deemed acceptable to the City.

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

3. DELIVERY/RESPONSE TIME: Proposers shall provide a GUARANTEED response time, for each service proposed to mobilize and an estimated time of arrival to the City in the event of a disaster. In the event deliveries or services are not made as specified to a City delivery point or project site, the Procurement Manager shall reserve the right to purchase any solicitation item from the next lowest Proposer.

EMERGENCY EVENT OPERATIONS:

24 Hours after Event: Contractor Staff would report to the City's EOC

24 Hours after Event: Contractor ready to assist the City with truck certification.

24 Hours after Event: Contractor to have monitors ready to begin debris removal operations

4. PRICE SCHEDULE FORM:

a. The hourly labor rates shall include all applicable overhead and profit. All non-labor related projects costs (including travel, lodging, per diem, communications, supply rental equipment and other direct project expenses) shall be billed to the City at cost without mark-up.

b. Proposer may include other positions, with hourly rates, as needed.

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* These hours are not intended to represent the actual contract amount, but are an estimated representation of a typical event in the region. This is a "requirements" based "stand by" agreement and no minimum amount of hours/work is guaranteed or implied.

**Data Manager: oversees the entering, tabulating, and organization of collection and disposal data and recovery data into required formats in compliance with requirements of FEMA, FHWA, and all other applicable federal, state, and local agencies. The Data Manager provides the City, debris contractors, and applicable public agencies with regular updates on the quantities and types of debris collected. The Data Manager also designs and implements quality assurance and control processes for the review and verification of field and debris contractor-provided data in support of invoices. The Data Manager serves as the City's representative in meetings with representatives of the Debris Contractor(s), State of Florida, FEMA, or other federal, state, or local agency speaking to data-related issues.

***Please include any other required positions with hourly rates (attach job description for each position.

Note: Provide both unit price and extended total. Price **must** be stated in the units shown in the proposal form, and extended based on the quantities specified in the proposal requirements herein. In case of a discrepancy in computing the amount of the bid, the unit price quoted will govern and the total will be adjusted accordingly.

No spaces are to be left blank, but should be marked as follows:

N/A = Not Applicable
N/C = No Charge
N/B = No Bid
Spaces marked with a zero (0) will be considered no charge.

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POSITIONS	HOURLY LABOR RATES	EST. HOURS*	EXTENDED TOTAL
Project/Operations Manager	$85.00	180	$15,300.00
Field Supervisor	$50.00	210	$10,500.00
Debris Site/Tower Monitors	$36.00	1,740	$62,640.00
Field Debris Collection/Code Monitors	$36.00	7,830	$281,880.00
Load Ticket Data Entry Clerks	N/C	2,180	N/C
Billing/Invoice Analysts	$50.00	60	$3,000.00
Project Assistants	$30.00	150	$4,500.00
FEMA, FHWA Coordinator	$125.00	20	$2,500.00
Environmental Specialist	$75.00	30	$2,250.00
GIS Analyst	$75.00	20	$1,500.00
Scheduler/Expeditor	$36.00	100	$3,600.00
Traditional Ticketing ****	N/C		N/C
Electronic Ticketing ****	N/C		N/C
Data Manager**	$75.00	25	$1,875.00
Other Positions:* **** if not included in pricing above**			
Senior Consultant / Engineer	$155.00		
Total of Extended Prices			**$389,545.00**

Expenses and Travel: *Rates are inclusive of all costs with the exception of those expenses related to per diem for meals and incidentals, allowable mileage and/or rental vehicles, rental vehicle petroleum products, airfare, and lodging (lodging may be billed as actual cost or as a lodging per diem cost item). Per diem amounts will comply with General Services Administration (GSA) Federal Travel Regulation (FTR) and Travel/Per Diem Bulletins. Receipts will be provided for non per diem expense costs.*

Rostan exclusively uses the HaulPass® ADMS for all data collection efforts. Costs associated with the utilization and deployment of HaulPass® are included in the above listed rates.

