



City of North Port  
 FINANCE DEPARTMENT/PURCHASING DIVISION  
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**MEMORANDUM**

TO: A. Jerome Fletcher II, ICMA-CM, MPA, City Manager  
 THRU: Jason Yarborough, ICMA-CM, Assistant City Manager  
 FROM: Alla V. Skipper, CPPB, Senior Contract Administrator \_\_\_\_\_  
 DATE: March 11, 2024

SUBJECT: **RFP NO. 2024-17 Professional Architectural & Engineering Services for Public Safety Complex – Request to Move Forward with Negotiations**

The Selection Committee held telephone discussions and then evaluated and ranked the following five (5) firms on March 11, 2024, as follows:

TOTAL OF SUMMARY		
	Sum of Member Ranks	Final Award Order*
Architects Design Group	20	4
JL2 Architecture, LLC.	8	1
Song + Associates, Inc.	20	4
Schenkel & Shultz, Inc.	13	2
Wannemacher Jensen Architects Inc.	14	3

\* The lower the rank number, the higher the final award order

After polling the Committee, it is the recommendation of the Committee and purchasing that the City move forward with negotiations with the top ranked firm: **JL2 Architecture, LLC.**

The following City Staff were selected to conduct contract negotiations: **Kim Humphrey, Nick Herlihy and Chris Morales.**

**City Manager Action Required: Approve to move forward with the Negotiations:**  YES  NO\*  
**City Manager Action Required: Approve the Negotiations Team:**  YES  NO\*

Account Number: 306-2100-521-31-05      Project: PD21DT      Available Amount: \$ 70,000.00

Finance Acknowledgement (as it relates to my specific area of responsibility):

By: \_\_\_\_\_  
 Budget Administrator

By: \_\_\_\_\_  
 Finance Director

City Manager Acknowledgement (as it relates to my specific area of responsibility):

By: \_\_\_\_\_  
 Deputy City Manager

By: \_\_\_\_\_  
 City Manager

**CITY OF NORTH PORT**  
RANKING TABULATION FOR RFP NO. 2024-17



PROFESSIONAL ARCHITECTURAL & ENGINEERING SERVICES FOR PUBLIC SAFETY TRAINING COMPLEX

DATED: 3/11/24

DEPT: POLICE AND FIRE

Architects Design Group	KIM HUMPHREY		CHRIS MORALES		BRIAN GREGORY		NICK HERLIHY		SCOTT TITUS			
	wt	V 0-5	wt	V 0-5	wt	V 0-5	wt	V 0-5	wt	V 0-5		
QUALIFICATIONS OF FIRM	2	4	8	2	4	8	2	5	10	2	4	8
KEY PERSONNEL	7	4	28	7	3	21	7	4	28	7	4	28
PROJECT UNDERSTANDING & APPROACH	3	3	9	3	3	9	3	4	12	3	4	12
PROFICIENCY IN SIMILAR PROJECTS	7	3	21	7	3	21	7	4	28	7	4	28
OVERALL IMPRESSION OF FIRM, CAPABILITIES & REFERENCES	1	4	4	1	4	4	1	4	4	1	4	4
M/W/VBE	1	0	0	1	0	0	1	0	0	1	0	0
<b>TOTALS</b>			<b>70</b>		<b>63</b>		<b>82</b>		<b>89</b>			<b>80</b>

TIE BREAKER  
(IF NEEDED)

44
140
54
126
20
0

J12 Architecture, LLC.	KIM HUMPHREY		CHRIS MORALES		BRIAN GREGORY		NICK HERLIHY		SCOTT TITUS			
	wt	V 0-5	wt	V 0-5	wt	V 0-5	wt	V 0-5	wt	V 0-5		
QUALIFICATIONS OF FIRM	2	5	10	2	5	10	2	5	10	2	4	8
KEY PERSONNEL	7	5	35	7	5	35	7	4	28	7	4	28
PROJECT UNDERSTANDING & APPROACH	3	5	15	3	5	15	3	5	15	3	4	12
PROFICIENCY IN SIMILAR PROJECTS	7	4	28	7	5	35	7	5	35	7	5	35
OVERALL IMPRESSION OF FIRM, CAPABILITIES & REFERENCES	1	4	4	1	5	5	1	5	5	1	5	5
M/W/VBE	1		0	1		0	1		0	1		0
<b>TOTALS</b>			<b>92</b>		<b>100</b>		<b>100</b>		<b>93</b>			<b>88</b>

