



City of North Port
PURCHASING
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MEMORANDUM

TO: A. Jerome Fletcher II, ICMA-CM, MPA, City Manager

FROM: Ginny Duyn, CPPB, Senior Purchasing Administrator **GAB**

THRU: Jason Yarborough, Assistant City Manager *Jason Yarborough* Date: 2023.01.12
 16:31:36 -05'00'

DATE: January 9, 2023

SUBJECT: **RFP NO. 2023-16 PROFESSIONAL ARCHITECTURAL SERVICES – CONTINUING SERVICES CONTRACTS FOR CITY OF NORTH PORT**

The Selection Committee held telephone discussions and then evaluated and ranked **ten (10)** firms on January 3, 2023. The committee selected the **five (5)** firms below as the most qualified for the above-mentioned Architectural Services Library of Continuing Contracts:

- ADG ARCHITECTURE, LLC**
- GOODWYN MILLS CAWOOD, LLC**
- PLUNKETT RAYSICH ARCHITECTS, LLP**
- SCHENKEL & SHULTZ, INC.**
- SWEET SPARKMAN ARCHITECTS, INC.**

After polling the Committee, it is the recommendation of the Committee and Purchasing that the City move forward with negotiations with the selected firms listed above. The following City Staff were selected to conduct contract negotiations: Kimberly Humphrey, Tricia Wisner, and Chuck Speake.

Approve to move forward with the Negotiations: YES NO
Approve the Negotiations Team: YES NO

Other: _____

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 DN: DC=northport, DC=city, OU=Departments, OU=Finance
 Dept, OU=Finance Area, CN=Kimberly Williams
 Reason: I am the author of this document
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Kimberly Williams

Kimberly Williams, Finance Director _____ Date

Digitally signed by A. Jerome Fletcher
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 Jerome Fletcher, E=jfletcher@cityofnorthport.com
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A. Jerome Fletcher

A. Jerome Fletcher II, ICMA-CM, MPA, City Manager _____ Date



CITY OF NORTH PORT

RANKING TABULATION FOR RFQ NO. 2023-16

PROFESSIONAL ARCHITECTURAL SERVICES- CONTINUING SERVICES CONTRACTS

DATED: JANUARY 3, 2023

ADG ARCHITECTURE, LLC	wt	v	KIMBERLY HUMPHREY	wt	v	CHUCK SPEAKE	wt	v	TRICIA WISNER
		0-5			0-5			0-5	
QUALIFICATIONS OF CONSULTANT FIRM	4	5	20	4	5	20	4	4	16
QUALIFICATIONS OF PROJECT TEAM	4	5	20	4	5	20	4	5	20
PROJECT MANAGER'S EXPERIENCE	3	5	15	3	5	15	3	4	12
PROFICIENCY IN SIMILAR SERVICES/PROJECTS	4	5	20	4	5	20	4	5	20
PROJECT CONTROL AND APPROACH	3	5	15	3	4	12	3	4	12
REFERENCES	2	5	10	2	4	8	2	4	8
TOTALS			100			95			88

GMA ARCHITECTS & PLANNERS, LLC	wt	v	KIMBERLY HUMPHREY	wt	v	CHUCK SPEAKE	wt	v	TRICIA WISNER
		0-5			0-5			0-5	
QUALIFICATIONS OF CONSULTANT FIRM	4	4	16	4	4	16	4	4	16
QUALIFICATIONS OF PROJECT TEAM	4	4	16	4	3	12	4	3	12
PROJECT MANAGER'S EXPERIENCE	3	5	15	3	3	9	3	4	12
PROFICIENCY IN SIMILAR SERVICES/PROJECTS	4	4	16	4	4	16	4	4	16
PROJECT CONTROL AND APPROACH	3	5	15	3	3	9	3	3	9
REFERENCES	2	4	8	2	3	6	2	4	8
TOTALS			86			68			73

