



## Legislation Details (With Text)

**File #:** 18-918      **Version:** 1      **Name:**  
**Type:** General Business      **Status:** Passed  
**File created:** 12/18/2018      **In control:** City Commission Special Meeting  
**On agenda:** 1/3/2019      **Final action:** 1/3/2019  
**Title:** Appointment of Deputy City Clerk  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. Contract for Heather Taylor

Date	Ver.	Action By	Action	Result
1/3/2019	1	City Commission Special Meeting	motion to approve	Pass

**TO:** Honorable Mayor & Members of the North Port Commission

**FROM:** Peter D. Lear, CPA, CGMA, City Manager

**TITLE:** Appointment of Deputy City Clerk

### **Recommended Action**

Approve contract for the Deputy City Clerk.

### **Background Information**

On December 17, 2018, the City Commission conducted interviews for the Deputy City Clerk position. At the end of the interviews, the City Commission directed staff to offer the position of Deputy City Clerk to Heather Taylor in the amount of \$64,000 per year.

Ms. Taylor accepted the offer for the position. Based on this, the City Attorney has drafted the attached contract for the Deputy City Clerk position. The offer of employment is contingent upon a successful background check.

### **Strategic Plan**

N/A

### **Financial Impact**

The salary and benefits are included in the City Clerk's Department budget.

### **Procurement**

N/A

**Attachments:**  
1. Contract for Heather Taylor

**Prepared by:** Christine McDade

**Department Director:** Christine McDade