



Legislation Details (With Text)

File #: 22-2798 **Version:** 1 **Name:**

Type: Consent Agenda **Status:** Agenda Ready

File created: 5/2/2022 **In control:** City Commission Regular Meeting

On agenda: 6/7/2022 **Final action:** 6/7/2022

Title: Approve Work Assignment 2022-02 with Kimley-Horn & Associates, Inc., for \$124,406.00, for the Drying Bed Design at the Southwest Water Reclamation Facility.

Sponsors:

Indexes:

Code sections:

Attachments: 1. Work Assignment with Scope and Fee Schedule, 2. Evaluation & Ranking, 3. Letter of Interest Submittal, 4. Letters of Interest, 5. Continuing Contract No. 2020-58-10, 6. Florida Division of Corporations Documents

Date	Ver.	Action By	Action	Result
6/7/2022	1	City Commission Regular Meeting		

TO: Honorable Mayor & Members of the North Port Commission

FROM: A. Jerome Fletcher II, ICMA-CM, MPA, City Manager

TITLE: Approve Work Assignment 2022-02 with Kimley-Horn & Associates, Inc., for \$124,406.00, for the Drying Bed Design at the Southwest Water Reclamation Facility.

Recommended Action

Approve Work Assignment 2022-02 with Kimley-Horn & Associates, Inc., for \$124,406.00, for the Drying Bed Design at the Southwest Water Reclamation Facility.

Background Information

The Department of Utilities budgeted for construction of a drying bed at the Southwest Water Reclamation Facility to provide a location to decant the vacuum trucks used for routine cleaning and inspections of the City’s collection system and lift stations.

- January 28, 2022: Request for Letters of Interest (RLI) 2022-02 was issued to the eight firms under Category 1 of Continuing Contract 2020-58 to secure professional engineering services to design, bid and provide construction phase services for the construction of the drying bed.
- February 28, 2022: Three Letters of Interest were received, and staff evaluated each based on the following:
 - Understanding of project/deliverables
 - Expertise/qualifications of personnel
 - Availability of personnel/timeline
 - Evaluations/experience on utility projects
 - Proposed cost-saving measures and
 - References/required forms
- March 8, 2022: Kimley-Horn & Associates, Inc. was selected to proceed with development of a scope and fee

schedule.

After careful review of the scope and fee by staff, the Department of Utilities recommends that Kimley-Horn & Associates, Inc. should be awarded the Work Assignment for this project, in the amount of \$124,406.00.

Strategic Plan

Develop and promote City governance that fosters trust and utilizes departmental strengths and innovative philosophies to facilitate effective and efficient provision of all City services.

Financial Impact

The amount of \$124,406.00 is available in the account number below and budgeted in the respective project:

Account Number	Project	Available Amount
420-6062-535.63-00	U22WDB	\$124,406.00

Procurement

Continuing Contract No. 2020-58-10 was procured pursuant to Sec. 2-406 Professional services selection under Consultants' Competitive Negotiation Act (CCNA), F.S. § 287.055. Work Assignment No. 2022-02 was issued under Continuing Contract No. 2020-58-10.

Attachments:

- 1. Work Assignment No. 2022-02 with Scope and Fee Schedule
- 2. RLI 2022-02 Evaluation & Ranking
- 3. Kimley Horn Letter of Interest Submittal
- 4. Request for Letters of Interest 2022-02
- 5. Continuing Contract No. 2020-58-10
- 6. Florida Division of Corporations Documents

Prepared by: Nicole Brown, Utilities Business Services Coordinator

Department Director: Nancy Gallinaro, Utilities Director