



Legislation Text

File #: 18-740, **Version:** 1

TO: Honorable Mayor & Members of the North Port Commission

FROM: Peter D. Lear, CPA, CGMA, City Manager

TITLE: Appointment of Deputy City Clerk

Recommended Action

Approve contract for the Deputy City Clerk.

Background Information

On October 1, 2018, the City Commission conducted interviews for the City Clerk position. At the conclusion of the interviews, the City Commission directed staff to offer the position of City Clerk to the current Interim City Clerk, Kathryn Peto. At the same meeting, the City Commission directed the position of Deputy City Clerk be offered to Heidi Leatherwood, one of the applicants for the City Clerk position in the amount of \$80,000 per year. The Commission also directed the contract for the Deputy City Clerk position be drafted based on the previous contracts for the Deputy City Clerk, City Attorney and City Manager.

Ms. Leatherwood accepted the offer for the position requesting relocation assistance, which was included in the City Manager contract as well. Based on this, the City Attorney has drafted the attached contract for the Deputy City Clerk position. The offer of employment is tentative based on the approval of the City Clerk contract with Kathryn Peto.

Strategic Plan

N/A

Financial Impact

The salary and benefits are included in the City Clerk's Department budget.

Procurement

N/A

Attachments:

1. Deputy City Clerk Contract

Prepared by: Pete Lear

Department Director: Pete Lear