GOODWYN MILLS CAWOOD, LLC	wt	v 0-5	KIMBERLY HUMPHREY	wt	v 0-5	CHUCK SPEAKE	wt	v 0-5	TRICIA WISNER
QUALIFICATIONS OF CONSULTANT FIRM	4	3	12	4	5	20	4	4	16
QUALIFICATIONS OF PROJECT TEAM	4	4	16	4	5	20	4	3	12
PROJECT MANAGER'S EXPERIENCE	3	3	9	3	5	15	3	4	12
PROFICIENCY IN SIMILAR SERVICES/PROJECTS	4	3	12	4	4	16	4	4	16
PROJECT CONTROL AND APPROACH	3	3	9	3	5	15	3	4	12
REFERENCES	2	2	4	2	5	10	2	3	6
TOTALS			62			96			74

HALL DARLING DESIGN STUDIOS, PA	wt	v 0-5	KIMBERLY HUMPHREY	wt	v 0-5	CHUCK SPEAKE	wt	v 0-5	TRICIA WISNER
QUALIFICATIONS OF CONSULTANT FIRM	4	4	16	4	5	20	4	4	16
QUALIFICATIONS OF PROJECT TEAM	4	3	12	4	5	20	4	3	12
PROJECT MANAGER'S EXPERIENCE	3	3	9	3	5	15	3	4	12
PROFICIENCY IN SIMILAR SERVICES/PROJECTS	4	4	16	4	4	16	4	4	16
PROJECT CONTROL AND APPROACH	3	3	9	3	5	15	3	3	9
REFERENCES	2	2	4	2	5	10	2	3	6
TOTALS			66			96			71

K2M DESIGN, INC.	wt		KIMBERLY HUMPHREY	wt		CHUCK SPEAKE	wt	v 0-5	TRICIA WISNER
QUALIFICATIONS OF CONSULTANT FIRM	4	3	12	4	4	16	4	4	16
QUALIFICATIONS OF PROJECT TEAM	4	4	16	4	3	12	4	4	16
PROJECT MANAGER'S EXPERIENCE	3	3	9	3	4	12	3	4	12
PROFICIENCY IN SIMILAR SERVICES/PROJECTS	4	3	12	4	4	16	4	4	16
PROJECT CONTROL AND APPROACH	3	3	9	3	3	9	3	3	9
REFERENCES	2	2	4	2	5	10	2	3	6
TOTALS			62			75			75

PLUNKETT RAYSICH ARCHITECTS, LLP			KIMBERLY HUMPHREY	V 0-5		CHUCK SPEAKE	V 0-5		TRICIA WISNER
	wt			wt			wt		
QUALIFICATIONS OF CONSULTANT FIRM	4	5	20	4	4	16	4	4	16
QUALIFICATIONS OF PROJECT TEAM	4	5	20	4	4	16	4	4	16
PROJECT MANAGER'S EXPERIENCE	3	5	15	3	4	12	3	5	15
PROFICIENCY IN SIMILAR SERVICES/PROJECTS	4	5	20	4	4	16	4	4	16
PROJECT CONTROL AND APPROACH	3	5	15	3	3	9	3	4	12
REFERENCES	2	5	10	2	3	6	2	5	10
TOTALS			100			75			85

SCHENKEL & SHULTZ, INC.			KIMBERLY HUMPHREY	V 0-5		CHUCK SPEAKE	V 0-5		TRICIA WISNER
	wt			wt			wt		
QUALIFICATIONS OF CONSULTANT FIRM	4	5	20	4	5	20	4	5	20
QUALIFICATIONS OF PROJECT TEAM	4	5	20	4	5	20	4	5	20
PROJECT MANAGER'S EXPERIENCE	3	5	15	3	4	12	3	4	12
PROFICIENCY IN SIMILAR SERVICES/PROJECTS	4	5	20	4	4	16	4	4	16
PROJECT CONTROL AND APPROACH	3	5	15	3	5	15	3	5	15
REFERENCES	2	5	10	2	5	10	2	4	8
TOTALS			100			93			91

SWEET SPARKMAN ARCHITECTS, INC.			KIMBERLY HUMPHREY	V 0-5		CHUCK SPEAKE	V 0-5		TRICIA WISNER
	wt			wt			wt		
QUALIFICATIONS OF CONSULTANT FIRM	4	5	20	4	5	20	4	5	20
QUALIFICATIONS OF PROJECT TEAM	4	5	20	4	5	20	4	4	16
PROJECT MANAGER'S EXPERIENCE	3	5	15	3	4	12	3	5	15
PROFICIENCY IN SIMILAR SERVICES/PROJECTS	4	5	20	4	4	16	4	5	20
PROJECT CONTROL AND APPROACH	3	5	15	3	4	12	3	4	12
REFERENCES	2	5	10	2	5	10	2	5	10
TOTALS			100			90			93

