



Meeting Minutes
Charter Review Advisory Board

Wednesday, December 17, 2025

6:00 PM

City Hall Room 244

1. Call to Order

Chair Boddy called the meeting to order at 6:00 p.m.

2. Roll Call

Present 5 - Chair Boddy, Board Member Guerin-Staples, Vice Chair Justice, Board Member Joseph and Board Member Harrison

Absent 1 - Board Member Goodrich

Also Present

Staff Liaison Powell, Assistant City Attorney Coughlin, and Board Specialist Lindner.

3. Pledge of Allegiance

The Pledge of Allegiance was led by the Board.

4. Public Comment

There was no public comment.

5. Approval of Minutes

- A. [25-2878](#) Approval of the September 17, 2025 Charter Review Advisory Board Minutes.

Chair Boddy announced the item and requested a motion.

A motion was made by Board Member Harrison, seconded by Board Member Guerin-Staples, to approve the minutes as presented. The motion carried on the following vote:

Yes: 5 - Chair Boddy, Board Member Guerin-Staples, Vice Chair Justice, Board Member Joseph and Board Member Harrison

Absent: 1 - Board Member Goodrich

6. New Business

- A. [25-2850](#) Discussion and Possible Action Regarding Recommending New Verbiage Allowing the City to Borrow Money

Chair Boddy announced and introduced the item.

Discussion took place regarding borrowing authority during declared emergencies, scope of authority, reconstruction versus emergency response, budget cycle timing, insurance and Federal Emergency Management Agency (FEMA) reimbursement delays, essential City services restoration, taxpayer concerns, and limiting borrowing to restoring City operations.

Chair Boddy requested a motion.

A motion was made by Vice Chair Justice, seconded by Board Member Harrison, to recommend the following language to City Commission: In the event of a state or government declared disaster or emergency the City may issue general obligation or revenue bonds solely to restore the City to the state prior to the declared disaster or emergency without voter approval. The motion carried on the following vote:

Yes: 5 - Chair Boddy, Board Member Guerin-Staples, Vice Chair Justice, Board Member Joseph and Board Member Harrison

Absent: 1 - Board Member Goodrich

Discussion continued regarding referendum timeline.

Chair Boddy requested a motion.

A motion was made by Vice Chair Justice, seconded by Board Member Harrison, to recommend adding this referendum question to the November 2026 ballot. The motion carried on the following vote:

Yes: 5 - Chair Boddy, Board Member Guerin-Staples, Vice Chair Justice, Board Member Joseph and Board Member Harrison

Absent: 1 - Board Member Goodrich

B. [25-2851](#) Discussion and Possible Action Regarding Recommending New Verbiage Allowing Charter Officers to Live Outside the City

Chair Boddy announced and introduced the item.

Discussion took place regarding job obligations, location limits, neighboring county Charter language, and public record accessibility.

There was a consensus to continue Item No. 25-2851 to the March 18, 2026 meeting.

C. [25-2852](#) Discussion and Possible Action Regarding The Charter Review Advisory Board 2025 Annual Report

Chair Boddy announced the item.

Mr. Powell introduced the item.

There were no Board questions or discussion.

Chair Boddy requested a motion.

A motion was made by Vice Chair Justice, seconded by Board Member Guerin-Staples, to approve Item No. 25-2852 as presented. The motion carried on the following vote:

Yes: 5 - Chair Boddy, Board Member Guerin-Staples, Vice Chair Justice, Board Member Joseph and Board Member Harrison

Absent: 1 - Board Member Goodrich

7. Updates

- A. [25-3019](#) Update Regarding City Commission Agenda Item No. 26-0181 Relative to Tasking the Charter Review Advisory Board to Review and Provide Recommendations Regarding Potentially Revising Section 5.02 of the City Charter Through a Referendum Question to Incorporate Language Regarding Commissioner Communication With City Staff.

Chair Boddy announced the item.

Mr. Powell introduced the item.

Discussion took place regarding Commission direction and clarification of Board roles and responsibilities.

8. Future Agenda Items

Chair Boddy announced the item and queried Board Members regarding items to be placed on a future agenda.

Discussion took place regarding revisions to Section 5.02 of City Charter, meeting dates and times, Sunshine Law training, and election of Chair and Vice Chair.

9. Public Comment

There was no public comment.

10. Adjournment

Chair Boddy adjourned the meeting at 6:58 p.m.

By: _____
Brijin Boddy, Chair