



Legislation Details (With Text)

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**File created:** 2/1/2024      **In control:** City Commission Regular Meeting  
**On agenda:** 5/28/2024      **Final action:** 5/28/2024  
**Title:** City Clerk's Monthly Report

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Commission Update, 2. Public Records Request Log, 3. Fiscal Year to Date Requests - Closed Status, 4. Open Requests by Status Chart

Date	Ver.	Action By	Action	Result
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**TO:** Honorable Mayor & Members of the North Port Commission

**FROM:** Heather Faust, MMC, City Clerk

**TITLE:** City Clerk Monthly Status Report

**Recommended Action**

Information purpose only.

**Background Information**

During the City Commission Workshop, Strategic Planning Session held on April 26, 2018, the Commission directed all Charter Officers to provide a monthly report as to the status of Commission directives and activities. Accordingly, in an effort to update the Commission on the status of various activities within the City Clerk's Department attached are the following reports:

- Commission Update
- Public Records Request Log - Fiscal Year 2023-2024
- Fiscal Year to Date Requests - Closed Status
- Open Requests by Status Chart

**Strategic Plan**

Good Governance

**Financial Impact**

N/A

**Procurement**

N/A

**Attachments:**

1. Commission Update
2. Public Records Request FY Log
3. Closed FY Records Chart
4. Open Status FY Records Chart

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