48
161
72
168
24
0

Song + Associates, Inc.	KIM HUMPHREY		CHRIS MORALES		BRIAN GREGORY		NICK HERLIHY		SCOTT TITUS			
	wt	V 0-5	wt	V 0-5	wt	V 0-5	wt	V 0-5	wt	V 0-5		
QUALIFICATIONS OF FIRM	2	4	8	2	3	6	2	4	8	2	4	8
KEY PERSONNEL	7	4	28	7	3	21	7	4	28	7	4	28
PROJECT UNDERSTANDING & APPROACH	3	4	12	3	3	9	3	4	12	3	4	12
PROFICIENCY IN SIMILAR PROJECTS	7	4	28	7	2	14	7	3	21	7	5	35
OVERALL IMPRESSION OF FIRM, CAPABILITIES & REFERENCES	1	4	4	1	2	2	1	4	4	1	4	4
M/W/VBE	1	3	3	1	3	3	1	3	3	1	3	3
<b>TOTALS</b>			<b>83</b>		<b>55</b>		<b>63</b>		<b>76</b>			<b>90</b>

36
126
54
119
17
15

Schenkel & Shultz, Inc.	KIM HUMPHREY		CHRIS MORALES		BRIAN GREGORY		NICK HERLIHY		SCOTT TITUS			
	wt	V 0-5	wt	V 0-5	wt	V 0-5	wt	V 0-5	wt	V 0-5		
QUALIFICATIONS OF FIRM	2	5	10	2	5	10	2	5	10	2	4	8
KEY PERSONNEL	7	5	35	7	4	28	7	4	28	7	4	28
PROJECT UNDERSTANDING & APPROACH	3	5	15	3	5	15	3	4	12	3	4	12
PROFICIENCY IN SIMILAR PROJECTS	7	5	35	7	5	35	7	4	28	7	3	21
OVERALL IMPRESSION OF FIRM, CAPABILITIES & REFERENCES	1	4	4	1	4	4	1	4	4	1	4	4
M/W/VBE	1		0	1		0	1		0	1		0
<b>TOTALS</b>			<b>99</b>		<b>92</b>		<b>89</b>		<b>92</b>			<b>73</b>

48
154
69
154
20
0

Wannemacher Jensen Architects, Inc.	KIM HUMPHREY		CHRIS MORALES		BRIAN GREGORY		NICK HERLIHY		SCOTT TITUS			
	wt	V 0-5	wt	V 0-5	wt	V 0-5	wt	V 0-5	wt	V 0-5		
QUALIFICATIONS OF FIRM	2	5	10	2	4	8	2	5	10	2	4	8
KEY PERSONNEL	7	5	35	7	3	21	7	4	28	7	4	28
PROJECT UNDERSTANDING & APPROACH	3	5	15	3	4	12	3	3	9	3	4	12
PROFICIENCY IN SIMILAR PROJECTS	7	5	35	7	4	28	7	3	21	7	5	35
OVERALL IMPRESSION OF FIRM, CAPABILITIES & REFERENCES	1	5	5	1	3	3	1	4	4	1	4	4
M/W/VBE	1		0	1		0	1		0	1	0	0
<b>TOTALS</b>			<b>100</b>		<b>72</b>		<b>70</b>		<b>90</b>			<b>87</b>

44
147
60
147
21
0

CITY OF NORTH PORT  
 EVALUATION SCORES TABULATION FOR RFP NO. 2024-17  
 PROFESSIONAL ARCHITECTURAL & ENGINEERING SERVICES FOR PUBLIC SAFETY TRAINING COMPLEX  
 STAKEHOLDERS: POLICE AND FIRE



DATED: 3/11/24

SUMMARY	HUMPHREY		MORALES		GREGORY		HERLIHY		TITUS		Scores alone	
	Score	Rank	Score	Rank	Score	Rank	Score	Rank	Score	Rank	Total Score	Rank
Architects Design Group	70	5	63	4	82	3	89	4	80	4	384	4
J12 Architecture, LLC.	92	3	100	1	100	1	93	1	88	2	473	1
Song + Associates, Inc.	83	4	55	5	63	5	76	5	90	1	367	5
Schenkel & Shultz, Inc.	99	2	92	2	89	2	92	2	73	5	445	2
Wannemacher Jensen Architect,s Inc.	100	1	72	3	70	4	90	3	87	3	419	3

Member Rankings (Final)

TOTAL OF SUMMARY

	Sum of Member Ranks	Final Award Order *
Architects Design Group	20	4
J12 Architecture, LLC.	8	1
Song + Associates, Inc.	20	4
Schenkel & Shultz, Inc.	13	2
Wannemacher Jensen Architect,s Inc.	14	3

\* The lower the rank number, the higher the final award order  
 Digitally signed by Kim Humphrey  
 Date: 2024.03.12 09:51:01 -04'00'

KIM HUMPHREY

Digitally signed by Christopher Morales  
 Date: 2024.03.14 10:04:27 -04'00'

CHRIS MORALES

Brian Gregory

Digitally signed by Nicholas Herlihy  
 Date: 2024.03.12 16:44:01 -04'00'

NICK HERLIHY

SCOTT TITUS