



**Action Report**

**Planning & Zoning Advisory Board**

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Thursday, April 6, 2023

9:00 AM

City Commission Chambers

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**1. CALL TO ORDER**

**2. ROLL CALL**

**Present:** 7 - Chair Nita Hester, Vice Chair Kenneth Maturo, Phillip Ludos, Jose Irizarry, Michael T. Patricoski, Linda J. Waugh and Frank J. Baer

**Also Present**

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENT**

**5. APPROVAL OF MINUTES**

- A. [23-0598](#) Approve Minutes of the March 16, 2023 Planning and Zoning Advisory Board Meeting.

*A motion was made by Board Member Irizarry, seconded by Board Member Ludos, to approve the Minutes as presented. The motion carried by the following vote:*

**Yes:** 7 - Chair Hester, Vice Chair Maturo, Board Member Ludos, Board Member Irizarry, Board Member Patricoski, Board Member Waugh and Board Member Baer

**6. PUBLIC HEARING**

- A. [VAC-22-197](#) Consideration of Petition No. VAC-22-197, request to vacate a portion of the twenty-foot utility and drainage easement on the northeasterly boundary of Lot 16, Block 248, 8th Addition to Port Charlotte Subdivision (QUASI-JUDICIAL)

*A motion was made, seconded by Board Member Ludos, seconded by Board Member Waugh, to recommend approval to the City Commission of Resolution No. 2023-R-30, upon verification regarding proper public newspaper notice as required by Florida Statute 177.101. The motion carried by the following vote:*

**Yes:** 7 - Chair Hester, Vice Chair Maturo, Board Member Ludos, Board Member Irizarry, Board Member Patricoski, Board Member Waugh and Board Member Baer

- B. [VAC-23-020](#) Consideration of Petition No. VAC-23-020, Request to Vacate a Portion of the Twenty (20) Foot Drainage Maintenance Easement on Lot 8, Block 160, 5th Addition to Port Charlotte Subdivision. (QUASI-JUDICIAL)

*A motion was made by Board Member Ludos, seconded by Vice Chair Maturo, to*

*recommend approval to the City Commission of Resolution No. 2023-R-31, upon verification regarding proper public newspaper notice as required by Florida Statute 177.101. The motion carried by the following vote:*

- Yes:** 6 - Chair Hester, Vice Chair Maturo, Board Member Ludos, Board Member Irizarry, Board Member Patricoski and Board Member Waugh
- No:** 1 - Board Member Baer

**7. GENERAL BUSINESS**

**A.** [23-0596](#) Discussion Regarding Chapter 3 Zoning of the Draft Unified Land Development Code (ULDC) Update

**B.** [23-0657](#) Discussion and Possible Action Regarding the Recent Changes to the City's Advisory Board Attendance Policy.

*A motion was made by Board Member Irizarry, seconded by Board Member Patricoski, to send a letter to the City Commission to request an Amendment to Chapter 4 of the City Code, to allow excused absences without penalty for the Planning and Zoning Advisory Board Members. The motion carried by the following vote:*

- Yes:** 7 - Chair Hester, Vice Chair Maturo, Board Member Ludos, Board Member Irizarry, Board Member Patricoski, Board Member Waugh and Board Member Baer

**C.** [23-0658](#) Discussion and Possible Action Regarding the Board Taking a Month Off.

*A motion was made by Board Member Baer, seconded by Board Member Ludos, to cancel the July 20, 2023 and the August 3, 2023 Meetings of the Planning and Zoning Advisory Board. The motion carried by the following vote:*

- Yes:** 7 - Chair Hester, Vice Chair Maturo, Board Member Ludos, Board Member Irizarry, Board Member Patricoski, Board Member Waugh and Board Member Baer

**8. UPDATES**

**A.** [23-0552](#) List of Future Agenda Items

**9. PUBLIC COMMENT**

**10. ADJOURNMENT**