SENIOR CONSULTANT
Recognized expert in technical or professional field capable of analyzing extremely complex project scope and defining specific planning tasks associated with each recovery project. Knowledgeable and thoroughly understands local planning regulations and procedures regarding planning processes and capable of mediating with approval agencies in code related issues. Providing assistance to the FEMA Public Assistance applicants (subgrantees) to develop a restoration and mitigation plan for the required Project Worksheets and 406 Mitigation Proposals primarily associated with Categories C through G. Assistance with the local mitigation planning requirements (DMA 2000).

ENGINEER
Exercises independent judgment and evaluation, strong professional skills, provides competent technical skills to the organization and takes the lead in developing technical solutions for recovery projects. Develops progressively more complex written reports and communicates with company staff on tasks and projects. Providing assistance to the FEMA Public Assistance applicants (subgrantees) to develop scopes of work and cost estimates for the required Project Worksheets and 406 Mitigation Proposals. Preliminary / conceptual design for restoration and mitigation of damaged infrastructure. Also, work with FEMA representatives and relevant local, State and/or Federal agencies to resolve special considerations associated with specific projects (e.g., asbestos related issues on demolition projects, other environmental issues, dredge spoils etc.).

Attachment 7

CONFLICT OF INTEREST FORM

Florida Statutes Section 112.313 places limitations on public officers (including advisory board members) and employees' ability to contract with the City of North Port, Florida ("City") either directly or indirectly.

PART I. [*Select and complete all that apply*]:

_____ I am an employee, public officer, or advisory board member of the City.

Identify the position and/or board: _____

_____ I am the spouse or child of an employee, public officer, or advisory board member of the City.

Identify the name of the spouse or child: _____

_____ I am an employee, public officer or advisory board member of the City, or my spouse or child, is an officer, partner, director, or proprietor of Respondent/Contractor or has a material interest in Contractor. "Material interest" means direct or indirect ownership of more than 5 percent of the total assets or capital stock of any business entity. For the purposes of Florida Statutes Section 112.313, indirect ownership does not include ownership by a spouse or minor child.

Identify the name of the person and the entity _____

_____ Bidder/Contractor employs or contracts with an employee, public officer, or advisory board member of the City.

Identify the name of the employee, public officer, or advisory board member _____

__X____ None of the Above

PART II: Will you request an advisory board member waiver?

_____I WILL request an advisory board member waiver under §112.313(12)

_____I WILL NOT request an advisory board member waiver under §112.313(12)

__X___N/A

The City will review any relationships which may be prohibited under the Florida Ethics Code and will disqualify any Contractor whose conflicts are not waived or exempt.

Attachment 7

Signature of Person Authorized to Bind the Contractor

Sam Rosania
Printed Name

Principal / Executive Vice President
Title

3/25/2025
Date

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

Attachment 9
DRUG FREE WORKPLACE FORM

The undersigned, in accordance with Florida Statutes Section 287.087, hereby certifies that the Contractor, Rostan Solutions, LLC (Company Name):

1. Publishes a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Informs employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Gives each employee engaged in providing the commodities or Contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notifies employees that, as a condition of working on the commodities or Contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Imposes a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Makes a good faith effort to continue to maintain a drug free workplace through implementation of this section.

Check one:

__X__ As the person authorized to sign this statement, I certify that this firm complies fully with above requirements.

_____ As the person authorized to sign this statement, this firm **does not** comply fully with the above requirements.



Signature

Sam Rosania

Printed Name

Principal / Executive Vice President

Title

3/25/2025

Date

THIS PAGE MAY BE SUBMITTED WITH PROPOSAL

Attachment 8
PUBLIC ENTITY CRIME INFORMATION

As provided by F.S. §287.133, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a Contract to provide any goods or services to a public entity, may not submit a bid on a Contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a Contractor, supplier, Subcontractor, or Consultant under a Contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

I, Sam Rosania, being an authorized representative of the Contractor,

have read and understand the contents above.

I certify that the Contractor is not disqualified from replying to this solicitation/contracting because of Florida Statutes Section 287.133.

Telephone #: 813-333-7042 Fax #: 813-333-7330

Federal ID #: 20-5425053 Email: srosania@rostan.com

Signature of Contractor's Authorized Representative

Sam Rosania, Principal / Executive Vice President
Name and Title of Contractor's Authorized Representative

3/25/2025
Date

SWORN ACKNOWLEDGMENT

STATE OF SOUTH CAROLINA
COUNTY OF Charleston

Sworn to (or affirmed) and subscribed before me by means of X physical presence or ____ online notarization, this 25th day of March 2025, by Sam Rosania.

