



## Legislation Details (With Text)

**File #:** 24-0373      **Version:** 1      **Name:**  
**Type:** Consent Agenda      **Status:** Passed  
**File created:** 2/22/2024      **In control:** City Commission Regular Meeting  
**On agenda:** 3/26/2024      **Final action:** 3/26/2024  
**Title:** Approve Work Assignment 2024-05 with Stantec Consulting Services Inc., in the Amount of \$168,080.00, for the City of North Port's America's Water Infrastructure Act (AWIA) Updated Risk and Resilience Assessment and Emergency Response Plan Project

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Work Assignment with Scope and Fee Schedule, 2. RLI Evaluation & Ranking, 3. Letter of Interest Submittal, 4. Request for Letters of Interest Re-Issue, 5. Request for Letters of Interest, 6. Continuing Contract No. 2020-58-12, 7. Florida Division of Corporations Documents

Date	Ver.	Action By	Action	Result
3/26/2024	1	City Commission Regular Meeting		

**TO:** Honorable Mayor & Members of the North Port Commission

**FROM:** A. Jerome Fletcher II, ICMA-CM, MPA

**TITLE:** Approve Work Assignment 2024-05 with Stantec Consulting Services Inc., in the Amount of \$168,080.00, for the City of North Port's America's Water Infrastructure Act (AWIA) Updated Risk and Resilience Assessment and Emergency Response Plan Project

### Recommended Action

Approve Work Assignment 2024-05 with Stantec Consulting Services Inc., in the amount of \$168,080.00, for the City of North Port's America's Water Infrastructure Act (AWIA) Updated Risk and Resilience Assessment and Emergency Response Plan Project.

### Background Information

It is the intention of North Port Utilities (NPU) to secure professional engineering services to conduct, on behalf of NPU, an update to the 2020 Risk and Resilience Assessment (RRA), to provide assistance in the certification of the assessment to Environmental Protection Agency (EPA), and prepare an update to the 2020 Emergency Response Plan (ERP) based on the RRA, and certification of the ERP to EPA.

- October 23, 2023: Request for Letters of Interest (RLI) 2024-05 for the City of North Port's (AWIA) Updated Risk and Resilience Assessment and Emergency Response Plan Project was issued to the eight firms under Category 3 of Continuing Contract 2020-58 to secure professional engineering services to update the RRA and ERP for the project required by EPA.
- December 1, 2023: One (1) Non-Submittal Form was received.
- December 5, 2023: Request for Letters of Interest (RLI) 2024-05 for the City of North Port's (AWIA) Updated Risk and Resilience Assessment and Emergency Response Plan Project was re-issued to the eight firms under

Category 3 of Continuing Contract 2020-58 to secure professional engineering services to update the RRA and ERP for the project required by EPA.

- January 8, 2024: Two (2) Letters of Interest were received and evaluated.
- January 19, 2024: Stantec Consulting Services, Inc. was selected to proceed with development of a scope and fee schedule.

After careful review of the scope and fee for the project, Utilities recommends Stantec Consulting Services, Inc. be awarded Work Assignment 2024-05 for this project, in the amount of \$168,080.00.

### **Strategic Plan**

Infrastructure & Facilities Integrity  
Good Governance

### **Financial Impact**

The amount of \$168,080.00 is available in the account number below:

Account Number	Available Amount
420-6061-533.31-05	\$168,080.00

### **Procurement**

Continuing Contract No. 2020-58-12 was procured pursuant to Sec. 2-406 Professional services selection under Consultants' Competitive Negotiation Act (CCNA), F.S. § 287.055. Work Assignment No. 2024-05 was issued under Continuing Contract No. 2020-58-12.

Attachments:

1. Work Assignment No. 2024-05 with Scope and Fee Schedule
2. RLI 2024-05 Evaluation & Ranking
3. Stantec Consulting Services, Inc. Letter of Interest 2024-05 Submittal
4. Request for Letters of Interest 2024-05 Re-Issue
5. Request for Letters of Interest 2024-05
6. Continuing Contract No. 2020-58-12
7. Florida Division of Corporations Documents

**Prepared by:** Melissa McConnell, Utilities Project Manager

**Department Director:** Nancy Gallinaro, Utilities Director