



Legislation Text

File #: 17-0969, **Version:** 1

TO: Honorable Mayor & Members of the North Port Commission

FROM: Peter D. Lear, CPA, CGMA, Interim City Manager

TITLE: Selection of an Executive Search Firm for the Recruitment of a New City Manager

Recommended Action

Provide direction regarding the selection of an executive search firm to commence recruitment of a new City Manager.

Background Information

At the March 7, 2017, City Commission meeting, City Commission directed the City Manager to have Human Resources begin recruiting for a new City Manager; specifically, to solicit proposals from national executive search firms to facilitate the recruitment and selection process. A Request for Professional Services Quote (attached) was posted by the Purchasing Division on March 8, 2017, on DemandStar in addition to being sent directly to several nationally known local government executive search firms. The deadline to submit proposals was 4:00 pm, March 29, 2017. Eight executive search firms submitted proposals (attached). All submittals are listed in order of receipt. Candidates' reimbursement for travel expenses for interviews is not included in the cost.

Strategic Plan

Financially Responsible City Providing Quality Municipal Services

Financial Impact

Funding for the use of an executive search firm's services is available in the City Manager Department budget for the current fiscal year and will not require any changes in the General Fund budget based on this agenda item.

Procurement

Attachments:

1. RFQ NO. 2017-36 Prof Srvs-CM Search
2. Slavin Management Consultants Submittal (3-15)
3. Florida Division of Corporations Document - Robert E. Slavin, Inc.
4. Florida Division of Corporations Document - Slavin Management Consultants
5. GOVHR USA Submittal
6. Florida Division of Corporations Document GOVHR USA
7. Colin Baenziger & Associates Submittal
8. Colin Baenziger & Associates - Appendices (3-21)
9. Florida Division of Corporations Document Colin Baenziger & Associates
10. Alliance Resource Consulting LLC Submittal
11. Florida Division of Corporations Document Alliance Resource Consulting
12. The Mercer Group, Inc. Submittal
13. The Mercer Group - Brochure Cape Coral
14. Florida Division of Corporations The Mercer Group

15. Strategic Government Resources, Inc. Submittal
16. Florida Division of Corporations Document Strategic Government Resources, Inc.
17. S. Renee Narloch & Associates Submittal
18. Florida Division of Corporations Document NP & S Management
19. Florida Division of Corporations S. Renee Narloch & Associates
20. Springsted-Waters Submittal
21. Florida Division of Corporations Document Springsted, Inc.
22. Florida Division of Corporations Document Water & Company, Inc.
23. Consultant Cost Comparison
24. Additional Backup City Manager Job Description

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