



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Minutes - Final City Commission Joint Meeting

Friday, February 9, 2018

8:30 AM Suncoast Technical College-Sarasota - 4748 Beneva Road,
Sarasota, Florida

with Sarasota County Board of County Commissioners, Sarasota County School Board,
City of Venice, City of Sarasota and the Town of Longboat Key

MINUTES APPROVED AT THE 04-24-2018 MEETING.

CALL TO ORDER/ROLL CALL

The Joint Meeting with the Sarasota County Board of County Commissioners; Sarasota County School Board; the Cities of North Port; Sarasota; Venice and the Town of Longboat Key was called to order at 8:36 a.m. at the Suncoast Technical College on Beneva Road, Sarasota, Florida by Chair Detert.

Present:

North Port Commission: Mayor Carusone; Vice-Mayor Yates; Commissioner McDowell; City Manager Lear and City Clerk Adkins.

Sarasota County Commission: Chair Detert; Commissioners Caragiulo; Moran; Maio; County Administrator Lewis; Deputy County Administrator Botelho; County Attorney DeMarsh and Deputy Clerk Malone.

Sarasota County School Board: Chair Ziegler; Board Member Brown and Superintendent Bowden.

City of Sarasota: Mayor Freeland Eddie; Vice-Mayor Alpert; Commissioners Ahearn-Koch and Brody; City Manager Barwin; Deputy City Auditors McGowan.

City of Venice: Mayor Holic; City Council Members Cautero; Fiedler, Gates and Newsom; City Manager Lavalley; and City Clerk Stelzer.

Town of Longboat Key: Commissioners Clair; Brown; Daly; Spoll; Zunz and Pastor; Assistant Town Manager Harmer and Town Clerk Shinkle.

The Pledge of Allegiance was led by Chair Detert.

OPENING REMARKS

[18-086](#)

Sarasota County Administrator Lewis provided a brief review of the preparations for and aftermath of Hurricane Irma and actions taken by Sarasota County, the cities and the school board regarding sheltering, resident needs, storm debris cleanup and staffing during the event.

Barancik Foundation President Hansen and Gulf Coast Community Foundation President/CEO Pritchett spoke on the sense of community.

Sarasota County Emergency Services Director Collins showed a Hurricane Irma video and outlined preparation objectives for the next disaster.

Former FEMA Administrator Fugate discussed: (1) what went well before, during and after the event, and what could be improved; (2) how to simplify terminology and instructions for the public; (3) rain and high velocity storm-surge are the top concerns in a hurricane; (4) structures must be available for the worse-case scenario; (5) shelters that are currently storm-hardened and retro-fitting others; (6) pet friendly shelters; (7) opening all shelters at the same time; (8) accessibility of shelters for special needs people; (9) families should be able to go to the closest shelter and not be turned away because of special needs or that they have a pet; (10) the need to broadcast notifications shelter locations prior to an event using geographic areas not "zones"; (11) cautions of re-entry to homes after a storm event; (12) feeding Emergency Operations Center (EOC) staff and field staff; (13) continued training for emergencies by governmental entities is crucial.

Flagler County Emergency Management Director Lord discussed: (1) shelter training; (2) working closely with the school board; (3) training staff and managing shelters; (4) identifying pre-shelter teams and transitional shelter teams; (5) debris cleanup using local resources and contractors; (6) reviewing debris hauler contracts.

Seminole County Emergency Management Director Harris discussed: (1) communications and communication forms such as the Emergency Broadcast Service (EBS), social media platforms, Call Centers, Access Sarasota Simulcasting to shelters, and employee communications; (2) refining Emergency-role (E-role) to utilize all employees and engaging non-profit organizations in the process; (3) plan for and continue preparing for emergencies.

City of Orlando Emergency Management Director Soto discussed: (1) make sure power companies are included in the event process including prioritizing lift stations and traffic lights with FPL; (2) Tactical First In Teams (T-FIT) being paired with FPL and trained with equipment.