Notary Public – State of South Carolina

Personally Known X OR Produced Identification _____
Type of Identification Produced _____

CHRISTOPHER BELLAVIA
NOTARY PUBLIC
My Comm. Exp. Jan 6, 2031
STATE OF SOUTH CAROLINA

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

Attachment 6
NON-COLLUSIVE AFFIDAVIT

Before me, the undersigned authority ("Affiant"), personally appeared: Sam Rosania who, being first duly sworn, deposes and says that:

1. Affiant is the Principal / Executive Vice President of Rostan Solutions, LLC, the Respondent that has submitted the attached reply;

2. Affiant is fully informed respecting the preparation and contents of the attached reply and of all pertinent circumstances respecting such reply;

3. Such reply is genuine and is not a collusive or sham reply;

4. Neither the said Respondent nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other respondent, firm, or person to submit a collusive or sham reply in connection with the work for which the attached reply has been submitted: or have in any manner, directly or indirectly sought by agreement or collusion, or communication or conference with any respondent, firm, or person to fix the price or prices in the attached reply or of any other respondent, or to fix any overhead, profit, or cost elements of the reply price or the reply price of any other respondent, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the reply work.

Signed, sealed, and delivered on March 25th, 20 25.

Signature

Charleston

Sam Rosania
Printed Name

Principal / Executive Vice President
Title

SWORN ACKNOWLEDGMENT

STATE OF South Carolina
COUNTY OF Charleston

Sworn to (or affirmed) and subscribed before me by means of X physical presence or ____ online notarization, this 25th day of March 2025, by Sam Rosania.

Notary Public

Personally Known X OR Produced Identification _____
Type of Identification Produced _____

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CHRISTOPHER BELLAVIA NOTARY PUBLIC My Comm. Exp. Jan 6, 2031 STATE OF SOUTH CAROLINA

DISCLOSURE FORM
FOR
CONSULTANT/ENGINEER/ARCHITECT

Please select (only) one of the following three options:

☒ Our firm has no actual, potential, or reasonably perceived, **financial*** or **other interest**** in the outcome of the project.

☐ Our firm has a potential or reasonably perceived **financial*** or **other interest**** in the outcome of the project as described here: _____.

Our firm proposes to mitigate the potential or perceived conflict according to the following plan: _____.

☐ Our firm has an actual **financial*** or **other interest**** in the outcome of the project as described here: _____.

***What does "financial interest" mean?**

If your firm, or employee of your firm working on the project (or a member of the employee's household), will/may be perceived to receive or lose private income depending on the government business choices based on your firm's findings and recommendations, this must be listed as a financial interest. An example would be ownership in physical assets affected by the government business choices related to this project. The possibility of contracting for further consulting services is not included in this definition and is not prohibited.

****What does "other interest" mean?**

If your firm, or employee of your firm working on the project (or a member of the employee's household), will/may be perceived to have political, legal or any other interests that will affect what goes into your firm's findings and recommendations, or will be/may be perceived to be affected by the government business choices related to this project, this must be listed as another interest.

BUSINESS NAME: Rostan Solutions, LLC

NAME (PERSON AUTHORIZED TO BIND THE COMPANY): Sam Rosania

SIGNATURE: _____ **DATE:** 3/25/2025

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

Attachment 13

CERTIFICATION REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

The Contractor certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. § 3801 et seq., apply to this certification and disclosure, if any.

Signature of Contractor's Authorized Representative

Sam Rosania
Name

Principal / Executive Vice President
Title

3/25/2025
Date

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

Disaster Debris Monitoring Services and Financial Recovery Management

Scrutinized Company Certification Form

Company Name: Rostan Solutions, LLC

Authorized Representative Name and Title Sam Rosania, Principal / Executive Vice President

Address: 3433 Lithia Pinecrest Road Suite 287 City: Valrico State: FL ZIP: 33596

Phone Number: _____ Email Address: _____

A company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with the City of North Port for goods or services of any amount if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Florida Statutes, section 215.4725, or is engaged in a boycott of Israel.

