



Legislation Text

File #: 17-0759, **Version:** 1

TO: Honorable Mayor & Members of the North Port Commission

FROM: Jonathan R. Lewis, ICMA-CM, City Manager

TITLE: Utilize the State of Florida Department of Management Services Motor Vehicle Contract to purchase one (1) Ford F-150 Pickup Truck for the Fire Rescue District from Garber Auto Mall in the amount of \$27,727.80.

Recommended Action

Approve the Utilization of the State of Florida Department of Management Services Motor Vehicle Contract to purchase one (1) Ford F-150 Pickup Truck for the Fire Rescue District from Garber Auto Mall in the amount of \$27,727.80.

Background Information

In the FY 2016-17 Fire Rescue budget, Commission has approved a new position of Fire Plans Examiner/Inspector. The newly-created position's role will be to perform plans review and function in the role of fire inspector conducting construction inspections or other duties as needed. This position is fully-funded under the Fire Rescue District. In addition to the position, Commission authorized a Capital Improvement Plan project, F17VEH, in the amount of \$32,500.00, funded from Fire Rescue Impact Fees, for the purchase of a vehicle to be assigned to this employee for official business.

The quoted cost for the truck is \$27,727.80. Additional equipment and graphics to place this vehicle into service will be procured under a separate purchase order for approximately \$2,000.00 but will remain under the approved CIP budget of \$32,500.00. The anticipated delivery of the vehicle is approximately 80-120 days from the date of order.

Garber Auto Mall is an approved vendor under the State of Florida Department of Management Services Motor Vehicle Contract number 25100000-16-1. This contract is made available to units of local government and municipal Police and Fire departments within the state for capital vehicle acquisition. Using this cooperative bid process, local government agencies are able to obtain the competitive pricing as well as purchase equipment quicker than using other acquisition methods. Local government agencies have the flexibility to choose a product or service according to the business needs, such as price, warranty, supplier performance or brand name. A comparison spreadsheet of vendors and contracts was completed (attached) in order to obtain the best price for this purchase.

While City ordinance authorizes the City Manager to utilize piggyback agreements, the City Manager's policy requires all agreements exceeding \$100,000 to be presented to Commission for consideration. Garber Auto Mall has been awarded other purchase orders this fiscal year which, including this purchase, has reached the threshold requiring Commission approval. All appropriate forms, procedures and processes have been reviewed by Procurement.

Strategic Plan

Financially Responsible City Providing Quality Municipal Services.

Financial Impact

Funds are budgeted in account # 151-2222-522.64-00, project # F17VEH for this purchase.

Procurement

Garber Auto Mall
3380 Highway 17
Green Cove Springs, FL 32043
Telephone: 904-264-2442

Attachments:

1. Fire Department F-150 Garber Ford Quote
2. Fire Department F-150 Specs
3. Exemptions Form - Garber Ford
4. FY17 Fire Department Vehicle Purchase Price Comparison
5. State of Florida Department of Management Service Motor Vehicle Contract
6. Florida State Division of Corporations - Garber Ford

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