



## Legislation Details (With Text)

**File #:** 18-740      **Version:** 1      **Name:**  
**Type:** General Business      **Status:** Passed  
**File created:** 10/15/2018      **In control:** City Commission Regular Meeting  
**On agenda:** 10/23/2018      **Final action:** 10/23/2018  
**Title:** Appointment of Deputy City Clerk  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. Deputy City Clerk Contract

Date	Ver.	Action By	Action	Result
10/23/2018	1	City Commission Regular Meeting	motion to approve	
10/23/2018	1	City Commission Regular Meeting	amended	Pass
10/23/2018	1	City Commission Regular Meeting	approved as amended	Pass

**TO:** Honorable Mayor & Members of the North Port Commission

**FROM:** Peter D. Lear, CPA, CGMA, City Manager

**TITLE:** Appointment of Deputy City Clerk

### **Recommended Action**

Approve contract for the Deputy City Clerk.

### **Background Information**

On October 1, 2018, the City Commission conducted interviews for the City Clerk position. At the conclusion of the interviews, the City Commission directed staff to offer the position of City Clerk to the current Interim City Clerk, Kathryn Peto. At the same meeting, the City Commission directed the position of Deputy City Clerk be offered to Heidi Leatherwood, one of the applicants for the City Clerk position in the amount of \$80,000 per year. The Commission also directed the contract for the Deputy City Clerk position be drafted based on the previous contracts for the Deputy City Clerk, City Attorney and City Manager.

Ms. Leatherwood accepted the offer for the position requesting relocation assistance, which was included in the City Manager contract as well. Based on this, the City Attorney has drafted the attached contract for the Deputy City Clerk position. The offer of employment is tentative based on the approval of the City Clerk contract with Kathryn Peto.

### **Strategic Plan**

N/A

### **Financial Impact**

The salary and benefits are included in the City Clerk's Department budget.

**Procurement**

N/A

Attachments:

1. Deputy City Clerk Contract

**Prepared by:** Pete Lear

**Department Director:** Pete Lear