



## Legislation Text

---

**File #:** 17-1108, **Version:** 2

---

**TO:** Honorable Mayor & Members of the North Port Commission

**FROM:** Peter D. Lear, CPA, CGMA, City Manager

**TITLE:** First Amendment to Superior, LLC Application Service Provider Order #160324-1 for revised goods and services for an estimated amount of \$581,819.90 plus Utilities training and contingency for the estimated total of \$16,000, for an estimated budgeted project total of \$597,819.90.

### **Recommended Action**

Approve First Amendment to Superior, LLC Application Service Provider Order #160324-1 for revised goods and services to include as listed below for an estimated amount of \$581,819.90 plus Utilities training and contingency for an estimated amount of \$16,000, for an estimated budgeted project total of \$597,819.90.

### **Background Information**

On 5/23/2017, City Commission approved Ordinance #2017-12 amending the Neighborhood Development Services, Building Fund budget in the amount of \$603,000 to fund the TRAKiT project. The following items are needed to implement the TRAKiT solution:

1. Approval of the Superior, LLC TRAKiT software licenses, training, professional services and additional hosting services agreement amendment; and,
2. Approval to utilize the City of Miami agreement to purchase the MCCI, LLC Laserfiche Document Management System and data migration services. The MCCI Laserfiche product is a required 3<sup>rd</sup> party component of the TrakIT project. This item is being presented as an independent agenda item at the November 28 Commission meeting, #17-1379.

Neighborhood Development Services (NDS) requested to upgrade the software currently utilized, the Community Development Suite, for operations of Planning, Building and Code Enforcement. The new TRAKiT software suite will include functionality for internal operations, customer payments, public accessibility to information, mobile field worker support, document management system consolidation, and electronic plan review. The proposed contract amendment is a revision of the original Superior, LLC contract approved on 4/25/2017 (agenda item #17-0093), to include the goods and services necessary to implement the TRAKiT project, including all material purchases, software licenses and hosting services, as well as any necessary training and vendor professional implementation services. The original hosting contract with Superior, LLC was secured as a sole source. As the software has not been implemented yet, the fees for May, 2017 through September, 2017 are only in there for reference purposes.

Additionally, requested are an annual Superior, LLC training component for Utilities, and a project implementation contingency amount for Superior, LLC products or services should the need arise. These two items are external to the proposed contract amendment.

The Superior, LLC agreements were approved by City Attorney's office as to form and correctness.

### **Strategic Plan**

Financially responsible City providing quality municipal services.

**Financial Impact**

Neighborhood Development Services, Building Fund is the funding source for the TRAKiT project (account #135-2700-524-64-00, project #BD17TI). FY17/18 the total NDS cost is \$426,554; Utilities training cost is \$6,000 (account #420-6060-536-55-00) and the non-TRAKiT maintenance and Application Service Provider hosting cost is \$155,265.90, along with a \$10,000 contingency amount funded from Information Technology (account #001-0710-516-54-00). The \$10,000 contingency is for any non-TRAKiT Superior, LLC product or service needs that arise in FY17/18. The software maintenance and hosting costs in subsequent fiscal years will be budgeted within Information Technology.

Description	FY17/18	FY18/19	FY19/20	FY20/21	FY21/22
TRAKiT: Software, training, services (NDS budget)	\$379,990.00				
TRAKiT Hosting (NDS budget - year 1, IT years 2-5)	\$46,564.00	\$46,564.00	\$46,564.00	\$46,564.00	\$46,564.00
Annual Access Fees (IT budget years 1-5)	\$155,265.90	\$180,750.76	\$180,750.76	\$180,750.76	\$180,750.76
Utilities Training (Utilities budget)	\$6,000.00				
Contingency (IT budget)	\$10,000.00				
<b>Total:</b>	<b>\$597,819.90</b>	<b>\$227,314.76</b>	<b>\$227,314.76</b>	<b>\$227,314.76</b>	<b>\$227,314.76</b>
<i>NOTE: Superior hosting cost includes all Superior software maintenance</i>					

**Procurement**

The goods and services described in this agenda item would be purchased from Superior, LLC.

**Attachments:**

1. First Amendment to Superior ASP Order 160324-1
2. Original Superior ASP Order - April 2017
3. Florida Division of Corporations - Superior Public Sector

**Prepared by:** Jeff Kasson

**Department Director:** Sandy Pfundheller