



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Minutes - Final Charter Review Advisory Board

Wednesday, June 15, 2022

6:00 PM

City Hall Room 244

1. Call to Order

Chair Duval called the meeting to order at 6:00 p.m.

2. Roll Call

Present 6 - Chair Duval, Vice Chair Gibson, Board Member Bartolotta, Board Member Bilski,
Board Member Harris and Board Member Justice

Absent 1 - Board Member Garren

Also Present

Assistant City Attorney Margaret Roberts, City Clerk Heather Taylor, Assistant City Clerk
Adrian Jianelli, and Recording Secretary Amanda Baker

3. Pledge of Allegiance

The Pledge of Allegiance was led by the Board.

4. Public Comment

There was no public comment.

5. Approval of Minutes

[22-2988](#)

Approval of Minutes for the May 18, 2022 Charter Review Advisory Board Meeting

Chair Duval announced the item.

Discussion took place regarding order of meeting, progress on Item No. 22-2800, and Item No. 22-2799 being brought back for discussion.

A motion was made by Vice Chair Gibson, seconded by Board Member Harris, to approve the Minutes as presented. The motion carried on the following vote:

Yes: 5 - Chair Duval, Vice Chair Gibson, Board Member Bartolotta, Board Member Harris
and Board Member Justice

No: 1 - Board Member Bilski

Absent: 1 - Board Member Garren

6. New Business

[22-2989](#)

Discussion and Possible Action Regarding Adding a Section to the City Charter Relevant to Open Government and Citizen Complaints

Chair Duval announced the item.

Discussion took place regarding topics in the Charter, other municipalities that enforce a formalized process, relevance of the recommendation, presenting the item to Commission for possible Staff function, placing a formal process for citizen complaints in the Charter, mimicking the Police Department's process for citizen complaints, pros and cons of placing a formal process in the Charter, placing the item on a referendum, community feedback, protocol for Commission and City Staff violations, judicial precedence over Charter violations, posing a question to the City Attorney on behalf of the Board, and legal issues associated with City Officials or Staff that require administrative hearings.

Ms. Roberts answered questions regarding written records pertaining to the previous City Manager's removal.

A motion was made by Vice Chair Gibson, seconded by Board Member Harris, to suggest to Commission to add language to the City Charter that the City shall provide a policy for citizens to submit complaints.

Discussion continued regarding Commission not taking action on the item, allowing public input to file a formal citizen complaint, utilizing a central complaint section, good governance, transparency, and community opinion.

The motion carried on the following vote:

Yes: 4 - Chair Duval, Vice Chair Gibson, Board Member Bilski and Board Member Harris

No: 2 - Board Member Bartolotta and Board Member Justice

Absent: 1 - Board Member Garren

Discussion took place regarding submitting the item as a single item or within a package submission.

[22-2990](#)

Discussion and Possible Action Regarding Adding a Section to the City Charter Relevant to Commissioners' Social Media Captures and Subsequent Legal Actions

Chair Duval announced the item.

Discussion took place regarding the dynamics of the item including the Communications team capturing Commission's social media, Commission's refusal of providing social media captures, submitting the violation to the Florida Ethics Commission, and risks of placing laws and penalties into the Charter.

A motion was made by Board Member Bartolotta, seconded by Board Member Justice, to table Item No. 22-2990 pending revisions to Ms. Gibson's document, breaking down and clarifying each individual item to be discussed for review and ordering at the next meeting.

Discussion took place regarding the list of all topics of supporting documentation be put

as one document and submitting the document to the Charter Review Advisory Board.

Board Member Bartolotta withdrew his motion. Board Member Justice withdrew his second.

[22-2991](#)

Discussion and Possible Action Regarding Adding a Section to the City Charter Relevant to City Clerk Maintaining Meeting Videos as Part of All Official Meetings and Workshop Minutes Kept in Perpetuity

Chair Duval announced the item.

A motion was made by Vice Chair Gibson, seconded by Chair Duval, to table Item No. 22-2991 pending the outcome of the revision to Board Member Gibson's document.

Yes: 6 - Chair Duval, Vice Chair Gibson, Board Member Bartolotta, Board Member Bilski, Board Member Harris and Board Member Justice

Absent: 1 - Board Member Garren

Discussion took place regarding the board meeting schedule, process of cancelling a meeting, and the previously approved motion tabling Item No. 22-2799.

7. Future Agenda Items

Future agenda items include Florida League of Cities training and reviewing the revised document.

Discussion took place regarding adding a signature authority to the referendum.

8. Public Comment

There was no public comment.

9. Adjournment

Chair Duval adjourned the meeting at 7:30 p.m.

By: _____
David Duval, Chair

These minutes were approved on the ____ day of _____, 20____.