



## Legislation Text

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**File #:** 19-0743, **Version:** 1

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**TO:** Honorable Mayor & Members of the North Port Commission

**FROM:** Peter D. Lear, CPA, CGMA, City Manager

**TITLE:** Family Service Center Tenant Lease Agreement with the Florida Department of Health in Sarasota County

### **Recommended Action**

Approve the Tenant Agreement with the Florida Department of Health in Sarasota County (DOH) for a term of one-year, effective September 25, 2019 thru August 31, 2020, to provide a total of approximately 1,511 square feet of office space in the Family Service Center at a cost of \$14/square foot for an annual lease of \$21,154 or 12 monthly payments of \$1,762.83.

This item relates to item #19-0941 (Discussion regarding the Family Service Center rental and communications costs) and the amount per square footage stated in the lease may be amended based on Commission direction from Item #19-0941.

### **Background Information**

The DOH has been providing various services from the Family Service Center since 2011. DOH has notified us that they wish to relinquish the following suites at the Family Service Center;

#### 1<sup>st</sup> Floor:

B105, B109, Suite A

#### 2<sup>nd</sup> Floor:

Suite 1 (Rm 214, 215, 216, and 217)

In addition, the DOH would like to continue leasing Suite B113, on the first floor, and Suite 4, on the second floor. The lease amount is \$14/sq. ft. The total square footage for both offices is 1,511 making the annual lease \$21,154 or 12 monthly payments of \$1,762.83. DOH will continue to provide services through their Women, Infants, and Children (WIC) program. The WIC program is a federally funded nutrition program for women, infants, and children. The WIC program provides healthy foods, nutrition education and counseling, breast feeding support, and referrals for health care and community services at no cost.

This tenant lease agreement has been reviewed and approved by the City Attorney's office.

### **Strategic Plan**

Enhanced Public Trust through Responsible City Government

### **Financial Impact**

Revenue from the annual Tenant Lease Agreement is \$21,154. DOH wishes to relinquish four suites. This change will result in a \$41,146 decrease in their annual rent compared to their current lease agreement.

### **Procurement**

N/A

**Attachments:**

1. 2016 DOH Executed Tenant Lease Agreement
2. 2019 DOH Tenant Lease Agreement

**Prepared by:** Janet Carrillo, Social Services Manager

**Department Director:** Cari Branco, Assistant City Manager