A company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with the City of North Port for goods or services of $1 million or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to Florida Statutes, section 215.473, or with companies engaged in business operations in Cuba or Syria.

CHOOSE ONE OF THE FOLLOWING

[X] This bid, proposal, contract or contract renewal is for goods or services of less than $1 million. As the person authorized to sign on behalf of the above-named company, and as required by Florida Statutes, section 287.135(5), I hereby certify that the above-named company is not participating in a boycott of Israel.

[ ] This bid, proposal, contract or contract renewal is for goods or services of $1 million or more. As the person authorized to sign on behalf of the above-named company, and as required by Florida Statutes, section 287.135(5), I hereby certify that the above-named company is not participating in a boycott of Israel, is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, and it does not have business operations in Cuba or Syria.

I understand that pursuant to Florida Statutes, section 287.135, the submission of a false certification may result in the termination of the contract if one is entered into, and may subject the above-named company to civil penalties, attorney's fees and costs.

Certified By: _____
AUTHORIZED REPRESENTATIVE SIGNATURE
Sam Rosania
Print Name and Title: Principal / Executive Vice President Date Certified: _____

State of South Carolina County of Charleston

The foregoing instrument was acknowledged before me this 25th day of March, 2025 by Sam Rosania who is personally known to me or who has produced _____ as identification.

_____
Notary Public

CHRISTOPHER BELLAVIA NOTARY PUBLIC My Comm. Exp. Jan 6, 2031 STATE OF SOUTH CAROLINA

Solicitation/Contract/PO Number (Completed by Purchasing): _____
(***THIS PAGE MUST BE COMPLETED AND SUBMITTED***)

Attachment 12
VENDOR'S CERTIFICATION FOR E-VERIFY SYSTEM

The undersigned Vendor/Consultant/Contractor (Vendor), after being duly sworn, states the following:

1. Vendor is a person or entity that has entered into or is attempting to enter into a contract with the City of North Port (City) to provide labor, supplies, or services to the City in exchange for salary, wages or other renumeration.

2. Vendor has registered with and will use the E-Verify System of the United States Department of Homeland Security to verify the employment eligibility of:

    a. All persons newly hired by the Vendor to perform employment duties within Florida during the term of the contract; and

    b. All persons, including sub-contractors, sub-vendors or sub-consultants, assigned by the Vendor to perform work pursuant to the contract with the City.

3. If the Vendor becomes the successful Contractor who enters into a contract with the City, then the Vendor will comply with the requirements of Section 448.095, Fla. Stat. "Employment Eligibility", as amended from time to time.

4. Vendor will obtain an affidavit from all subcontractors attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien as defined in 8 United States Code, Section 1324A(H)(3).

5. Vendor will maintain the original affidavit of all subcontractors for the duration of the contract.

6. Vendor affirms that failure to comply with the state law requirements can result in the City's termination of the contract and other penalties as provided by law.

Rostan Solutions, LLC
Vendor's Company Name

Signature

Sam Rosania
Signatory's Name

Principal / Executive Vice President
Signatory's Title

SWORN ACKNOWLEDGEMENT

STATE OF South Carolina
COUNTY OF Charleston

Sworn to (or affirmed) and subscribed before me by means of ☒ physical presence or ☐ online notarization, this 25th day of March 2025, by Sam Rosania (name), as Principal / Executive Vice President (title) for Rostan Solutions, LLC (entity).

Notary Public

X Personally Known OR ___ Produced Identification
Type of Identification Produced _____

CHRISTOPHER BELLAVIA
NOTARY PUBLIC
My Comm. Exp. Jan 6. 2031
STATE OF SOUTH CAROLINA

Company ID Number:1215852 Client Company ID Number:1844895

If you have any questions, contact E-Verify at 1-888-464-4218.

Approved by:

Employer Rostan Solutions, LLC	
Name (Please Type or Print) Darius Stankunas	Title
Signature Electronically Signed	Date June 14, 2022
E-Verify Employer Agent ADP, Inc.	
Name (Please Type or Print) eVerify Team WFN	Title
Signature Electronically Signed	Date June 14, 2022
Department of Homeland Security - Verification Division	
Name USCIS Verification Division	Title
Signature Electronically Signed	Date June 14, 2022

State of Florida
Department of State

I certify from the records of this office that ROSTAN SOLUTIONS, LLC is a limited liability company organized under the laws of the State of Florida, filed on October 30, 2014, effective November 1, 2014.