WEST ARCHITECTURE + DESIGN, LLC			KIMBERLY HUMPHREY			CHUCK SPEAKE			TRICIA WISNER	
	wt		wt	v	wt	v	wt	v	0-5	0-5
QUALIFICATIONS OF CONSULTANT FIRM	4	3	12	4	4	16	4	3	12	
QUALIFICATIONS OF PROJECT TEAM	4	3	12	4	4	16	4	4	16	
PROJECT MANAGER'S EXPERIENCE	3	3	9	3	3	9	3	4	12	
PROFICIENCY IN SIMILAR SERVICES/PROJECTS	4	3	12	4	3	12	4	3	12	
PROJECT CONTROL AND APPROACH	3	3	9	3	3	9	3	4	12	
REFERENCES	2	2	4	2	4	8	2	4	8	
TOTALS			58			70			72	

ZYSCOVICH, LLC			KIMBERLY HUMPHREY			CHUCK SPEAKE			TRICIA WISNER	
	wt		wt	v	wt	v	wt	v	0-5	0-5
QUALIFICATIONS OF CONSULTANT FIRM	4	4	16	4	4	16	4	3	12	
QUALIFICATIONS OF PROJECT TEAM	4	4	16	4	4	16	4	3	12	
PROJECT MANAGER'S EXPERIENCE	3	3	9	3	4	12	3	4	12	
PROFICIENCY IN SIMILAR SERVICES/PROJECTS	4	3	12	4	3	12	4	4	16	
PROJECT CONTROL AND APPROACH	3	3	9	3	3	9	3	3	9	
REFERENCES	2	2	4	2	3	6	2	4	8	
TOTALS			66			71			69	

CITY OF NORTH PORT
EVALUATION SCORES TABULATION FOR RFP NO. 2023-16
PROFESSIONAL ARCHITECTURAL SERVICES - CONTINUING SERVICES
CONTRACTS FOR CITY OF NORTH PORT



DEPT: PUBLIC WORKS

DATED: JANUARY 3, 2023

SUMMARY

	HUMPHREY		SPEAKE		WISNER	
	Score	Rank	Score	Rank	Score	Rank
ADG ARCHITECTURE, LLC	100	1	95	3	88	3
GMA ARCHITECTS & PLANNERS, LLC	86	5	68	10	73	7
GOODWYN MILLS CAWOOD, LLC	62	8	96	1	74	6
HALL DARLING DESIGN STUDIOS, PA	66	6	96	1	71	9
K2M DESIGN, INC.	62	8	75	6	75	5
PLUNKETT RAYSICH ARCHITECTS, LLP	100	1	75	6	85	4
SCHENKEL & SHULTZ, INC.	100	1	93	4	91	2
SWEET SPARKMAN ARCHITECTS, INC.	100	1	90	5	93	1
WEST ARCHITECTURE + DESIGN, LLC	58	10	70	9	72	8
ZYSCOVICH, LLC	66	6	71	8	69	10

Member Rankings (Final)

TOTAL OF SUMMARY

	Sum of Member Ranks	Final Award Order *	TOP FIVE
ADG ARCHITECTURE, LLC	7	1	X
GMA ARCHITECTS & PLANNERS, LLC	22	8	
GOODWYN MILLS CAWOOD, LLC	15	5	X
HALL DARLING DESIGN STUDIOS, PA	16	6	
K2M DESIGN, INC.	19	7	
PLUNKETT RAYSICH ARCHITECTS, LLP	11	4	X
SCHENKEL & SHULTZ, INC.	7	1	X
SWEET SPARKMAN ARCHITECTS, INC.	7	1	X
WEST ARCHITECTURE + DESIGN, LLC	27	10	
ZYSCOVICH, LLC	24	9	

* The lower the rank number, the higher the final award order

Kim Humphrey, Project Manager

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KIMBERLY HUMPHREY

Chuck Speake

Digitally signed by Chuck Speake
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CHUCK SPEAKE

Tricia Wisner

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Date: 2023.01.04 15:34:02 -05'00'

TRICIA WISNER