Emergency Response Educators and Consultants, Inc., Chief Executive Officer/Training and Exercise Manager Newsome spoke on the After-Action Review process: (1) information from 200 meetings will be finalized, reviewed by a peer-review panel, and final comments will be provided to all stakeholder groups; (2) FEMA and the Department of Homeland Security developed a nation-wide process called The Homeland Security Exercise and Evaluation Program (HSEEP) to review real-world emergencies but also to sustain and enhance the community's capabilities so that a standardized methodology could be used for the review process; (3) strengths and areas of improvements will be identified then a county team will make sure the recommendations are realistic for the community, and they will assign organizations to take ownership of the improvements and create a time line for their completion; (4) planning and additional multi-year training will take place; (5) a Corrective Action Program will include implementation of the program and status tracking.

Director Collins provided an overview of Sarasota County's plan of action which includes: (1) the establishment of a shelter planning team to find hardened buildings in central Sarasota County for use as a hurricane evacuation shelter; (2) updating and developing plans for shelters, staff/team training, public messaging and a coordinated public education messaging strategy; (3) publicized shelter lists; (4) training materials for staff

and enhanced coordination with partners regarding disaster roles, preparedness and communication strategy during EOC activities; (5) reviewing power restoration issues with utilities; (6) emergency contracts being reviewed and updated; (7) assessing grant availability and requests for state funding.

Working Breakout Groups were held from 10:00 a.m. - 10:50 a.m.

Working Group Feedback ensued as each reported observations and experiences concerning (1) preparedness and protective actions; (2) response actions; and (3) recovery actions.

TABLE 1: evacuation, communication to those who choose to leave later rather than early, communication, Twitter, First In Teams, downed power lines.

TABLE 2: improved communication, clarity of roles of team members, single source of communication, clarity of shelter destinations, excellent job of school system, social workers, training.

TABLE 3: identification of roles of employees, refresher courses, clear communication, pet crates, working with non-profits in advance, hardening of facilities, mitigation funds, special needs, third-party paratransit, hotel vouchers.

TABLE 4: identification of special needs, prioritizing generator placement, pet crates, focus on people, feeding, expectations of government.

TABLE 5: shelters and pets, non-profit support, all-clear and curfew, First In Teams, debris removal.

TABLE 6: leadership, simplified evacuation zones, public communication, non-profit support, curfews, power restoration, vegetation debris, debris removal divided into quadrants.

TABLE 7: simplification of zones, power restoration, vegetation control, underground powerlines, regional planning for all stages of the storm event.

TABLE 8: working with media outlets, non-profit support, non-profit services, sheltering, pre-determined teams, cost and staffing of opening all shelters.

TABLE 9: communication, use of reverse 9-1-1, pre-determined shelters, stronger communication with businesses, sheltering those with substance or mental health issues.

TABLE 10: public websites, open house of shelters, coordination among team members, power restoration for nursing homes, regional resource list.

TABLE 11: communication, keep it simple, All Faiths Food Bank, curfew messaging, consistent messaging, first-responder training.

TABLE 12: identification of 10 non-profits with resources and services, fuel and fuel resources, communication in languages other than English, definition of "All Clear", debris removal.

PUBLIC COMMENT:

Alan Nelson: difficulties of evacuation in the mobile home communities.

Shirley Brown: self-reliant after-storm clean-up as a community and finding out which buildings in the neighborhoods are storm ready.

ADJOURNMENT:

Chair Detert adjourned the Joint Meeting with the Sarasota County Board of County Commissioners; Sarasota County School Board; the Cities of North Port; Sarasota; Venice and the Town of Longboat Key at 11:47 a.m.

City of North Port, Florida

By: _____
Vanessa Carusone, Mayor

Attest: _____
Patsy C. Adkins, MMC, City Clerk

Minutes approved at the City Commission Regular Meeting this ____ day of _____, 2018.