The document number of this limited liability company is L14000169270.

I further certify that said limited liability company has paid all fees due this office through December 31, 2025 and that its status is active.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Third day of January, 2025

Secretary of State

Tracking Number: 1731534341CC

To authenticate this certificate,visit the following site,enter this number, and then follow the instructions displayed.

https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication



Detail by Entity Name

Florida Limited Liability Company
ROSTAN SOLUTIONS, LLC

Filing Information

Document Number	L14000169270
FEI/EIN Number	20-5425053
Date Filed	10/30/2014
Effective Date	11/01/2014
State	FL
Status	ACTIVE
Last Event	CONVERSION
Event Date Filed	10/30/2014
Event Effective Date	11/01/2014

Principal Address

3204 FOX SQUIRREL LANE
VALRICO, FL 33596

Mailing Address

3433 LITHIA PINECREST RD STE 287
VALRICO, FL 33596

Registered Agent Name & Address

CORPORATION SERVICE COMPANY
1201 HAYS STREET
TALLAHASSEE, FL 32301-2525

Authorized Person(s) Detail

Name & Address

Title Authorized Member, Manager, President

STANKUNAS, DARIUS J
2000 S Highway A1A
Jupiter, FL 33477

Title Authorized Member, VP

ROSANIA, SAM
3204 FOX SQUIRREL LANE
VALRICO, FL 33596

Title Authorized Member, VP

Mays, Travis
7394 Verdot Court
New Kent, VA 23124

Title Authorized Member, VP

Jones, Kyle
410 Deer Point Drive
Gulf Breeze, FL 32561

Annual Reports

Report Year	Filed Date
2024	01/09/2024
2024	03/18/2024
2025	01/03/2025

Document Images

01/03/2025 -- ANNUAL REPORT	View image in PDF format
03/18/2024 -- AMENDED ANNUAL REPORT	View image in PDF format
01/09/2024 -- ANNUAL REPORT	View image in PDF format
01/11/2023 -- ANNUAL REPORT	View image in PDF format
01/11/2022 -- ANNUAL REPORT	View image in PDF format
02/03/2021 -- ANNUAL REPORT	View image in PDF format
02/06/2020 -- ANNUAL REPORT	View image in PDF format
01/30/2019 -- ANNUAL REPORT	View image in PDF format
02/01/2018 -- ANNUAL REPORT	View image in PDF format
01/12/2017 -- ANNUAL REPORT	View image in PDF format
02/08/2016 -- ANNUAL REPORT	View image in PDF format
01/29/2015 -- ANNUAL REPORT	View image in PDF format
10/30/2014 -- Florida Limited Liability	View image in PDF format

Attachment 14
CERTIFICATION BY BIDDER

Executive Order 11246 (contracts/subcontracts above $10,000)

This certification is required pursuant to Executive Order 11246 (30 F.R. 12319-25). The implementing rules and regulations provide that any bidder or prospective contractor, or any of their proposed subcontractors, shall state as an initial part of the bid or negotiations of the contract whether it has participated in any previous contract or subcontract subject to the equal opportunity clause; and if so, whether it has filed all compliance reports due under applicable instructions.

Where the certification indicates that the bidder has not filed a compliance report due under applicable instructions, such bidder shall be required to submit a compliance report within seven calendar days after the Proposal opening. No contract shall be awarded unless such report is submitted.

