



Legislation Text

File #: 18-918, **Version:** 1

TO: Honorable Mayor & Members of the North Port Commission

FROM: Peter D. Lear, CPA, CGMA, City Manager

TITLE: Appointment of Deputy City Clerk

Recommended Action

Approve contract for the Deputy City Clerk.

Background Information

On December 17, 2018, the City Commission conducted interviews for the Deputy City Clerk position. At the end of the interviews, the City Commission directed staff to offer the position of Deputy City Clerk to Heather Taylor in the amount of \$64,000 per year.

Ms. Taylor accepted the offer for the position. Based on this, the City Attorney has drafted the attached contract for the Deputy City Clerk position. The offer of employment is contingent upon a successful background check.

Strategic Plan

N/A

Financial Impact

The salary and benefits are included in the City Clerk's Department budget.

Procurement

N/A

Attachments:

1. Contract for Heather Taylor

Prepared by: Christine McDade

Department Director: Christine McDade