NAME AND ADDRESS OF BIDDER (include ZIP Code): Rostan Solutions, LLC
3433 Lithia Pinecrest Road, Suite 287, Valrico, FL 33596

1. Bidder has participated in a previous contract or subcontract subject to the Equal Opportunity Clause.
Yes [X] No [ ]

2. Compliance reports were required to be filed in connection with such contract or subcontract.
Yes [X] No [ ]

3. Bidder has filed all compliance reports due under applicable instructions.
Yes [X] No [ ]

4. Have you ever been or are you being considered for sanction due to violation of Executive Order 112246, as amended?
Yes [ ] No [X]

Signed, sealed and delivered this 25th **day of** March **, 20** 25 **.**

By: _____

Sam Rosania
(Printed Name)
Principal / Executive Vice President
(Title)

STATE OF South Carolina
COUNTY OF Charleston

Sworn to (or affirmed) and subscribed before me by means of ☒ physical presence or ☐ online notarization, this 25th day of March 2025, by Sam Rosania (name), as Principal / Executive Vice President (title) for Rostan Solutions, LLC (entity).

_____
Notary Public

CHRISTOPHER BELLAVIA
NOTARY PUBLIC
My Comm. Exp. Jan 6. 2031
STATE OF SOUTH CAROLINA

_X_ Personally Known OR ___ Produced Identification
Type of Identification Produced _____

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

FEDERAL NON-COLLUSION /LOBBYING CERTIFICATION

Sam Rosania, being the authorized Agent, certifies that: He/she is the Principal / Executive Vice President, (Owner, Partner, Officer, Representative or Agent) of Rostan Solutions, LLC, the Bidder that has submitted the attached Proposal.

NON-COLLUSION PROVISION CERTIFICATION

The undersigned hereby certifies, to the best of his or her knowledge and belief, that on behalf of the person, firm, association, or corporation submitting the bid certifying that such person, firm, association, or corporation has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action, in restraint of free competitive bidding in connection with the submitted bid. Failure to submit the executed statement as part of the bidding documents will make the bid nonresponsive and not eligible for award consideration.

LOBBYING CERTIFICATION

"The undersigned hereby certifies, to the best of his or her knowledge and belief, that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence either directly or indirectly an officer or employee of any state or federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal Contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal contract, grant loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-L "Disclosure Form to Report Lobbying", in accordance with its instructions.

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into.

Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, US Code. Any persons who fail to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each failure."

Witness

By: _____
Sam Rosania
(Printed Name)
Principal / Executive Vice President
(Title)

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

Attachment 21
CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS PRIMARY COVERED TRANSACTIONS

This contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000.

The Bidder certifies that, neither the firm nor any person associated therewith in the capacity of owner, partner, director, officer, principal, investigator, project director, manager, auditor, and/or position involving the administration of federal funds:

(a) is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions, as defined in 49 CFR s29.110(a), by any federal department or agency;

(b) has within a three-year period preceding this certification been convicted of or had a civil judgment rendered against it for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a federal, state, or local government transaction or public contract; violation of federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) is presently indicted for or otherwise criminally or civilly charged by a federal, state, or local governmental entity with commission of any of the offenses enumerated in paragraph (b) of this certification; and

(d) has within a three-year period preceding this certification had one or more federal, state, or local government public transactions terminated for cause or default.

The Bidder certifies that it shall not knowingly enter into any transaction with any subcontractor, material supplier, or vendor who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this project by any federal agency unless authorized by the City of North Port.

The Bidder must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

This certification is a material representation of fact relied upon by the City of North Port. If it is later determined that the contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the City of North Port, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer.

The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

Tax ID: 20-5425053	DUNS: 964990340
Rostan Solutions, LLC	
Company (Bidder) Name	Tax ID Number DUNS Number
Sam Rosania	
Authorized Representative Name	Authorized Representative Signature

Federal Issued Tax Identification Number (If Social Security number DO NOT enter) 20-5425053 DUNS Number 964990340 CAGE Code issued through www.sam.gov 6F1M7

DATE: 3/25/2025

ACKNOWLEDGEMENT OF TERMS, CONDITIONS, AND GRANT CLAUSES

Flow down of Terms and Conditions from the Federal Regulations and/or Grant Agreement

Subcontracts: If the Bidder subcontracts any portion of the work under this Agreement, a copy of the signed subcontract must be available to the City of North Port for review and approval. The bidder agrees to include in the subcontract that:

(1) the subcontractor is bound by the terms of this Agreement;

(2) the subcontractor is bound by all applicable state and federal laws and regulations; and

(3) the subcontractor shall hold the City of North Port, grant recipient and granting agency harmless against all claims of whatever nature arising out of the subcontractor's performance of work under this Agreement, to the extent allowed and required by law.

Grant Conditions and Federal Provisions

On behalf of the Bidder, I acknowledge, and agree to perform all of the specifications and grant requirements identified in this solicitation document(s).

SIGNATURE: _____

COMPANY NAME: Rostan Solutions, LLC

DATE: 3/25/2025

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CERTIFICATIONS AND REPRESENTATIONS

(GRANTFUNDS)

1. BYRD ANTI-LOBBYING AMENDMENT COMPLIANCE AND CERTIFICATION

For all orders above the limit prescribed in 2 CFR 215, Appendix A, Section 7 (currently $100,000), the Offeror must complete and sign the following:

The following certification and disclosure regarding payments to influence certain federal transactions are made per the provisions contained in OMB Circular A-110 and 31 U.S.C. 1352, the "Byrd Anti-Lobbying Amendment."

The offeror, by signing its offer, hereby certifies to the best of his or her knowledge and belief that:

No Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress on his or her behalf in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan, or cooperative agreement;

If any funds other than Federal appropriated funds (including profit or fee received under a covered Federal transaction) have been paid, or will be paid, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress on his or her behalf in connection with this solicitation, the offeror shall complete and submit, with its offer, OMB standard form LLL, Disclosure of Lobbying Activities, to the Contracting Officer; and

He or she will include the language of this certification in all subcontract awards at any tier and require that all recipients of subcontract awards in excess of $100,000 shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance is placed when this transaction was made or entered into. Submission of this certification and disclosure is a prerequisite for making or entering into this contract imposed by section 1352, title 31, United States Code. Any person making an expenditure prohibited under this provision or who fails to file or amend the disclosure form to be filed or amended by this provision, shall be subject to a civil penalty of not less than $10,000, and not more than $100,000, for each such failure.

SIGNATURE: _____

COMPANY NAME: Rostan Solutions, LLC

DATE: 3/25/2025

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

3. SUBCONTRACTOR AFFIDAVIT

MANDATORY: THIS SECTION MUST BE COMPLETED IN ORDER FOR YOUR RESPONSE TO BE CONSIDERED RESPONSIVE. The following work will be accomplished by the Subcontractors listed below:

A. ☐ Percentage of Work/Services to be performed by Subcontractors: _____; or
B. ☒ ALL Work/Services to be performed by the Proposer.

SUBMISSION OF SUBCONTRACTOR LIST – Upon request by the City, the apparent responsive and responsible Proposer, and any other Proposer so requested, shall submit a list of all Subcontractors to the City within seventy-two (72) hours.

After due investigation, if the City has reasonable objection to any proposed Subcontractor, the City may request the apparent low Proposer to submit an acceptable substitute Subcontractor without an increase in the price(s) proposed. If the apparent low Proposer declines to make any such substitution, the City has the right to reject the Proposer's submittal package and consider the next lowest Proposer. Collection on the Proposer's Bid Bond/Surety will be pursued by the City. Any Subcontractor so listed and to whom the City does not make written objection prior to the giving of the Notice of Award will be deemed acceptable to the City.

4. DELIVERY:

Proposers shall indicate a delivery date, completion time for services, or completion timeframes if construction below. Failure to state delivery time or completion timeframes may be used as a basis for rejection of response. In the event deliveries or services are not made as specified to a City delivery point or project site, the Procurement Manager shall reserve the right to purchase any solicitation item from the next lowest Proposer.

a. Delivery Schedule: _____1_____ calendar days after receipt of order.

5. RESPONSE TIME:

a. On-Site for Service – Standard contract hours: __24___ hours after receipt of request from the City for service.

b. On-Site for Service – Emergency-Standard contract hours: __24___ hours after receipt of request from the City for service.
c. On-Site for Service – Emergency-After hours/holiday hours: __24___ hours after receipt of request from the City for service.
d. Emergency Operations On-Site Critical Service: __24____ hours after receipt of request from the City for service.

e. Emergency Operations On-Site NON-Critical Service: __24___ hours after receipt of request from the City for service.

THIS PAGE MUST BE COMPLETED IN ITS ENTIRETY AND SUBMITTED WITH PROPOSAL